

**Superior Township
Regular Board Meeting Minutes
Tuesday, November 26, 2024**

Prepared by Jolene Passmore, Clerk

Call meeting to order: by John Waisanen @ 6pm

Pledge of Allegiance

Roll Call of Board Members Present: Cindy Vansloten, Amy Eddy, Jolene Passmore, John Waisanen, Jim Sutton

Public Comment: Kathy Loup asked Cindy Vansloten about the rumor regarding the former treasurer. Bill Munsell praised former treasurer in her duties & abilities.

Sherry Bertram discussed how former office assistant processed other board meeting packets.

Approval of Agenda:

- Motion by Amy Eddy and seconded by Cindy Vansloten to add the following additional items; Township Cameras, Public Comment & Agenda to the November 26, 2024 agenda.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Jolene Passmore and seconded by Amy Eddy to approve the November 26, 2024 agenda.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried

Approval of minutes:

- Motion by Jim Sutton and seconded by Jolene Passmore to approve the October 22, 2024 meeting minutes.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried

New Business Motions:

- Superior Township cameras discussed regarding locations & access, currently no one has access. Treasurer has the User ID/Password in locked cabinet.
- Motion by Cindy Vansloten and seconded by Amy Eddy to approve Public Comment be added to the end of the Agenda as well as it remaining in the beginning of the agenda.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Amy Eddy and seconded by Cindy Vansloten to distribute Board meeting Agenda the Friday before Board meeting date.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Jolene Passmore and seconded by Amy Eddy to accept Cloverland Bid for electrical service at the Superior Township Park in the amount of \$5,291.00
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by John Waisanen and seconded by Cindy Vansloten to Reaffirm Superior Township Personnel Policy adopted July 28, 2014.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by John Waisanen and seconded by Cindy Vansloten to enforce Superior Township Personnel Policy regarding Lyle Hornstra PTO remaining balance of 31.5 hours for 2024 need to be used by 12/31/2024.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes

- Motion carried
- Motion by John Waisanen and seconded by Cindy Vansloten to enforce Superior Township attorney advice, DPW departments following employees need to use accrued PTO hours by 12/31/2025; Rich Phillips 180 & Lyle Hornstra 637.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by John Waisanen and seconded by Amy Eddy to gather historical Part-time employees PTO & holiday pay at their rate of pay received on last day employed with Superior Township based on Personnel Policy adopted July 28, 2014.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by John Waisanen and seconded by Cindy Vansloten to approve to add signs to Superior Township vehicles.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Jim Sutton and seconded by Cindy Vansloten to research cost of adding GPS trackers to 2 Superior Township vehicles, not including any Fire Dept vehicles.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by John Waisanen and seconded by Cindy Vansloten to obtain quotes to install security cameras at the DPW & former Fire Hall buildings.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried

- Motion by John Waisanen and seconded by Cindy Vansloten to approve change of DPW Department work schedule as of January 1, 2025 to 5 days per week Monday thru Friday 8 hours per day.
 - Cindy Vansloten - Yes
 - Amy Eddy – No
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Jim Sutton and seconded by John Waisanen to add to December 17, 2024 agenda discussion on feasibility to hire 3rd person to DPW Department.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by John Waisanen and seconded by Amy Eddy to appoint Cindy Vansloten to Planning and Zoning as Superior Township Board Liaison.
 - Cindy Vansloten - Abstained
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by John Waisanen and seconded by Cindy Vansloten to re-appoint Dianne Compo to Planning and Zoning Boards.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by John Waisanen and seconded by Jim Sutton to re-appoint Mark Olsway to Planning and Zoning Boards.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- John Waisanen Superior Township supervisor could not reappoint Planning & Zoning Board Secretary Sherry Bertram to Planning and Zoning Boards due to nepotism ordinance.

