Superior Township
Regular Board Meeting Minutes
Tuesday, August 26, 2025

Prepared by Jolene Passmore, Clerk

Call meeting to order: by Mike Fox @ 6:00pm

Pledge of Allegiance

Roll Call of Board Members Present: Cindy Vansloten, Amy Eddy, Jolene Passmore, Mike Fox, Jim Sutton

Public Comment:

Approval of Agenda:

- Motion by Jim Sutton and seconded by Amy Eddy to add agenda item BMIC Police Dept camera.
  - Cindy Vansloten - Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Yes
  - Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried
- Motion by Jolene Passmore and seconded by Cindy Vansloten to approve the August 26, 2025, agenda.
  - Cindy Vansloten - Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Yes
  - Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried

Approval of minutes:

- Motion by Amy Eddy and seconded by Mike Fox to approve the regular board meeting minutes for July 22, 2025.
  - Cindy Vansloten - Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Abstain
  - Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried

New Business Motions:

- Tabled Townhall Generator Warranty to investigate another company to service.

- Motion by Amy Eddy and seconded by Jolene Passmore to approve annual quote for Township emails through CDWG in the amount of $4844.16.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried
- Tabled Cemetery tree removals for Sept to check on trees in both cemeteries.
- Motion by Jim Sutton and seconded by Amy Eddy to approve Fall Cleanup for township residents with the same stipulations as spring, with clean up the week of Sept 29 – Oct 3, 2025.
    - Cindy Vansloten – Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried
- Motion by Cindy Vansloten and seconded by Amy Eddy to appoint Jim Busha to Zoning Board of Appeals.
    - Cindy Vansloten – Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried
- Motion by Jim Sutton and seconded by Cindy Vansloten to appoint Mike Fox to get Township Hall property lines surveyed not exceeding cost of $1500, to prevent residents parking on neighboring non-township property.
    - Cindy Vansloten – Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried
- Discussion regarding millages for next election to upgrade roads, sidewalks, parks/rec & fire dept.

Old Business Motions:

- Motion by Amy Eddy and seconded by Cindy Vansloten to adopt the revised Floodplain Ordinance.
    - Cindy Vansloten – Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes

- Jim Sutton – Yes
    - Motion carried
- Motion by Amy Eddy and seconded by Jim Sutton to approve Food Truck permit fee $150 per Calander year, except for the remainder of 2025 to be $50 through Dec 31, 2025.
    - Cindy Vansloten – Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried
- Motion by Amy Eddy and seconded by Jim Sutton to adopt the Food Truck Ordinance.
    - Cindy Vansloten – Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried
- Tabled Land Use Plan until Oct board meeting.
- Tabled Sheet piling until Sept board meeting.
- Motion by Mike Fox and seconded by Jolene Passmore to approve the purchase of jackets of their choice for DPW employees with Superior Township logo up to $180 per jacket.
    - Cindy Vansloten – Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried
- Tabled DPW Cameras until Sept board meeting to get quote with a 4th camera.
- Tabled BMIC Police Dept camera installation until Sept board meeting with invite to police chief to attend.

Fire Report:

- Discussion on runs and training.
- Motion by Cindy Vansloten and seconded by Amy Eddy to approve Jason Clow as Superior Township VFD Chief.
    - Cindy Vansloten – Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried

Parks Committee:

Water Board:

- Motion by Jolene Passmore and seconded by Cindy Vansloten to approve purchase of printer from National Office products in the amount of $279.
    - Cindy Vansloten – Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried
- Motion by Jim Sutton and seconded by Cindy Vansloten to approve generator wiring for LS2 by Rudyard Electric for $3000.
    - Cindy Vansloten – Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried
- Motion by Jim Sutton and seconded by Mike Fox to approve 1year generator maintenance by Wolverine for well #3 and LS1 in the amount of $4540.
    - Cindy Vansloten – Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried

Supervisor's Report:

- Updates: W/S rate study still being worked on.

