

**Superior Township
Regular Board Meeting Minutes
Tuesday, June 24, 2025**

Prepared by Jolene Passmore, Clerk

Call meeting to order: by Mike Fox @ 6:00pm

Pledge of Allegiance

Roll Call of Board Members Present: Cindy Vansloten, Amy Eddy, Jolene Passmore, Mike Fox, Jim Sutton

Public Comment: Inquiries from public regarding AT&T cell service on 6 mile dropping.

Approval of Agenda:

- Motion by Amy Eddy and seconded by Cindy Vansloten to approve the June 24, 2025 agenda with the added agenda item to discuss water easement discussion on Atkinson Rd.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried

Approval of minutes:

- Motion by Amy Eddy and seconded by Cindy Vansloten to approve the regular board meeting minutes for May 27, 2025.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried

New Business Motions:

- Motion by Amy Eddy and seconded by Jolene Passmore to approve the posting of on-call/fill-in Office Administrator to be posted until filled.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox – Yes
 - Jim Sutton – Yes
 - Motion carried

- Jim Sutton – Yes
 - Motion carried
- Motion by Jolene Passmore and seconded by Amy Eddy to approve amended Floodplain Ordinance.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Tabled Sheet piling until more bids submitted.

Fire Report:

- Discussion on runs and training.
- Jason Clow received certificates in VFD trainings; Electric vehicle response, OCC Flashover trainings, Fire Fighter I & II/Hazmat Ops.

Parks Committee:

- Discussion on Cloverland installation – waiting on electrician response.
- Discussion on fundraisers for Park.

Water Board:

- Motion by Jim Sutton and seconded by Cindy Vansloten to approve the pay increase for Frank Toms to \$24.00 due to receiving L1 & S4 certificates.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Jim Sutton and seconded by Cindy Vansloten to approve Water training for John Tharp to attend in Alpena paying \$180 for the class along with mileage and food.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Discussion regarding shirts/sweatshirts with Superior Township logo to be purchased for DPW employees – quotes will be obtained.
- Discussion regarding new water meter for Brimley State Park – quotes will be obtained.
- Discussion to send letter to R.Phillips to retrieve belongings within 30days.

- Mike Fox - Yes
- Jim Sutton – Yes
- Motion carried

Public Comment: None

Adjournment:

- Motion by Jolene Passmore and seconded by Amy Eddy to adjourn the meeting at 8:30pm.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried

A handwritten signature in cursive script, reading "Jolene Passmore". The signature is written in dark ink and is located in the lower right quadrant of the page.

User: BILL
DB: Superior Townsh

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 06/01/2025 - 06/30/2025
STATUS FILTER: Cleared

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
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Bank GENOP GENERAL OPERATING

