Superior Township
Regular Board Meeting Minutes
Tuesday, September 24, 2024

Prepared by Jolene Passmore, Clerk

Call meeting to order: by John Waisanen @ 6pm

Pledge of Allegiance

Roll Call of Board Members Present: Deb Freedman, Kathy Loup, Jolene Passmore, John Waisanen, Susanne Kniskern

Public Comment:

Approval of Agenda:

- Motion by Kathy Loup and seconded by Deb Freedman to approve the September 24, 2024 agenda.
    - Deb Freedman - Yes
    - Kathy Loup – Yes
    - Jolene Passmore – Yes
    - John Waisanen – Yes
    - Susanne Kniskern – Yes
    - Motion carried

Approval of minutes from the Regular Board Meeting on August 27, 2024:

- Motion by Deb Freedman and seconded by Kathy Loup to approve the August 27, 2024 meeting minutes.
    - Deb Freedman - Yes
    - Kathy Loup – Yes
    - Jolene Passmore – Yes
    - John Waisanen – Yes
    - Susanne Kniskern – Yes
    - Motion carried

New Business Motions:

1. Motion by Susanne Kniskern and seconded by Jolene Passmore to approve $635 towards meals/lodging/registration for DPW superintendent Rich Phillips to attend MRWA conference & expo.
    - Deb Freedman - Yes
    - Kathy Loup – Yes
    - Jolene Passmore – Yes
    - John Waisanen – Yes
    - Susanne Kniskern – Yes

- Motion carried

2. Motion by John Waisanen and seconded by Kathy Loup for Z & P to come up with recommendations for demolition policy/procedures/forms to be created for Township board to review at the December 17, 2024 meeting, for adoption into ordinance.
   - Deb Freedman - Yes
   - Kathy Loup – Yes
   - Jolene Passmore – Yes
   - John Waisanen – Yes
   - Susanne Kniskern – Yes
   - Motion carried
3. Motion by John Waisanen and seconded by Deb Freedman to take Veteran's Banners down the week of Oct 14, 2024.
   - Deb Freedman - Yes
   - Kathy Loup – Yes
   - Jolene Passmore – Yes
   - John Waisanen – Yes
   - Susanne Kniskern – Yes
   - Motion carried
4. Motion by Kathy Loup and seconded by Deb Freedman to set the date for Township Christmas event to be held Saturday, December 14, 2024.
   - Deb Freedman - Yes
   - Kathy Loup – Yes
   - Jolene Passmore – Yes
   - John Waisanen – Yes
   - Susanne Kniskern – Yes
   - Motion carried

Old Business Motions:

1. Motion by Kathy Loup and seconded by John Waisanen to extend acceptance of modular home bids on or before December 31, 2024.
   - Deb Freedman - Yes
   - Kathy Loup – Yes
   - Jolene Passmore – Yes
   - John Waisanen – Yes
   - Susanne Kniskern – Yes
   - Motion carried

Fire Report:

1. Motion by John Waisanen and seconded by Jolene Passmore to approve up to $500 for the fire department's October 31, 2024 community event.
   - Deb Freedman - Yes
   - Kathy Loup – Yes
   - Jolene Passmore – Yes
   - John Waisanen – Yes

   - Susanne Kniskern – Yes
   - Motion carried
2. Motion by John Waisanen and seconded by Deb Freedman to approve the purchase of 4 gallons of hydraulic fluid for fire department's jaws units at $85.00 per gallon totaling $340.
   - Deb Freedman - Yes
   - Kathy Loup – Yes
   - Jolene Passmore – Yes
   - John Waisanen – Yes
   - Susanne Kniskern – Yes
   - Motion carried

Water Board:

1. Motion by John Waisanen and seconded by Kathy Loup to have water board discuss and recommend classification/rates for multi-complex buildings.
   - Deb Freedman - Yes
   - Kathy Loup – Yes
   - Jolene Passmore – Yes
   - John Waisanen – Yes
   - Susanne Kniskern – Yes
   - Motion carried

Clerk's Report:

1. Motion by Jolene Passmore and seconded by Susanne Kniskern to approve the August 2024 clerk's report in the amount of $34,201.01.
   - Deb Freedman - Yes
   - Kathy Loup – Yes
   - Jolene Passmore – Yes
   - John Waisanen – Yes
   - Susanne Kniskern – Yes
   - Motion carried

Treasurer's Report:

1. Motion by John Waisanen and seconded by Kathy Loup to approve the August 2024 treasurer's report in the amount of $1,215,265.76.
   - Deb Freedman - Yes
   - Kathy Loup – Yes
   - Jolene Passmore – Yes
   - John Waisanen – Yes
   - Susanne Kniskern – Yes
   - Motion carried

Adjournment:

- Motion by Kathy Loup and seconded by Deb Freedman to adjourn the meeting at 6:55pm.