Clerk's Report:

1. Motion by Jolene Passmore and seconded by Amy Eddy to approve the July 2025 clerk's report in the amount of $90,419.12.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Mike Fox - Yes
    - Jim Sutton – Yes
    - Motion carried

Treasurer's Report:

- Motion by Amy Eddy and seconded by Jolene Passmore to approve the July 2025 treasurer's report in the amount of $1,501,659.56.
    - Cindy Vansloten - Yes

- Amy Eddy – Yes
- Jolene Passmore – Yes
- Mike Fox - Yes
- Jim Sutton – Yes
- Motion carried

- Motion by Amy Eddy and seconded by Jolene Passmore to approve the transfer of all mature CD's from SCCU to First National Bank for 3months.
  - Cindy Vansloten – Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Yes
  - Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried

Public Comment: None

Adjournment:

- Motion by Mike Fox and seconded by Jolene Passmore to adjourn the meeting at 7:44pm.
  - Cindy Vansloten - Yes
  - Amy Eddy – Yes
  - Jolene Passmore – Yes
  - Mike Fox - Yes
  - Jim Sutton – Yes
  - Motion carried

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 08/01/2025 - 08/31/2025
STATUS FILTER: Cleared

Bank GENOP GENERAL OPERATING

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount	
08/01/2025	GENOP	10137	PR	00057	BEAUNE, WILLIAM		71.14	
08/01/2025	GENOP	10138	PR	196	BUSHA, JAMES		57.27	
08/01/2025	GENOP	10139	PR	00192	BUSHA , LORI		104.61	
08/01/2025	GENOP	10140	PR	00183	CASE, RODNEY		60.02	
08/01/2025	GENOP	10141	PR	00500	CHARTRAND, CHRISTINE		256.33	
08/01/2025	GENOP	10142	PR	0595	EDDY, AMY		416.90	
08/01/2025	GENOP	10143	PR	00165	FOX, MICHAEL		416.89	
08/01/2025	GENOP	10144	PR	00076	FREEDMAN, LEOPOLD		57.26	
08/01/2025	GENOP	10145	PR	00188	HARRIS, MAURICE		88.10	
08/01/2025	GENOP	10146	PR	00102	LEDERGERBER, CHRISTINE		873.27	
08/01/2025	GENOP	10147	PR	0091	LOUP, KATHY		37.27	
08/01/2025	GENOP	10149	PR	00505	NOYCE, LARRY		1,560.60	
08/01/2025	GENOP	10150	PR	00182	PASSMORE, JOLENE		424.19	
08/01/2025	GENOP	10151	PR	00101	SUTTON, JAMES		155.16	
08/01/2025	GENOP	10152	PR	00507	THARP JR, JOHN		1,040.78	
08/01/2025	GENOP	10153	PR	00063	TOMS, FRANK		1,130.83	
08/01/2025	GENOP	10154	PR	250	VANSLOTEN, CYNTHIA		97.89	
08/06/2025	GENOP	10169	PR	00180	HARRIS, MASON		699.26	
08/06/2025	GENOP	10170	AP	0756	BILL COLEMAN	MUSIC IN THE PARK 8/9/25	200.00	
08/06/2025	GENOP	10171	AP	0383	CHIPPEWA COUNTY TREASURER	PRE TREMBLAY 2024 01407200300	8.70	
08/06/2025	GENOP	10172	AP	0133	CITY OF SAULT STE. MARIE	WATER ANALYSIS	22.00	
08/06/2025	GENOP	10173	AP	0336	ETNA SUPPLY COMPANY	VALVE BOX	120.00	
08/06/2025	GENOP	10174	AP	0674	GANNETT MICHIGAN LOCALIQ	PUBLIC NOTICE	45.52	
08/06/2025	GENOP	10176	AP	0384	HIAWATHA TELEPHONE CO	TELEPHONE	486.06	
08/06/2025	GENOP	10177	AP	0271	KINROSS CHARTER TOWNSHIP	VACTOR RENTAL	1,298.74	
08/06/2025	GENOP	10178	AP	0676	LORI BUSHA	PLAT BOOK	39.00	
08/06/2025	GENOP	10179	AP	0409	MACQUEEN EMERGENCY	FLUID	208.41	
08/06/2025	GENOP	10180	AP	0217	NATIONAL OFFICE PRODUCTS	0384	396.21	
08/06/2025	GENOP	10182	AP	0765	TERESA OSORIO	INCORRECT TWP FOR W/S PAYMENT	40.75	V
08/06/2025	GENOP	521244	AP	0420	AT&T	AUG CELL	176.18	
08/12/2025	GENOP	521242(E)	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	3,228.28	
08/12/2025	GENOP	521243(E)	AP	0351	DTE ENERGY	GAS	300.67	
08/13/2025	GENOP	10196	AP	0766	ANGEL FRANCO	INCORRECT TWP W/S PAYMENT	192.60	
08/13/2025	GENOP	10197	AP	0740	CRANE ENGINEERING	ANNUAL PMS 2025 TO ALL LS	2,870.97	
08/13/2025	GENOP	10199	AP	0144	GFL ENVIRONMENTAL USA INC	TRASH	181.49	
08/13/2025	GENOP	10200	AP	0255	NAPA AUTO PARTS	WELL 2 KEYS	31.49	
08/14/2025	GENOP	521247(E)	AP	IRS	UNITED STATES TREASURY		1,587.02	
08/15/2025	GENOP	10184	PR	00500	CHARTRAND, CHRISTINE		428.12	
08/15/2025	GENOP	10185	PR	0595	EDDY, AMY		416.90	
08/15/2025	GENOP	10186	PR	00165	FOX, MICHAEL		416.90	
08/15/2025	GENOP	10189	PR	00102	LEDERGERBER, CHRISTINE		873.26	
08/15/2025	GENOP	10190	PR	00505	NOYCE, LARRY		1,481.66	
08/15/2025	GENOP	10191	PR	00182	PASSMORE, JOLENE		424.19	
08/15/2025	GENOP	10192	PR	00101	SUTTON, JAMES		97.89	
08/15/2025	GENOP	10193	PR	00507	THARP JR, JOHN		853.28	
08/15/2025	GENOP	10194	PR	00063	TOMS, FRANK		752.31	
08/15/2025	GENOP	10195	PR	250	VANSLOTEN, CYNTHIA		97.89	
08/19/2025	GENOP	10201	AP	0133	CITY OF SAULT STE. MARIE	WATER ANALYSIS	22.00	
08/19/2025	GENOP	10202	AP	0767	LOVINIA FERRARO	HALL RENTAL DEPOSIT REFUND	100.00	
08/19/2025	GENOP	10203	AP	0255	NAPA AUTO PARTS	ADAPTER FOR JEEP	16.42	
08/19/2025	GENOP	10205	AP	0142	SOO BUILDERS SUPPLY CO., INC.	TOWNSHIP PARK	4,115.90	
08/20/2025	GENOP	10206	AP	0768	ROB QUINN	MUSIC IN THE PARK 8/23/25	200.00	
08/28/2025	GENOP	521246(E)	AP	IRS	UNITED STATES TREASURY		1,866.22	
08/29/2025	GENOP	10214	PR	00102	LEDERGERBER, CHRISTINE		873.27	
08/29/2025	GENOP	10218	PR	00505	NOYCE, LARRY		1,429.02	
08/29/2025	GENOP	10221	PR	00507	THARP JR, JOHN		1,040.79	