- Motion by Amy Eddy and seconded by Cindy Vansloten to post vacancy position Office Administrator with Superior Township thru December 27, 2024.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Cindy Vansloten and seconded by Jolene Passmore to approve change in December board of review date from December 10, 2024 to December 11, 2024 @ 3pm.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Jolene Passmore and seconded by John Waisanen to approve Banking Authorizations as follows: to authorize Soo Co-op Credit Union, 4Front Credit Union and UP State Credit Union to remove Susanne Kniskern, Susan Bailey, Cindy Wilson from all accounts AND to approve the following members as Agents to all accounts using Federal Tax ID Number 38-6363735, subject to any written limitations to exercise the powers granted as listed below for Superior Township.
 - **Amy Eddy, Treasurer** – Representative or responsible individual, full authority to conduct transactions and open, initiate, change, add, close or terminate an account(s) or services(s) on behalf of Superior Township.
 - **Tammy Ellis, Deputy Treasurer** - Representative or responsible individual, full authority to conduct transactions and open, initiate, change, add, close or terminate an account(s) or services(s) on behalf of Superior Township.
 - **Jolene Passmore, Clerk** – Signer or authorized signer, only has right to conduct transactions on an account, cannot initiate, change, add, close or terminate an account or service.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Amy Eddy and seconded by Jim Sutton to approve Superior Township Facebook page with all Board members having access to Administration rights and all comments reviewed before posted.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes

- Jim Sutton – Yes
- Motion carried

Old Business Motions:

- Motion by John Waisanen and seconded by Amy Eddy to table Sheet Piling Material for December 17, 2024 meeting.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by John Waisanen and seconded by Jolene Passmore to approve the October 2024 Superior Township Cemetery Resolution, Hillcrest/Bay View Cemetery.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Jim Sutton and seconded by Cindy Vansloten to approve the November 11, 2024 Demolition Guidelines for Superior Township.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried

Fire Report:

Parks Committee:

Water Board:

1. Motion by John Waisanen and seconded by Cindy Vansloten to appoint Jim Sutton as liaison to Superior Township Water Board.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried

Clerk's Report:

1. Motion by Jolene Passmore and seconded by Amy Eddy to approve the October 2024 clerk's report in the amount of \$46,662.23.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried

Treasurer's Report:

1. Motion by Jim Sutton and seconded by Cindy Vansloten to approve the October 2024 treasurer's report in the amount of \$1,011,014.33.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried

Public Comment: Bill Munsell suggested to seek Township attorney to investigate issues of Township vehicle.

Adjournment:

- Motion by John Waisanen and seconded by Cindy Vansloten to adjourn the meeting at 8:45pm.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried

A handwritten signature in cursive script, reading "Jolene Passmore", written in dark ink.

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank GENOP GENERAL OPERATING							
11/05/2024	GENOP	9582	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	86.74
11/05/2024	GENOP	9583	AP	0351	DTE ENERGY	GAS	34.56
11/05/2024	GENOP	9584	AP	0384	HIAWATHA TELEPHONE CO	PHONE	480.67
11/05/2024	GENOP	9585	AP	0231	MI STATE FIREMAN'S ASSOCIATION	2025 MEMBER DUES	75.00
11/05/2024	GENOP	9586	AP	0255	MPEC	MISC HARDWARE	43.10
11/05/2024	GENOP	9587	AP	0183	PARKER'S ACE HARDWARE	MISC SUPPLIES	97.79
11/05/2024	GENOP	9588	AP	0098	US BANK EQUIPMENT FINANCE	CONTRACT PAYMENT	128.14
11/05/2024	GENOP	9589	AP	0081	WHITE WATER ASSOCIATES, INC	WATER ANALYSIS	2,953.20
11/05/2024	GENOP	9590	AP	0581	QUADIENT FINANCE USA, INC	POSTAGE CREDIT	280.00
11/05/2024	GENOP	9591	AP	0451	ADVANCED AUTO PARTS	ACCOUNT CREDIT	39.84
11/06/2024	GENOP	521195	AP	0420	AT&T		173.09
11/08/2024	GENOP	9593	PR	00069	FREEDMAN, DEBRA		77.89
11/08/2024	GENOP	9594	PR	00188	HARRIS, MAURICE		74.00
11/08/2024	GENOP	9595	PR	00163	HOORNSTRA, LYLE		1,214.30
11/08/2024	GENOP	9596	PR	00187	KNISKERN -GUINN, SUSANNE		415.71
11/08/2024	GENOP	9597	PR	193	KNISKERN -GUINN, SUSANNE		440.50
11/08/2024	GENOP	9598	PR	00102	LEDERGERBER, CHRISTINE		855.83
11/08/2024	GENOP	9599	PR	0091	LOUP, KATHY		77.89
11/08/2024	GENOP	9600	PR	00182	PASSMORE, JOLENE		424.19
11/08/2024	GENOP	9601	PR	00083	PHILLIPS, RICHARD		1,333.45
11/22/2024	GENOP	9608	PR	00163	HOORNSTRA, LYLE		1,193.46

