

2018 Reedley Street Faire and Car Show

Sunday, May 6, 2018

Craft, Retail, and Information Booth Info

Application Deadline: **Friday, April 27, 2018**

General Information

1. **Applications are accepted on a first to be submitted basis.** Applicants will be reviewed and approved by the Event Committee. The Street Faire Event Committee and the RDA Board reserves the right to deny applications for any reason.
2. **You will be notified if you are not approved;** otherwise, assume you are approved.
3. Approved participants will check in at the information booth (corner of 11th & G) for their location.
4. Booth setup begins at 7:30 a.m. All vehicles are to be removed from the Street Faire area as soon as they are unloaded and no later than 8:30 a.m. **Booths may not close down until 4 p.m.**
5. Each booth is approximately **10' X 10'**.
6. All participants are responsible for the setup, maintenance, and take down of their booth space. **The space must be left clean and litter free.**
7. **All participants shall provide their own tables, chairs, booths, and extension cords.**
8. **RDA is able to provide electrical for a limited number of booths at a fee of \$30 per booth.** Those reserving power must provide their own electrical and/or extension cords. No exceptions.
9. **Booth fees are to be made by check or money order.** No credit cards.
10. **Any changes to your booth's purpose (i.e., items sold, information being provided, etc.) must be submitted in writing to the RDA Event Committee for approval prior to the day of the event.**
11. **The City of Reedley requires a \$10.00 Daily Business License for the day of the event unless you have an existing City of Reedley Business License.** If you need one, please go to the City of Reedley to acquire your Business License.
12. Fees:
 - Craft Booth Fee - \$75.00
 - Retail Booth Fee - \$75.00
 - For Profit Info Booth Fee - \$75.00
 - Nonprofit Info Booth Fee - \$40.00 (**Selling raffle tickets in an info booth is considered a Retail Booth**)

Date mailed or dropped off _____ **TOTAL PAID** _____

Check# _____ Received by _____

Make Check/Money Order Payable to: **Reedley Downtown Association**

Mail this application, a copy of your business license, the appropriate fees, and, if needed, proof of non-profit status to RDA, P.O. Box 615, Reedley, CA 93654 or **drop off** at David's, 1034 G Street, Reedley.

KEEP THIS PAGE FOR YOUR RECORDS

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11. **The City of Reedley requires a \$10.00 Daily Business License for the day of the event for craft and retail booths unless you have an existing City of Reedley Business License.** If you need one, please go to the City of Reedley to acquire your Business License. Submit a copy of your business License with your application.

Organization/Business _____ Contact Person _____

Mailing Address _____ City _____ State _____ ZIP _____

Email Address _____ Phone(____) _____

Items to be sold or Information to be distributed _____

Please Mark Booth Space: Craft _____ Retail _____ Informational For Profit _____ Informational Non Profit _____

10' X 10' Retail/Craft/Info - \$75 X _____ # space(s) needed Booth Fee(s): _____

10' X 10' Non Profit Info - \$40 X _____ # space(s) needed Booth Fee(s): _____

Electricity needed: YES/NO - \$30 Power Fee: _____

Received by _____ **TOTAL FEE:** _____

Upon your submission of this application and appropriate fees, you hereby release the Street Faire Committee, the RDA, the City of Reedley, participating service organizations, sponsors and others involved in the organization of this event from any liability arising from your participation in this event, including any injury to you or anyone operating your space and any damage to or theft of merchandise or equipment.

SIGNATURE _____ DATE _____

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