**2021**



**KNK Dance Creations**

**Polices & Procedures.**

*Note: Our polices have been updated to meet the needs of our program due to COVID-19 we are unable to run our program at its normalcy until further notice and our transition season.*

**Participation-** Students interested in participation be Highly Motivated to dance. The Age requirement for participation is ages 6-18 OR Grades 1st -12th. No student will be turned away unless not eligible due to age requirements or if we are unable to meet the needs of your child and if we are full to compacity.

**Commitment**: Dancers participate from March-June This is a commitment of which participants are expected to fulfill. All parents will be required to sign a parent/guardian agreement and provide a copy of parents/guardians Driver’s license or Picture ID.

**KNKDC Movement & Financial Commitment:** KNK Dance Creations has minimize the program to fit the needs of all our students, although Participation in our program requires a level offinancial commitment. We have organized a ***KNKDC Movement Action Plan*** that will be set to reduce the annual tuition fees for the program. **SUPPORT is required,** Support the program where we need the help, such as fundraising, selling tickets for our showcases or other KNKDC Events. Those who withdraw in participation from the Movement of actions that are set, will be charged the fees that are due.

**Communication:** We will send reminders through emails and group messages to remind you of payments, schedules and to keep you posted on what is to come for the dancers.  There should not be any excuses for lack of knowledge of anything going on in program. **(we will invite all parents/guardians to download and join the BAND APP (see your app store) if you have any questions, please contact us by email.**

**Tuition Payment**: Monthly Tuition is due March-June **(see payment review)**

**Payment methods:** KNKDC ACCEPTS:Cash, Credit, AND Money Order payable to: **KNK Dance Creations There is also a $3.00 services charge or more for Credit Cards payments depending on the total amount. / CASH APP payments send to $knkdancecreations. Visit our website to make online payments OR paypal.me/KNKdanceCreations (NO CHECKS)** [**www.knkdancecreations.com**](http://www.knkdancecreations.com)

**Receipts-** will be emailed to the email address provided on the dancer’s registration or if paying with cash or money orders. Receipts will no longer be sent home with your dancer or in hand. if you need an immediate receipt please use a payment method that provides a confirmation receipt.

**\*Payment Arrangement Policy:**  KNKDC will do our best to assist with payment arrangements, please email our Administrative Staff for Arrangements. Extend arrangements over 1 week will not be granted. **Dancer (s) cannot attend class until fees are paid or arrangements are approved.**

**Late Fee:** There will be a $10.00 fee for late tuition.

**Attendance:**  Excessive absences or tardiness will result in penalties up to dismissal from the program. The attendance and commitment of each dancer has a direct effect on the overall performance and ability to perfect each routine. KNKDC will not hold any parts for dancers who are absent unless otherwise.

**Class Description** Classes will be grouped by age/ grade or by coach’s discretion, our students will be taught creative choreography using moderate Techniques and genres in Modern and Contemporary Ballet, Jazz & Hip-Hop, we also will introduce a few elective genres to our students with coach’s discretion in Fun Tap, Pom-Pom, Praise dance, Musical Theater, & Majorette

 **Spectator Attendance -**. \*Parents/Guardians due to covid-19 we will take precautions to keep our dancers safe. we ask that parents/guest to remain in the waiting area/cars until dismissal for questions please call (757) 224-3332 or email us knkdancecreations@yahoo.com unless otherwise.

**“Performance Fee -** this fee covers, costumes rental competition & Showcase productions. **(This fee is added into your dancer’s monthly tuition)**

 **Adult Dance Squad**- Parents family and friends can come hit the stage with KNK Dance Creations. (more information forthcoming)

**Student Withdraw-** If you must withdraw your dancer for any reason please let us know in advance and pay any fees owed to the program to keep from penalty.

**Extra Rehearsals -**KNKDC will have extra back-to-back dance rehearsals on non-scheduled days such as Mondays, Wednesdays Friday’s, Saturday’s, and possibly even Sundays (but not likely on Fridays or Sundays! We also will have extended dance times, especially when we are getting close showcase. We do apologize in advance for any inconvenience this may cause, and we ask for total cooperation in this matter.

