Superior Township
Regular Board Meeting Minutes
Tuesday, January 28, 2025

Prepared by Jolene Passmore, Clerk

Call meeting to order: by Jolene Passmore @ 6:00pm

Pledge of Allegiance

Roll Call of Board Members Present: Cindy Vansloten, Amy Eddy, Jolene Passmore, Jim Sutton

Public Comment: None

Approval of Agenda:

- Motion by Amy Eddy and seconded by Jim Sutton to approve the January 28, 2025 agenda.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried

Approval of minutes:

- Motion by Jim Sutton and seconded by Amy Eddy to approve the regular board meeting minutes December 17, 2024 meeting minutes.
    - Cindy Vansloten - Abstain
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried
- Motion by Amy Eddy and seconded by Cindy Vansloten to approve the special board meeting minutes January 6, 2025 meeting minutes.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried

New Business Motions:

- Lori Busha Zoning Administrator updated on Renewable Energy and Energy Storage facilities Ordinances to comply with Public Act 233. Cindy Vansloten will contact Cloverland Electric regarding their participation.

- Motion by Jim Sutton and seconded by Amy Eddy to accept the Memorandum Agreement between BMIC and Superior Township concerning a condition assessment survey of the wastewater treatment systems that serve the two communities.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried
- Motion by Cindy Vansloten and seconded by Amy Eddy to approve the purchase of a new computer for the Office Administrator from National Office Products up to $1200 for the computer and service for installation & backup.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried
- Motion by Jim Sutton and seconded by Amy Eddy to purchase 2 paper towel dispensers for each of the restrooms at the Townhall in the amount of $42.95 each with a case of towels at $76.95.
    - Cindy Vansloten – Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried
- Motion by Amy Eddy and seconded by Jolene Passmore to approve the purchase of an additional back-up hard drive at $84.99
    - Cindy Vansloten – Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried
- Motion by Jolene Passmore and seconded by Cindy Vansloten to approve the 2025 Poverty Exemption Policy Resolution.
    - Cindy Vansloten – Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried
- Spring clean-up discussion – Board would like office administrator to inquire with GFL options.
- Letters of thanks on behalf of the board to go out to volunteers and donators for the Christmas Tree lighting will be drafted by Amy Eddy.
- Grant writing inquiry by Jim Sutton will contact EUP Planning.

Old Business Motions:

- Motion by Jim Sutton and seconded by Amy Eddy to extend the acceptance of modular home bids through May 1, 2025, with the board voting on accepting and/or denying the offer at any time.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried
- Discussion on White Truck – Jim will investigate title; truck can be used if a tank can be obtained. 6x6 Fire Truck can be utilized with new tires, which is being researched by Fire Dept.
- Motion by Jim Sutton and seconded by Cindy Vansloten to appoint Mike Fox as Superior Township Supervisor.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried
- Motion by Cindy Vansloten and seconded by Jim Sutton to pay the balance of Lyle Hoornstra remaining 328hour PTO balance.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried
- Motion by Jim Sutton and seconded by Amy Eddy to hire Larry Noyce for the position of DPW Supervisor starting Feb 3, 2025 at a wage of $24.00/hr with an adjustment after required licenses obtained. With the township covering the cost of training & testing.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried
- Motion by Jim Sutton and seconded by Cindy Vansloten to post for an additional DPW employee in March.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried

- Discussion on FEMA Flood maps to upload to township website.

Fire Report:

-Jason Clow gave fire report – quiet month, some trainings completed.

-Discussion of Fire Chief: no fire chief at this time, all are working together towards promoting a chief within Dept. and taking required classes.

Parks Committee:

-Lori Busha provided update committee is working on Rec plan.

Water Board:

-Motion by Jolene Passmore and seconded by Amy Eddy to appoint Jim Busha to water/sewer board.

