

SUPERIOR TOWNSHIP WATER BOARD MINUTES

November 18, 2025

The meeting was called to order at 5:05 pm by Bill Munsell

The Pledge of Allegiance was said.

Roll Call of Board Members: Bill Munsell, Kathy Loup and Jim Busha. **Motion** by Kathy Loup, supported by Jim Busha to excuse Rachel Lyons and Jim Sutton. The Motion was approved.

Others Present: Larry Noyce and Jason Clow from DPW and Erin Satchell, head of construction from the Bay Mills Tribe.

Public Comment: None

Approval of the Agenda: **Motion** by Bill Munsell, supported by Kathy Loup to approve the agenda. The Motion was approved.

Approval of the Water Board Minutes from October 21, 2025: **Motion** by Kathy Loup, supported by Bill Munsell to approve the minutes from October 21, 2025. The Motion was approved.

Approval of the Water Board Minutes from November 5, 2025: **Motion** by Bill Munsell, supported by Jim Busha to approve the minutes of November 5, 2025. The Motion was approved.

DPW Report and Updates: The DPW report is attached as presented by Larry Noyce. The following motions were made based on the report:

Motion by Jim Busha, supported by Kathy Loup to recommend the Township Board approve the purchase of a hydrant, plus installation charges, from East Jordan for well house #3 for \$3482.14. The Motion was approved.

The DPW workers have had a problem for a long time with grease at Lift Station 5. The grease may be from Pickles Restaurant who may not have a grease trap.

Motion by Bill Munsell, supported by Jim Busha to recommend the Township Board investigate and take action on the abundance of grease and debris in Lift Station #5 near Pickles Restaurant. The Motion was approved.

Motion by Jim Busha, supported by Bill Munsell to recommend the Township Board have a “certified confined space” person remove large obstructions from 2 manholes on M-221. The Motion was approved.

Old Business: The Verizon contract matter has been tabled until the December meeting.

-The back-up generator has been ordered from Shoreline Services.

-The cost schedule for re-hookups and other DPW charges are tabled until information is received from Rural Water.

-Communication transfer parts for well house 2 & 3 and the tower ordered from Peerless Midwest will be here December 16th.

New Business: The regular Township Board Meeting has been changed from December 23rd to December 16th coinciding with the Water Board meeting.

Motion by Jim Busha, supported by Kathy Loup to move the time for the December Water Board meeting from 5:00pm to 4:30pm on December 16th in order to avoid a conflict with the Township Board meeting. The Motion was approved.

-The DPW General Laborer Job Description was tabled until the December meeting.

-See the attached Ordinance #19, Section 10 (Payment for Use of the System). The meeting with Michigan Rural Water found that the Township was not collecting interest or charging late fees for past due water bills. Water Ordinance #19, Section 10 should be followed.

Motion by Bill Munsell, supported by Jim Busha to recommend to the Township Board that Superior Township Water Ordinance #19, Section 10 (Payment for Use of the System) regarding late charges and shut off policy for nonpayment be enforced. The Motion was approved.

Bill Munsell brought information regarding a recent water rate study done by the City of Sault Ste Marie.

Jason Clow, DPW employee, brought to the board the importance of hepatitis A and tetanus immunizations for the DPW employees.

Motion by Bill Munsell, supported by Jim Busha to recommend the Township Board cover the cost of Hepatitis A and Tetanus immunizations for all DPW employees. The Motion was approved.

Adjournment: Motion by Jim Busha, supported by Bill Munsell to adjourn the meeting at 5:55. The Motion was approved.