- Deb Freedman - Yes
- Kathy Loup – Yes
- Jolene Passmore – Yes
- John Waisanen – Yes
- Susanne Kniskern – Yes
- Motion carried

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 09/01/2024 - 09/30/2024
STATUS FILTER: Cleared

Bank GENOP GENERAL OPERATING

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
09/03/2024	GENOP	9457	AP	0250	MARK'S TIRE	LAWN MOWER PARTS	22.00
09/03/2024	GENOP	9458	AP	0255	MPEC	GOOGONE	120.31
09/03/2024	GENOP	9459	AP	0217	NATIONAL OFFICE PRODUCTS	CONTRACT CHARGES	312.56
09/03/2024	GENOP	9460	AP	0183	PARKER'S ACE HARDWARE	MISC SHOP SUPPLIES	49.99
09/03/2024	GENOP	9461	AP	0581	QUADIENT FINANCE USA, INC	POSTAGE FUND	496.64
09/03/2024	GENOP	9462	AP	0141	SOO COOP CREDIT UNION	VISA	1,146.14
09/03/2024	GENOP	9463	AP	0639	UP SEAMLESS RAIN GUTTERS	GUTTER MAINTANENCE	2,175.00
09/03/2024	GENOP	9464	AP	0087	WALTER BANDSTRA	PIPE	50.70
09/09/2024	GENOP	9465	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	1,647.95
09/09/2024	GENOP	9466	AP	0351	DTE ENERGY	GAS	13.00
09/09/2024	GENOP	9467	AP	0724	FAHEY SCHULTZ BURZYCH RHODES PLC	LEGAL FEES	326.50
09/09/2024	GENOP	9468	AP	0144	GFL ENVIRONMENTAL USA INC	TRASH	167.35
09/09/2024	GENOP	9469	AP	0384	HIAWATHA TELEPHONE CO	PHONE	481.17
09/09/2024	GENOP	9470	AP	0183	PARKER'S ACE HARDWARE	BATTERIES	39.98
09/09/2024	GENOP	9471	AP	0098	US BANK EQUIPMENT FINANCE	CONTRACT PAYMENT	128.14
09/13/2024	GENOP	9472	PR	00192	BUSHA , LORI		49.92
09/13/2024	GENOP	9473	PR	00069	FREEDMAN, DEBRA		77.89
09/13/2024	GENOP	9474	PR	00188	HARRIS, MAURICE		74.00
09/13/2024	GENOP	9475	PR	00163	HOORNSTRA, LYLE		1,193.46
09/13/2024	GENOP	9476	PR	00187	KNISKERN -GUINN, SUSANNE		415.71
09/13/2024	GENOP	9477	PR	193	KNISKERN -GUINN, SUSANNE		385.44
09/13/2024	GENOP	9478	PR	00102	LEDERGERBER, CHRISTINE		855.83
09/13/2024	GENOP	9479	PR	0091	LOUP, KATHY		77.89
09/13/2024	GENOP	9480	PR	00182	PASSMORE, JOLENE		424.18
09/13/2024	GENOP	9481	PR	00083	PHILLIPS, RICHARD		1,356.47
09/12/2024	GENOP	9482	AP	0412	BAY MART	FUEL	954.80
09/12/2024	GENOP	9483	AP	0670	CDW GOVERNMENT	MICROSOFT 365 EMAIL ANNUAL RENEW	4,844.16
09/12/2024	GENOP	9484	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	463.32
09/12/2024	GENOP	9485	AP	0729	JAMES BUSHA	PAVILION PERMIT/FEES	692.04
09/12/2024	GENOP	9486	AP	0142	SOO BUILDERS SUPPLY CO., INC.	TREATED WOOD FOR LAGOON	114.25
09/17/2024	GENOP	9487	AP	0439	AIRGAS USA LLC	CYLINDER LEASE RENEWAL	333.95
09/17/2024	GENOP	9488	AP	0133	CITY OF SAULT STE. MARIE	WATER ANALYSIS	22.00
09/17/2024	GENOP	9489	AP	0633	DAN SMITH & COMPANY	REVIEW OF ACCOUNTING RECORDS YR END 3/31	4,600.00
09/17/2024	GENOP	9490	AP	0728	EAVOU HEAVY REPAIR LLC	ANNUAL INSPECTION RESCUE1	2,100.00
09/17/2024	GENOP	9491	AP	0674	GANNETT MICHIGAN LOCALIQ	ZBA HEARING NOTICE	53.50
09/17/2024	GENOP	9492	AP	0255	MPEC	VFD MAINTANENCE SUPPLIES	1,242.09
09/17/2024	GENOP	9493	AP	0217	NATIONAL OFFICE PRODUCTS	COPY PAPER	121.00
09/17/2024	GENOP	9494	AP	0131	STANDARD ELECTRIC	FLAG POLE	145.30
09/27/2024	GENOP	9496	PR	00192	BUSHA , LORI		118.39
09/27/2024	GENOP	9500	PR	00163	HOORNSTRA, LYLE		1,193.46
09/27/2024	GENOP	9501	PR	00187	KNISKERN -GUINN, SUSANNE		415.71
09/27/2024	GENOP	9502	PR	193	KNISKERN -GUINN, SUSANNE		440.50
09/27/2024	GENOP	9503	PR	00102	LEDERGERBER, CHRISTINE		855.84
09/27/2024	GENOP	9507	PR	00083	PHILLIPS, RICHARD		1,379.49
09/04/2024	GENOP	521184	AP	IRS	UNITED STATES TREASURY		3,855.89
09/04/2024	GENOP	521185	AP	IRS	UNITED STATES TREASURY		3,926.56
09/04/2024	GENOP	521186	AP	IRS	UNITED STATES TREASURY		1,596.42
09/04/2024	GENOP	521187	AP	IRS	UNITED STATES TREASURY		3,328.06
09/04/2024	GENOP	521188	AP	IRS	UNITED STATES TREASURY		4,918.27
09/26/2024	GENOP	521189	AP	IRS	UNITED STATES TREASURY		2,565.26
09/06/2024	GENOP	521190	AP	0420	AT&T		173.02

