



Department of Health

Mike DeWine, Governor
Jon Husted, Lt. Governor

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To: All Lead Abatement Contractors, Lead Abatement Workers, Lead Inspectors, Lead Risk Assessors, Lead Project Designers, Lead Clearance Technicians, and Lead Abatement Training Course Providers

From: Shamus Estep, Supervisor

Subject: Revised refresher requirements and renewal procedure

Date: September 15, 2021

Revisions to Chapter 3701-32 of the Ohio Administrative Code (O.A.C.) effective December 1, 2021, have altered the license renewal process. The time frame for the completion of refresher courses has been amended, and the addition of a new process to reinstate a license after its expiration has been added.

To streamline the continuing education timeframe, the lead licensing rules have been adjusted to require the appropriate Ohio-approved refresher course be successfully completed within the two-year licensure period. It is no longer a requirement to complete your refresher within two years of the previous training. Refresher requirements for Clearance Technicians remain unchanged.

If the appropriate refresher course is not completed with the two-year license period or you apply for renewal after the license expiration date, the rule now details a process to complete a refresher and/or renew your license.

If you apply for renewal or complete the appropriate refresher within 30 days of the expiration of your license, you can submit a renewal application, and pay the license reinstatement fee. The fee for 1-30 days past the license expiration date is 1.5 times the standard renewal fee.

Renewal submissions or refreshers completed within 31-90 days past the license expiration date will be accepted, and the license reinstatement fee is 2 times the standard license fee.

If the license renewal or appropriate refresher course is not completed with 90 days of the license expiration, the applicant will be required to complete the appropriate initial training course. As before, you will not be required to retake the state license exam to renew your license.

The rule revision reduces the number of dates required to be tracked, while placing greater importance on the license expiration date, or the date that the appropriate refresher needs to be completed and the renewal application submitted. After the expiration date, the license reinstatement structure will apply. Please note, you are no longer able to take refreshers every two years, without renewing your license, in order to renew at a later date.

The Ohio Department of Health (ODH) strongly recommends you review all the revised rules. Full copies of the revised rules are available on the ODH website at www.odh.ohio.gov. This letter is available with active links on the ODH website www.odh.ohio.gov under memorandums on the Lead Licensure and Accreditation Program's webpage. If you have any questions, please contact the lead licensure program at (614) 466-1450 or by email at lead@odh.ohio.gov.