

**Superior Township
Regular Board Meeting Minutes
Tuesday, January 27, 2026**

Prepared by Jolene Passmore, Clerk

Call meeting to order: by Mike Fox @ 6:00pm

Pledge of Allegiance

Roll Call of Board Members Present: Cindy Vansloten, Amy Eddy, Jolene Passmore, Mike Fox, Jim Sutton

Public Comment: Ron Holden inquired about clearing snow on 1st & 2nd street due to resident piling snow and County does not maintain 1st and 2nd streets.

Approval of Agenda:

- Motion by Mike Fox and seconded by Jim Sutton to approve moving agenda item Jay Parent EGLE presentation to top of agenda.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Jim Sutton and seconded by Amy Eddy to approve the addition of Smart House agenda item to be added under old business.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Amy Eddy and seconded by Mike Fox to approve the January 27, 2026 agenda with the approved changes.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried

Approval of minutes:

- Motion by Jim Sutton and seconded by Amy Eddy to approve the regular board December 23, 2025 meeting minutes.

- Cindy Vansloten - Abstain
- Amy Eddy – Yes
- Jolene Passmore – Yes
- Mike Fox - Yes
- Jim Sutton – Yes
- Motion carried

New Business Motions:

- Jay Parent from EGLE presentation on Superior Townships Waste Water Treatment Plant condition assessment.

Fire Report:

- Motion by Amy Eddy and seconded by Cindy Vansloten to approve the purchase of splint stretcher and backboard for VFD from MES not to exceed \$1500.00
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Amy Eddy and seconded by Cindy Vansloten to approve the purchase of food for VFD training meeting with 3 counties to be reimbursed to Fire Chief after submission of receipts not to exceed \$300.00
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried

Parks Committee:

-Lori Busha discussed Rec Plan.

Water Board:

-Discussion of Verizon contract.

New Business Motions:

- Motion by Jolene Passmore and seconded by Amy Eddy to revise personnel policy.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried

- Motion by Amy Eddy and seconded by Jolene Passmore to approve additional paid holidays, the following holidays will also be observed; Friday after Thanksgiving, Christmas Eve and New Years Eve.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Jolene Passmore and seconded by Amy Eddy to approve 9 days of PTO to full time employees every Jan 1st to be used within the year by Dec 31st.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Cindy Vansloten and seconded by Amy Eddy to approve 9 days of PTO to Larry Noyce as of January 1, 2026.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Jolene Passmore and seconded by Amy Eddy to approve prorated PTO days for new full-time employees within the first year hired.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Jolene Passmore and seconded by Cindy Vansloten to approve adjusted schedules for full-time employees to prevent OT for meetings and daily duties that go beyond normal hours.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Discussed Township newsletter, to post on FB, Township Website, provide copies for pickup at Township Hall and to sign up to receive by email.

- Motion by Jolene Passmore and seconded by Jim Sutton to approve the enrollment of MTA Webinar: Navigating Data Center Impacts for \$25.00 for PC/ZB and Township board to view.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Cindy Vansloten and seconded by Jim Sutton to approve the 2026 Poverty Exemption Policy Resolution.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried

Old Business Motions:

- Motion by Jolene Passmore and seconded by Amy Eddy to adopt the Superior Township Recreation Plan.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Jolene Passmore and seconded by Amy Eddy to pass the resolution of adoption of Superior Township Recreation Plan.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Discussed Smart House.

Clerk's Report:

1. Motion by Jolene Passmore and seconded by Amy Eddy to approve the December 2025 clerk's report in the amount of \$123,197.17.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes

- Motion carried

Treasurer's Report:

1. Motion by Amy Eddy and seconded by Jolene Passmore to approve the December 2025 treasurer's report in the amount of \$1,782,094.41.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried

Adjournment:

- Motion by Jolene Passmore and seconded by Amy Eddy to adjourn the meeting at 7:54pm.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried

A handwritten signature in cursive script, reading "Jolene Passmore". The signature is written in black ink and is positioned in the lower right quadrant of the page.

