Superior Township
Regular Board Meeting Minutes
Tuesday, May 27, 2025

Prepared by Jolene Passmore, Clerk

Call meeting to order: by Mike Fox @ 6:00pm

Pledge of Allegiance

Roll Call of Board Members Present: Cindy Vansloten, Amy Eddy, Jolene Passmore, Mike Fox, Jim Sutton

Public Comment: Patricia Walker from CAA discussed available programs to assist community members. George Kinsella expressed concerns regarding dredging river and Smart house.

Approval of Agenda:

- Motion by Jim Sutton and seconded by Amy Eddy to approve the May 27, 2025 agenda.
  - Cindy Vansloten - Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Yes
  - Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried

Approval of minutes:

- Motion by Amy Eddy and seconded by Cindy Vansloten to approve the regular board meeting minutes for April 22, 2025.
  - Cindy Vansloten - Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Yes
  - Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried

New Business Motions:

- Discussion on property splits/combinations; assessor wanted to know if she can approve and move forward with them, or if the board wanted to approve them. The board would like the information only to review and assessor will approve and move forward.
- Motion by Jim Sutton and seconded by Mike Fox to approve rental of porta potties for Superior Township Park in the amount of $150 each per month, with 1 set up during the month of June and 2 for Jul – Aug and 1 for partial month of Sept.
  - Cindy Vansloten - Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Yes

- Mike Fox - Yes
- Jim Sutton – Yes
- Motion carried

- Motion by Jolene Passmore and seconded by Cindy Vansloten to approve Amy Eddy to update AT&T contract to Superior Township & remove Rich Phillips.
  - Cindy Vansloten – Yes
  - Amy Eddy – Abstain
  - Jolene Passmore – Yes
  - Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried
- Motion by Mike Fox and seconded by Jolene Passmore to approve Kathy Loup to the Planning Commission/Zoning Board.
  - Cindy Vansloten – Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Yes
  - Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried
- Motion by Mike Fox and seconded by Jim Sutton to approve Mark Chesebro to the Planning Commission/Zoning Board.
  - Cindy Vansloten – Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Yes
  - Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried
- Tabled Planning & Zoning Boards Mobile Food Vending Ordinance and Floodplain Management Provisions to June 2025 Township Board meeting.
- Motion by Jolene Passmore and seconded by Amy Eddy to amend the zoning ordinance amendment which impacts the rural residential zone to allow property owners to build certain structures previously exempt from.
  - Cindy Vansloten – Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Yes
  - Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried
- Motion by Cindy Vansloten and seconded by Jim Sutton to approve Superior Township Park rental fees; refundable deposits of $50 due at the time of rental request & signing contract, with rental fees for residents at $50 and non-residents at $75.
  - Cindy Vansloten – Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Yes

- Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried
- Motion by Amy Eddy and seconded by Cindy Vansloten to approve Mike Fox to apply for title to 1985 GMC.
  - Cindy Vansloten – Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Yes
  - Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried

Old Business Motions:

- None

Fire Report:

- Motion by Mike Fox and seconded by Amy Eddy to approve the ladder test quote from Firecatt for VFD in the amount of $283.20.
  - Cindy Vansloten – Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Yes
  - Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried
- Motion by Mike Fox and seconded by Cindy Vansloten to approve the pump test quote from CSI for VFD in the amount of $1000 with an additional contingency amount of $1000.
  - Cindy Vansloten – Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Yes
  - Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried

Parks Committee:

- Motion by Jim Sutton and seconded by Amy Eddy to approve the trim quote from Soo Builders for the Superior Township Park in the amount of up to $4000.
  - Cindy Vansloten – Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Yes
  - Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried

Water Board:

- Discussion to send letter to former DPW employee Rich Phillips to return any DPW items and for him to remove his belongings from DPW building.
- Motion by Cindy Vansloten and seconded by Jim Sutton to approve DPW employees schedule to work 4 10hr days, with rotation coverage for the 5th day for the months of June thru Labor Day 2025.
    - Cindy Vansloten – Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried

Clerk's Report:

1. Motion by Jolene Passmore and seconded by Amy Eddy to approve the April 2025 clerk's report in the amount of $47,380.56.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried

Treasurer's Report:

1. Motion by Amy Eddy and seconded by Jolene Passmore to approve the April 2025 treasurer's report in the amount of $1,162,207.38.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried

Public Comment: None

Adjournment:

