



### Application for Employment

PLEASE PRINT LEGIBLY

Pyra is an equal opportunity employer

All applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, genetic information, physical or mental disability, ancestry, marital status, citizenship status, sexual orientation status in anyother group protected by federal, state, or local law.

**Pyra participates in E-Verify. Please read the E-Verify notice following the next section**

Name: _____			
First	Middle	Last	
Address: _____			
Number and Street	City	State	Zip
Phone Number: _____		In Case of Emergency no: _____	
Email Address _____			

How did you learn about job opportunities at Pyra?

- I am a Pyra Customer     
  Now Hiring Sign     
  Newspaper ad     
  Facebook ad  
 Referred by Family/Friend     
  Just Stopped in     
  Internet job board

Are you authorized to work in the United States?       Yes       No

(Note: Pyra participates in E-Verify and all applicants hired by the Company will be required to present documentation verifying identity and authorization to work in the United States in accordance with the Immigration Reform and Control Act of 1986)

Are you 16 years of age or older?    Yes  No       Are you 18 years of age, or older?    Yes  No   
(Note: You may be required to provide documention to establish that you are over 16, or 18 for serving positions.)

*Before answering the following question, please read the next paragraph carefully:*

An applicant with an expunged, sealed, pardoned, impounded or juvenile conviction record may answer "no" with respect to any inquiry herein relative to prior convictions. In addition, any applicant for employment may answer "no" with respect to any inquiry relative to prior convictions in all cases of delinquency or as a child in need of services, which did not result in a complaint for criminal prosecution. A yes response will not automatically disqualify you from the job for which you are applying.

Have you been convicted of a felony?    Yes      No

### Employment Desired

Position applying for: \_\_\_\_\_ Date Available: \_\_\_\_\_ Expected hourly wage: \_\_\_\_\_

Have you been employed by us previously?       Yes       No

Have you ever filled out an application with us before?       Yes       No

May we contact your employer(s) listed on the next page?       Yes       No

Do you desire full or part-time work? \_\_\_\_\_ Desired number of hours per week \_\_\_\_\_

Please list any relatives or friends employed by us now or within the past two years: \_\_\_\_\_

Can you perform the essential functions of the position ONLY with reasonable accomodation?       Yes       No

If you can perform the essential functions of the position ONLY with reasonable accommodation, please describe any such accommodations which you require: \_\_\_\_\_

### Your Availability

Please "X" the times that you are AVAILABLE to work: \_\_\_\_\_ Times are approximate

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Days: 11:00-3:00							
Evenings: 3:00-9:00							
Evenings: 4:30-9:00							

**SCHOOLS ATTENDED**

High School: \_\_\_\_\_ Graduated? Yes  No   
College: \_\_\_\_\_ Graduated? Yes  No   
Other: \_\_\_\_\_ Graduated? Yes  No

**Current/Former Employers**

Employer Name: _____	Employed From Mo/Yr: _____	Job Title
Address: _____	To: Mo/Yr: _____	Hourly Wage Start
Supervisor's Name: _____		Hourly Wage End
Reason for leaving: _____		
Employer Name: _____	Employed From Mo/Yr: _____	Job Title
Address: _____	To: Mo/Yr: _____	Hourly Wage Start
Supervisor's Name: _____		Hourly Wage End
Reason for leaving: _____		

**APPLICANT'S CERTIFICATION AND AGREEMENT - PLEASE READ CAREFULLY BEFORE SIGNING**

1. I understand that this application is current for 60 days. If I still wish to be considered at the end of this period, I must fill out and submit a new application.
2. I understand that, If I am hired, I will be an "at-will" employee, which means I am free to resign at any time and the Company reserves the right to terminate my employment at any time, with or without cause and with or without notice, regardless of the date of payment of my wages and salary. I further understand that no recruiter, employee, officer or agent of the Company has the authority to change, modify or cancel my status as an at-will employee. Neither this Application, the Offer Letter, if any, the Employee Handbook, nor any other documents given to me are to be construed as creating an express or implied contract between the Company and me.
3. I understand that nothing in this application guarantees me employment, and no recruiter, employee, officer or agent of the Company, other than the President, has the authority to promise me employment.
4. I understand that any offer of employment that I receive from the Company is contingent upon my providing the Company with all information requested and my successful completion of the pre-employment screening process, including, at the Company's discretion: acceptable educational, employment, and other references, as applicable; and proof of eligibility to work.
5. I HEREBY AUTHORIZE the Company to investigate the information I have furnished on this application, and I further authorize the Company to conduct an investigation regarding my character, employment, education, credit, and criminal history prior to extending an offer of employment and at any time during my employment.
6. I AUTHORIZE and request that all of my present and former employers and those individuals I have listed as personal references furnish information and/or opinions about my employment record, including information or opinions as to the reason for the termination of my employment, work performance, abilities, education, and other qualities related to my qualifications for employment. I hereby release my present and former employers and their agents, the Company and its agents, and those individuals I have listed as references, from any and all liability whether I agree or disagree with the accuracy of such information or opinions.
7. I understand that, if employed, I will be required to comply with all rules, policies, procedures, required tests or examinations, and work assignments, and that Pyra may modify, change or eliminate them at any time without notice.
8. I further certify that the information I have supplied on this application is true and complete. I understand that any false statement, misrepresentation or material omission made by me in my application, resume, or any other materials I have submitted, or during my interviews, can result in denial of employment, or, if I am already employed when such false statement, misrepresentation or material omission is discovered, immediate termination of my employment. In addition, I understand that if any of the information I have supplied on this application changes in the future, I have an obligation to inform the Company of such change and that failure to do so can result in immediate termination of employment.

**MY SIGNATURE CERTIFIES THAT I HAE READ, UNDERSTAND AND AGREE WITH THE ABOVE EIGHT STATEMENTS.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