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
01/02/2026	GENOP	10456	PR	196	BUSHA, JAMES		114.52
01/02/2026	GENOP	10457	PR	00500	CHARTRAND, CHRISTINE		428.12
01/02/2026	GENOP	10458	PR	00520	CLOW, JASON		1,390.43
01/02/2026	GENOP	10459	PR	0521	CLOW, JASON		110.13
01/02/2026	GENOP	10460	PR	0595	EDDY, AMY		416.90
01/02/2026	GENOP	10461	PR	00165	FOX, MICHAEL		416.90
01/02/2026	GENOP	10462	PR	00188	HARRIS, MAURICE		88.10
01/02/2026	GENOP	10463	PR	00102	LEDERGERBER, CHRISTINE		94.52
01/02/2026	GENOP	10464	PR	0091	LOUP, KATHY		424.19
01/02/2026	GENOP	10466	PR	00505	NOYCE, LARRY		212.41
01/02/2026	GENOP	10468	PR	00182	PASSMORE, JOLENE		97.89
01/02/2026	GENOP	10469	PR	00101	SUTTON, JAMES		91.33
01/06/2026	GENOP	10470	PR	250	SUTTON, JAMES		3,980.47
01/07/2026	GENOP	521273(E)	AP	0420	VANSLOTEN, CYNTHIA	CELL	1,490.53
01/08/2026	GENOP	521274(E)	AP	0375	VANSLOTEN, CYNTHIA	ELECTRIC	196.19
01/14/2026	GENOP	521275(E)	AP	IRS	CLOVERLAND ELECTRIC CO-OP	TRASH	545.75
01/14/2026	GENOP	10499	AP	0144	UNITED STATES TREASURY	PHONE	245.39
01/14/2026	GENOP	10501	AP	0384	GFL ENVIRONMENTAL USA INC	PHONE	119.99
01/14/2026	GENOP	10502	AP	0384	HIAMATHA TELEPHONE CO	INTERNET	24.00
01/14/2026	GENOP	10503	AP	0388	HIAMATHA TELEPHONE CO	WATER ANALYSIS	137.04
01/14/2026	GENOP	10504	AP	0133	CHARTER COMMUNICATIONS	BACKHOE PARTS	165.00
01/14/2026	GENOP	10505	AP	0255	CITY OF SAULT STE. MARIE	CONTRACT	140.71
01/14/2026	GENOP	10506	AP	0217	NAPA AUTO PARTS	BACKHOE PARTS	78.17
01/14/2026	GENOP	10507	AP	0217	NATIONAL OFFICE PRODUCTS	BACKHOE PARTS	740.00
01/14/2026	GENOP	10508	AP	0255	NATIONAL OFFICE PRODUCTS	CONTRACT	30,426.00
01/14/2026	GENOP	10509	AP	0594	NAPA AUTO PARTS	CONTRACT	11,025.07
01/14/2026	GENOP	10510	AP	0740	MARK'S TIRE	COMMUNICATION SYSTEM - FIBER UPGRADE	407.03
01/14/2026	GENOP	10512	AP	0577	PERLESS-MIDWEST, INC	REPAIR KITS	63.04