Aug $43,791.99

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 08/01/2025 - 08/31/2025
STATUS FILTER: Cleared

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Total of 56 Checks:							34,487.88
Less 1 Void Checks:							40.75
Total of 55 Disbursements:							34,447.13

09/23/2025 07:24 AM
User: JOLENE
DB: Superior Townsh

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 08/01/2025 - 08/31/2025
STATUS FILTER: Open

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank GENOP GENERAL OPERATING							
08/01/2025	GENOP	10148	PR	00167	MUNSELL, WILLIAM		57.27
08/06/2025	GENOP	10175	AP	0319	GAYLOR-THOMPSON SALES	MOWER PARTS	23.76
08/06/2025	GENOP	10181	AP	0560	RUDUARD AUTO SALES	SEWER JET	51.86
08/13/2025	GENOP	10198	AP	0758	DAVE OGORMAN	MUSIC IN THE PARK 8/16/25	200.00
08/15/2025	GENOP	10183	PR	00192	BUSHA , LORI		79.47
08/15/2025	GENOP	10187	PR	00188	HARRIS, MAURICE		88.10
08/15/2025	GENOP	10188	PR	00503	KOVAS, BETTY		165.19
08/19/2025	GENOP	10204	AP	0182	PRINTING SYSTEMS, INC	AP LASER CHECKS	191.63
08/27/2025	GENOP	10224	AP	MISC	AMBLE, SANDEE	UB refund for account: 277	94.09
08/27/2025	GENOP	10225	AP	0769	BOB KEARNS	MUSIC IN THE PARK 8/30/25	200.00
08/27/2025	GENOP	10226	AP	0395	BUNKER MFG INC.	WELDING PARTS	79.96
08/27/2025	GENOP	10227	AP	0300	JOHN HANCOCK	AUG RETIRMENT	1,824.92
08/27/2025	GENOP	10228	AP	0271	KINROSS CHARTER TOWNSHIP	VAC RENTAL FOR LS3	1,888.68
08/27/2025	GENOP	10229	AP	0255	NAPA AUTO PARTS	GRASS RIG PARTS	186.11
08/27/2025	GENOP	10230	AP	0763	SHANNON SERGEIKO	TABLE RENTAL	25.00
08/27/2025	GENOP	10231	AP	0099	USA BLUEBOOK	RADIOS	602.90
08/29/2025	GENOP	10207	PR	196	BUSHA, JAMES		57.27
08/29/2025	GENOP	10208	PR	00192	BUSHA , LORI		68.29
08/29/2025	GENOP	10209	PR	00500	CHARTRAND, CHRISTINE		428.12
08/29/2025	GENOP	10210	PR	0595	EDDY, AMY		416.89
08/29/2025	GENOP	10211	PR	00165	FOX, MICHAEL		416.90
08/29/2025	GENOP	10212	PR	00069	FREEDMAN, DEBRA		37.26
08/29/2025	GENOP	10213	PR	00188	HARRIS, MAURICE		88.10
08/29/2025	GENOP	10215	PR	0091	LOUP, KATHY		37.27
08/29/2025	GENOP	10216	PR	00510	LYONS, RACHEL		60.03
08/29/2025	GENOP	10217	PR	00167	MUNSELL, WILLIAM		57.27
08/29/2025	GENOP	10219	PR	00182	PASSMORE, JOLENE		424.18
08/29/2025	GENOP	10220	PR	00101	SUTTON, JAMES		155.16
08/29/2025	GENOP	10222	PR	00063	TOMS, FRANK		1,184.03
08/29/2025	GENOP	10223	PR	250	VANSLOTEN, CYNTHIA		155.15

Total of 30 Checks:	9,344.86
