

ROLLA CITY COUNCIL
UNOFFICIAL MEETING MINUTES
WEDNESDAY, AUGUST 21, 2024 at 5:30 P.M.

Mayor Kevin Juntunen called the meeting to order on August 21, 2024 at 5:30 p.m. Members present: Mayor Kevin Juntunen, Councilpersons: Rebecca Hodgers, Deanna Counts, Paul Frydenlund, and Alex Albert present. Clarence Booth Absent. Others in attendance: Sarah Fenner, Chief of Police

Members present joined in the Pledge of Allegiance.

Mayors Minute:

Additions to Agenda:

2. Russell Bercier Property – Turtle Mountain Communications request
3. Starion Bank CD in the amount of \$113,000 – 1993 Water Treatment Plant Project
4. Ordinance 355 - Tree Trimming and Public Notice

Motion by Frydenlund, seconded by Albert, to approve the agenda with the additions. On roll call vote, all members voted “AYE”. Motion carried unanimously.

Consent Agenda:

Motion by Fritz, seconded by Counts, to approve the Consent Agenda. All voted aye. Motion carried unanimously.

1. July Regular Meeting Minutes
2. August Admin Committee Minutes
3. August Police Committee Minutes
4. August Public Works Committee Minutes
5. Jewel City South Condominium – Building Permit
6. Financial Report

Reading of the Bills: Motion by Frydenlund, seconded by Albert, to approve the bills. All members voted Aye. Motion carried unanimously.

Check	Vendor	Amount	Check	Vendor	Amount
2707	INTERNAL REVENUE SERVICE	\$5,089.63	59029	GRAND FORKS UTILITY BILLING	\$88.00
2708	ND PUB. EMPLOYEE RET. DEF. COM	\$565.00	59030	GUSTAFSON OIL	\$4,879.85
2709	ND PUBLIC EMPLOYEES RETIRMENT	\$7,345.83	59031	H H COATINGS INC	\$24,200.00
2710	UNITED STATES POSTAL SERVICE	\$264.48	59032	HAWKINS INC	\$3,239.41
2711	AFLAC	\$481.44	59033	HENRY LAROCQUE	\$400.00
2712	BANK OF NORTH DAKOTA	\$106,500.00	59034	ITD	\$41.45
2713	CENEX FLEET FUELING	\$338.68	59035	JACK AND JILL	\$5.89
2714	CNH INDUSTRIAL ACCOUNTS	\$479.13	59036	LARRY HAAS	\$630.00

ROLLA CITY COUNCIL
UNOFFICIAL MEETING MINUTES
WEDNESDAY, AUGUST 21, 2024 at 5:30 P.M.

2715	INTERNAL REVENUE SERVICE	\$5,335.92	59037	LEEVERS FOODS	\$54.60
2716	INTERNAL REVENUE SERVICE	\$5,268.65	59038	LEGACY COOPERATIVE	\$9.70
2717	ND PUB. EMPLOYEE RET. DEF. COM	\$565.00	59039	MALO ELECTRIC	\$95.00
2718	ND PUB. EMPLOYEE RET. DEF. COM	\$565.00	59040	MARC	\$401.23
2719	ND PUBLIC EMPLOYEES RETIRMENT	\$7,299.89	59041	MAYO CONSTRUCTION	\$21,624.85
2720	NDPHIT	\$16,793.16	59042	MEARS AUTO PARTS	\$74.78
2721	NORTHERN PLAINS ELECTRIC	\$80.40	59043	MICKELSON HENDRICKSON	\$263.25
2722	OTTERTAIL POWER CO	\$720.86	59044	MICROLAP TECHNOLOGIES	\$51.29
2723	OTTERTAIL POWER CO	\$6,140.12	59045	MUNRO ACE HARDWARE	\$4,561.56
2724	PSN	\$192.40	59046	MUNRO MOTOR CO	\$617.14
2725	STARION BANK	\$15.00	59047	ND SEWAGE PUMP & LIFT STATION	\$586.74
2726	STARION BANK	\$185.17	59048	OFFICE OF STATE AUDITOR	\$20,917.10
2727	TURTLE MOUNTAIN COMMUNICATIONS	\$624.99	59049	ONE CALL CONCEPTS	\$18.85
2728	VERIZON BUSINESS	\$200.98	59050	OVERDRIVE	\$800.00
2729	VERIZON BUSINESS	\$276.69	59051	PAX	\$6,690.00
2730	VERIZON CONNECT	\$63.80	59052	ROLETTE COUNTY	\$2,460.00
2731	VISA	\$617.78	59053	ROLETTE COUNTY RECORDER	\$20.00
2732	VISA	\$164.75	59054	ROLETTE COUNTY SHERIFF OFFICE	\$170.00
2733	VONDAL, RAYMOND	\$2,700.00	59055	TKA REPAIR LLC	\$1,459.07
2734	WASTE MANAGEMENT	\$21,462.87	59056	TUOMALA PLUMBING & HEATING	\$517.54
59024	FRED C WAGNER POST 235	\$5,000.00	59057	TURTLE MOUNTAIN STAR	\$612.64
59025	24/7 SEPTIC SERVICE	\$300.00	59058	WESTSIDE CSTORE	\$40.00
59026	CLIFF RUSH	\$3,870.00	59059	DAKOTA FIRE EXTINGUISHER	\$91.73
59027	CORE & MAIN	\$4,888.98	59060	FIRST STATE INSURANCE	\$1,377.00
59028	FRANKLIN BERCIER	\$200.00	59061	GIBBENS LAW OFFICE	\$150.00
			59062	HAAS TIRE	\$140.00
				TOTAL	\$301,885.27