Total of 21 Checks:
Less 0 Void Checks:
Total of 21 Disbursements:

10,499.35
0.00
10,499.35

Nov 2024 \$ 19,346.50
J/A Computer

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank GENOP GENERAL OPERATING							
11/08/2024	GENOP	9592	PR	00192	BUSHA , LORI		36.34
11/22/2024	GENOP	9602	PR	194	BERTRAM, SHERRY		114.53
11/22/2024	GENOP	9603	PR	00192	BUSHA , LORI		33.93
11/22/2024	GENOP	9604	PR	1988	COMPO, DIANNE		272.03
11/22/2024	GENOP	9605	PR	00069	FREEDMAN, DEBRA		192.42
11/22/2024	GENOP	9606	PR	00188	HARRIS, MAURICE		74.00
11/22/2024	GENOP	9607	PR	500	HILLMAN, LYLENE		240.00
11/22/2024	GENOP	9609	PR	00187	KNISKERN -GUINN, SUSANNE		415.71
11/22/2024	GENOP	9610	PR	193	KNISKERN -GUINN, SUSANNE		154.18
11/22/2024	GENOP	9611	PR	00102	LEDERGERBER, CHRISTINE		855.84
11/22/2024	GENOP	9612	PR	0091	LOUP, KATHY		77.90
11/22/2024	GENOP	9613	PR	502	MATHER, GAYANN		240.00
11/22/2024	GENOP	9614	PR	00182	PASSMORE, JOLENE		424.19
11/22/2024	GENOP	9615	PR	00083	PHILLIPS, RICHARD		1,356.46
11/22/2024	GENOP	9616	PR	00090	SHELTON, ELIZABETH		236.25
11/22/2024	GENOP	9617	PR	205	SMITH, MICHAEL		114.53
11/22/2024	GENOP	9618	PR	505	SWENDSEN, MIKAELA		243.75
11/22/2024	GENOP	9619	PR	191	WALKER, NANCY		240.00
11/26/2024	GENOP	9620	AP	0451	ADVANCED AUTO PARTS	SILICONE	26.99
11/26/2024	GENOP	9621	AP	0388	CHARTER COMMUNICATIONS	INTERNET	119.98
11/26/2024	GENOP	9622	AP	0133	CITY OF SAULT STE. MARIE	WATER ANALYSIS	22.00
11/26/2024	GENOP	9623	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	2,130.67
11/26/2024	GENOP	9624	AP	0370	COZY INN	ELECTION WORKER MEALS	63.34
11/26/2024	GENOP	9625	AP	0693	DOMAIN LISTINGS	WEBSITE	289.00
11/26/2024	GENOP	9626	AP	0342	ELECTION SOURCE	TABULATOR CODING	440.00
11/26/2024	GENOP	9627	AP	0674	GANNETT MICHIGAN LOCALIQ	PUBLIC ACCURACY TEST NOTICE	50.08
11/26/2024	GENOP	9628	AP	0319	GAYLOR-THOMPSON SALES	BLADE SHARPENING	30.00
11/26/2024	GENOP	9629	AP	0144	GFL ENVIRONMENTAL USA INC	TRASH	166.16
11/26/2024	GENOP	9630	AP	0734	JOELLEN PESOLA	DEPOSIT REFUND	100.00
11/26/2024	GENOP	9631	AP	0224	MICHIGAN TOWNSHIP ASSOCIATION	TRAINING	25.00
11/26/2024	GENOP	9632	AP	0255	MPEC	SHOP SUPPLY	31.98
11/26/2024	GENOP	9633	AP	0217	NATIONAL OFFICE PRODUCTS	PRINTS	11.20
11/26/2024	GENOP	9634	AP	0183	PARKER'S ACE HARDWARE	OPERATING SUPPLIES	1.39
11/26/2024	GENOP	9635	AP	0131	STANDARD ELECTRIC	OPERATING SUPPLIES	17.39