Less 0 Void Checks:	0.00
Total of 30 Disbursements:	9,344.86

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 04/01/2025 - 08/31/2025
STATUS FILTER: Open

Bank GENOP GENERAL OPERATING

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
04/11/2025	GENOP	9906	PR	00165	FOX, MICHAEL		416.89
04/25/2025	GENOP	9935	PR	00158	ELLIS, TAMMY		8.26
06/17/2025	GENOP	10058	AP	0255	NAPA AUTO PARTS	SUPPLIES	22.98
06/20/2025	GENOP	10078	PR	195	WHEALY, CHRISTOPHER		57.27
07/09/2025	GENOP	10112	AP	0761	DAVE CHRISTIE	VFD CASCADE MOUNT	33.67
08/01/2025	GENOP	10148	PR	00167	MUNSELL, WILLIAM		57.27
08/06/2025	GENOP	10175	AP	0319	GAYLOR-THOMPSON SALES	MOWER PARTS	23.76
08/06/2025	GENOP	10181	AP	0560	RUDUARD AUTO SALES	SEWER JET	51.86
08/13/2025	GENOP	10198	AP	0758	DAVE OGORMAN	MUSIC IN THE PARK 8/16/25	200.00
08/15/2025	GENOP	10183	PR	00192	BUSHA , LORI		79.47
08/15/2025	GENOP	10187	PR	00188	HARRIS, MAURICE		88.10
08/15/2025	GENOP	10188	PR	00503	KOVAS, BETTY		165.19
08/19/2025	GENOP	10204	AP	0182	PRINTING SYSTEMS, INC	AP LASER CHECKS	191.63
08/27/2025	GENOP	10224	AP	MISC	AMBLE, SANDEE	UB refund for account: 277	94.09
08/27/2025	GENOP	10225	AP	0769	BOB KEARNS	MUSIC IN THE PARK 8/30/25	200.00
08/27/2025	GENOP	10226	AP	0395	BUNKER MFG INC.	WELDING PARTS	79.96
08/27/2025	GENOP	10227	AP	0300	JOHN HANCOCK	AUG RETIRMENT	1,824.92
08/27/2025	GENOP	10228	AP	0271	KINROSS CHARTER TOWNSHIP	VAC RENTAL FOR LS3	1,888.68
08/27/2025	GENOP	10229	AP	0255	NAPA AUTO PARTS	GRASS RIG PARTS	186.11
08/27/2025	GENOP	10230	AP	0763	SHANNON SERGEIKO	TABLE RENTAL	25.00
08/27/2025	GENOP	10231	AP	0099	USA BLUEBOOK	RADIOS	602.90
08/29/2025	GENOP	10207	PR	196	BUSHA, JAMES		57.27
08/29/2025	GENOP	10208	PR	00192	BUSHA , LORI		68.29
08/29/2025	GENOP	10209	PR	00500	CHARTRAND, CHRISTINE		428.12
08/29/2025	GENOP	10210	PR	0595	EDDY, AMY		416.89
08/29/2025	GENOP	10211	PR	00165	FOX, MICHAEL		416.90
08/29/2025	GENOP	10212	PR	00069	FREEDMAN, DEBRA		37.26
08/29/2025	GENOP	10213	PR	00188	HARRIS, MAURICE		88.10
08/29/2025	GENOP	10215	PR	0091	LOUP, KATHY		37.27
08/29/2025	GENOP	10216	PR	00510	LYONS, RACHEL		60.03
08/29/2025	GENOP	10217	PR	00167	MUNSELL, WILLIAM		57.27
08/29/2025	GENOP	10219	PR	00182	PASSMORE, JOLENE		424.18
08/29/2025	GENOP	10220	PR	00101	SUTTON, JAMES		155.16
08/29/2025	GENOP	10222	PR	00063	TOMS, FRANK		1,184.03
08/29/2025	GENOP	10223	PR	250	VANSLOTEN, CYNTHIA		155.15

