

SUPERIOR TOWNSHIP WATER BOARD MINUTES

September 16, 2025

The meeting was called to order at 5:00 pm by Bill Munsell

The Pledge of Allegiance was said.

Roll Call of Board Members: Bill Munsell, Jim Busha, Kathy Loup, Rachel Lyons and Jim Sutton.

Others Present: Frank Toms, Water/Sewer Superintendent and Larry Noyce, Water/Sewer Employee and Michele LeBlanc.

Public Comment: There was no public comment.

Approval of the Agenda: Motion by **Rachel Lyons**, supported by **Kathy Loup** to approve the agenda with changes. Michele LeBlanc (Ashley Jamros) moved to 'Old Business' and correcting "Approval of the Minutes from July 15, 2025" to August 19, 2025. The Motion was approved.

Approval of the Water Board Minutes from August 19, 2025: Motion by **Jim Busha**, supported by **Jim Sutton** to approve the August 19, 2025 minutes. The motion was approved.

DPW Report and Updates: -Needs for updating Telemetry for Lift Station 3. Crane Engineering quoted the same price as Lift Station 2 (\$12,000).

Motion by Rachel Lyons to direct the Township Board to approve the quote from Crane Engineering to repair lift station 3 for the same cost as Lift Station 2 (\$12,000) also to direct the township Board to approve the quote from Peerless Midwest for Phase 1 for \$30,426, seconded by **Bill Munsell**. Motion was approved.

-A second quote was received to repair the pump at Lift Station 3. The Township Board decision was to accept the \$4650 quote from Great Lakes Seal and award them the repair job.

-Discussion on Telemetry and the need for correct meter readings to report to the State. Frank is leaning toward the quote from Peerless Midwest and will take it to the Township Board.

Old Business: -The overdue water bill for 6895 W Scribner St was discussed with Michele LeBlanc, mother of Ashley Schwiderson (Jamros). Discussion was had regarding the History Register for this location; the billing amounts are drastically out of line with normal usage.

Rachel Lyons made a motion to direct the Township Board to amend the bill owed by Ashley Schwiderson to reflect only minimum amounts for quarters 4/1/24 through 6/30/25. Additionally, request the Township to send amended correspondence with this amount due and request that she establish a payment plan to bring the bill up to date. Supported by **Jim Sutton**. The Motion was approved.

Board further requested that DPW update on usage at this location following the end of the quarter. A new meter was placed in July and a good reading should be available at the end of September. Board will then reassess billing amount for the Scribner address.

-The pumping out of manholes is in process of being done.

-The replacing of the box and switch by Rudyard Electric for the backup generator for Lift Station 2 for \$3000 is moving forward and will be completed the week of September 22.

-Frank will continue to look into additional quotes for back up generators and bring information to the October meeting. As of now, Lift Stations 2,4,5 &6 rely on 1 backup generator. 3 additional generators are needed.

-Rachel and Jim Busha will bring information on water/sewer rates from other areas to the October meeting. *if information is received from Rural Water on*
-Frank received the Verizon contract and discovered it is renewed automatically *the Rate Study*
every 5 years. The most recent renewal was July 2025.

- DPW is requesting to work 4 -10 hour days with an alternating schedule. The department will be covered 5 days a week Monday thru Friday.
- Cemetery burials have started.
- The meter at the State Park is reading and working fine.
- The billing problem for the school may be solved by the June meeting.
- Fishbeck Engineering is continuing their assessment of our system.
- Mike Fox, Township Supervisor, will contact the former Water/Sewer Superintendent on retrieving missing township property.

New Business: Rachel will get some helpful information back to the board after talking with Fishbeck Engineering on their progress.

-In order to monitor the budget, the Water Board has requested a monthly financial report from the clerk showing the water and sewer budget with the expenses.

Adjournment: Motion by Rachel Lyons, supported by Jim Busha to adjourn the meeting. The motion was approved. The meeting was adjourned at 6:22 pm.

Kathy Loup