**Late Pickup:** for students who are picked up after hours please give us a call if you are running late. Fees @ $1.00 per min will be added if being late becomes a habit. After 15 min and no call back, we will contact emergency contact.

**NO Pick-Up OR Take-Home Zone**: KNK Dance Creations Staff & Krystle Galloway Owner will no longer be responsible for drop offs and pick-ups, please designate someone if you need those services for your dancer to get to and from class. Unless its and extreme emergency KNKDC is not responsible.

**Contact Information:** If parents/guardians have any questions or concerns, please direct your concerns to our administrative staff by emailing us at knkdancecreations@yahoo.com

**Costume/Accessories:** Parents will be responsible for any loss, stolen or damaged costumes at the cost of $5.00 OR M ORE per item depending on the item.

**Added Addition:** Parents will be asked to provide small added touches for dancer’s costume attire, such as providing leggings, tops, shoes etc. and sewing or adding decor to the costumes if needed.

**Make Up** - All students are required to wear make-up for performance. create a make-up kit or caboodle for your dancer.

**Showcase-Photo shoot, DVD & T-shirt -** More Information TBA/

**Showcase/Events Tickets**- All tickets Price TBA *NOTE: Every dancer is required to sell tickets per dancer the number of tickets sold will be according to the ratio of students (more information forthcoming)*

**Miss KNK**- is an Award presented to dancers in each class and an overall dancer during the season **More Information Forthcoming.**

**Class Dance Attire**

All Dancers are required to wear our appropriate class attire leotards, unitard, black dance shorts, black leggings, sports bra if top heavy please wear black bra with the sports or camisole bra) dance tights tan or black tights, Dance Bag with all required dance shoes. For safety reasons, no jewelry will be allowed (stud earrings only) (if there is any jewelry that cannot be removed please wear a covering or bandage. Hair should always be neatly pulled from the face. Students are not to wear hair rags, bandannas etc. must practice good hygiene (no hair under arms coming to class) no colorful socks during class, etc. (No TAKY ZONE)!! If students come to class inappropriate, they may be asked to sit out or be sent home for the night or day.

**\* ALL Dancers must have black non-lace jazz Shoes** 

\****All Students must have black and white high-top sneaker (Airwalk or converts)***



**\*All Junior & Senior Students must have an all-black combat boot.**



***Jazz Dance shoes and performance tights can be purchased through the program.***

**Class Schedule**

|  |  |  |  |
| --- | --- | --- | --- |
| **Class** | **Days** | **Grade/Age** | **Times**  |
| **YOUTH SQUAD** | **Tuesdays**  | **Grades 1st-4th**  | **6:00PM-7:15PM**  |
| **JUNIOR SQUAD** | **Tuesdays**  | **Grades 5th-7th**  | **7:15PM-8:30PM**  |
| **SENIOR SQUAD** | **Thursdays**  | **Grades 8th-12th**  | **6:00PM-7:15PM**  |
| **ADULT SQUAD**  | **Thursdays****Class starting April (TBA)** | **Adults**  | **7:15PM-8:30PM** |

 **March-June 2020-2021**

**Note: IF the ratio of students is low in each class then students will be combined with another class that is close to their grade level or Coaches Discretion**

**Payment Review**

***TUITION FEE 2020-2021***

***Tuition is $75 per month (per dancer) includes costume rental.***

***Tuition for Adult dancers $20.00 per month (costumes not included)***

***Payment Schedule***

***YEAR 2021***

***March 1st -5th Tuition Due***

***April 1st-2nd Tuition Due***

***May 3rd-7th Tuition Due***

***June -1st-4th No Tuition Due unless Showcase tickets are not sold.***

**Before attending Class**

**PLEASE EMIAL US THE FOLLOWING:**

**\* copy of Driver’s License or ID (parent/guardian)**

**PARENTS PLEASE PRINT, FILL OUT AND BRING OR EMAIL US THE FOLLWING:**

**\*Sign Agreement**

**ALL FORMS ARE ON OUR WEBSITE**

**DANCERS CAN EXPECT TO:**

**\*Get Sized for Dance shoes (if needed)**

**\* Get measured for costumes.**

[**www.knkdancecreations.com**](http://www.knkdancecreations.com)