- Cindy Vansloten - Yes
- Amy Eddy – Yes
- Jolene Passmore – Yes
- Jim Sutton – Yes
- Motion carried

Clerk's Report:

2. Motion by Jolene Passmore and seconded by Amy Eddy to approve the December 2024 clerk's report in the amount of $36,011.73.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried

Treasurer's Report:

1. Motion by Amy Eddy and seconded by Cindy Vansloten to approve the December 2024 treasurer's report in the amount of $1,286,637.04.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried

Adjournment:

- Motion by Jolene Passmore and seconded by Amy Eddy to adjourn the meeting at 7:58pm.
    - Cindy Vansloten - Yes
    - Amy Eddy – Yes
    - Jolene Passmore – Yes
    - Jim Sutton – Yes
    - Motion carried

Jolene Passmore

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 01/ /2025 - 01/31/2025
STATUS FILTER: Cleared

Bank GENOP GENERAL OPERATING

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
01/03/2025	GENOP	9695	PR	00192	BUSHA , LORI		21.81
01/03/2025	GENOP	9696	PR	0595	EDDY, AMY		424.19
01/03/2025	GENOP	9697	PR	00158	ELLIS, TAMMY		390.06
01/03/2025	GENOP	9698	PR	00188	HARRIS, MAURICE		74.00
01/03/2025	GENOP	9699	PR	00163	HOORNSTRA, LYLE		1,197.50
01/03/2025	GENOP	9700	PR	00102	LEDERGERBER, CHRISTINE		858.79
01/03/2025	GENOP	9701	PR	0091	LOUP, KATHY		37.27
01/03/2025	GENOP	9702	PR	260	MARTINI, WILLIAM		19.65
01/03/2025	GENOP	9703	PR	0193	OLSWAY, MARK		57.27
01/03/2025	GENOP	9704	PR	00182	PASSMORE, JOLENE		424.19
01/03/2025	GENOP	9705	PR	00083	PHILLIPS, RICHARD		1,314.46
01/03/2025	GENOP	9706	PR	00101	SUTTON, JAMES		155.16
01/03/2025	GENOP	9707	PR	00063	TOMS, FRANK		1,398.40
01/03/2025	GENOP	9708	PR	250	VANSLOTEN, CYNTHIA		97.89
01/03/2025	GENOP	9709	PR	195	WHEALY, CHRISTOPHER		57.27
01/06/2025	GENOP	521200	AP	0420	AT&T		173.09
01/13/2025	GENOP	9710	AP	0412	BAY MART	NOV FUEL	706.17
01/13/2025	GENOP	9711	AP	0611	CATTRON NORTH AMERICA INC	2024 REMOTE SERVICE	7,360.00
01/13/2025	GENOP	9712	AP	0369	CHIPPEWA COUNTY ROAD COMM.	STREET SIGN	32.30
01/13/2025	GENOP	9713	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	622.38
01/13/2025	GENOP	9714	AP	0351	DTE ENERGY	GAS	32.21
01/13/2025	GENOP	9715	AP	0144	GFL ENVIRONMENTAL USA INC	TRASH	179.89
01/13/2025	GENOP	9716	AP	0384	HIAWATHA TELEPHONE CO	PHONE	483.70
01/13/2025	GENOP	9717	AP	0303	HOORNSTRA TECHNOLOGIES, LLC	CAMERA UPDATES	25.00
01/13/2025	GENOP	9718	AP	0664	JASON CLOW	REIMBURSEMENT FOR BOOKS	160.89
01/13/2025	GENOP	9719	AP	0224	MICHIGAN TOWNSHIP ASSOCIATION	WEBINAR	25.00
01/13/2025	GENOP	9720	AP	0255	MPEC	MISC SUPPLIES	57.43
01/13/2025	GENOP	9721	AP	0217	NATIONAL OFFICE PRODUCTS	COMPUTER SERVICE	292.59
01/13/2025	GENOP	9722	AP	0581	QUADIENT FINANCE USA, INC	POSTAGE & POSTAGE EQUIPMENT RENTAL	1,207.91
01/13/2025	GENOP	9723	AP	0163	RUDYARD ELECTRICAL SERVICE INC	TROUBLE SHOOT SWR PUMP LIFT	280.00
01/13/2025	GENOP	9724	AP	0141	SOO COOP CREDIT UNION	VISA	25.35
01/15/2025	GENOP	521201(E)	AP	0351	DTE ENERGY		7,781.17
01/17/2025	GENOP	9726	PR	0595	EDDY, AMY		424.19
01/17/2025	GENOP	9727	PR	00188	HARRIS, MAURICE		74.00
01/17/2025	GENOP	9728	PR	00163	HOORNSTRA, LYLE		1,197.50
01/17/2025	GENOP	9729	PR	00102	LEDERGERBER, CHRISTINE		858.79
01/17/2025	GENOP	9730	PR	260	MARTINI, WILLIAM		145.18
01/17/2025	GENOP	9731	PR	00182	PASSMORE, JOLENE		424.19
01/17/2025	GENOP	9732	PR	00083	PHILLIPS, RICHARD		560.72
01/17/2025	GENOP	9733	PR	00101	SUTTON, JAMES		97.89
01/17/2025	GENOP	9734	PR	00063	TOMS, FRANK		1,179.63
01/17/2025	GENOP	9735	PR	250	VANSLOTEN, CYNTHIA		97.89
01/31/2025	GENOP	9757	PR	00063	TOMS, FRANK		1,409.91
01/31/2025	GENOP	521202(E)	AP	IRS	UNITED STATES TREASURY		4,413.53

