

Superior Township
Regular Board Meeting
Tuesday, October 28, 2025, 6pm
Prepared by Amy Eddy, Treasurer

Call Meeting to Order: by Mike Fox at 6:00pm

Pledge of Allegiance

Roll Call of Board Members: Present: Mike Fox, Amy Eddy, Jim Sutton

Absent: Jolene Passmore, Cindy Vansloten

Public Comment: Dan and Amy Jere present history regarding the stipulations in place keeping them from assisting in training alongside Superior Township Volunteer Fire Department because of the settlement agreement between the township and the Jeres. They stated that they are not seeking employment, but would like to be able to volunteer their time to assist in training Superior Firefighters. It was decided that the Jeres would be added to agenda to discuss further.

Approval of Agenda

- Motion by Mike Fox and seconded by Jim Sutton to add Dan and Amy Jere to the agenda under new business.
 - Mike Fox – Yes
 - Amy Eddy – Yes
 - Jim Sutton – Yes
 - Motion carried

- Motion by Amy Eddy and seconded by Mike Fox to approve the agenda with the addition of Dan and Amy Jere.
 - Mike Fox – Yes
 - Amy Eddy – Yes
 - Jim Sutton – Yes
 - Motion carried

Approval of Minutes:

- Motion by Jim Sutton and seconded by Amy Eddy to approve the regular board meeting on September 23, 2025 minutes.
 - Mike Fox – Yes
 - Amy Eddy – Yes
 - Jim Sutton – Yes
 - Motion carried

Fire Report:

- Discussion about the Fire Department hosting Halloween at the hall.
- Motion made by Amy Eddy and seconded by Jim Sutton that the Fire Department will pay for the candy and supplies.
 - Mike Fox – Yes
 - Amy Eddy – Yes
 - Jim Sutton – Yes
 - Motion carried

- Fire Chief Jason Clow gives incident and training report for the month.
- Discussion about the need for 5 trucks to be provided their routine maintenance.
- Motion by Mike Fox and seconded by Amy Eddy to have Extreme Truck and Trailer provide 5 inspections, 3 full services, and 1 oil change on the fire department rescue vehicles totaling \$2603.08.
 - Mike Fox – Yes
 - Amy Eddy – Yes
 - Jim Sutton – Yes
 - Motion carried
- Discussion about multiple rigs having expired tires and needing new ones.
Jason Clow informs the board that 7 years is the maximum age that the tires can be. Tanker 2 has tires prior to 2000 on it and Rescue 1 has tires from 2015 on it.
- Motion made by Mike Fox and seconded by Jim Sutton to approve Mark's Tire to put new tires on these vehicles totaling \$5306.78.
 - Mike Fox – Yes
 - Amy Eddy – Yes
 - Jim Sutton – Yes
 - Motion carried
- Discussion about the MABAS Agreement. (Michigan Mutual Aid Box Alarm System) This agreement would allow the township to request help from lower peninsula departments should some catastrophic fire break out. The agreement operates where Superior could be called downstate to assist but never more than 20% of the active roster, thus leaving 80% here at all times. There is no fee to

the township unless the assisting department is called away for greater than 8 hours.

- Motion made by Mike Fox and seconded by Amy Eddy to table signing the agreement until November for more discussion and time to review the agreement.
 - Mike Fox – Yes
 - Amy Eddy – Yes
 - Jim Sutton – Yes
 - Motion carried
- Jason Clow brought up the fact that the board may need to address the cameras within the Fire Hall. There are instances when the firefighters need to change clothes quickly to avoid heading to a fire wearing dangerous fabric. It was noted that the Fire Hall is not a public space where one should anticipate a lack of privacy. Amy Eddy to email Hoornstra Communications to pivot 2 cameras toward doors to preserve security and allow privacy to our department, and remove the last interior camera.

