

7:30 p.m., Wednesday, August 17, 2016, the meeting of the Rolla City Council was called to order by Mayor Scott Mitchell. Council members present were Albert, Albertson, Gottbreht and Vollmer. Absent: Hemmy and Sparrow

Others present: Ardell Olson; Public Works Director Cliff Rush; Brad Ruppelius; Police Chief Joseph Boehm; Alysha McCloud and Nicole Egeberg Bernsdorf

**Agenda Additions:** Northland Health Centers-letter of support

**Consent Agenda:** July Starion bank statements submitted at the meeting.

- Councilmember Albertson moved, Councilmember Gottbreht seconded, to approve the Consent Agenda of the July 20<sup>th</sup> council meeting minutes; July Financial Report; Timesheets for 07/31/16 and 08/15/16; Building Permit- Stephen & Brandi Swanson-fence; Mahlum Goodhart P.C. 2015 Audit Agreement, November 2016 Ballot language for Tax Exemption; Expenses for ND Building Officials Fall Seminar ( Lyman Bercier to attend); Expenses for NDLC Annual Conference-September-Bismarck. All members on roll call voted “yes”. Councilwoman Albert not present for the vote.

None voted “no”. Motion carried.

- Minutes July 20<sup>th</sup> council meeting
- Financial Report – July
- Time Sheets- 07/31/16 PR and 08/15/16 PR
- Building Permit- Stephen & Brandi Swanson-fence
- Mahlum Goodhart P.C. 2015 Audit Agreement
- November 2016 Ballot language for Tax Exemption Measure
- Expenses for ND Building Officials Fall Seminar- Lyman Bercier to attend
- Expenses for NDLC Annual Conference- September-Bismarck

**Bills:**

VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
WAYNE SALESON	BOND REFUND	\$ 300.00	55610
US POSTAL SERVICE	BILLING POSTAGE	\$ 145.75	55611
ROLLA COMMUNITY CENTER	SALES TAX GRANT - windows	\$ 5,000.00	55612
ROLLA COMMUNITY CENTER	Sales Tax Grant -Weights-Seniors	\$ 1,100.00	55613
ROLLA PARK BOARD	SALES TAX GRANT -pool repairs	\$ 15,000.00	55614
AMERICAN GENERAL CONTRACTORS	WTR PLANT IMPRV#2015-2 PMT 1	\$ 90,584.12	55615
AFLAC	PREMIUM	\$ 221.86	55616
BALCO UNIFORM CO	POLICE	\$ 42.10	55617
CENEX FLEET CARD	GAS - POLICE & PUBLIC WORKS	\$ 1,109.31	55618
CNH ( Rolla Imp.chg acct)	STREETS	\$ 372.51	55619
COMPUTERS N STUFF	JDA/POLICE	\$ 259.30	55620
DACOTAH BANK	2015 PICKUP PMT	\$ 595.27	55621
GRAND FORKS LABORATORY	WATER TESTING	\$ 78.46	55622
GUSTAFSON OIL	GAS - PUBLIC WORKS	\$ 352.00	55623
GUSTAFSON, NATHAN	POLICE - COURT	\$ 20.00	55624
HACH	CHEMICALS	\$ 166.08	55625
HAWKINS	CHEMICALS	\$ 433.45	55626
INFORMATION TECH. DEPT.	VPN- POLICE	\$ 62.80	55627
INFORMATION TECH. DEPT.	VPN-COURT	\$ 12.70	55628
LADUCER SANITATION	SERVICE	\$ 17,890.00	55629
LAKE REGION LAW ENFORCEMENT	BOARDS- 2 PERSONS-JULY	\$ 675.00	55630
LARSCO	WATER PLANT	\$ 1,487.97	55631
LEEVEERS	POP/SUPPLIES	\$ 80.44	55632
MARC	HALL SUPPLIES	\$ 126.59	55633
MEARS AUTO PARTS	BATTERY	\$ 56.95	55634
MEARS IMPLEMENT	SUPPLIES	\$ 210.52	55635
MICROLAP TECHNOLOGIES	SHIPPING- LAGOON SAMPLES	\$ 133.60	55636
MUNRO ACE HARDWARE	SUPPLIES	\$ 125.40	55637
MURPHY, MAE	NDLC Auditor Workshop-Bismarck	\$ 290.96	55638
ND LEAGUE OF CITIES	OFFICIALS HANDBOOKS,SEMINARS	\$ 160.00	55639
ND SAFETY COUNCIL	2017 MEMBERSHIP	\$ 225.00	55640
NDBOA	FALL SEMINAR REGISTRATION - LB	\$ 215.00	55641
NDMFOA	Municipal Officers Jackets-MM & KS	\$ 30.00	55642
NEAMEYER BODY SHOP	STREETS	\$ 9,854.32	55643
NORTH CENTRAL GRAIN COOP	FORESTRY/POLICE	\$ 41.99	55644
NORTH CENTRAL GRAIN	STREETS	\$ 28.75	55645
NORTH DAKOTA ONE CALL	STREETS/FORESTRY	\$ 22.10	55646
NORTHERN PLAINS ELECTRIC	LAGOON	\$ 67.34	55647
OTTER TAIL POWER	ELECTRICITY	\$ 4,945.85	55648
POITRA, CALIB	POLICE- COURT	\$ 80.00	55649
POWER PLAN OIB	STREETS- LOADER WINDOW	\$ 348.34	55650
PREBLE MEDICAL	TESTING	\$ 180.00	55651
RAVNAAS, GARY	SERVICES	\$ 105.00	55652
ROLETTE COUNTY JAIL	BOARD- JUNE & JULY 2016	\$ 1,300.00	55653
ROLETTE COUNTY	LEGAL FEES	\$ 100.00	55654

STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$	318.05	55655
STARION BONDS SERVICES	SWR#17 BOND INTEREST PMT	\$	1,466.33	55656
STARION FINANCIAL	PETTY CASH SLIPS	\$	9.82	55657
STONES MOBILE RADIO INC	POLICE- VEHICLE DAMAGE REPAIR	\$	1,358.03	55658
TESSMAN COMPANY	FORESTRY- PEAT LITE	\$	154.32	55659
THE ATTIC	POLICE- AMMO	\$	269.00	55660
THOMAS, JEFF	SERVICES	\$	135.00	55661
TUOMALA PLUMBING AND HEATING	WATER SUPPLIES	\$	771.88	55662
TURTLE MOUNTAIN COMMUNICATIONS	TELEPHONE	\$	3,224.86	55663
VERIZON WIRELESS	PUBLIC WORKS	\$	227.96	55664
VISA	POLICE/AUDITOR WORKSHOP	\$	422.70	55665
Electronic Payments				
Payroll 941 Tax Deposit	July 29, 2016 Payroll	\$	5,197.84	
Payroll 941 Tax Deposit	Aug. 15, 2016 Payroll	\$	5,231.31	
NDPERS	Def. Compensation-July 29th PR	\$	1,127.50	
NDPERS	Def. Compensation- July 15th PR	\$	1,127.50	
NDPERS	Health Ins- Aug 2016 premium	\$	4,599.60	
NDPERS	Retirement- July 2016	\$	4,143.98	
NORTHERN PLAINS ELECTRIC	JDA -LOAN PMT- July 2016	\$	145.86	
PAYROLL	07/29/16 PAYROLL	\$	14,196.33	
PAYROLL	08/15/16 PAYROLL	\$	13,612.53	
STARION FINANCIAL	ACH FEE & SERVICE CHG	\$	33.32	
PAYMENT SERVICES NETWORK	JULY FEES	\$	79.45	
STARION FINANCIAL	Stop Pmt Bank Fee -CK#55079	\$	30.00	
VISA	POLICE- VERIZON JETPACK PLAN	\$	383.16	
WESTSIDE C-STORE	car wash token ck# 55124	\$	40.00	
CITY OF ROLLA	Wtr Plant Project Svgs to Checking	\$	90,584.12	
BANK OF NORTH DAKOTA	WasteWater Rev. Bond Series 2012	\$	93,722.80	

***Rolla Community Center cash account***

VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
NDSU	Weights for bone builders program	\$1,100.00	2211
CITY OF ROLLA	INSURANCE PREMIUM	\$459.36	2212
OTTER TAIL POWER	ELECTRICITY	\$647.08	2213

Councilmember Albertson moved, Councilmember Vollmer seconded, to pay bills are read when funds are available. All members on roll call voted "yes". None voted "no". Councilwoman Albert not present for the vote. Motion carried.

**Aflac- – Nicole Egeberg Bernsdorf and Alysha McCloud** Councilmember Albertson moved, Councilmember Vollmer seconded, to allow department heads and Aflac representatives to set up day for a mandatory meeting and waivers to be signed by September 1<sup>st</sup> if declining coverage. All members on roll call voted "yes". None voted "no". Councilwoman Albert not present for the vote. Motion carried.

**Committee Reports**

**Public Works Committee –** need to purchase motor for pressure washer; patching streets

Duane Henry 6 month employment evaluation Councilmember Vollmer moved, Councilmember Gottbreht seconded, to approve five percent raise for Duane Henry effective upon six month employment date. All members on roll call voted "yes". None voted "no". Councilwoman Albert not present for the vote. Motion carried.

ND Water and Pollution Annual Conference- October in Minot Councilmember Albertson moved, Councilmember Albert seconded, to send two public works staff, if possible, to the NDWPCC Annual Conference in Minot on October 11-13, 2016. All members on roll call voted "yes". None voted "no". Councilwoman Albert not present for the vote. Motion carried.

Tuomala Plumbing & Heating quote for Boiler at City Hall Councilmember Albertson moved, Councilmember Vollmer seconded, to approve the \$8550 boiler replacement proposal from Tuomala Plumbing and Heating. All members on roll call voted "yes". None voted "no". Motion carried.

**Police:** Cameras and signage installed at inert site to eliminate illegal dumping

Taser Training expenses- Calib Poitra to attend -Councilmember Albertson moved, Councilmember Gottbreht seconded, to send Officer Calib Poitra to Taser Instructor Course in Grand Forks on October 18<sup>th</sup> and 19<sup>th</sup>. All members on roll call voted "yes". None voted "no". Motion carried.

**Other Committees:**

**Administrative-** Councilman Albertson moved to table the issue of changing the rate for the rent of the Eller Room

Councilmember Vollmer moved, Councilmember Albertson seconded, to approve the committee reports. All members on roll call voted "yes". None voted "no". Motion carried.

**Water Treatment Plant Improvement Project # 2015-2:**

**Street Improvements-**

**2017 Budget- Special meeting----Sept 7<sup>th</sup> at 6:00 p.m. to approve preliminary budget**

**Northland Health Centers-letter of support** – Mayor Mitchell to send a letter of support on behalf of the City Council

There being no further business, Mayor Mitchell adjourned the meeting at 9:07 p.m.

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Scott Mitchell, Mayor

ATTEST:

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Mae Murphy, City Auditor