Total of 51 Checks:	52,541.50
Less 0 Void Checks:	0.00
Total of 51 Disbursements:	52,541.50

Sept 2024
$55,179.09

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 09/01/2024 - 09/30/2024
STATUS FILTER: Open

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank GENOP GENERAL OPERATING							
09/03/2024	GENOP	9456	AP	0395	BUNKER MFG INC.	STEEL BAR	116.96
09/27/2024	GENOP	9495	PR	194	BERTRAM, SHERRY		57.27
09/27/2024	GENOP	9497	PR	1988	COMPO, DIANNE		57.26
09/27/2024	GENOP	9498	PR	00069	FREEDMAN, DEBRA		135.17
09/27/2024	GENOP	9499	PR	00188	HARRIS, MAURICE		74.01
09/27/2024	GENOP	9504	PR	0091	LOUP, KATHY		135.15
09/27/2024	GENOP	9505	PR	0193	OLSWAY, MARK		114.53
09/27/2024	GENOP	9506	PR	00182	PASSMORE, JOLENE		424.19
09/27/2024	GENOP	9508	PR	00101	SUTTON, JAMES		57.27
09/27/2024	GENOP	9509	PR	195	WHEALY, CHRISTOPHER		57.27
09/25/2024	GENOP	9510	AP	0730	DITMYERS RED BARN FARM	GROUNDS FLOWERS NEXT YEAR	150.00
09/25/2024	GENOP	9511	AP	0728	EAVOU HEAVY REPAIR LLC	ANNUAL INSPECTION BRUSH TRUCK 1	1,050.00
09/25/2024	GENOP	9512	AP	0319	GAYLOR-THOMPSON SALES	LAWN/GARDEN SHOP REPAIR	23.75
09/25/2024	GENOP	9513	AP	0183	PARKER'S ACE HARDWARE	KEYS	3.98
09/25/2024	GENOP	9514	AP	0131	STANDARD ELECTRIC	KLEIN CL900	180.78
Total of 15 Checks:							2,637.59
Less 0 Void Checks:							0.00
Total of 15 Disbursements:							2,637.59

Sept. 2024 O/S Checks

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 07/01/2023 - 09/30/2024
STATUS FILTER: Open

