Superior Township
Regular Board Meeting Minutes
Tuesday, October 22, 2024

Prepared by Jolene Passmore, Clerk

Call meeting to order: by John Waisanen @ 6pm

Pledge of Allegiance

Roll Call of Board Members Present: Deb Freedman, Kathy Loup, Jolene Passmore, John Waisanen, Susanne Kniskern

Public Comment: none

Approval of Agenda:

- Motion by Deb Freedman and seconded by Kathy Loup to approve the October 22, 2024 agenda.
    - Deb Freedman - Yes
    - Kathy Loup – Yes
    - Jolene Passmore – Yes
    - John Waisanen – Yes
    - Susanne Kniskern – Yes
    - Motion carried

Approval of minutes:

- Motion by Susanne Kniskern and seconded by John Waisanen to approve the September 24, 2024 meeting minutes.
    - Deb Freedman - Yes
    - Kathy Loup – Yes
    - Jolene Passmore – Yes
    - John Waisanen – Yes
    - Susanne Kniskern – Yes
    - Motion carried
- Motion by Susanne Kniskern and seconded by John Waisanen to approve the Election Commission Meeting, October 10, 2024 meeting minutes.
    - Deb Freedman - Yes
    - Kathy Loup – Yes
    - Jolene Passmore – Yes
    - John Waisanen – Yes
    - Susanne Kniskern – Yes
    - Motion carried

New Business Motions:

1. Motion by Susanne Kniskern and seconded by Jolene Passmore to accept new copier annual lease from National Office Products in the amount of $729.59
    - Deb Freedman - Yes
    - Kathy Loup – Yes
    - Jolene Passmore – Yes
    - John Waisanen – Yes
    - Susanne Kniskern – Yes
    - Motion carried

Old Business Motions:

- Sheet Piling Material tabled for November 26, 2024 meeting
- Review/approval of Cemetery Resolution tabled for November 26, 2024 meeting

Fire Report:

1. Motion by John Waisanen and seconded by Deb Freedman to accept Great Lakes Western Pilots Association $200 donation to the VFD Oct 31, 2024 event.
    - Deb Freedman - Yes
    - Kathy Loup – Yes
    - Jolene Passmore – Yes
    - John Waisanen – Yes
    - Susanne Kniskern – Yes
    - Motion carried
2. Motion by John Waisanen and seconded by Deb Freedman to accept SCCU $100 donation to the VFD Oct 31, 2024 event.
    - Deb Freedman - Yes
    - Kathy Loup – Yes
    - Jolene Passmore – Yes
    - John Waisanen – Yes
    - Susanne Kniskern – Yes
    - Motion carried

Parks Committee:

1. Motion by Susanne Kniskern and seconded by Kathy Loup to renew Park's Committee Members; Heidi Murdoch, Cindy Wilson, Jim Busha & Lori Busha for one year.
    - Deb Freedman - Yes
    - Kathy Loup – Yes
    - Jolene Passmore – Yes
    - John Waisanen – Yes
    - Susanne Kniskern – Yes
    - Motion carried
2. Motion by Susanne Kniskern and seconded by John Waisanen to renew Park Committee Member; Lee Freedman for one year.

- Deb Freedman - Abstained
- Kathy Loup – Yes
- Jolene Passmore – Yes
- John Waisanen – Yes
- Susanne Kniskern – Yes
- Motion carried

Water Board:

1. Motion by Kathy Loup and seconded by John Waisanen to approve & send Brimley State Park billing error letter.
   - Deb Freedman - Yes
   - Kathy Loup – Yes
   - Jolene Passmore – Yes
   - John Waisanen – Yes
   - Susanne Kniskern – Yes
   - Motion carried
2. Discussion regarding receipts for meal reimbursement; all board members in agreement all receipts required in order to be reimbursed for any meals.

Clerk's Report:

1. Motion by Jolene Passmore and seconded by Susanne Kniskern to approve the September 2024 clerk's report in the amount of $55,179.09.
   - Deb Freedman - Yes
   - Kathy Loup – Yes
   - Jolene Passmore – Yes
   - John Waisanen – Yes
   - Susanne Kniskern – Yes
   - Motion carried

Treasurer's Report:

1. Motion by John Waisanen and seconded by Kathy Loup to approve the September 2024 treasurer's report in the amount of $1,060,967.27.
   - Deb Freedman - Yes
   - Kathy Loup – Yes
   - Jolene Passmore – Yes
   - John Waisanen – Yes
   - Susanne Kniskern – Yes
   - Motion carried

Adjournment:

- Motion by Deb Freedman and seconded by John Waisanen to adjourn the meeting at 6:48pm.
  - Deb Freedman - Yes
  - Kathy Loup – Yes