- Motion by Mike Fox and seconded by Amy Eddy to adjourn the meeting at 8:28pm.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 05/01/2025 - 05/31/2025
STATUS FILTER: Cleared

Bank GENOP GENERAL OPERATING

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
05/07/2025	GENOP	9975	AP	0735	FRANK TOMS	TRAVEL REIMBURSEMENT	231.00
05/07/2025	GENOP	9976	AP	0144	GFL ENVIRONMENTAL USA INC	TRASH	180.75
05/07/2025	GENOP	9977	AP	0384	HIAWATHA TELEPHONE CO	PHONE	480.14
05/07/2025	GENOP	9978	AP	0250	MARK'S TIRE	MOWER SUPPLIES	17.00
05/07/2025	GENOP	9979	AP	0255	MPEC	TESTER FOR LAGOON	164.19
05/07/2025	GENOP	9980	AP	0217	NATIONAL OFFICE PRODUCTS	CONTRACT	301.25
05/07/2025	GENOP	9981	AP	0141	SOO COOP CREDIT UNION	VISA	268.94
05/07/2025	GENOP	9982	AP	0099	USA BLUEBOOK	LAGOON/WATER SUPPLIES	485.16
05/09/2025	GENOP	9958	PR	00192	BUSHA , LORI		35.79
05/09/2025	GENOP	9959	PR	00500	CHARTRAND, CHRISTINE		428.12
05/09/2025	GENOP	9960	PR	0595	EDDY, AMY		424.19
05/09/2025	GENOP	9961	PR	00165	FOX, MICHAEL		416.90
05/09/2025	GENOP	9962	PR	00188	HARRIS, MAURICE		88.10
05/09/2025	GENOP	9963	PR	00102	LEDERGERBER, CHRISTINE		864.46
05/09/2025	GENOP	9964	PR	0091	LOUP, KATHY		94.53
05/09/2025	GENOP	9965	PR	00510	LYONS, RACHEL		60.03
05/09/2025	GENOP	9966	PR	00167	MUNSELL, WILLIAM		57.27
05/09/2025	GENOP	9967	PR	00505	NOYCE, LARRY		1,507.97
05/09/2025	GENOP	9969	PR	00182	PASSMORE, JOLENE		424.19
05/09/2025	GENOP	9971	PR	00507	THARP JR, JOHN		626.32
05/09/2025	GENOP	9972	PR	00063	TOMS, FRANK		1,467.47
05/09/2025	GENOP	9973	PR	250	VANSLOTEN, CYNTHIA		97.89
05/09/2025	GENOP	9974	PR	195	WHEALY, CHRISTOPHER		57.27
05/13/2025	GENOP	521219	AP	0739	FP MAILING SOLUTIONS		500.00
05/14/2025	GENOP	9983	AP	0388	CHARTER COMMUNICATIONS	INTERNET	119.99
05/14/2025	GENOP	9984	AP	0133	CITY OF SAULT STE. MARIE	WATER ANALYSIS	22.00
05/14/2025	GENOP	9985	AP	0735	FRANK TOMS	MILEAGE REIMBURSEMENT	362.63
05/14/2025	GENOP	9986	AP	0674	GANNETT MICHIGAN LOCALIQ	ZBA NOTICE	48.94
05/14/2025	GENOP	9987	AP	0255	MPEC	GENERATOR WELL HOUSE3	168.80
05/14/2025	GENOP	9988	AP	0217	NATIONAL OFFICE PRODUCTS	OFFICE SUPPLIES	441.72
05/14/2025	GENOP	9989	AP	0099	USA BLUEBOOK	METER GASKETS	381.64
05/14/2025	GENOP	9990	AP	0094	VFIS	VFD POLICY PREMIUM	961.00
05/21/2025	GENOP	10005	AP	0336	ETNA SUPPLY COMPANY	METER TRANSCEIVERS	1,260.00
05/21/2025	GENOP	10006	AP	0224	MICHIGAN TOWNSHIP ASSOCIATION	ANNUAL MTA DUES	1,171.35
05/21/2025	GENOP	10007	AP	0255	MPEC	PAINT	9.53
05/23/2025	GENOP	9991	PR	00192	BUSHA , LORI		131.61
05/23/2025	GENOP	9992	PR	00500	CHARTRAND, CHRISTINE		428.12
05/23/2025	GENOP	9993	PR	0595	EDDY, AMY		424.18
05/23/2025	GENOP	9995	PR	00069	FREEDMAN, DEBRA		151.80
05/23/2025	GENOP	9996	PR	00188	HARRIS, MAURICE		88.10
05/23/2025	GENOP	9997	PR	00102	LEDERGERBER, CHRISTINE		873.26
05/23/2025	GENOP	9999	PR	00505	NOYCE, LARRY		1,481.65
05/23/2025	GENOP	10000	PR	00182	PASSMORE, JOLENE		424.18
05/23/2025	GENOP	10002	PR	00507	THARP JR, JOHN		1,238.70
05/23/2025	GENOP	10003	PR	00063	TOMS, FRANK		1,287.11
05/23/2025	GENOP	10004	PR	250	VANSLOTEN, CYNTHIA		269.68
05/28/2025	GENOP	521220	AP	IRS	UNITED STATES TREASURY		3,863.91
05/29/2025	GENOP	521222(E)	AP	0420	AT&T	CELL PHONE BILL	176.22
05/29/2025	GENOP	521223(E)	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	4,009.24
05/29/2025	GENOP	521224(E)	AP	0351	DTE ENERGY	GAS	1,094.11

