

**Superior Township
Public Hearing Budget Meeting Minutes
Tuesday, March 25, 2025**

Prepared by Jolene Passmore, Clerk

Call meeting to order: by Mike Fox @ 5:31pm

Pledge of Allegiance

Roll Call of Board Members Present: Jim Sutton, Mike Fox, Jolene Passmore, Amy Eddy, Cindy Vansloten

Public Comment: None

Approval of Agenda:

- Motion by Jim Sutton and seconded by Amy Eddy to approve the March 25, 2025 public hearing budget agenda.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried

New Business Motions:

- Motion by Cindy Vansloten and seconded by Jolene Passmore to approve the General Fund Budget for 2025/2026 with revenues in the amount of \$343,600 and expenses in the amount of \$343,600.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Amy Eddy and seconded by Jim Sutton to approve Sewer Fund Budget for 2025/2026 with revenues in the amount of \$153,175 and expenses in the amount of \$153,175.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Jolene Passmore and seconded by Amy Eddy to approve the Water Fund Budget for 2025/2026 with revenues in the amount of \$179,500 and expenses in the amount of \$179,500.

- Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Tax Levy discussion for 2025 will be approved during regular board meeting allowing the operating millage of 1.65 to fund 2025/2026 general operating fund budget.

Adjournment:

- Motion by Jolene Passmore and seconded by Cindy Vansloten to adjourn the meeting at 5:56pm.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried



**BUDGET PROPOSAL
FOR THE BOARD OF
Superior Township
2025-2026 BUDGET**

Date: Tuesday, March 25, 2025

RESOLVED, that this resolution shall be the general appropriations for the Superior Township General Fund for the fiscal year 2025-26; a resolution to make appropriations ; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by Superior Township.

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance estimated available for appropriations in the **GENERAL FUND** are as follows:

GENERAL FUND

REVENUES

	APRIL, 2025 Original Budget
401 current property tax	\$97,000.00
405 payment in lieu	\$0.00
408 gaming component	\$10,000.00
409.1 township share of Fire & Amb	\$14,000.00
415 taxes -admin fee	\$15,000.00
424 taxes -commercial forest	\$100.00
425 taxes-swamp tax	\$7,500.00
506 federal sources	\$11,500.00
574 st shared rev.	\$140,000.00
611 metro author annual	\$3,000.00
617 Misc other	\$2,000.00
635 grave opening and closing	\$1,000.00
641 lot splits	\$200.00
642 cemetery lot sales	\$500.00
648 Verizon Lease Pmts	\$8,000.00
650 rent and royalties	\$1,200.00
655 zoning	\$750.00
665 interest	\$6,850.00
697 Donations	\$0.00
101-000-69 PRIOR YEAR CARRYOVER	\$25,000.00
Total Revenues	<u>\$343,600</u>

BE IT FURTHER RESOLVED, that \$343,600.00. of the total available to appropriate in the **GENERAL FUND** is hereby appropriated in the amounts for the purpose set forth below:

EXPENDITURES

101 TOWNSHIP BOARD	\$22,040
171 TOWNSHIP SUPERVISOR	\$14,531
191 ELECTIONS	\$1,200
209 ASSESSORS	\$30,800
215 TOWNSHIP CLERK	\$19,225
247 BOARD OF REVIEW	\$2,330
253 TREASURER	\$21,325
265 BUILDING AND GROUNDS	\$113,445
276 CEMETARY	\$1,450
336 FIRE DEPARTMENT	\$29,510
410 ZONING	\$13,000
446 STREETS & HIGHWAYS	\$13,000
751 PARKS AND REC	\$10,000
000.998 CONTINGENCY	\$51,744
Total Appropriated	<u>\$343,600</u>

Excess Revenue Over(Under) Expenditures \$0

Projected Fund Balance April 1,2025 **\$173,139**

BUDGET PROPOSAL
FOR THE BOARD OF
Superior Township
2025-2026 BUDGET

Date: Tuesday, March 25, 2025

RESOLVED, that this resolution shall be the general appropriations for the Superior Township Sewer Fund for the fiscal year 2025-26; a resolution to make appropriations ; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by Superior Township Sewer fund

BE IT FURTHER RESOLVED, that the total revenue and unappropriated fund balance estimated available for appropriations in the Sewer Department are as follows:

SEWER FUND

REVENUES	APRIL, 2025 Original Budget
623 HOOKUP FEES	\$800.00
626 USER FEES	\$125,000.00
626.1 DELINQ USER FEES	\$3,000.00
649 SERVICES RENDERED	\$20,000.00
656.1 PENALTIES	\$375.00
665 INTEREST	\$4,000.00
Total Revenues	<u>\$153,175</u>

BE IT FURTHER RESOLVED, that \$153,175. of the total available to appropriate in the SEWER FUND is hereby appropriated in the amounts for the purpose set forth below:

