ROLLA CITY COUNCIL
OFFICIAL MEETING MINUTES
WEDNESDAY, SEPTEMBER 16, 2026 at 5:00 P.M.

Mayor Kevin Juntunen called the meeting to order on September 16, 2026 at 5:00 p.m. Members present: Mayor Kevin Juntunen, Councilpersons: David Berginski, Clarence Booth, and Damond Schemmel present. Councilpersons Deanna Counts, William Fritz, and Paul Frydenlund absent. Others in attendance: Rebekah Bryant, JDA Director, Dawn Fitzgerald, JDA President, Sarah Fenner, Chief of Police, Tara McDougall, City Auditor, Rachael Mickelson-Hendrickson, City Attorney, Valerie McCloud, City Manager, and Cliff Rush, Public Works Director.

Members present joined in the Pledge of Allegiance.

Mayor's Minute:

Before we get started, I want to take a moment to recognize the changing of the seasons which brings a new school year. I want to remind citizens to be mindful of children in and around town, especially near the school. Slow down and watch for children.

I also want to take a moment to encourage everyone to be mindful of the cleanliness of our properties. Please take time this fall to remove weeds, mow grass and remove any trash or clutter that may have built up over the summer. This is also a good time to trim trees from sidewalks or over the streets. We will soon be in snow moving season and trees over the streets cost the city time and money if they are not trimmed well.

I appreciate everyone's attention to each of these and look forward to a safe and fun school year.

Motion by Booth, seconded by Berginski, to approve the agenda. On roll call vote, all members voted "AYE". Motion carried unanimously.

Consent Agenda:
Motion by Schemmel, seconded by Booth, to approve the Consent Agenda. On roll call vote, all members voted "aye". Motion carried unanimously.

1. August Regular Meeting Minutes
2. September Admin Committee Minutes
3. September Police Committee Minutes
4. September Public Works Committee Minutes
5. Financial Report

Reading of the Bills: ***Motion by Booth, seconded by Schemmel, to approve the bills as funds become available. On roll call vote, all members voted "Aye". Motion carried unanimously.***

CK #	VENDOR	AMOUNT	CK #	VENDOR	AMOUNT
3324	STARION BANK	$5,763.02	60881	ELC CONCRETE LLC	$137,440.00
3325	BANK OF NORTH DAKOTA	$144,125.00	60882	FRYDENLUND, PAUL	$350.50
3326	UNITED STATES POSTAL SERVICE	$316.63	60883	GRAND FORKS UTILITY BILLING	$70.00
3327	WASTE MANAGEMENT	$755.38	60884	GUSTAFSON OIL	$5,461.42

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3328	AFLAC	$624.72	60885	HAWKINS INC	$9,688.13
3329	CNH INDUSTRIAL ACCOUNTS	$257.29	60886	HIGHWAY 281 GAS & GO LLC	$183.33
3330	INTERNAL REVENUE SERVICE	$7,995.76	60887	INTERSTATE BILLING SERVICE	$1,111.91
3331	INTERNAL REVENUE SERVICE	$9,469.54	60888	ITD	$44.85
3332	ND PUB. EMPLOYEE RET. DEF. COM	$340.00	60889	LEEVERS FOODS	$49.42
3333	ND PUB. EMPLOYEE RET. DEF. COM	$340.00	60890	LEGACY COOPERATIVE	$1,216.75
3334	ND PUBLIC EMPLOYEES RETIRMENT	$8,136.31	60891	MALO ELECTRIC	$10,633.04
3335	NDPHIT	$22,386.12	60892	MARC	$567.93
3336	NORTHERN PLAINS ELECTRIC	$89.44	60893	MEARS IMPLEMENT	$76.94
3337	OTTERTAIL POWER CO	$481.36	60894	MUNRO ACE HARDWARE	$1,095.28
3338	OTTERTAIL POWER CO	$5,958.55	60895	NEWMAN SIGNS	$452.21
3339	PAYMENT SERVICE NETWORK	$217.50	60896	ONE CALL CONCEPTS	$21.00
3340	STARION BANK	$15.00	60897	POWERPLAN	$688.29
3341	TURTLE MOUNTAIN COMMUNICATIONS	$788.46	60898	ROLETTE COUNTY SHERIFF OFFICE	$450.00
3342	VERIZON BUSINESS	$304.49	60899	ROLLA CITY PARK DISTRICT	$2,691.16
3343	VISA	$11.02	60900	SONNY & SON'S TRUCKING LLC	$25,426.00
3344	VISA	$905.67	60901	TERRY P HUDSON	$14,570.00
3345	WASTE MANAGEMENT	$29,544.93	60902	TUOMALA PLUMBING & HEATING	$139.03
60879	CLIFF RUSH	$5,265.00	60903	TURTLE MOUNTAIN STAR	$361.08
60880	CORE & MAIN	$4,290.13		TOTAL	$461,169.59

Public Comment Period:

No one appeared to make public comment.