01/14/2026	GENOP	10513	AP	0383	CRANE ENGINEERING	BOR 2024 REFUND	51.82
01/14/2026	GENOP	10514	AP	0383	EJ USA, INC.	BOR 2024 REFUND	28.33
01/14/2026	GENOP	10515	AP	0383	CHIPPEWA COUNTY TREASURER	BOR 2024 REFUND	14.67
01/14/2026	GENOP	10516	AP	0383	CHIPPEWA COUNTY TREASURER	BOR 2024 REFUND	287.22
01/14/2026	GENOP	10517	AP	0383	CHIPPEWA COUNTY TREASURER	BOR 2024 REFUND	46.42
01/14/2026	GENOP	10518	AP	0383	CHIPPEWA COUNTY TREASURER	BOR 2024 REFUND	52.25
01/14/2026	GENOP	10519	AP	0383	CHIPPEWA COUNTY TREASURER	BOR 2024 REFUND	8.62
01/14/2026	GENOP	10520	AP	0383	CHIPPEWA COUNTY TREASURER	BOR 2024 REFUND	132.52
01/14/2026	GENOP	10521	AP	0383	CHIPPEWA COUNTY TREASURER	BOR 2024 REFUND	300.00
01/14/2026	GENOP	521278(E)	AP	0739	CHIPPEWA COUNTY TREASURER	BOR 2024 REFUND	1,517.70
01/15/2026	GENOP	521276(E)	AP	IRS	FP MAILING SOLUTIONS		128.41
01/16/2026	GENOP	10486	AP	00057	UNITED STATES TREASURY		72.58
01/16/2026	GENOP	10487	PR	00192	BEAUNE, WILLIAM		393.38
01/16/2026	GENOP	10488	PR	00500	BUSHA, JORI		1,431.45
01/16/2026	GENOP	10489	PR	00520	CHARTRAND, CHRISTINE		110.12
01/16/2026	GENOP	10490	PR	00520	CLOW, JASON		416.90
01/16/2026	GENOP	10491	PR	0521	CLOW, JASON		881.43
01/16/2026	GENOP	10492	PR	0595	CLOW, JASON		424.19
01/16/2026	GENOP	10494	PR	00165	EDDY, AMY		97.89
01/16/2026	GENOP	10495	PR	00102	FOX, MICHAEL		2,042.22
01/16/2026	GENOP	10496	PR	00505	LEDERGERBER, CHRISTINE		131.64
01/16/2026	GENOP	10497	PR	00182	NOYCE, LARRY		1,434.26
01/16/2026	GENOP	10498	PR	00101	PASSMORE, JOLENE		424.19
01/27/2026	GENOP	521279(E)	AP	250	SUTTON, JAMES		97.89
01/28/2026	GENOP	10523	AP	0351	VANSLOTEN, CYNTHIA		97.89
01/29/2026	GENOP	521277(E)	AP	IRS	DTE ENERGY		2,042.22
01/30/2026	GENOP	10534	PR	00520	SOO COOP CREDIT UNION		131.64
					UNITED STATES TREASURY		1,573.06
					CLOW, JASON		1,447.83