Total of 50 Checks:	30,168.40
Less 0 Void Checks:	0.00
Total of 50 Disbursements:	30,168.40

May 2025 $35,913.73

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CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 05/01/2025 - 05/31/2025
STATUS FILTER: Open

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank GENOP GENERAL OPERATING							
05/09/2025	GENOP	9968	PR	0193	OLSWAY, MARK		57.26
05/09/2025	GENOP	9970	PR	00101	SUTTON, JAMES		212.42
05/21/2025	GENOP	10008	AP	0186	U.S POSTAL SERVICE	PO BOX FEE	84.00
05/23/2025	GENOP	9994	PR	00165	FOX, MICHAEL		416.90
05/23/2025	GENOP	9998	PR	0091	LOUP, KATHY		151.79
05/23/2025	GENOP	10001	PR	00101	SUTTON, JAMES		97.89
05/28/2025	GENOP	10009	AP	0444	ACCIDENT FUND INSURANCE CO OF AMER	INSURANCE	345.19
05/28/2025	GENOP	10010	AP	0412	BAY MART	FUEL	406.39
05/28/2025	GENOP	10011	AP	0383	CHIPPEWA COUNTY TREASURER	02024 TAXES PRE	19.64
05/28/2025	GENOP	10012	AP	0336	ETNA SUPPLY COMPANY	SENSUS ANNUAL SOFTWARE MAINTANENCE	3,200.00
05/28/2025	GENOP	10013	AP	0744	KELLY VOGEL	INCORRECT TWP FOR UTILITY BILLING PAYMEN	141.09
05/28/2025	GENOP	10014	AP	0745	KINROSS FAB & MACHINE INC	PARTS FOR W/S SYSTEM	141.10
05/28/2025	GENOP	10015	AP	0255	NAPA AUTO PARTS	HARDWARE FOR LAGOON/SEWER	40.05
05/28/2025	GENOP	10016	AP	0217	NATIONAL OFFICE PRODUCTS	PAPER	431.61

Total of 14 Checks:	5,745.33
Less 0 Void Checks:	0.00
Total of 14 Disbursements:	5,745.33

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DB: Superior Townsh

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 07/01/2023 - 05/31/2025
STATUS FILTER: Open