Total of 34 Checks:
Less 0 Void Checks:
Total of 34 Disbursements:

8,847.24
0.00
8,847.24

old checks now 2024

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank GENOP GENERAL OPERATING							
07/20/2023	GENOP	8527	AP	0255	MPEC	HARDWARE ITEMS/PLANT FOOD	115.71
09/11/2023	GENOP	8671	PR	00180	HARRIS, MASON		699.26
04/28/2024	GENOP	9152	AP	0431	AMY JERE		60.00
10/25/2024	GENOP	9548	PR	00192	BUSHA, LORI	REFUND FOR 10/2022 BANNER RON MILLS	126.93
11/08/2024	GENOP	9592	PR	00192	BUSHA, LORI		36.34
11/22/2024	GENOP	9602	PR	194	BERTRAM, SHERRY		114.53
11/22/2024	GENOP	9603	PR	00192	BUSHA, LORI		33.93
11/22/2024	GENOP	9604	PR	1988	COMFO, DIANNE		272.03
11/22/2024	GENOP	9605	PR	00069	FREEDMAN, DEBRA		192.42
11/22/2024	GENOP	9606	PR	00188	HARRIS, MAURICE		74.00
11/22/2024	GENOP	9607	PR	500	HILLMAN, LYLENE		240.00
11/22/2024	GENOP	9609	PR	00187	KNISKERN -GUINN, SUSANNE		415.71
11/22/2024	GENOP	9610	PR	193	KNISKERN -GUINN, SUSANNE		154.18
11/22/2024	GENOP	9611	PR	00102	LEDERGERBER, CHRISTINE		855.84
11/22/2024	GENOP	9612	PR	00091	LOUP, KATHY		77.90
11/22/2024	GENOP	9613	PR	502	MATHER, GAYANN		240.00
11/22/2024	GENOP	9614	PR	00182	PASSMORE, JOLENE		424.19
11/22/2024	GENOP	9615	PR	00083	PHILLIPS, RICHARD		1,356.46
11/22/2024	GENOP	9616	PR	00090	SHELTON, ELIZABETH		236.25
11/22/2024	GENOP	9617	PR	205	SMITH, MICHAEL		114.53
11/22/2024	GENOP	9618	PR	505	SWENDSEN, MIKAELA		243.75
11/22/2024	GENOP	9619	PR	191	WALKER, NANCY		240.00
11/26/2024	GENOP	9620	AP	0451	ADVANCED AUTO PARTS	SILICONE	26.99
11/26/2024	GENOP	9621	AP	0388	CHARTER COMMUNICATIONS	INTERNET	119.98
11/26/2024	GENOP	9622	AP	0133	CITY OF SAULT STE. MARIE	WATER ANALYSIS	22.00
11/26/2024	GENOP	9623	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	2,130.67
11/26/2024	GENOP	9624	AP	0370	COZY INN	ELECTION WORKER MEALS	63.34
11/26/2024	GENOP	9625	AP	0693	DOMAIN LISTINGS	WEBSITE	289.00
11/26/2024	GENOP	9626	AP	0342	ELECTION SOURCE	TABULATOR CODING	440.00
11/26/2024	GENOP	9627	AP	0674	GANNETT MICHIGAN LOCALIQ	PUBLIC ACCURACY TEST NOTICE	50.08
11/26/2024	GENOP	9628	AP	0319	GAYLOR-THOMPSON SALES	BLADE SHARPENING	30.00
11/26/2024	GENOP	9629	AP	0144	GFL ENVIRONMENTAL USA INC	TRASH	166.16
11/26/2024	GENOP	9630	AP	0734	JOELLEN PESOLA	DEPOSIT REFUND	100.00
11/26/2024	GENOP	9631	AP	0224	MICHIGAN TOWNSHIP ASSOCIATION	TRAINING	25.00
11/26/2024	GENOP	9632	AP	0255	MPEC	SHOP SUPPLY	31.98
11/26/2024	GENOP	9633	AP	0217	NATIONAL OFFICE PRODUCTS	PRINTS	11.20
11/26/2024	GENOP	9634	AP	0183	PARKER'S ACE HARDWARE	OPERATING SUPPLIES	1.39
11/26/2024	GENOP	9635	AP	0131	STANDARD ELECTRIC	OPERATING SUPPLIES	17.39