Jan addle \$78,346.43

CHECK REGISTER FOR SUPERIOR TOWNSHIP

CHECK DATE FROM 01/01/2026 - 01/31/2026

STATUS FILTER: Cleared

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
01/30/2026	GENOP	10535	PR	0595	EDDY, AMY		416.89
01/30/2026	GENOP	10539	PR	00102	LEDERGERBER, CHRISTINE		881.41
Total of 59 Checks:							70,740.00
Less 0 Void Checks:							0.00
Total of 59 Disbursements:							70,740.00

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
01/02/2026	GENOP	10465	PR	00167	MUNSELL, WILLIAM		57.27
01/02/2026	GENOP	10467	PR	0193	OLSWAY, MARK		57.27
01/02/2026	GENOP	10471	PR	195	WHEALY, CHRISTOPHER		57.27
01/14/2026	GENOP	10511	AP	0454	GIAD	BOR TRAINING	5.00
01/16/2026	GENOP	10493	AP	00188	HARRIS, MAURICE		96.77
01/28/2026	GENOP	10524	AP	0163	RUDYARD ELECTRICAL SERVICE INC	WELL HOUSE 2 REPLACE HEATER	2,327.80
01/28/2026	GENOP	10525	AP	0217	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	77.66
01/28/2026	GENOP	10526	AP	0255	NAPA AUTO PARTS	BACKHOE PARTS	229.16
01/28/2026	GENOP	10527	AP	0300	JOHN HANCOCK	QUARTERLY FEE	118.66
01/28/2026	GENOP	10528	AP	0412	BAY MART	FUEL	646.76
01/28/2026	GENOP	10529	AP	0444	ACCIDENT FUND INSURANCE CO OF AMER	WORKERS COMP INSURANCE	365.35
01/30/2026	GENOP	10530	AP	196	BUSHA, JAMES		57.27
01/30/2026	GENOP	10531	PR	00192	BUSHA, LORI		102.63
01/30/2026	GENOP	10532	PR	00500	CHARTRAND, CHRISTINE		453.84
01/30/2026	GENOP	10533	PR	00515	CHESEBRO, MARK		60.03
01/30/2026	GENOP	10536	PR	00165	FOX, MICHAEL		416.89
01/30/2026	GENOP	10537	PR	00069	FREDMAN, DEBRA		37.27
01/30/2026	GENOP	10538	PR	00069	HARRIS, MAURICE		96.76
01/30/2026	GENOP	10540	PR	0091	LOUP, KATHY		94.53
01/30/2026	GENOP	10541	PR	00510	LYONS, RACHEL		60.03
01/30/2026	GENOP	10542	PR	00167	MUNSELL, WILLIAM		57.26
01/30/2026	GENOP	10543	PR	00505	NOYCE, LARRY		1,473.72
01/30/2026	GENOP	10544	PR	00182	PASSMORE, JOLENE		424.18
01/30/2026	GENOP	10545	PR	00101	SUTTON, JAMES		155.16
01/30/2026	GENOP	10546	PR	250	VANSLOTEN, CYNTHIA		97.89

Total of 25 Checks: 7,626.43
 Less 0 Void Checks: 0.00
 Total of 25 Disbursements: 7,626.43

7,626.43
 0.00
 7,626.43

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank GENOP GENERAL OPERATING							
04/11/2025	GENOP	9906	PR	00165	FOX, MICHAEL		416.89
12/30/2025	GENOP	10475	AP	MISC	DONNELLY, JAMES	UB refund for account: 531	38.55
12/30/2025	GENOP	10476	AP	MISC	DONNELLY, JAMES	UB refund for account: 532	38.55
01/02/2026	GENOP	10465	PR	00167	MUNSELL, WILLIAM		57.27
01/02/2026	GENOP	10467	PR	0193	OLSWAY, MARK		57.27
01/02/2026	GENOP	10471	PR	195	WHEALY, CHRISTOPHER		57.27
01/14/2026	GENOP	10511	AP	0454	GLAD	BOR TRAINING	5.00
01/16/2026	GENOP	10493	PR	00188	HARRIS, MAURICE		96.77
01/28/2026	GENOP	10524	AP	0163	RUDYARD ELECTRICAL SERVICE INC	WELL HOUSE 2 REPLACE HEATER	2,327.80
01/28/2026	GENOP	10525	AP	0217	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	77.66
01/28/2026	GENOP	10526	AP	0255	NAPA AUTO PARTS	BACKHOE PARTS	229.16
01/28/2026	GENOP	10527	AP	0300	JOHN HANCOCK	QUARTERLY FEE	118.66
01/28/2026	GENOP	10528	AP	0412	BAY MART	FUEL	646.76
01/28/2026	GENOP	10529	AP	0444	ACCIDENT FUND INSURANCE CO OF AMER	WORKERS COMP INSURANCE	365.35
01/30/2026	GENOP	10530	PR	196	BUSHA, JAMES		57.27
01/30/2026	GENOP	10531	PR	00192	BUSHA, LORI		102.63
01/30/2026	GENOP	10532	PR	00500	CHARTRAND, CHRISTINE		152.63
01/30/2026	GENOP	10533	PR	00515	CHESEBRO, MARK		453.84
01/30/2026	GENOP	10536	PR	00165	FOX, MICHAEL		60.03
01/30/2026	GENOP	10537	PR	00069	FREEDMAN, DEBRA		416.89
01/30/2026	GENOP	10538	PR	00188	HARRIS, MAURICE		37.27
01/30/2026	GENOP	10540	PR	0091	LOUP, KATHY		96.76
01/30/2026	GENOP	10541	PR	00510	LYONS, RACHEL		94.53
01/30/2026	GENOP	10542	PR	00167	MUNSELL, WILLIAM		60.03
01/30/2026	GENOP	10543	PR	00505	NOYCE, LARRY		57.26
01/30/2026	GENOP	10544	PR	00182	PASSMORE, JOLENE		1,473.72
01/30/2026	GENOP	10545	PR	00101	SUTTON, JAMES		424.18
01/30/2026	GENOP	10546	PR	250	VANSLIOTEN, CYNTHIA		155.16
							97.89