06/02/2025	GENOP	10017	AP	0426	APEX SOFTWARE	MAINTENANCE RENEWAL SOFTWARE	260.00
06/02/2025	GENOP	10018	AP	0336	ETNA SUPPLY COMPANY	REPAIRS FOR WATER MAIN	1,733.00
06/02/2025	GENOP	10019	AP	0746	FIRE CART LLC	VFD LADDER TESTING	271.40
06/02/2025	GENOP	10020	AP	0300	JOHN HANCOCK	RETIREMENT	1,260.74
06/02/2025	GENOP	10021	AP	0747	KATIA LEBINE	6/1/25 DEPOSIT REFUND	100.00
06/02/2025	GENOP	10022	AP	0182	PRINTING SYSTEMS, INC	UB FORMS	265.90
06/03/2025	GENOP	10023	AP	0092	VISA	VISA	2,301.28
06/03/2025	GENOP	521227	AP	0739	FP MAILING SOLUTIONS	POSTAGE	500.00
06/06/2025	GENOP	10024	PR	00057	BEAUNE, WILLIAM		65.63
06/06/2025	GENOP	10025	PR	196	BUSHA, JAMES		57.26
06/06/2025	GENOP	10026	PR	00192	BUSHA, LORI		109.57
06/06/2025	GENOP	10027	PR	00500	CHARTRAND, CHRISTINE		428.12
06/06/2025	GENOP	10028	PR	0595	EDDY, AMY		424.19
06/06/2025	GENOP	10029	PR	00165	FOX, MICHAEL		416.90
06/06/2025	GENOP	10030	PR	00069	FREDMAN, DEBRA		37.26
06/06/2025	GENOP	10031	PR	00188	HARRIS, MAURICE		88.10
06/06/2025	GENOP	10032	PR	00102	LEDERGERBER, CHRISTINE		873.28
06/06/2025	GENOP	10033	PR	0091	LOUP, KATHY		94.53
06/06/2025	GENOP	10034	PR	00510	LYONS, RACHEL		60.03
06/06/2025	GENOP	10035	PR	00167	MUNSELL, WILLIAM		57.26
06/06/2025	GENOP	10036	PR	00505	NOYCE, LARRY		1,731.66
06/06/2025	GENOP	10037	PR	00182	PASSMORE, JOLENE		424.19
06/06/2025	GENOP	10039	PR	00507	THARP JR, JOHN		1,110.22
06/06/2025	GENOP	10040	PR	00063	TOMS, FRANK		1,054.21
06/06/2025	GENOP	10041	PR	250	VANSLOTEN, CYNTHIA		155.17
06/06/2025	GENOP	521228	AP	0420	AT&T	CELL PHONE	176.22
06/11/2025	GENOP	10042	AP	0451	ADVANCED AUTO PARTS	PARTS FOR VFD	41.55
06/11/2025	GENOP	10043	AP	0748	CATHERINE CLOW	UB refund for account: 722	24.82
06/11/2025	GENOP	10044	AP	0388	CHARTER COMMUNICATIONS	INTERNET	119.99
06/11/2025	GENOP	10046	AP	0750	FRANCES OR MICHELLE BREEN	UB refund for account: 087	55.00
06/11/2025	GENOP	10047	AP	0384	HIMATHA TELEPHONE CO	PHONES	486.03
06/11/2025	GENOP	10048	AP	0751	MEMS LLC	REFUND FOR OPEN/CLOSE FOR D.DEMERSE	100.00
06/11/2025	GENOP	10049	AP	0227	MICHIGAN RURAL WATER ASSOC	ANNUAL DUES	570.00
06/11/2025	GENOP	10050	AP	0255	NAPA AUTO PARTS	PART FOR OLD FIRE HALL GARAGE DOOR	57.46
06/11/2025	GENOP	10051	AP	0049	RLI	BOND PREMIUM	298.00
06/11/2025	GENOP	10052	AP	0579	SUPERIOR TOWNSHIP WATER SEWER	SEWER FUND DEPOSIT	10.00
06/11/2025	GENOP	10053	AP	0099	USA BLUEBOOK	DWP SUPPLIES	556.66
06/11/2025	GENOP	521226(E)	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	3,385.02
06/17/2025	GENOP	10054	AP	0133	CITY OF SAULT STE. MARIE	WATER ANALYSIS	22.00
06/17/2025	GENOP	10055	AP	0633	DAN SMITH & COMPANY	AUDIT	8,300.00
06/17/2025	GENOP	10056	AP	0456	EMC INSURANCE COMPANIES	INSURANCE	29,501.00
06/17/2025	GENOP	10057	AP	0739	FP MAILING SOLUTIONS	QUARTERLY CONTRACT FEE	92.85
06/17/2025	GENOP	10059	AP	0217	NATIONAL OFFICE PRODUCTS	PAPER	35.00
06/17/2025	GENOP	10060	AP	0752	XTRME TRUCK & TRAILER LLC	VFD TRUCK REPAIR	2,110.94
06/17/2025	GENOP	521225(E)	AP	0351	DTE ENERGY	GAS	566.81
06/18/2025	GENOP	10062	AP	0754	SUPERIOR TOWNSHIP	ESS ACCOUNT DEPOSIT	10.00
06/20/2025	GENOP	10064	PR	00500	CHARTRAND, CHRISTINE		428.12
06/20/2025	GENOP	10065	PR	0595	EDDY, AMY		424.19
06/20/2025	GENOP	10067	PR	00069	FREDMAN, DEBRA		94.53
06/20/2025	GENOP	10068	PR	00188	HARRIS, MAURICE		88.10
06/20/2025	GENOP	10069	PR	00102	LEDERGERBER, CHRISTINE		873.26
06/20/2025	GENOP	10071	PR	00505	NOYCE, LARRY		1,429.02
06/20/2025	GENOP	10072	PR	0193	OLSWAY, MARK		57.27
06/20/2025	GENOP	10073	PR	00182	PASSMORE, JOLENE		424.19
06/20/2025	GENOP	10075	PR	00507	THARP JR, JOHN		1,186.62
06/20/2025	GENOP	10076	PR	00063	TOMS, FRANK		1,225.70
06/20/2025	GENOP	10077	PR	250	VANSLOTEN, CYNTHIA		97.88

June 81,382.20

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STATUS FILTER: Cleared

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
06/20/2025	GENOP	521230	AP	IRS	UNITED STATES TREASURY		4,015.56
06/20/2025	GENOP	521231	AP	IRS	UNITED STATES TREASURY		1,025.62
06/20/2025	GENOP	521232	AP	IRS	UNITED STATES TREASURY		555.77
06/30/2025	GENOP	10088	AP	0755	SIGNWORLD AMERICA INC	BANNER POLE	279.04
Total of 61 Checks:							72,624.12
Less 1 Void Checks:							279.04
Total of 60 Disbursements:							72,345.08