Total of 44 Checks:	36,856.41
Less 0 Void Checks:	0.00
Total of 44 Disbursements:	36,856.41

Jan 2025 $ 48,932.69

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 01/ 2025 - 01/31/2025
STATUS FILTER: Open

Bank GENOP GENERAL OPERATING

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
01/17/2025	GENOP	9725	PR	00192	BUSHA , LORI		48.45
01/24/2025	GENOP	9736	AP	0133	CITY OF SAULT STE. MARIE	WATER ANALYSIS	22.00
01/24/2025	GENOP	9737	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	2,173.59
01/24/2025	GENOP	9738	AP	0329	EVERYTHING ELECTRIC SALES INC	LIGHT FOR DPW BUILDING	268.59
01/24/2025	GENOP	9739	AP	0480	FRED FELEPPA, ATTORNEY AT LAW	ATTORNEY FEES	951.00
01/24/2025	GENOP	9740	AP	0300	JOHN HANCOCK	RETIREMENT FEES	290.37
01/24/2025	GENOP	9741	AP	0255	MPEC	SHOP TOWELS	139.46
01/24/2025	GENOP	9742	AP	0163	RUDYARD ELECTRICAL SERVICE INC	WORK ON LS5 EM CALL	1,660.00
01/27/2025	GENOP	9759	AP	0444	ACCIDENT FUND INSURANCE CO OF AMER	WORKERS COMP INSTALLMENT	345.19
01/27/2025	GENOP	9760	AP	0342	ELECTION SOURCE	CONTRACT / BATTERY	634.95
01/27/2025	GENOP	9761	AP	0303	HOORNSTRA TECHNOLOGIES, LLC	PHONE PROGRAMMING/CAMERA APP/CAMERA BACK	1,150.00
01/27/2025	GENOP	9762	AP	0081	WHITE WATER ASSOCIATES , INC	WATER ANALYSIS	35.00
01/31/2025	GENOP	9743	PR	00192	BUSHA , LORI		71.80
01/31/2025	GENOP	9744	PR	00500	CHARTRAND, CHRISTINE		476.57
01/31/2025	GENOP	9745	PR	1988	COMPO, DIANNE		57.27
01/31/2025	GENOP	9746	PR	0595	EDDY, AMY		424.18
01/31/2025	GENOP	9747	PR	00069	FREEDMAN, DEBRA		58.24
01/31/2025	GENOP	9748	PR	00188	HARRIS, MAURICE		74.02
01/31/2025	GENOP	9749	PR	00163	HOORNSTRA, LYLE		1,197.50
01/31/2025	GENOP	9750	PR	00102	LEDERGERBER, CHRISTINE		858.80
01/31/2025	GENOP	9751	PR	0091	LOUP, KATHY		37.26
01/31/2025	GENOP	9752	PR	00167	MUNSELL, WILLIAM		57.27
01/31/2025	GENOP	9753	PR	0193	OLSWAY, MARK		57.26
01/31/2025	GENOP	9754	PR	00182	PASSMORE, JOLENE		424.18
01/31/2025	GENOP	9755	PR	205	SMITH, MICHAEL		57.27
01/31/2025	GENOP	9756	PR	00101	SUTTON, JAMES		253.03
01/31/2025	GENOP	9758	PR	250	VANSLOTEN, CYNTHIA		253.03

