

## What We Do:



### **PROCUREMENT & WAREHOUSE CONSULTING SERVICES for Electric Utilities**

- Specializing in SWOT Analysis with executive reporting for electric coop managers. This is a 360 degree evaluation and benchmarking of your material supply chain
- EXPERIENCED guidance to control costs AND maximize material availability
- Process evaluation and creation
- Assistance with SURPLUS and MATERIAL SALVAGE & DISPOSAL



### **ADMINISTRATIVE SUPPORT for Electric Utilities and their Suppliers**

- Data consolidation and reporting
- Project Material Management
- Office Technology Training/Assistance
- AR/AP Coordination



### **PROCUREMENT SERVICES for Electric Utilities and their Suppliers**

- Value-Added Sourcing, Order Management & Invoicing
- Spot Buy & Blanket Competitive Bids
- Buyer Training & TEMPORARY Remote Procurement STAFFING
- AUDIT vendor adherence to contract

## Who We Are:

We are Michelle and John Barrett. We have been married since 1993 and have two grown daughters. We opened Barrett Utility Service when we relocated to Virginia's Shenandoah Valley from Maryland.

Owner, Manager- Michelle Barrett, MBA, ME. Retired in 2023 after 20-year teaching career preceded by career in accounting, auditing and banking.

Senior Consultant- John Barrett, MBA. Retired in 2023 after 24-year supply chain management career with one of our nation's largest electric cooperatives preceded by career in distribution, b2b and retail management.

J&M Barrett Enterprises, LLC. DBA Barrett Utility Service is a 100% woman-owned small business located in Page County, VA, a federally designated HUB Zone.

**Need Diverse Spend? We have the qualifications and experience to add true value.**