Park's Committee Report:

- Park's Committee Members renewals; Heidi Murdoch, Cindy Wilson, Lee Freedman, Jim Busha & Lori Busha for one year.
- Motion made by Amy Eddy and seconded by Mike Fox to renew Heidi Murdock, Cindy Wilson, Lee Freedman, Jim Busha and Lori Busha for one year.
 - Mike Fox – Yes
 - Amy Eddy – Yes

- Jim Sutton – Yes
- Motion carried

Water Board and DPW Report:

- Water board provides a quote for a generator for the water tower.
- Motion made by Jim Sutton and seconded by Amy Eddy to purchase the generator totaling \$10,194.50
 - Mike Fox – Yes
 - Amy Eddy – Yes
 - Jim Sutton – Yes
 - Motion carried
- Water provides two quotes for a diesel generator that will power Lift Station 2 should our township lose power for an extended period of time.
- Motion made by Jim Sutton and seconded by Amy Eddy to purchase the generator from Wolverine Power Systems totaling \$47,775.00.
 - Mike Fox – No
 - Amy Eddy – Yes
 - Jim Sutton – Yes
 - Motion carried
- Frank Toms, DPW, points out that the last time the generators at the Town Hall and the Fire Hall is unknown.
- Motion by Mike Fox and seconded by Amy Eddy to have these two generators serviced at the cost of \$560 each.

Supervisor Report

- Mike Fox discusses the rate study that is currently being conducted by Rural Water. They will come and present their findings and make recommendations on November 12. Mike Fox suggests that we have a special meeting so that the entire board can be present along with the water board. The board states that we would like to see our public attend and will look into making this meeting available via zoom.
- Mike Fox has contacted the Chippewa County Road Commission Engineer to discuss the speed limit in front of the State Park. It was previously discussed at a prior meeting that this speed should be reduced. The engineer informed Mike Fox that this was a large task to take on and a lot of entities are involved in reducing a speed limit. Waiting for more information on the process.
- Mike went to the cemetery to see which trees need to be removed for their invasive root base. He would like to get a second opinion. Jim Sutton and Mike Fox will return and mark which trees they believe should go out for bid for removal in the spring.
- Bay Mills Indian Community reached out to Mike Fox and Amy Eddy to discuss the current agreement and the upcoming attaching of a new Lift Station to move water and waste through Superior's system. Discussion about who would attend the biweekly meetings. Jim Sutton says Jim Busha from the Water and Sewer Board would be great. Jim Busha will be invited to attend along with Jim Sutton and Mike Fox. Jim Sutton points out that he will be out of town the end of December. Amy Eddy will sit in on the meetings when Jim Sutton cannot.

- Mike Fox has been working with the current utility providers to have them disconnected ahead of demolishing the house near the park. Cloverland will disconnect for free, but DTE will charge \$720.
- Motion made by Jim Sutton and seconded by Mike Fox to pay to disconnect DTE.
 - Mike Fox – No
 - Amy Eddy – Yes
 - Jim Sutton – Yes
 - Motion carried

Clerk's Report

- September 2025 Accounts Payable & Payroll *Detailed report can be found on www.superiortownship.com*
- Motion made by Amy Eddy and seconded by Mike Fox to accept the Clerk's Report
 - Mike Fox – Yes
 - Amy Eddy – Yes
 - Jim Sutton – Yes
 - Motion carried

Treasurer's Report

- Bay Mills Indian Community reached out and informed us that there was an uncashed 2% check from January – June of 2024. They reissued the check to Superior Township.

- BS&A Online Payments has a target launch date of November 10th. This will allow our residents a slightly discounted rate because BS&A doesn't have the minimum fee like AllPaid does. This will also allow our residents to pay their summer taxes online throughout the entire tax season. Currently the online portal must be shut down when interest and penalties begin. However, BS&A will allow our residents to log in and see their current balance due with added interest and penalties. There will also be text to pay and phone to pay options made available to them. Utility paying will experience the same benefits with no minimum fee and will have added features such as ACH capabilities. They will also be able to set up autopay.
- The emergency savings account has been created at First National Bank of America so that we can see a much better return on investment versus the 0.05% we were receiving from 4Front.
- September 2025 Total Funds *Detailed report can be found on*
www.superiortownship.com
- Motion made by Amy Eddy and seconded by Mike Fox to accept the Treasurer's Report

New Business:

- Discussion continued about Dan and Amy Jere's request to have the section of the settlement rescinded that would allow them to volunteer their training abilities in order to assist educate our firefighters. The board discusses how we are unsure if that is even possible.