Committee Reports:

Administrative Committee: Deanna Counts reviewed minutes from meeting. Recommendation to include City Measures on the County General Election ballot in November. Discussion on City Measures for Capital Improvements for Fire Department operations or City Capital Expenditures.

Motion by Frydenlund, seconded by Fritz to include City Measure #1 for Rolla City Fire Department Tax Levy -10 Mill Tax Levy under NDCC57-15-38(1), to re-authorize the levy of a (10) mill tax for use by the Rolla City Fire Department for capital improvements, equipment acquisition, and

ROLLA CITY COUNCIL
UNOFFICIAL MEETING MINUTES
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maintaining structural and mechanical components for the duration of ten (10) years, to be on Special City Election to be included on the Rolette County General Election ballot on November 5, 2024. Member Booth joined the meeting at this time. On roll call vote members Fritz, Booth, Counts, Frydenlund and Hodgers voted “AYE”. Member Albert voted “NAY”. Motion carried.

Discussion on the Utility Bill accounts and discrepancies found in the Auditor’s Office in the past year. Recommend to have the Auditor’s Office audit the accounts and all utility fees assessed on all parcels. *Motion by Albert, seconded by Counts, to have the Auditor’s Office audit the Utility Billing records and make corrections to bill parcels/lots for other services, such as Water Improvements, Sewer Infrastructure, Street Lighting, Misc. Charges, etc. not currently being billed for by October 1, 2024. All members voted Aye. Motion carried unanimously.*

Police Committee: Deanna reported on Police Committee meeting. No items elevated for council approval.

Public Works Committee: Paul Frydenlund reported on the meeting. Cliff and his crew are making progress on 1st Ave NE, with infrastructure replacement. Discussion on costs for Richard Marcellais Water Leak, which costs have been turned over to Richard for reimbursement since this was leak on his property, between the water main and his structure. Electrical outage at the School Lift station on Friday, July 12th which caused sewer back to Colin Mangold and Bruce and Holly Cahill, was turned into NDIRF insurance, which determined Rolla City was not negligent, so no compensation was awarded.

City landfill at the inert site was discussed and estimate for fencing was reviewed. After much discussion, *motion by Albert, seconded by Booth to proceed with installation of fence for the inert site, in the amount of \$22,428 from Steve Herman. All members voted Aye. Motion carried unanimously.* Next month the Public Works Committee will review a fee schedule for the inert site.

Discussion on purchase of a dump truck for Public Works. No action was taken. Also discussed was looking at all possible options for water, with the possibility of water from TM Public Utilities. Gail Holum complaint on water draining on 3rd Ave NE, was also discussed, with Public Works to cleanout the drain west of her property.

Motion by Frydenlund, seconded by Counts to accept the committee reports. All members voted Aye. Motion carried unanimously.

New Business:

1. **H & H Coating – Water Tower Maintenance Contract:** *Motion by Albert, seconded by Hodgers to approve maintenance Contract with H&H Coating for Water Tower. All members voted Aye. Motion carried unanimously.*
2. **Russell Bercier Property -Letter from Turtle Mountain Communications:** The Council reviewed request from Turtle Mountain Communications for cancellation of Special

ROLLA CITY COUNCIL
UNOFFICIAL MEETING MINUTES
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Assessments for Parcel # 29-0025-29814-000, in Russell Bercier Heirs name as Purchase Agreement is pending for sale to Turtle Mountain Communications, who will clean up the lot and remove the structures. After much discussion, ***motion by Counts, seconded by Hodgers to remove the delinquent special assessments in the following amounts owed against the property: 2021 - \$558.19; 2022 – 1659.30; and 2023 – 1,305.56. for a total of \$3,523.05. All members voted Aye. Motion carried unanimously.***

3. **Starion Bank CD - \$113,000 for Fund 605 – 1993 Water Treatment Plant Project:** Discussion on renewal of CD for Fund 605. ***Motion by Frydenlund, seconded by Booth to cash in this CD and deposit into Fund 605 - 1993 Water Treatment Plant Project, and make a prepayment on the Debt to Bank of ND. All members voted Aye. Motion carried unanimously***

4. **Tree Trimming Ordinance #355:** Discussion on trees that need to be trimmed or pruned according Ordinance #355. Will provide Public Notice to residents to trim or prune trees along public sidewalks, streets and intersections.

On motion and unanimously approved, the meeting adjourned at 7:38 PM.

ATTEST:

Kevin Juntunen, Mayor

Valerie McCloud, City Auditor