The Council held Public Hearing at this time for the 2027 Final Budget. No one appeared for the Budget Hearing. ***Motion by Schemmel, seconded by Booth to approve the 2027 Budget as presented. On roll call vote, all members voted "AYE". Motion carried.***

Committee Reports:

Administrative Committee: Juntunen reviewed minutes from the Administrative Committee meeting. The admin committee discussed a letter sent to Waste Management regarding concerns about services. Waste Management did respond to City Attorney, Rachael Mickelson Hendrickson. Waste Management's driver communication has increased with the auditor's office since receiving the letter. Tara and Cliff have met with WM Sr. Account Executive, Cassie Setter, with concerns. Waste Management will be assuming responsibility for storage and delivery of totes to residents during regularly scheduled collection activities. The council discussed holding a Fall Cleanup. ***Motion by Schemmel, seconded by Booth to hold a Free Fall Cleanup for Rolla residents. On roll call vote, all members voted "Aye". Motion carried unanimously.***

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Police Committee: Juntunen reviewed minutes from the Police Committee meeting. There were 160 Calls for service, and 51 Citations for August. The council discussed the intersection of 3rd Steet NE & 5th Ave NE. ***Motion by Booth, seconded by Berginski to create a 4-way stop at the intersection of 3rd St NE & 5th Ave NE. On roll call vote, all members voted "Aye". Motion carried unanimously.***

Public Works Committee: Juntunen reported on the Public Works Committee meeting. The council discussed a street project on 2nd Ave SE. ***Motion by Booth, Seconded by Berginski to approve Terry Hudson to mill 4 blocks of 2nd Ave SE. On roll call vote, all members voted "Aye". Motion carried unanimously.***

Motion by Schemmel, seconded by Berginski to accept the committee reports. On roll call vote, all members voted "Aye". Motion carried unanimously.

New Business:

1. **JDA Update –** Dawn Fitzgerald informed the council that a 6-month employment review has been completed for Rebekah's position. Rebekah Bryant gave an update on what the JDA has been up to. Traffic counts have been completed and will be completed again in 2027. JDA has been awarded a Revolving Loan Fund through the USDA. Revitalize Rolla has donated $30,000 to the Revolving Loan Fund. The Sun Looks building has been sold. JDA is working with Rolla Community Wellness Council. Rebekah will be attending the Turtle Mountain Tourism Association board meeting in the fall.
2. **Turtle Mountain Storage, Building Permit Application –** ***Motion by Booth, seconded by Berginski to approve the submitted building permit application. On roll call vote, all members voted "Aye". Motion carried unanimously.***
3. **Revitalize Rolla, Gaming Site Authorization -** Revitalize Rolla turned in a gaming site authorization form for Viking Bar LLC. ***Motion by Booth, seconded by Berginski to approve the gaming site authorization at Viking Bar LLC for Revitalize Rolla for the period of 9/21/2026-6/30/2027. On roll call vote, all members voted "Aye". Motion carried unanimously.***
4. **Resolution, Public Service Annexation & Subdivision Plat** – The council discussed the resolution. ***Motion by Berginski, seconded by Booth to approve the Resolution Confirming and Renewing Approval of the Public Service Annexation and Subdivision Plat for the City of Rolla. On roll call vote, all members voted "Aye". Motion carried unanimously.***
5. **Microlap, Application for Local Permit -** Local Permit application from Microlap Employee Fund was reviewed. ***Motion by Berginski, seconded by Schemmel to approve the Local Permit Application from Microlap Employee Fund. On roll call vote, all members voted "AYE". Motion carried unanimously.***
6. **North Prairie Cougar Boosters, Application for Local Permit -** Local Permit application from North Prairie Cougar Boosters was reviewed. ***Motion by Booth, seconded by Berginski to approve the Local Permit Application from North Prairie Cougar Boosters. On roll call vote, all members voted "AYE". Motion carried unanimously.***

On motion and unanimously approved, the meeting adjourned at 6:00 PM.

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ATTEST:

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Kevin Juntunen, Mayor	Tara McDougall, City Auditor