Total of 35 Checks:	9,883.93
Less 0 Void Checks:	0.00
Total of 35 Disbursements:	9,883.93

Treasurer's Report
Superior Township
Month Ending August 2025

		Bank Accounts/CD's		Interest	General Ledger
SCCU General Fund (1.000% APY)					
Checking Account 7610	$	**678,858.61**	$	519.52	*See GL Breakdown by Dept.
Savings Account	$	5.00			GL 101-000-002.00
					$ 678,863.61
***GL Breakdown by Departments**					
101-000-001.50 General Fund	$	259,589.55			
210-000-001.50 Special Funds/Depot Expense	$	(1,501.50)			
590-000-001.50 Sewer Fund	$	111,845.20			
591-000-001.50 Water Fund	$	299,041.43			
Subtotal:	$	668,974.68			
Outstanding checks	$	9,883.93			
Subtotal:	$	678,858.61			
Outstanding Deposits/OS Misc Adj					
	$	**678,858.61**			
***SCCU Tax Fund (.050% APY)**					
Checking Account 2670	Int accrued $	28,682.21			GL 703-000-001.00
Savings Account	$	5.02			GL 703-000-002-00
					$ 28,687.23
***SCCU Fireman's Account (0.050% AP +**					
Checking Account 1820	Int accrued $	589.63	$	0.07	GL 211-000-001.00
Savings Account	$	5.01			GL 211-000-002.00
					$ 594.64
4Front (0.050% APY)					GL 206-000-002.00
Savings Account 7944	$	25,169.66	$	1.07	**$ 25,169.66**
UP State Credit Union					
Sewer Fund (0.15 to .80% tiered rate)					GL 590-000-002.00
Preferred Funds Account 148-2	$	254,397.71	$	215.82	
Savings Account	$	5.00			**$ 254,402.71**
Total Interest Earned July			**$**	**1,968.17**	
***SCCU 4.65% 1006**	APY 4.75% $	201,784.04			GL 591-000-002.04
CD - Water Dept 12 mos	MD 9/3/2025				
Interest earned August			$	793.77	**$ 201,784.04**
Initial Investment $53,348 on 09/03/2024					
***SCCU 4.65% 1004**	APY 4.75% $	55,662.39			GL 590-000-002.04
CD - Sewer Dept 12 mos	MD 9/3/2025				
Interest earned August			$	218.96	**$ 55,662.39**
Initial Investment $53,348K on 09/03/2024					
SCCU 4.65% 1005	APY 4.75% $	55,662.39			GL 101-000-002.04
CD - General Op 12 mos	MD 9/3/2025				
Interest earned August			$	218.96	**$ 55,662.39**
Initial Investment $53,348K on 09/03/2024					
SCCU CD's Interest To Date			**$**	**21,268.77**	
SCCU CD's	$	313,108.82			**$ 313,108.82**
Bank Accounts & CD's	$	**1,613,935.49**			**$ 1,613,935.49**
Total Funds	**$**	**1,613,935.49**			**$ 1,613,935.49**

Prepared by: Amy Eddy, Treasurer

***Not for general township use.**