Total of 28 Checks: 8,120.42
 Less 0 Void Checks: 0.00
 Total of 28 Disbursements: 8,120.42

8,120.42
 0.00
 8,120.42

**Treasurer's Report
Superior Township
Month Ending January 2026**

SCCU General Fund (1.000% APY)	Bank Accounts/CD's	Interest	General Ledger
Checking Account 7610	\$ 575,190.06	\$ 517.26	*See GL Breakdown by Dept.
Savings Account	\$ 250.04	\$ -	GL 101-000-002.00
			\$ 575,440.10
*GL Breakdown by Departments			
101-000-001.50 General Fund	\$ 171,467.08		
210-000-001.50 Special Funds/Depot Expenses	\$ (2,261.55)		
590-000-001.50 Sewer Fund	\$ 85,491.83		
591-000-001.50 Water Fund	\$ 315,775.69		
Subtotal:	\$ 570,473.05		
Outstanding checks	\$ 8,120.42		
Subtotal:	\$ 578,593.47		
Outstanding Deposits/OS Misc Adj	\$ 3,403.41		
	\$ 575,190.06		
*SCCU Tax Fund (.050% APY)			
Checking Account 2670	Int accrued \$ 61,720.57	\$ -	GL 703-000-001.00
Savings Account	\$ 5.02		GL 703-000-002.00
			\$ 61,725.59
*SCCU Fireman's Account (0.050% APY)			
Checking Account 1820	Int accrued \$ 195.96	\$ -	GL 211-000-001.00
Savings Account	\$ 5.01		GL 211-000-002.00
			\$ 200.97
FNBOA APY 3.25%			
Savings Account 0849	\$ 25,363.16	\$ 68.75	GL 206-000-003.00
			\$ 25,363.16
UP State Credit Union			
Sewer Fund (0.15 to .80% tiered rate)			
Preferred Funds Account 148-2	\$ 255,465.59	\$ 216.72	GL 590-000-002.00
Savings Account	\$ 5.00		
			\$ 255,470.59
Total Interest Earned January		<u>\$ 1,827.75</u>	
FNBOA 4.14% 3.80% APY 4.2%			
CD - Water Dept	3 months MD 3/10/26 \$ 205,339.70		GL 591-000-002.05
Interest earned January		\$ 660.58	\$ 205,339.70
Initial Investment \$202,580.95 on 9/10/25			
3100728470			
FNBOA 4.14% 3.80% APY 4.2%			
CD - Sewer Dept	3 months MD 3/10/26 \$ 56,643.22		GL 590-000-002.05
Interest earned January		\$ 182.22	\$ 56,643.22
Initial Investment \$55,882.22 on 9/10/25			
3100728462			
FNBOA 4.14% 3.80% APY 4.2%			
CD - General Op	3 months MD 3/10/26 \$ 56,643.22		GL 101-000-002.05
Interest earned January		\$ 182.22	\$ 56,643.22
3100728454			
Initial Investment \$55,882.22 on 9/10/25			
CD's Interest To Date		<u>\$ 4,280.75</u>	
Total CD's	\$ 318,626.14		\$ 318,626.14
Bank Accounts & CD's	\$ 1,555,452.69		\$ 1,555,452.69
Total Funds	\$ 1,555,452.69		\$ 1,555,452.69

Prepared by: Amy Eddy, Treasurer

*Not for general township use.