- Jolene Passmore – Yes
- John Waisanen – Yes
- Susanne Kniskern – Yes
- Motion carried

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 10/01/2024 - 10/31/2024
STATUS FILTER: Cleared

JP/AE ATLY

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank GENOP GENERAL OPERATING							
10/03/2024	GENOP	1(S)	AP	0255	MPEC	CORE DEPOSIT	0.00 V
10/03/2024	GENOP	9515	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	778.88
10/03/2024	GENOP	9516	AP	0316	GINOP SALES INC	FILTER	131.25
10/03/2024	GENOP	9518	AP	0217	NATIONAL OFFICE PRODUCTS	CONTRACT PAYMENT	259.86
10/03/2024	GENOP	9519	AP	0183	PARKER'S ACE HARDWARE	VACCUM	159.99
10/03/2024	GENOP	9520	AP	0141	SOO COOP CREDIT UNION	VISA	933.52
10/03/2024	GENOP	9521	AP	0098	US BANK EQUIPMENT FINANCE	CONTRACT PAYMENT	128.14
10/11/2024	GENOP	9522	PR	00192	BUSHA , LORI		72.77
10/11/2024	GENOP	9523	PR	00069	FREEDMAN, DEBRA		77.89
10/11/2024	GENOP	9524	PR	00188	HARRIS, MAURICE		74.00
10/11/2024	GENOP	9525	PR	00163	HOORNSTRA, LYLE		1,193.46
10/11/2024	GENOP	9526	PR	193	KNISKERN -GUINN, SUSANNE		440.50
10/11/2024	GENOP	9527	PR	00187	KNISKERN -GUINN, SUSANNE		415.69
10/11/2024	GENOP	9528	PR	00102	LEDERGERBER, CHRISTINE		855.83
10/11/2024	GENOP	9529	PR	0091	LOUP, KATHY		77.89
10/11/2024	GENOP	9530	PR	00182	PASSMORE, JOLENE		424.19
10/11/2024	GENOP	9531	PR	00083	PHILLIPS, RICHARD		1,310.42
10/11/2024	GENOP	9532	PR	200	WILSON, CYNTHIA		134.24
10/10/2024	GENOP	9533	AP	0412	BAY MART	FUEL	933.69
10/10/2024	GENOP	9534	AP	0388	CHARTER COMMUNICATIONS	INTERNET	239.96
10/10/2024	GENOP	9535	AP	0133	CITY OF SAULT STE. MARIE	WATER ANALYSIS	22.00
10/10/2024	GENOP	9536	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	2,079.98
10/10/2024	GENOP	9537	AP	0351	DTE ENERGY	GAS	24.16
10/10/2024	GENOP	9538	AP	0724	FAHEY SCHULTZ BURZYCH RHODES PLC	ATTORNEY FEES	85.50
10/10/2024	GENOP	9539	AP	0144	GFL ENVIRONMENTAL USA INC	FALL CLEAN UP TRASH	1,366.96
10/10/2024	GENOP	9540	AP	0384	HIAWATHA TELEPHONE CO	PHONE	479.40
10/10/2024	GENOP	9541	AP	0300	JOHN HANCOCK	3Q RET 1/3 & RET 1/3	3,827.40
10/10/2024	GENOP	9542	AP	0255	MPEC	MISC SUPPLIES	81.31
10/10/2024	GENOP	9543	AP	0183	PARKER'S ACE HARDWARE	MISC HARDWARE	92.14
10/15/2024	GENOP	9544	AP	0439	AIRGAS USA LLC	WELDING HELMET	123.68
10/15/2024	GENOP	9545	AP	0325	FINEST SEPTIC SERVICE	PUMPING MAN HOLE	250.00
10/15/2024	GENOP	9546	AP	0183	PARKER'S ACE HARDWARE	MISC	15.99
10/25/2024	GENOP	9547	PR	194	BERTRAM, SHERRY		57.26
10/25/2024	GENOP	9549	PR	1988	COMPO, DIANNE		57.27
10/25/2024	GENOP	9550	PR	00069	FREEDMAN, DEBRA		135.15
10/25/2024	GENOP	9551	PR	00188	HARRIS, MAURICE		74.01
10/25/2024	GENOP	9552	PR	00163	HOORNSTRA, LYLE		1,255.96
10/25/2024	GENOP	9553	PR	00187	KNISKERN -GUINN, SUSANNE		415.71
10/25/2024	GENOP	9554	PR	193	KNISKERN -GUINN, SUSANNE		440.50
10/25/2024	GENOP	9555	PR	00102	LEDERGERBER, CHRISTINE		855.83
10/25/2024	GENOP	9556	PR	0091	LOUP, KATHY		135.16
10/25/2024	GENOP	9559	PR	00182	PASSMORE, JOLENE		424.19
10/25/2024	GENOP	9560	PR	00083	PHILLIPS, RICHARD		1,402.52
10/25/2024	GENOP	9561	PR	205	SMITH, MICHAEL		57.27
10/22/2024	GENOP	9563	AP	0444	ACCIDENT FUND	RENEWAL FOR WC & LIABILITY INSURANCE	920.50
10/22/2024	GENOP	9565	AP	0396	BS&A	SYSTEMS ANNUAL SERVICE/SUPPORT FEE	4,184.00
10/22/2024	GENOP	9566	AP	0665	CHIPPEWA COUNTY CLERK	PRIMARY ELECTION BILLING	337.47
10/22/2024	GENOP	9567	AP	0342	ELECTION SOURCE	ENVELOPES	39.72
10/22/2024	GENOP	9570	AP	0224	MICHIGAN TOWNSHIP ASSOCIATION	IN TRANSITION WEBINAR	25.00
10/22/2024	GENOP	9571	AP	0255	MPEC	DRILL SET	34.99
10/22/2024	GENOP	9573	AP	0142	SOO BUILDERS SUPPLY CO., INC.	PAVILION SUPPLIES	9,585.29
10/22/2024	GENOP	9574	AP	0733	TIMOTHY BLOEMENDAL	INCORRECT PAYMENT	230.00
10/22/2024	GENOP	9575	AP	0142	SOO BUILDERS SUPPLY CO., INC.	PARK SUPPLIES	250.10
10/28/2024	GENOP	9581	AP	0034	SUSANNE KNISKERN	PETTY CASH	170.32
10/29/2024	GENOP	521191	AP	IRS	UNITED STATES TREASURY		2,632.32
10/06/2024	GENOP	521192	AP	0420	AT&T		173.09 V
10/10/2024	GENOP	521193	AP	0667	STATE OF MICHIGAN		2,199.60