- Motion made by Jim Sutton and seconded by Amy Eddy to ask attorney for more information about the terms of this settlement, specifically is only one portion can be rescinded.
 - Mike Fox – Yes
 - Amy Eddy – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion made by Amy Eddy and seconded by Jim Sutton to front load the remaining DPW employees 2 days of Paid Time Off to bring us into compliance with the state requirements.
 - Mike Fox – Yes
 - Amy Eddy – Yes
 - Jim Sutton – Yes
 - Motion carried
- Discussion about bill adjustment for Moran at 10271 Lake St. Loop. Waterboard informed property owner that a forgiving correction can be made only once and the owner understood this.
- Motion made by Mike Fox and seconded by Amy Eddy to adjust her balance back by \$52.96.
 - Mike Fox – Yes
 - Amy Eddy – Yes
 - Jim Sutton – Yes
 - Motion carried

- Bunchek at 9478 W. Baird adjustment was tabled until November after the rate study was completed. This would assist the board in an appropriate fee, as there currently doesn't exist a fee for this course of action.

Old Business:

- Simpkin Blight Concern, Amy Eddy will see if the citations can be rolled onto property taxes.
- Jim Sutton has contacted Bay Mills Indian Community and they have agree to let us use their lift to decorate the top of our Christmas tree. Hopefully, he will hear next week. Jim Sutton has checked the remaining lights in storage to ensure that they will work properly. Additionally, he checked the lights on the tree currently. He has prepared a timer for the tree lights this year so that they will turn on and off automatically. He put lights on along the bridge. The Lions Club has put power on several poles and are prepared to put up their snowflakes once the Veteran Banners come down. They will come down after Veteran's Day, November 11th. Christmas Tree Lighting will be December 6th.

Public Comment:

- Comment was made about how important the generator for Lift Station 2 is.

Adjournment

- Motion made by Mike Fox and seconded by Jim Sutton to adjourn the meeting at 7:50pm.

A handwritten signature in cursive script, appearing to read "Julie Russell". The signature is written in dark ink on a white background.