Total of 38 Checks: 9,849.14
Less 0 Void Checks: 0.00
Total of 38 Disbursements: 9,849.14

Total d/s checks

**Treasurer's Report
Superior Township
Month Ending November 2024**

SCCU General Fund (1.000% APY)	Bank Accounts/CD's	Interest	General Ledger
Checking Account 7610	\$ 479,917.69	\$ 365.37	*See GL Breakdown by Dept.
Savings Account	\$ 5.00		GL 101-000-002.00
			\$ 479,922.69

***GL Breakdown by Departments**

101-000-001.50 General Fund	\$ 85,394.61
210-000-001.50 Special Funds/Depot Expense	\$ 259.52
590-000-001.50 Sewer Fund	\$ 153,641.30
591-000-001.50 Water Fund	\$ 235,605.09
Subtotal:	\$ 474,900.52
Outstanding checks	\$ 9,849.14
Subtotal:	\$ 484,749.66
Outstanding Deposits/OS Misc Adj	\$ 4,831.97
	\$ 479,917.69

***SCCU Tax Fund (.050% APY)**

Checking Account 2670	Int accruec	\$ 1,379.94	\$ -	GL 703-000-001.00
Savings Account		\$ 5.02		GL 703-000-002.00
				\$ 1,384.96

***SCCU Fireman's Account (0.050% APY) +**

Checking Account 1820	Int accruec	\$ 584.42	\$ -	GL 211-000-001.00
Savings Account		\$ 5.01		GL 211-000-002.00
				\$ 589.43

4Front (0.050% APY)

Savings Account 7944	\$ 25,150.22	\$ 1.03	\$	GL 206-000-002.00
				25,150.22

UP State Credit Union

Sewer Fund (0.15 to .80% tiered rate)

Savings Account 148-2	\$ 252,487.06	\$ 206.78	\$	GL 590-000-002.00
				252,487.06

Total Interest Earned (November)