Total of 27 Checks:	12,076.28
Less 0 Void Checks:	0.00
Total of 27 Disbursements:	12,076.28

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 07/ 2023 - 01/31/2025
STATUS FILTER: Open

Bank GENOP GENERAL OPERATING

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
07/20/2023	GENOP	8527	AP	0255	MPEC	HARDWARE ITEMS/PLANT FOOD	115.71
09/11/2023	GENOP	8671	PR	00180	HARRIS, MASON		699.26
04/28/2024	GENOP	9152	AP	0431	AMY JERE	REFUND FOR 10/2022 BANNER RON MILLS	60.00
11/26/2024	GENOP	9625	AP	0693	DOMAIN LISTINGS	WEBSITE	289.00
01/17/2025	GENOP	9725	PR	00192	BUSHA , LORI		48.45
01/24/2025	GENOP	9736	AP	0133	CITY OF SAULT STE. MARIE	WATER ANALYSIS	22.00
01/24/2025	GENOP	9737	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	2,173.59
01/24/2025	GENOP	9738	AP	0329	EVERYTHING ELECTRIC SALES INC	LIGHT FOR DPW BUILDING	268.59
01/24/2025	GENOP	9739	AP	0480	FRED FELEPPA, ATTORNEY AT LAW	ATTORNEY FEES	951.00
01/24/2025	GENOP	9740	AP	0300	JOHN HANCOCK	RETIREMENT FEES	290.37
01/24/2025	GENOP	9741	AP	0255	MPEC	SHOP TOWELS	139.46
01/24/2025	GENOP	9742	AP	0163	RUDYARD ELECTRICAL SERVICE INC	WORK ON LS5 EM CALL	1,660.00
01/27/2025	GENOP	9759	AP	0444	ACCIDENT FUND INSURANCE CO OF AMER	WORKERS COMP INSTALLMENT	345.19
01/27/2025	GENOP	9760	AP	0342	ELECTION SOURCE	CONTRACT / BATTERY	634.95
01/27/2025	GENOP	9761	AP	0303	HOORNSTRA TECHNOLOGIES, LLC	PHONE PROGRAMMING/CAMERA APP/CAMERA BACK	1,150.00
01/27/2025	GENOP	9762	AP	0081	WHITE WATER ASSOCIATES , INC	WATER ANALYSIS	35.00
01/31/2025	GENOP	9743	PR	00192	BUSHA , LORI		71.80
01/31/2025	GENOP	9744	PR	00500	CHARTRAND, CHRISTINE		476.57
01/31/2025	GENOP	9745	PR	1988	COMPO, DIANNE		57.27
01/31/2025	GENOP	9746	PR	0595	EDDY, AMY		424.18
01/31/2025	GENOP	9747	PR	00069	FREEDMAN, DEBRA		58.24
01/31/2025	GENOP	9748	PR	00188	HARRIS, MAURICE		74.02
01/31/2025	GENOP	9749	PR	00163	HOORNSTRA, LYLE		1,197.50
01/31/2025	GENOP	9750	PR	00102	LEDERGERBER, CHRISTINE		858.80
01/31/2025	GENOP	9751	PR	0091	LOUP, KATHY		37.26
01/31/2025	GENOP	9752	PR	00167	MUNSELL, WILLIAM		57.27
01/31/2025	GENOP	9753	PR	0193	OLSWAY, MARK		57.26
01/31/2025	GENOP	9754	PR	00182	PASSMORE, JOLENE		424.18
01/31/2025	GENOP	9755	PR	205	SMITH, MICHAEL		57.27
01/31/2025	GENOP	9756	PR	00101	SUTTON, JAMES		253.03
01/31/2025	GENOP	9758	PR	250	VANSLOTEN, CYNTHIA		253.03