EXPENDITURES

702 SALARY	\$70,000
715 FICA	\$4,595
718 MEDICARE	\$1,075
715.1 Retirement	\$6,300
725 PER DIEM	\$0
727 OFFICE SUPPLIES	\$800
727.1 POSTAGE	\$500
740 OPERATING SUPPLIES	\$6,000
801 PROFESSIONAL CONTRACTUAL	\$9,000
815 DUES	\$100
815.2 FEES	\$1,000
850 TELEPHONE	\$3,000
860 TRAVEL EXPENSE - MILEAGE	\$500
860.1 LODGING	\$1,000
860.2 MEALS	\$200
880 MISCELLANEOUS	\$0
902 PRINTING AND PUBLISHING	\$0
910 INS-LIABILITY	\$9,750
910.2 WORKES COMP	\$2,000
921 ELECTRICAL	\$18,000
921.1 HEATING GAS	\$1,500
931 BUILDING & GROUNDS REPAIR	\$500
933 EQUIPMENT MAINT & REPAIR	\$2,000
936 SYSTEM MAINT & REPAIR	\$8,855
937 VEHICLE MAINTENANCE & REPAIR	\$500
969 EQUIPMENT	\$5,000
956 EDUCATION & TRAINING	\$1,000
Total Appropriated	<u>\$153,175</u>
Excess Revenue Over(Under) Expenditures	<u>\$0</u>

Projected Fund Balance April 1 , 2025

\$549,660

**BUDGET PROPOSAL
FOR THE BOARD OF
Superior Township
2025-2026 BUDGET**

Date: Tuesday, March 25, 2025

OLVED, that this resolution shall be the general appropriations for the Superior Township water Fund for the fiscal year 2025-26; a resolution to make appropriations ; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by Superior Township Water fund

BE IT FURTEHR RESOLVED, that the total revenue and unappropriated fund balance estimated available for appropriations in the Water Department_ are as follows:

WATER FUND

REVENUES	APRIL 1, 2025 Original Budget
617 MISC OTHER	\$0.00
623 HOOKUP FEES	\$800.00
626 USER FEES	\$163,000.00
626.1 DELINQ USER FEES	\$3,000.00
626.2 Turn on/off fees	\$4,000.00
656.1 Penalties	\$300.00
656 interest	\$8,400.00
Total Revenues	<u>\$179,500</u>

BE IT FURTEHR RESOLVED, that \$179,500.00 of the total available to appropriate in the WATER FUND is hereby appropriated in the amounts for the purpose set forth below:

EXPENDITURES

702 SALARY	\$70,000
715 FICA	\$4,595
718 MEDICARE	\$1,075
715.1 Retirement	\$6,300
725 PER DIEM	\$0
727 OFFICE SUPPLIES	\$800
727.1 POSTAGE	\$500
740 OPERATING SUPPLIES	\$6,000
801 PROFESSIONAL CONTRACTUAL	\$9,000
815 DUES	\$1,000
815.2 FEES	\$1,000
834 HEALTH SERVICES	\$2,200
850 TELEPHONE	\$3,000
860 TRAVEL EXPENSE - MILEAGE	\$500
860.1 LODGING	\$1,000
860.2 MEALS	\$200
880 MISC	\$0
902 PRINTING & PUBLISHING	\$0
910 INS - LIABILITY	\$9,750
910.2 WORKES COMP	\$2,000
921 ELECTRICAL	\$7,500
921.1 HEATING GAS	\$1,500
931 bldg & Grnds maint & Repair	\$500
933 EQUIPMENT MAINT & REPAIR	\$5,000
936 SYSTEM MAINT & REPAIR	\$10,000
937 Vehicle Maint & Repair	\$1,000
956 EDUCATION AND TRAINING	\$1,000
969 EQUIPMENT	\$5,000
991 interest payment	\$0
993 principal payment	\$0
998 CONTINGENCY	\$29,080
Total Appropriated	<u>\$179,500</u>
	\$0
Excess Revenue Over(Under) Expenditures	<u>\$0</u>

Projected Fund Balance April 1 , 2025

\$1,299,577

2025 TAX LEVY RESOLUTION

SUPERIOR TOWNSHIP

At a meeting of the **SUPERIOR TOWNSHIP BOARD** held on Tuesday, March 25, 2025,

The following preamble and resolution were offered by Jolene Passmore and supported by Amy Eddy:

WHEREAS The Township at its meeting held Tuesday, March 25, 2025, adopted its 2025-2026 Budget after proper notification and a public hearing.

WHEREAS, the Township Board, has carefully examined the financial circumstances of the taxing unit for this fiscal year, including estimated revenues, and taxable valuations of property located within the taxing unit, and considered the allocated and extra voted millages to which the township is entitled, and which were included in its budget.

And **WHEREAS**, the Township has been informed of its current year's millage reduction fraction, and determined its maximum authorized millages, and has determined that it will be necessary to amend its budget accordingly.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. For the 2025 levy the following millages will be levied upon property located within this taxing unit, as set forth on the 2025 TAX REQUEST:
 - a. Allowable allocated, operating millage 1.65%
 - b. The budget be amended as necessary to reflect the millages herein authorized.
 - c. The Supervisor and Clerk are hereby directed and authorized to complete in a timely manner any required documentation to ensure the spreading of said millages.

All previous resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

YEAS: Jolene Passmore
Amy Eddy
Cindy Vachslater for Scott
Jolene Passmore

NAYS: Ø

Jolene Passmore, Superior Township Clerk (Signature)

I, the undersigned, Township Clerk of **SUPERIOR TOWNSHIP**, Chippewa County, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at its meeting held on Tuesday, March 25, 2025.

Jolene Passmore
Jolene Passmore, Superior Township Clerk (Signature)