

VIA REGULAR U.S. MAIL and E-mail: jellis@shumaker.com

December 29, 2023

Jonathan J. Ellis, Esquire Shumaker Loop & Kendrick LLP 101 E Kennedy Blvd Ste 2800 Tampa, Florida 33602-5150

Re: Point Brittany Administrative Corporation, Inc.

Our Matter No: 10493-001

Your Clients: Danielle and Timothy Jenkins and Kevin Conzone

Response to Statutory Records Inspection Request

Dear Mr. Ellis:

This firm represents Point Brittany Administrative Corporation, Inc. (the "Association"), and this correspondence is provided in connection with your letter on behalf of Danielle and Timothy Jenkins and Kevin Conzone dated December 21, 2023, and received by our client on December 26, 2023, wherein you request to inspect several official records, pursuant to Section 718.111(12), Florida Statutes.

In accordance with the Association's obligations under Section 718.111(12)(b), Florida Statutes, the Association has elected to make the records available online through OneSource. Please be advised that the Association's vendor for records retention, maintained by Resource Property Management, will be transferred on January 1, 2024 from OneSource to a platform called Vantaca. We have been advised that the Association should not expect any interruption in access during the transition period; however, it may be prudent to download the requested documents from OneSource in advance of the transition period. Any questions related to how to access or navigate OneSource or Vantaca, or how to download files contained therein should be directed to the Association's manager, Karel Costa-Armas at GM@PointBrittany.net.

Any emails responsive to your request will be made available for inspection and copying at the Point Brittany Administrative Corporation, Inc. office. Please contact Mr. Costa-Armas via email if you wish to schedule a mutually convenient date and time for inspection. The requested records will not be assembled for you, but they will be available for your own compilation. Additionally,

Mr. Ellis December 29, 2023 Page 2

should you desire copies of documents, the Association may charge you for the cost of making those copies, in accordance with the Statute. Further, in the event any requested documents are not within the online repository, please advise us of such, and if it is an official record, such documents will be made available in-person at the scheduled inspection time.

Sincerely,

Kelly Baker, Esquire

Kelly Bah

KAB/CM

cc: Colleen R. McInerney, Esquire (via email only: <u>cmcinerney@shumaker.com</u>)

Point Brittany Administrative Corporation, Inc. (via email only)