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
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Bank GENOP GENERAL OPERATING							
06/06/2025	GENOP	10038	PR	00101	SUTTON, JAMES		155.16
06/11/2025	GENOP	10045	AP	0749	COLLETTE COULIARD	UB refund for account: 034	5.67
06/17/2025	GENOP	10058	AP	0255	NAPA AUTO PARTS	SUPPLIES	22.98
06/18/2025	GENOP	10061	AP	0753	EUP PAPERS & STUFF	PROCESSING SERVICE FEE	45.00
06/20/2025	GENOP	10063	PR	00192	BUSHA, LORI		214.67
06/20/2025	GENOP	10066	PR	00165	FOX, MICHAEL		416.90
06/20/2025	GENOP	10070	PR	0091	LOUP, KATHY		151.79
06/20/2025	GENOP	10074	PR	00101	SUTTON, JAMES		155.16
06/20/2025	GENOP	10079	PR	195	WHEATLY, CHRISTOPHER		57.27
06/30/2025	GENOP	10080	AP	0444	ACCIDENT FUND INSURANCE CO OF AMER	WORKERS COMP	345.18
06/30/2025	GENOP	10081	AP	0619	BEAR GRAPHICS, INC.	BANNERS	979.86
06/30/2025	GENOP	10082	AP	0633	DAN SMITH & COMPANY	941 ANALYSIS	400.00
06/30/2025	GENOP	10083	AP	0636	ETNA SUPPLY COMPANY	WATER METERS	1,520.00
06/30/2025	GENOP	10084	AP	0664	JASON CLOW	MIRROR ARM CONNECTOR	31.80
06/30/2025	GENOP	10085	AP	0300	JOHN HANCOCK	JUNE RETIREMENT	1,281.45
06/30/2025	GENOP	10086	AP	0271	KINROSS CHARTER TOWNSHIP	VACTOR RENTAL FOR LS5	2,769.91
06/30/2025	GENOP	10087	AP	0255	NAPA AUTO PARTS	MISC HARDWARE	168.96
06/30/2025	GENOP	10087	AP	0217	NATIONAL OFFICE PRODUCTS	2025 SUMMER TAX BILLS	315.36

Total of 18 Checks: 9,037.12
Less 0 Void Checks: 0.00
Total of 18 Disbursements: 9,037.12

**Treasurer's Report
Superior Township
Month Ending June 2025**

SCCU General Fund (1.000% APY)		Bank Accounts/CD's	Interest	General Ledger
Checking Account 7610	\$	595,981.32	\$ 500.16	*See GL Breakdown by Dept.
Savings Account	\$	5.00		GL 101-000-002.00
				\$ 595,986.32
*GL Breakdown by Departments				
101-000-001.50 General Fund	\$	181,482.59		
210-000-001.50 Special Funds/Depot Expenses	\$	(1,306.40)		
590-000-001.50 Sewer Fund	\$	125,301.97		
591-000-001.50 Water Fund	\$	279,876.92		
Subtotal:	\$	585,355.08		
Outstanding checks	\$	10,626.24		
Subtotal:	\$	595,981.32		
Outstanding Deposits/OS Misc Adj	\$	-		
	\$	595,981.32		
*SCCU Tax Fund (.050% APY)				
Checking Account 2670	Int accrued \$	1.30	\$ 0.30	GL 703-000-001.00
Savings Account	\$	5.02		GL 703-000-002.00
			\$	6.32
*SCCU Fireman's Account (0.050% APY +				
Checking Account 1820	Int accrued \$	589.63	\$ 0.07	GL 211-000-001.00
Savings Account	\$	5.01		GL 211-000-002.00
			\$	594.64
4Front (0.050% APY)				
Savings Account 7944	\$	25,167.52	\$ 1.03	GL 206-000-002.00
			\$	25,167.52
UP State Credit Union				
Sewer Fund (0.15 to .80% tiered rate)				
Preferred Funds Account 148-2	\$	253,966.26	\$ 208.50	GL 590-000-002.00
Savings Account	\$	5.00	\$	253,971.26
Total Interest Earned June		\$	1,932.24	
*SCCU 4.65% 1006 APY 4.75% \$ 200,225.03				
CD - Water Dept 12 mos MD 9/3/2025				GL 591-000-002.04
Interest earned June	\$		787.64	\$ 200,225.03
Initial Investment \$53,348 on 09/03/2024				
*SCCU 4.65% 1004 APY 4.75% \$ 55,232.34				
CD - Sewer Dept 12 mos MD 9/3/2025				GL 590-000-002.04
Interest earned June	\$		217.27	\$ 55,232.34
Initial Investment \$53,348K on 09/03/2024				
SCCU 4.65% 1005 APY 4.75% \$ 55,232.34				
CD - General Op 12 mos MD 9/3/2025				GL 101-000-002.04
Interest earned June	\$		217.27	\$ 55,232.34
Initial Investment \$53,348K on 09/03/2024				
SCCU CD's Interest To Date		\$	18,849.66	
SCCU CD's	\$	310,689.71	\$	310,689.71
Bank Accounts & CD's	\$	1,497,105.48	\$	1,497,105.48
Total Funds	\$	1,497,105.48	\$	1,497,105.48

Prepared by: Amy Eddy, Treasurer

*Not for general township use.