SUPERIOR TOWNSHIP WATER BOARD MINUTES

February 17, 2026

The meeting was called to order at 5:00 pm by Bill Munsell

The Pledge of Allegiance was said.

Roll Call of Board Members: Bill Munsell, Kathy Loup, Jim Busha, Rachel Lyons and Jim Sutton. Rachel Lyons left the meeting at 5:40.

Others Present: Frank Toms, Jason Clow DPW, Mike Fox, Supervisor and Amanda White from Michigan Rural Water Association.

Public Comment: None

Approval of the Agenda: **Motion** by Jim Busha, supported by Jim Sutton to approve the agenda with the addition of "Hiring an engineering consultant for the Water/Sewer project" under New Business and to add the Superior Township Financial Report as a permanent addition to the agenda. The Motion was approved.

Approval of the Water Board Minutes from January 20, 2026: Motion by Rachel Lyons, supported by Jim Busha to approve the minutes of January 20, 2026. The Motion was approved

DPW Report and Updates: The DPW report is attached as presented by Jason Clow.

Old Business: The Verizon contract has been rolled over for 5 years beginning in 2025. The recommendation to the Township Board is to send it to the Township Attorney to look over.

The General Laborer Job Description has been approved by the Township Board at their January 20th meeting.

The Township Board needs to send a letter or email through the township office to the Bay Mills Tribe requesting the DPW have permission to check restaurant grease traps.

EAGLE representative, Jay Parent, attended the January Township Board meeting and voiced his concern and priority for the upgrades for lift station 4. A violation could expedite monetary assistance but may slow down the entire upgrading process that is needed. Lift station 1 would need to follow the upgrade on Lift station 4.

Amanda White presented the rate study for Superior Township done by the Michigan Rural Water Association.
Motion by Bill Munsell, supported by Jim Busha to support the recommendations of the entire rate study package by Michigan Rural Water Association and for the rates to be implemented for the April 1, 2026 billing cycle. Also to recommend to the Township Board that they publish and hold a public meeting prior to the March Township Board meeting. The motion was approved.

New Business: The Waterboard discussed the importance of contracting with an engineering consultant to assist with the sewer project. No decision was made.

The request from Jack's Restaurant to shut off the sewer is not something the Township has control of. The Supervisor will direct the Clerk to send a letter to the restaurant directing them to contact the Health Department.

Adjournment: **Motion** by Jim Sutton, supported by Jim Busha to adjourn the meeting at 6:55pm. The Motion was approved.

Kathy Loup, Secretary