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank GENOP GENERAL OPERATING							
10/02/2025	GENOP	521252(E)	AP	0160	STATE OF MICHIGAN		2,521.61
10/06/2025	GENOP	521258(E)	AP	0420	AT&T	CELL	91.43
10/06/2025	GENOP	521259(E)	AP	0351	DTE ENERGY	GAS	385.78
10/08/2025	GENOP	10290	AP	0412	BAY MART	FUEL	478.16
10/08/2025	GENOP	10291	AP	0144	GFL ENVIRONMENTAL USA INC	TRASH	184.07
10/08/2025	GENOP	10292	AP	0384	HIAWATHA TELEPHONE CO	PHONE	482.51
10/08/2025	GENOP	10293	AP	0303	HOORNSTRA TECHNOLOGIES, LLC	DOWNPAYMENT FOR DPW CAMERAS	1,850.00
10/08/2025	GENOP	10294	AP	0271	KINROSS CHARTER TOWNSHIP	LS5 HOURS FOR VACTOR RENTAL	620.98
10/08/2025	GENOP	10295	AP	0255	NAPA AUTO PARTS	SUPPLIES FOR DPW	784.67
10/08/2025	GENOP	10296	AP	0217	NATIONAL OFFICE PRODUCTS	ENVELOPES	659.48
10/08/2025	GENOP	10297	AP	0092	VISA	VISA	877.37
10/08/2025	GENOP	10298	AP	0081	WHITE WATER ASSOCIATES, INC	WATER ANALYSIS	284.00
10/09/2025	GENOP	521254(E)	AP	IRS	UNITED STATES TREASURY		1,708.80
10/10/2025	GENOP	10299	PR	00192	BUSHA, LORI		8.26
10/10/2025	GENOP	10300	PR	00500	CHARTRAND, CHRISTINE		428.12
10/10/2025	GENOP	10301	PR	00520	CLOW, JASON		220.24
10/10/2025	GENOP	10302	PR	0595	EDDY, AMY		416.90
10/10/2025	GENOP	10303	PR	00165	FOX, MICHAEL		416.90
10/10/2025	GENOP	10304	PR	00188	HARRIS, MAURICE		88.10
10/10/2025	GENOP	10305	PR	00102	LEDERGERBER, CHRISTINE		873.27
10/10/2025	GENOP	10306	PR	00505	NOYCE, LARRY		1,494.81
10/10/2025	GENOP	10307	PR	00182	PASSMORE, JOLENE		424.19
10/10/2025	GENOP	10308	PR	00101	SUTTON, JAMES		97.89
10/10/2025	GENOP	10309	PR	00507	THARP JR, JOHN		1,075.50
10/10/2025	GENOP	10310	PR	00063	TOMS, FRANK		851.44
10/10/2025	GENOP	10311	PR	250	VANSLATEN, CYNTHIA		97.89
10/13/2025	GENOP	521253(E)	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	3,116.73
10/13/2025	GENOP	521257	AP	0739	FP MAILING SOLUTIONS		250.00
10/22/2025	GENOP	10312	AP	0444	ACCIDENT FUND INSURANCE CO OF AMER	WC AND LIABILITY INSURANCE	974.25
10/22/2025	GENOP	10314	AP	0607	CERTASITE	FIRE DEPT FIRE EXTINGUISHER MAINT	874.18
10/22/2025	GENOP	10315	AP	0133	CITY OF SAULT STE. MARIE	WATER ANALYSIS	24.00
10/22/2025	GENOP	10316	AP	0674	GANNETT MICHIGAN LOCALIQ	PUBLISHERS	76.22
10/22/2025	GENOP	10317	AP	0300	JOHN HANCOCK	SEPT RETIREMENT	1,333.27
10/22/2025	GENOP	10318	AP	0099	USA BLUEBOOK	MANHOLE	222.57
10/23/2025	GENOP	521255	AP	IRS	UNITED STATES TREASURY		1,502.77
10/24/2025	GENOP	10320	PR	00500	CHARTRAND, CHRISTINE		313.59
10/24/2025	GENOP	10321	PR	00520	CLOW, JASON		220.25
10/24/2025	GENOP	10322	PR	0595	EDDY, AMY		416.90
10/24/2025	GENOP	10323	PR	00165	FOX, MICHAEL		416.90
10/24/2025	GENOP	10324	PR	00188	HARRIS, MAURICE		88.10
10/24/2025	GENOP	10325	PR	00102	LEDERGERBER, CHRISTINE		873.26
10/24/2025	GENOP	10326	PR	00505	NOYCE, LARRY		1,534.29
10/24/2025	GENOP	10327	PR	00182	PASSMORE, JOLENE		424.19
10/24/2025	GENOP	10328	PR	00101	SUTTON, JAMES		97.89
10/24/2025	GENOP	10329	PR	00507	THARP JR, JOHN		1,249.12
10/24/2025	GENOP	10330	PR	250	VANSLATEN, CYNTHIA		97.89
10/26/2025	GENOP	521256(E)	AP	0351	DTE ENERGY		720.00

Total of 47 Checks:
Less 0 Void Checks:
Total of 47 Disbursements:

Oct 2025 \$ 32,441.71

32,248.74
0.00
32,248.74

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank GENOP GENERAL OPERATING							
10/22/2025	GENOP	10313	AP	0412	BAY MART		
10/24/2025	GENOP	10319	PR	00192	BUSHA , LORI	FUEL	163.48
Total of 2 Checks:							29.49
Less 0 Void Checks:							
Total of 2 Disbursements:							192.97
							0.00
							192.97