Total of 31 Checks:	13,240.25
Less 0 Void Checks:	0.00
Total of 31 Disbursements:	13,240.25

Total o/s Checks

Treasurer's Report
Superior Township
Month Ending January 2025

		Bank Accounts/CD's	Interest	General Ledger
SCCU General Fund (1.000% APY)				
Checking Account 7610		$ **513,468.84**	$ 443.09	*See GL Breakdown by Dept.
Savings Account		$ 5.00		GL 101-000-002.00
				$ **513,473.84**
***GL Breakdown by Departments**				
101-000-001.50 General Fund		$ 111,042.23		
210-000-001.50 Special Funds/Depot Expenses		$ (606.81)		
590-000-001.50 Sewer Fund		$ 151,553.99		
591-000-001.50 Water Fund		$ 238,445.99		
Subtotal:		$ 500,435.40		
Outstanding checks		$ 13,240.25		
Subtotal:		$ 513,675.65		
Outstanding Deposits/OS Misc Adj		$ 206.81		
		$ **513,468.84**		
***SCCU Tax Fund (.050% APY)**				
Checking Account 2670	Int accrued qrtly	$ 160,937.17	$ -	GL 703-000-001.00
Savings Account		$ 5.02		GL 703-000-002-00
				$ **160,942.19**
***SCCU Fireman's Account (0.050% APY)**		+		
Checking Account 1820	Int accrued qrtly	$ 584.49	$ -	GL 211-000-001.00
Savings Account		$ 5.01		GL 211-000-002.00
				$ **589.50**
4Front (0.050% APY)				GL 206-000-002.00
Savings Account 7944		$ 25,152.36	$ 1.07	$ **25,152.36**
UP State Credit Union				
Sewer Fund (0.15 to .80% tiered rate)				GL 590-000-002.00
Savings Account 148-2		$ 252,915.46	$ 214.55	$ **252,915.46**
Total Interest Earned January			$ **1,857.65**	
***SCCU 4.65% 1006**	**APY 4.75%**	$ 196,417.38		GL 591-000-002.04
CD - Water Dept 12 mos	MD 9/3/2025			
Interest earned January			$ 772.66	$ **196,417.38**
Initial Investment $53,348 on 09/03/2024				
***SCCU 4.65% 1004**	**APY 4.75%**	$ 54,182.00		GL 590-000-002.04
CD - Sewer Dept 12 mos	MD 9/3/2025			
Interest earned January			$ 213.14	$ **54,182.00**
Initial Investment $53,348K on 09/03/2024				
SCCU 4.65% 1005	**APY 4.75%**	$ 54,182.00		GL 101-000-002.04
CD - General Op 12 mos	MD 9/3/2025			
Interest earned January			$ 213.14	$ **54,182.00**
Initial Investment $53,348K on 09/03/2024				
SCCU CD's Interest To Date			$ **14,154.07**	
SCCU CD's		$ 304,781.38		$ **304,781.38**
Bank Accounts & CD's		$ **1,257,854.73**		$ **1,257,854.73**
Total Funds		**$ 1,257,854.73**		**$ 1,257,854.73**

Prepared by: Amy Eddy, Treasurer

***Not for general township use.**