\$ 2,290.29

***SCCU 4.65% 1006**

APY 4.75%

\$ 194,899.83

GL 591-000-002.04

CD - Water Dept 12 mos MD 9/3/2025

Interest earned November \$ 766.69 \$ **194,899.83**

Initial Investment \$53,348 on 09/03/2024

***SCCU 4.65% 1004**

APY 4.75%

\$ 53,763.38

GL 590-000-002.04

CD - Sewer Dept 12 mos MD 9/3/2025

Interest earned November \$ 211.49 \$ **53,763.38**

Initial Investment \$53,348K on 09/03/2024

SCCU 4.65% 1005

APY 4.75%

\$ 53,763.38

GL 101-000-002.04

CD - General Op 12 mos MD 9/3/2025

Interest earned November \$ 211.49 \$ **53,763.38**

Initial Investment \$53,348K on 09/03/2024

SCCU CD's Interest To Date

\$ 11,799.28

SCCU CD's \$ 302,426.59 \$ **302,426.59**

Bank Accounts & CD's \$ **1,061,960.95** \$ **1,061,960.95**

Total Funds

\$ 1,061,960.95

\$ 1,061,960.95

Prepared by: Amy Eddy, Treasurer

AJP

***Not for general township use.**

**Superior Township
Special Meeting Minutes
Wednesday, December 4, 2024**

Prepared by Jolene Passmore, Clerk

Call meeting to order: by John Waisanen @ 4:02pm

Pledge of Allegiance

Board Members Present: Amy Eddy, Jolene Passmore, John Waisanen, Jim Sutton, Cindy Vansloten

Public Comment: Jo Harris commented on how her son Maurice was not contacted regarding his work schedule since there was no one in the Township office to allow him access into the building to complete his duties. A phone call or type of communication should have been relayed and Maurice deserves an apology. John Waisanen apologized for the lack of communication and did let her know he was still getting paid even though he didn't get to work everyday.

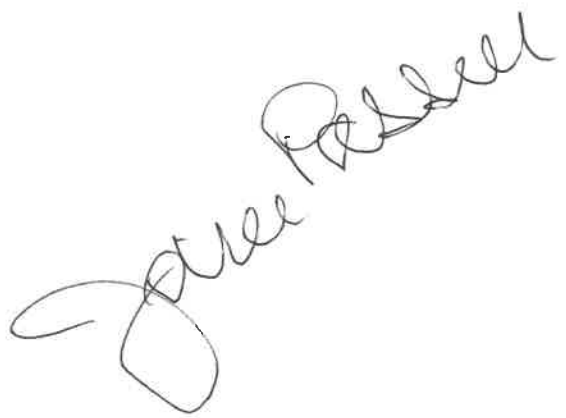
New Business Motions:

1. Motion by John Waisanen and seconded by Amy Eddy in order for Maurice to work with supervision in the building he will come in during Treasurer office hours on Tuesday & Thursday's during noon-4pm and Monday & Wednesday's with Jo Harris, until regular hours resume once an Office Administrator is hired.
 - o Amy Eddy – Yes
 - o Jolene Passmore - Yes
 - o John Waisanen – Yes
 - o Jim Sutton – Yes
 - o Motion carried
2. Motion by John Waisanen and seconded by Jim Sutton to add Frank Toms as an employee to the DPW department.
 - o Amy Eddy – Yes
 - o Jolene Passmore - Yes
 - o John Waisanen – Yes
 - o Jim Sutton – Yes
 - o Motion carried
3. Motion by John Waisanen and seconded by Jim Sutton to pay Frank Toms wages at \$21.00 per hour as employee with the DPW department.
 - o Amy Eddy – Yes
 - o Jolene Passmore - Yes
 - o John Waisanen – Yes
 - o Jim Sutton – Yes
 - o Motion carried
4. Motion by John Waisanen and seconded by Jolene Passmore to hire Bo Martini as on-call/as needed DPW employee paid wages at \$15 per hour.
 - o Cindy Vansloten – Yes

- Amy Eddy - Yes
- Jolene Passmore – Yes
- John Waisanen – Yes
- Jim Sutton – Yes
- Motion carried

Adjournment:

- Motion by Jolene Passmore and seconded by Jim Sutton to adjourn the meeting at 4:37pm.
 - Cindy Vansloten – Yes
 - Amy Eddy - Yes
 - Jolene Passmore – Yes
 - John Waisanen – Yes
 - Jim Sutton – Yes
 - Motion carried

A handwritten signature in cursive script, reading "Jolene Passmore", written diagonally across the lower right portion of the page.

