

# CANADA VISA ASSISTANCE

NO. OF APPLICANTS	RATE PER PERSON
4 applicants and above	PHP 14,000
2-3 applicants	PHP 14,500
Single applicant	PHP 15,000
INCLUSIONS	EXCLUSIONS
✓ VISA CONSULTANCY	X Return Courier Fee (Note: Once visa approved courier fee will be on pax account via Manager's Cheque)
✓ Submission and Collection of passport	
✓ Cover Letter to the Embassy	X Package Transmission fee/Biometric exemption fee - Php1,090.00 per applicant. (if Applicable)
✓ BIOMETRIC SCHEDULING	
✓ CANADA VISA FEE & BIOMETRIC FEE	
✓ DAY TO DAY ITINERARY/RESERVED TICKET/HOTEL RESERVATION	
✓ COURIER FEE (Note: way - VFS only)	
VISA REQUIREMENTS CHECKLIST (Files can be filed emailed also)	
STEPS IN CANADA VISA PROCESSING (With PERSONAL APPEARANCE BIOMETRICS)	
1. Email Accomplished Questionnaire and Scanned Copy of Passport for Free Assessment (we will advise the chances of approval)	
2. Pay visa assistance fee + visa fee then email the proof of payment and soft copy of all supporting documents. Please provide everything that you can because this is the hardest visa to apply.	
3. We will forward the application to Canada Embassy, processing time is up to 35 working days. Once approved we will send you the Consent Form for passport submission and collection for Signature	
CHECKLIST (put ✓)	Primary Requirements
	Philippine Passport with at least 6 months validity (make sure Page 3 is signed)
	Picture of the Passport's Bio Page (Page 2)
	Photocopy of passports stamps to non-visa country and previous and valid visas to the ff: USA, CANADA, UK, SCHENGEN, JAPAN, AUSTRALIA, NEW ZEALAND, KOREA
	Soft Copy of Passport Sized Colored Photo (4.5cm x 3.5cm) Must be taken from a photo studio and should have white background
	Accomplished Questionnaire (Please refer on the page 2 & onwards)
	Accomplished Questionnaire
	Accomplished forms -> click the link to download, please fill-up and save the file (don't validate) <a href="https://www.canada.ca/content/dam/ircc/migration/ircc/english/pdf/kits/forms/imm5257e.pdf">https://www.canada.ca/content/dam/ircc/migration/ircc/english/pdf/kits/forms/imm5257e.pdf</a> <a href="https://www.canada.ca/content/dam/ircc/migration/ircc/english/pdf/kits/forms/imm5257b.pdf">https://www.canada.ca/content/dam/ircc/migration/ircc/english/pdf/kits/forms/imm5257b.pdf</a> <a href="https://www.canada.ca/content/dam/ircc/migration/ircc/english/pdf/kits/forms/imm5645e.pdf">https://www.canada.ca/content/dam/ircc/migration/ircc/english/pdf/kits/forms/imm5645e.pdf</a>
CHECKLIST (put ✓)	Financial Requirements
	Original Bank Certificate (Ideal amount for the current balance is P300,000) Including type of account, opening date, average daily balance and current balance
	Original or Photo Copy of Latest 3 months Bank Statement (Ideal amount for the Average Daily Balance is P200,000)
	ITR (Income Tax Return) Form 2316 for individual /Form 1701 or Form 1702 for companies NOTE: If No ITR- kindly provide a notarized affidavit explaining why there's no ITR
	Please provide all other assess like Investments, Land Titles, Pension Pay etc.
If applicable (put ✓)	Additional Requirements if Employed
	Original Signed Certificate of Employment (indicate applicant's position, date hired, compensation, office address, HR landline number & HR email address)
	Photocopy of Company ID
If applicable (put ✓)	Additional Requirements if Business Owner
	Photo Copy of DTI or SEC Permit (includes Names & signatories of the corporation)
	Photo Copy of Mayor's Permit
	Photo Copy of BIR company registration
If applicable (put ✓)	Additional Requirements for Professionals
	Photo Copy of PRC Card or IBP Card
If applicable (put ✓)	Additional Requirements for students
	Original Copy of School Certificate
	School ID

## Important Notes

1. For sponsored applicants, proof of relationship / connection should be established. Sponsor will provide financial requirements. We will also provide a letter of sponsorship to be filled-up by the sponsor.
2. Visa approval is at the discretion of the Visa officers. We cannot guarantee 100% approval.
3. In case we found the documents insufficient, we will return the documents and charge P500/applicant as assessment fee including the courier fee. Remaining payment will be refunded to you.
4. Visa submission is within 3 working days after the receipt of complete documents and if there are no additional requirements needed. We strongly suggest applying at least 1 month prior to travel date because there are times where the visa officer is requesting for additional documents.
5. For denied application, you can re-apply after 6 months. No Refunds for the Visa Assistance fee.

## Application Form:

[https://drive.google.com/file/d/1NgDuCuOjAvC3YPpzOk6vh\\_6Klhv-28Kj/view?usp=drivesdk](https://drive.google.com/file/d/1NgDuCuOjAvC3YPpzOk6vh_6Klhv-28Kj/view?usp=drivesdk)

**FOR INQUIRES**



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