Bank GENOP GENERAL OPERATING

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
07/20/2023	GENOP	8527	AP	0255	MPEC	HARDWARE ITEMS/PLANT FOOD	115.71
09/11/2023	GENOP	8671	PR	00180	HARRIS, MASON		699.26
04/28/2024	GENOP	9152	AP	0431	AMY JERE	REFUND FOR 10/2022 BANNER RON MILLS	60.00
11/26/2024	GENOP	9625	AP	0693	DOMAIN LISTINGS	WEBSITE	289.00
04/11/2025	GENOP	9906	PR	00165	FOX, MICHAEL		416.89
04/25/2025	GENOP	9935	PR	00158	ELLIS, TAMMY		8.26
05/09/2025	GENOP	9968	PR	0193	OLSWAY, MARK		57.26
05/09/2025	GENOP	9970	PR	00101	SUTTON, JAMES		212.42
05/21/2025	GENOP	10008	AP	0186	U.S POSTAL SERVICE	PO BOX FEE	84.00
05/23/2025	GENOP	9994	PR	00165	FOX, MICHAEL		416.90
05/23/2025	GENOP	9998	PR	0091	LOUP, KATHY		151.79
05/23/2025	GENOP	10001	PR	00101	SUTTON, JAMES		97.89
05/28/2025	GENOP	10009	AP	0444	ACCIDENT FUND INSURANCE CO OF AMER	INSURANCE	345.19
05/28/2025	GENOP	10010	AP	0412	BAY MART	FUEL	406.39
05/28/2025	GENOP	10011	AP	0383	CHIPPEWA COUNTY TREASURER	02024 TAXES PRE	19.64
05/28/2025	GENOP	10012	AP	0336	ETNA SUPPLY COMPANY	SENSUS ANNUAL SOFTWARE MAINTANENCE	3,200.00
05/28/2025	GENOP	10013	AP	0744	KELLY VOGEL	INCORRECT TWP FOR UTILITY BILLING PAYMEN	141.09
05/28/2025	GENOP	10014	AP	0745	KINROSS FAB & MACHINE INC	PARTS FOR W/S SYSTEM	141.10
05/28/2025	GENOP	10015	AP	0255	NAPA AUTO PARTS	HARDWARE FOR LAGOON/SEWER	40.05
05/28/2025	GENOP	10016	AP	0217	NATIONAL OFFICE PRODUCTS	PAPER	431.61

Total of 20 Checks:	7,334.45
Less 0 Void Checks:	0.00
Total of 20 Disbursements:	7,334.45

Treasurer's Report
Superior Township
Month Ending May 2025

		Bank Accounts/CD's	Interest	General Ledger
SCCU General Fund (1.000% APY)				
Checking Account 7610		$ **617,078.28**	$ 489.60	*See GL Breakdown by Dept.
Savings Account		$ 5.00		GL 101-000-002.00
				$ **617,083.28**
***GL Breakdown by Departments**				
101-000-001.50 General Fund		$ 178,465.39		
210-000-001.50 Special Funds/Depot Expens		$ (1,192.57)		
590-000-001.50 Sewer Fund		$ 141,614.76		
591-000-001.50 Water Fund		$ 290,856.25		
Subtotal:		$ 609,743.83		
Outstanding checks		$ 7,334.45		
Subtotal:		$ 617,078.28		
Outstanding Deposits/OS Misc Adj		$ -		
		$ **617,078.28**		
***SCCU Tax Fund (.050% APY)**				
Checking Account 2670	Int accruec	$ 1.00		GL 703-000-001.00
Savings Account		$ 5.02		GL 703-000-002-00
				$ **6.02**
***SCCU Fireman's Account (0.050% AP**		+		
Checking Account 1820	Int accruec	$ 589.56		GL 211-000-001.00
Savings Account		$ 5.01		GL 211-000-002.00
				$ **594.57**
4Front (0.050% APY)				GL 206-000-002.00
Savings Account 7944		$ 25,156.49	$ 1.07	$ **25,156.49**
UP State Credit Union				
Sewer Fund (0.15 to .80% tiered rate)				GL 590-000-002.00
Savings Account 148-2		$ 253,747.76	$ 215.26	$ **253,747.76**
Total Interest Earned May			$ **1,884.18**	
***SCCU 4.65% 1006**	**APY 4.75%**	$ 199,437.39		GL 591-000-002.04
CD - Water Dept 12 mos	MD 9/3/2025			
Interest earned May			$ 759.33	$ **199,437.39**
Initial Investment $53,348 on 09/03/2024				
***SCCU 4.65% 1004**	**APY 4.75%**	$ 55,015.07		GL 590-000-002.04
CD - Sewer Dept 12 mos	MD 9/3/2025			
Interest earned May			$ 209.46	$ **55,015.07**
Initial Investment $53,348K on 09/03/2024				
SCCU 4.65% 1005	**APY 4.75%**	$ 55,015.07		GL 101-000-002.04
CD - General Op 12 mos	MD 9/3/2025			
Interest earned May			$ 209.46	$ **55,015.07**
Initial Investment $53,348K on 09/03/2024				
SCCU CD's Interest To Date			$ **17,627.48**	
SCCU CD's		$ 309,467.53		$ 309,467.53
Bank Accounts & CD's		$ **1,206,055.65**		$ **1,206,055.65**
Total Funds		$ **1,206,055.65**		$ **1,206,055.65**

Prepared by: Amy Eddy, Treasurer

***Not for general township use.**