Oct 2024 $46,662.23

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 10/01/2024 - 10/31/2024
STATUS FILTER: Cleared

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
10/06/2024	GENOP	521194	AP	0420	AT&T		173.02

Total of 58 Checks:	43,356.94
Less 2 Void Checks:	173.09
Total of 56 Disbursements:	43,183.85

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 10/01/2024 - 10/31/2024
STATUS FILTER: Open

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank GENOP GENERAL OPERATING							
10/03/2024	GENOP	9517	AP	0227	MICHIGAN RURAL WATER ASSOC	UP EXPO ATENDEE REGISTRATION	170.00
10/25/2024	GENOP	9548	PR	00192	BUSHA , LORI		126.93
10/25/2024	GENOP	9557	PR	00167	MUNSELL, WILLIAM		57.27
10/25/2024	GENOP	9558	PR	0193	OLSWAY, MARK		57.26
10/25/2024	GENOP	9562	PR	200	WILSON, CYNTHIA		146.91
10/22/2024	GENOP	9564	AP	0412	BAY MART	FUEL	632.43
10/22/2024	GENOP	9568	AP	0319	GAYLOR-THOMPSON SALES	BALANCE FORWARD ON 21760 INV	47.50
10/22/2024	GENOP	9569	AP	0250	MARK'S TIRE	TIRE REPAIR	28.00
10/22/2024	GENOP	9572	AP	0732	NFPA	MEMBERSHIP SERVICES	225.00
10/28/2024	GENOP	9576	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	717.88
10/28/2024	GENOP	9577	AP	0217	NATIONAL OFFICE PRODUCTS	STORAGE BOXES	57.95
10/28/2024	GENOP	9578	AP	0183	PARKER'S ACE HARDWARE	RETURN RAKE & REPLACEMENT HANDLE	49.96
10/28/2024	GENOP	9579	AP	0169	RICHARD PHILLIPS	TRAVEL/LODGING	352.91
10/28/2024	GENOP	9580	AP	0495	STATE OF MICHIGAN	EGLE WATER FEES	808.38
Total of 14 Checks:							3,478.38
Less 0 Void Checks:							0.00
Total of 14 Disbursements:							3,478.38

O/S Checks Oct 2024

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 07/01/2023 - 10/31/2024
STATUS FILTER: Open