**Superior Township
Regular Board Meeting
Tuesday, November 26, 2024**

Prepared by Jolene Passmore, Clerk

Banking Authorization Resolution

The meeting was called to order by John Waisanen at 7049 S. M-221, Brimley, MI 49715 on the 26th day of November, 2024 @ 6pm.

Members Present: John Waisanen, Jolene Passmore, Amy Eddy, Cindy Vansloten, Jim Sutton

Absent:

- Motion made by Jolene Passmore, Clerk to authorize Soo Co-op Credit Union, 4Front Credit Union and UP State Credit Union to remove Susanne Kniskern, Susan Bailey, Cindy Wilson from all accounts AND to approve the following members as Agents to all accounts using Federal Tax ID Number 38-6363735, subject to any written limitations to exercise the powers granted as listed below for Superior Township, seconded by: John Waisanen.
 - **Amy Eddy, Treasurer** – Representative or responsible individual, full authority to conduct transactions and open, initiate, change, add, close or terminate an account(s) or services(s) on behalf of Superior Township.
 - **Tammy Ellis, Deputy Treasurer** - Representative or responsible individual, full authority to conduct transactions and open, initiate, change, add, close or terminate an account(s) or services(s) on behalf of Superior Township.
 - **Jolene Passmore, Clerk** – Signer or authorized signer, only has right to conduct transactions on an account, cannot initiate, change, add, close or terminate an account or service.

Meeting adjourned at 8:45pm on a motion made by John Waisanen, supported by Cindy Vansloten.



Jolene Passmore, Superior Township Clerk



John Waisanen, Superior Township Supervisor

CORPORATE OR ORGANIZATION AUTHORIZATION RESOLUTION

Soo Co-op Credit Union
Referred to in this document as "Financial Institution"

Superior Township
Referred to in this document as "Corporation or Organization"

I, Jolene Passmore, certify that I am Secretary (clerk) of the above named corporation or organization organized under the laws of Michigan, Federal Tax/Employer I.D. Number 38-6363735, engaged in business under the trade name of _____, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation or Organization duly and properly called and held on _____ (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any Agent listed below, subject to any written limitations, is authorized to exercise powers granted as indicated below:

Name and Title or Position

Signature

- A. Jolene Passmore, Clerk
B. Amy Eddy, Treasurer
C. Tammy Ellis, Deputy Treasurer
D. _____
E. _____
F. _____

- X Jolene Passmore
X Amy Eddy
X Tammy Ellis
X _____
X _____
X _____

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power.)

Indicate A, B, C, D,
E and/or F

Description of Power

- B, C (1) Exercise all of the powers listed in this resolution.
A (2) "Representative or Responsible Individual" full authority to conduct transactions and open, initiate, change, add, close or terminate an account(s) or service(s) on behalf of the Corporation or Organization.
_____ (3) "Signer or Authorized Signer" only has the right to conduct transactions on an account, **cannot** initiate, change, add, close or terminate an account or service.
_____ (4) "Information User" is authorized to request, receive, and examine all information about the account and services related to the account, **cannot** conduct transactions (other than accessing information), initiate, change, add, close or terminate the account or services.
_____ (5) Borrow money on behalf and in the name of the Corporation or Organization, sign, execute and deliver promissory notes or other evidences of indebtedness.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes all previous resolutions unless specified. The previous resolution(s) remain(s) in effect: _____ (dated).

CERTIFICATION OF AUTHORITY I further certify that the Board of Directors of the Corporation or Organization has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same.

In Witness Whereof, I have subscribed my name to this document on 11-27-2024 (date).

Attest by One Other Officer

Secretary