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank GENOP GENERAL OPERATING							
04/11/2025	GENOP	9906	PR	00165	FOX, MICHAEL		
06/17/2025	GENOP	10058	AP	0255	NAPA AUTO PARTS	SUPPLIES	416.89
08/27/2025	GENOP	10230	AP	0763	SHANNON SERGEIKO	TABLE RENTAL	22.98
09/26/2025	GENOP	10263	PR	00515	CHESEBRO, MARK		25.00
09/26/2025	GENOP	10270	PR	00510	LYONS, RACHEL		120.05
10/22/2025	GENOP	10313	AP	0412	BAY MART	FUEL	60.02
10/24/2025	GENOP	10319	PR	00192	BUSHA , LORI		163.48
							29.49
Total of 7 Checks:							837.91
Less 0 Void Checks:							0.00
Total of 7 Disbursements:							837.91

**Treasurer's Report
Superior Township
Month Ending October 2025**

SCCU General Fund (1.000% APY)		Bank Accounts/CD's	Interest	General Ledger
Checking Account 7610	\$	663,298.30	\$ 495.71	*See GL Breakdown by Dept.
Savings Account	\$	11.46	0	GL 101-000-002.00
				\$ 663,309.76
*GL Breakdown by Departments				
101-000-001.50 General Fund	\$	218,454.60		
210-000-001.50 Special Funds/Depot Expenses	\$	(1,730.20)		
590-000-001.50 Sewer Fund	\$	122,781.60		
591-000-001.50 Water Fund	\$	322,954.39		
Subtotal:	\$	662,460.39		
Outstanding checks	\$	837.91		
Subtotal:	\$	663,298.30		
Outstanding Deposits/OS Misc Adj	\$	-		
	\$	663,298.30		
*SCCU Tax Fund (.050% APY)				
Checking Account 2670	Int accrued \$	6,187.71	\$ -	GL 703-000-001.00
Savings Account	\$	5.02		GL 703-000-002.00
			\$	6,192.73
*SCCU Fireman's Account (0.050% APY) +				
Checking Account 1820	Int accrued \$	589.70	\$ -	GL 211-000-001.00
Savings Account	\$	5.01		GL 211-000-002.00
			\$	594.71
4Front (0.050% APY)				
Savings Account 7944	\$	25,170.69	\$ -	GL 206-000-002.00
			\$	25,170.69
UP State Credit Union				
Sewer Fund (0.15 to .80% tiered rate)				
Preferred Funds Account 148-2	\$	254,822.94	\$ 216.19	GL 590-000-002.00
Savings Account	\$	5.00		
			\$	254,827.94
Total Interest Earned October			\$ 1,781.53	
FNBOA 4.14% APY 4.2%				
CD - Water Dept 3 months MD 12/10/25	\$	203,270.28		GL 591-000-002.05
Interest earned October			\$ 689.33	
Initial Investment \$202,580.95 on 9/10/25				203,270.28
3100728470				
FNBOA 4.14% APY 4.2%				
CD - Sewer Dept 3 months MD 12/10/25	\$	56,072.37		GL 590-000-002.05
Interest earned October			\$ 190.15	
Initial Investment \$55,882.22 on 9/10/25				56,072.37
3100728462				
FNBOA 4.14% APY 4.2%				
CD - General Op 3 months MD 12/10/25	\$	56,072.37		GL 101-000-002.05
Interest earned October			\$ 190.15	
3100728454				56,072.37
Initial Investment \$55,882.22 on 9/10/25				
CD's Interest To Date			\$ 1,069.63	
Total CD's	\$	315,415.02	\$	315,415.02
Bank Accounts & CD's	\$	1,580,925.87	\$	1,580,925.87
Total Funds	\$	1,580,925.87	\$	1,580,925.87

Prepared by: Amy Eddy, Treasurer

*Not for general township use.