Bank GENOP GENERAL OPERATING

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
07/20/2023	GENOP	8527	AP	0255	MPEC	HARDWARE ITEMS/PLANT FOOD	115.71
09/11/2023	GENOP	8671	PR	00180	HARRIS, MASON		699.26
04/28/2024	GENOP	9152	AP	0431	AMY JERE	REFUND FOR 10/2022 BANNER RON MILLS	60.00
10/03/2024	GENOP	9517	AP	0227	MICHIGAN RURAL WATER ASSOC	UP EXPO ATENDEE REGISTRATION	170.00
10/25/2024	GENOP	9548	PR	00192	BUSHA , LORI		126.93
10/25/2024	GENOP	9557	PR	00167	MUNSELL, WILLIAM		57.27
10/25/2024	GENOP	9558	PR	0193	OLSWAY, MARK		57.26
10/25/2024	GENOP	9562	PR	200	WILSON, CYNTHIA		146.91
10/22/2024	GENOP	9564	AP	0412	BAY MART	FUEL	632.43
10/22/2024	GENOP	9568	AP	0319	GAYLOR-THOMPSON SALES	BALANCE FORWARD ON 21760 INV	47.50
10/22/2024	GENOP	9569	AP	0250	MARK'S TIRE	TIRE REPAIR	28.00
10/22/2024	GENOP	9572	AP	0732	NFPA	MEMBERSHIP SERVICES	225.00
10/28/2024	GENOP	9576	AP	0375	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	717.88
10/28/2024	GENOP	9577	AP	0217	NATIONAL OFFICE PRODUCTS	STORAGE BOXES	57.95
10/28/2024	GENOP	9578	AP	0183	PARKER'S ACE HARDWARE	RETURN RAKE & REPLACEMENT HANDLE	49.96
10/28/2024	GENOP	9579	AP	0169	RICHARD PHILLIPS	TRAVEL/LODGING	352.91
10/28/2024	GENOP	9580	AP	0495	STATE OF MICHIGAN	EGLE WATER FEES	808.38

Total of 17 Checks: 4,353.35
Less 0 Void Checks: 0.00
Total of 17 Disbursements: 4,353.35

Total O/S Checks

JS/CV All

Treasurer's Report
Superior Township
Month Ending October 2024

			Bank Accounts/CD's		Interest		General Ledger
SCCU General Fund (1.000% APY)							
Checking Account 7610		$	**428,204.91**	$	355.62		*See GL Breakdown by Dept.
Savings Account		$	5.00				GL 101-000-002.00
						$	**428,209.91**
***GL Breakdown by Departments**							
101-000-001.50 General Fund		$	96,749.79				
210-000-001.50 Special Funds/Depot Expenses		$	307.41				
590-000-001.50 Sewer Fund		$	106,173.66				
591-000-001.50 Water Fund		$	220,620.70				
Subtotal:		$	423,851.56				
Outstanding checks		$	4,353.35				
Subtotal:		$	428,204.91				
Outstanding Deposits/OS Misc Adj		$	-				
		$	**428,204.91**				
***SCCU Tax Fund (.050% APY)**							
Checking Account 2670	Int accrued qrtly	$	3,543.58	$	-		GL 703-000-001.00
Savings Account		$	5.02				GL 703-000-002-00
						$	**3,548.60**
***SCCU Fireman's Account (0.050% APY)**		+					
Checking Account 1820	Int accrued qrtly	$	584.42	$	-		GL 211-000-001.00
Savings Account		$	5.01				GL 211-000-002.00
						$	**589.43**
4Front (0.050% APY)							GL 206-000-002.00
Savings Account 7944		$	25,149.19	$	1.07	$	**25,149.19**
UP State Credit Union							
Sewer Fund (0.15 to .80% tiered rate)							GL 590-000-002.00
Savings Account 148-2		$	252,280.28	$	213.50	$	**252,280.28**
Total Interest Earned October				**$**	**1,717.11**		
***SCCU 4.65%**	**APY 4.75%**	$	194,133.14				GL 591-000-002.04
CD - Water Dept	12 mos MD 9/3/2025						
Interest earned	October			$	739.14	$	**194,133.14**

Initial Investment $53,348 on 09/03/2024

***SCCU 4.65%**		**APY 4.75%**	$	53,551.89			GL 590-000-002.04
- Sewer Dept	12 mos	MD 9/3/2025					
Interest earned	October				$ 203.89	$	**53,551.89**
Initial Investment $53,348K on 09/03/2024							
SCCU 4.65%		**APY 4.75%**	$	53,551.89			GL 101-000-002.04
CD - General Op	12 mos	MD 9/3/2025					
Interest earned	October				$ 203.89	$	**53,551.89**
Initial Investment $53,348K on 09/03/2024							
SCCU CD's Interest To Date					**$ 10,609.61**		
SCCU CD's			$	301,236.92		$	**301,236.92**
Bank Accounts & CD's			**$**	**1,011,014.33**		**$**	**1,011,014.33**
Total Funds			**$**	**1,011,014.33**		**$**	**1,011,014.33**

Prepared by: Susanne Kniskern, Treasurer

***Not for general township use.**