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank GENOP GENERAL OPERATING							
07/20/2023	GENOP	8527	AP	0255	MPEC	HARDWARE ITEMS/PLANT FOOD	115.71
09/11/2023	GENOP	8671	PR	00180	HARRIS, MASON		699.26
04/28/2024	GENOP	9152	AP	0431	AMY JERE	REFUND FOR 10/2022 BANNER RON MILLS	60.00
04/28/2024	GENOP	9170	AP	0713	MARILYN YON	REFUND FOR 5/2023 BANNER JAMES GORDIE LY	60.00
08/30/2024	GENOP	9442	PR	1988	COMPO, DIANNE		114.53
08/30/2024	GENOP	9450	PR	0091	LOUP, KATHY		77.89
09/03/2024	GENOP	9456	AP	0395	BUNKER MFG INC.	STEEL BAR	116.96
09/27/2024	GENOP	9495	PR	194	BERTRAM, SHERRY		57.27
09/27/2024	GENOP	9497	PR	1988	COMPO, DIANNE		57.26
09/27/2024	GENOP	9498	PR	00069	FREEDMAN, DEBRA		135.17
09/27/2024	GENOP	9499	PR	00188	HARRIS, MAURICE		74.01
09/27/2024	GENOP	9504	PR	0091	LOUP, KATHY		135.15
09/27/2024	GENOP	9505	PR	0193	OLSWAY, MARK		114.53
09/27/2024	GENOP	9506	PR	00182	PASSMORE, JOLENE		424.19
09/27/2024	GENOP	9508	PR	00101	SUTTON, JAMES		57.27
09/27/2024	GENOP	9509	PR	195	WHEALY, CHRISTOPHER		57.27
09/25/2024	GENOP	9510	AP	0730	DITMYERS RED BARN FARM	GROUNDS FLOWERS NEXT YEAR	150.00
09/25/2024	GENOP	9511	AP	0728	EAVOU HEAVY REPAIR LLC	ANNUAL INSPECTION BRUSH TRUCK 1	1,050.00
09/25/2024	GENOP	9512	AP	0319	GAYLOR-THOMPSON SALES	LAWN/GARDEN SHOP REPAIR	23.75
09/25/2024	GENOP	9513	AP	0183	PARKER'S ACE HARDWARE	KEYS	3.98
09/25/2024	GENOP	9514	AP	0131	STANDARD ELECTRIC	KLEIN CL900	180.78
Total of 21 Checks:							3,764.98
Less 0 Void Checks:							0.00
Total of 21 Disbursements:							3,764.98

Total O/S Checks

Treasurer's Report
Superior Township
Month Ending September 2024

			Bank Accounts/CD's	Interest	General Ledger
SCCU General Fund (1.000% APY)					
Checking Account 7610		$	**429,942.80**	$ 386.28	*See GL Breakdown by Dept.
Savings Account		$	5.00		GL 101-000-002.00
					$ **429,947.80**
***GL Breakdown by Departments**					
101-000-001.50 General Fund		$	104,838.15		
210-000-001.50 Special Funds/Depot Expenses		$	358.76		
590-000-001.50 Sewer Fund		$	105,588.17		
591-000-001.50 Water Fund		$	215,392.74		
Subtotal:		$	426,177.82		
Outstanding checks		$	3,764.98		
Subtotal:		$	429,942.80		
Outstanding Deposits/OS Misc Adj		$	-		
		$	**429,942.80**		
***SCCU Tax Fund (.050% APY)**					
Checking Account 2670	Int accrued qrtly	$	53,120.12	$ 12.14	GL 703-000-001.00
Savings Account		$	5.02		GL 703-000-002-00
					$ **53,125.14**
***SCCU Fireman's Account (0.050% APY)**					
Checking Account 1820	Int accrued qrtly	$	584.42	$ 0.07	GL 211-000-001.00
Savings Account		$	5.01		GL 211-000-002.00
					$ **589.43**
4Front (0.050% APY)					GL 206-000-002.00
Savings Account 7944		$	25,148.12	$ 1.03	$ **25,148.12**
UP State Credit Union					
Sewer Fund (0.15 to .80% tiered rate)					GL 590-000-002.00
Savings Account 148-2		$	252,066.78	$ 206.44	$ **252,066.78**
Total Interest Earned September				**$ 1,189.67**	
***SCCU 4.65%**	**APY 4.75%**	$	193,394.00		GL 591-000-002.04
CD - Water Dept 12 mos	MD 9/3/2025				
Interest earned September				$ 194.57	$ **193,394.00**
Initial Investment $53,348 on 09/03/2024					

***SCCU 4.65%**		**APY 4.75%**	$ 53,348.00			GL 590-000-002.04
CD - Sewer Dept	12 mos	MD 9/3/2025				
Interest earned	September			$ 194.57	**$ 53,348.00**	
Initial Investment $53,348K on 09/03/2024						
SCCU 4.65%		**APY 4.75%**	$ 53,348.00			GL 101-000-002.04
CD - General Op	12 mos	MD 9/3/2025				
Interest earned	September			$ 194.57	**$ 53,348.00**	
Initial Investment $53,348K on 09/03/2024						
SCCU CD's Interest To Date				**$ 10,046.40**		
SCCU CD's			$ 300,090.00		**$ 300,090.00**	
Bank Accounts & CD's			**$ 1,060,967.27**		**$ 1,060,967.27**	
Total Funds			**$ 1,060,967.27**		**$ 1,060,967.27**	

Prepared by: Susanne Kniskern, Treasurer

***Not for general township use.**