

FRIENDS OF THE CASA GRANDE PUBLIC LIBRARY
BOARD OF DIRECTORS MONTHLY MEETING
FEBRUARY 1, 2024

Present: Barb Brown, Mary Jane Cedar Face (Zoom), Sue Eberle, Richard Flechtner, Grace McMillin, Lisa Morris-Wilkey, Tina Packard, Sue Reeves (Zoom), Amber Kent, Daniel Gallegos

Absent: Samantha Irey, Michael Ouellette, Jody Wendt

1. Call to Order

The meeting was called to order at 8:30 a.m.

2. Minutes of Previous Monthly Meeting – January 8, 2024

Move to approve minutes by Sue Eberle and second by Richard Flechtner. Approved.

3. Old Business

a. Donation Plaques

We hope to have a plaque to acknowledge large donations. Amber said we have a plaque that she will find that has a few names and blank nameplates. We want to include donations above \$500, the donors for the bookmobile wrap, the bench donor, the tree donor, etc. Amber and Sue Eberle will follow up.

b. Possible resignation

Samantha Irey emailed a resignation letter to Tina. Tina let her know that the meeting times could be adjusted and will reach out to her again.

4. Treasurer's Report (Bonnie Warren)

Bonnie worked with Sue Eberle to develop a FOL budget for 2024. She distributed copies of the January budget report. Our balance in our First Interstate bank account was \$27,463.26 after expenditures of \$10,415.44 and income of \$4,564.44. Expenditures included \$10,000 for the library's 2024 requests (librarian projects and Overdrive Advantage). Book sale income was included in the income. At Edward Jones, our investment account contains \$117,570.11 and we have 51,090.29 in a CD that matures on 6/1/24.

a. Book Sale Briefing/Overview –

The book sale raised nearly \$3,700 in revenue, including GiveButter. Bonnie thanked everyone for their help. Bonnie had a phone call about picking up books last night. We still need to find a location to store books. Sue Eberle said we could use her hangar. When Sue is away, she thinks she can leave a key with one FOL person. She has one person in town with a key and that may work also. Bonnie may feel safer with this option. If we want to have another sale, it would be good to accept donations. Bonnie would like to prescreen books before they go into storage to possibly send to ThriftBooks. Sue Reeves asked if we can still accept donations at libraries. Amber said yes. We received the check from the city for the book sale location rental. CoreCivic and the book store owner took a lot of books on Monday. Bow Wow Meow said they would be interested in future collaboration. Tina would like to stay downtown, and we can keep our eyes open for a space. Lots of ideas for future sales including cookbooks in front of Cookie Jar. This would require providing options for payments and volunteers. There were no complaints about the extra fees for GiveButter and credit cards.

Everyone appreciated all that Bonnie did to make the book sale happen. Tina presented a certificate of appreciation to Bonnie for her hard work and a very successful book sale.

In an informal poll, customers said they found out about the sale in lots of ways including CG Chat, walking or driving by, and word of mouth.

5. Librarian's Report (Amber Kent)

Amber reported that staff have heard nothing but good things about the book sale from library patrons. A few people were disappointed to have missed it or missed the deadline to donate their books. Amber worked for a few hours at the Main Library on the final day of the sale and several people came to the library looking for the sale and were directed them downtown. Parks employees and the LDS Missionaries helped to quickly clear out the shelves and remaining boxes of books on Tuesday, January 30th delivering them to Main and Vista.

New staff were hired to fill vacancies for two full-time assistants and one part-time library assistant who left Vista Grande Library in January. There were many applicants. Alisa James, who was a page, was promoted. Teresa (Teri) Blacksten and Katie Malan will start their full-time positions on February 12th.

The bookmobile was out of commission for a few weeks. The brakes were replaced in December, and it is now back on the road. If any Friends board members are interested in going for a ride, Julie could use volunteers to accompany her to regular stops or at special events. Bonnie said she does this every other week and loves it. You can see the bookmobile's schedule on the library website. Use this link (<https://pclld.libnet.info/events>) and limit location to Casa Grande Public Library Bookmobile.

6. President's Report (Tina Packard)

- a. Changes to bank/investment account signers (currently Barb Brown, Grace McMillin, and Jody Wendt) due to a change of officers.

Sue Eberle moved that Tina, Lisa, and Bonnie be the new signees. Seconded by Grace McMillin. Moved with unanimous vote. Tina suggests we go individually. We need a primary signer at both Edward Jones and First Interstate for dual authentication, etc. Grace reminded us to let the primary know if you are trying to log in.

- b. Kudos to Amber

Tina thanked Amber for all her help, great attitude, and excellent coordination with and support for the Friends. Tina recently wrote a letter to city administrators about Amber's exceptional library leadership and support for the Friends. Daniel said he was glad to see Amber recognized and agreed that she is exceptional in performing her library administration duties.

- c. City Letters of Appreciation

We will send letters to thank the city and Parks and Recreation for their help with the book sale.

7. Board Members for 2024:

- Tina Packard, President
- Lisa Morris-Wilkey, Vice President
- Mary Jane Cedar Face, Secretary
- Bonnie Warren, Treasurer
- Barbara Brown, member
- Grace McMillin, member
- Jody Wendt, member
- Sue Eberle, member
- Richard Flechtner, member
- Michael Ouellet, member
- Sue Reeves, member
- Samantha Irely, member (Tina will continue to reach out to her)

8. Adjournment

The meeting adjourned at 9 am.

9. Next Meeting: Thursday, March 7, 2024 @ 8:30 am

Corrected notes submitted by Mary Jane Cedar Face, March 3, 2024.