



- ✓ SUPPLY CHAIN CONSULTING
- ✓ OUTSOURCED PROCUREMENT
- ✓ OFFICE ADMIN SERVICES
- ✓ TIER 2 CONTRACT SUPPORT

What We Do:

- **PROCUREMENT & WAREHOUSE CONSULTING SERVICES for Electric Utilities**
 - Specializing in SWOT Analysis with executive reporting for electric coop managers. This is a 360 degree evaluation and benchmarking of your material supply chain
 - EXPERIENCED guidance to control costs AND maximize material availability
 - Process evaluation and creation
 - At your site or remote
 - Assistance with SURPLUS and MATERIAL SALVAGE & DISPOSAL
 - Warehouse Basic Training
- **ADMINISTRATIVE SUPPORT for Electric Utilities and their Suppliers**
 - Data consolidation and reporting
 - Project Material Management
 - Office Technology Training/Assistance
 - AR/AP Coordination
- **PROCUREMENT SERVICES for Electric Utilities and their Suppliers**
 - Value-Added Sourcing, Order Management & Invoicing
 - Spot Buy & Blanket Competitive Bids
 - Buyer Training & TEMPORARY STAFFING at your site or remote when needed
 - FIELD AUDIT vendor adherence to contract

Who We Are:

We are Michelle and John Barrett. We have been married since 1993 and have two grown daughters. We opened Barrett Utility Service when we relocated to Virginia's Shenandoah Valley from Maryland.

Owner, Manager- Michelle Barrett, MBA, ME. Retired from 20-year teaching career preceded by career in accounting, auditing and banking.

Senior Consultant- John Barrett, MBA. Retired from 24-year supply chain management career with one of our nation's largest electric cooperatives preceded by career in distribution, B2B and retail management.

J&M Barrett Enterprises, LLC. DBA Barrett Utility Service is a CERTIFIED 100% woman-owned small business located in Page County, VA, a federally designated HUB Zone.

How is your supply chain performing?

Are you carrying too much inventory?

Are you concerned about material availability?

Are your office employees overburdened?

Do you want to add an experienced resource?

We Can Help !

Need Diverse Spend? We have the qualifications and experience to add true value.

CERTIFIED

SWaM Small,
Women and
Minority-Owned

Supplier Diversity Strengthens the Commonwealth

by the Virginia Department of Small Business & Supplier Diversity



Scan here to visit our website