

**Superior Township
Regular Board Meeting Minutes
Tuesday, July 22, 2025**

Prepared by Amy Eddy, Treasurer

Call meeting to order: by Mike Fox @ 6pm

Pledge of Allegiance

Roll Call of Board Members Present: Jolene Passmore absent

Public Comment: Jim Busha reminds everyone to come to music in the park.

Approval of Agenda:

- Motion by Amy Eddy and seconded by Cindy Vansloten to approve the July 22, 2025 agenda with additions of Camera System and Water Tower Contract added under new business.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried

Approval of minutes:

- Motion by Amy Eddy and seconded by Jim Sutton to approve the regular board meeting minutes for June 24, 2025.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Amy Eddy and seconded by Cindy Vansloten to approve the special board meeting minutes for July 10, 2025.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried

New Business Motions:

- Motion by Mike Fox and seconded by Amy Eddy to approve the purchase of two-way radio for DPW. Mike suggested getting 3 rather than 2.
 - Cindy Vansloten - Yes
 - Amy Eddy – Yes
 - Mike Fox – Yes

- Jim Sutton – Yes
 - Motion carried
- Motion by Mike Fox and seconded by Amy Eddy to approve firefighter roster as presented to the board as the current roster.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Mike Fox – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Amy Eddy and seconded by Cindy Vansloten to hire Betty Kovas as fill in Office Administrator.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Mike Fox – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Cindy Vansloten and seconded by Amy Eddy to approve Brian Drake purchasing cemetery plot #632.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Mike Fox – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Jim Sutton and seconded by Mike Fox to reaffirm resolution of support for DNR and Sault Snowmobile Association
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Mike Fox – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion made by Amy Eddy and seconded by Cindy Vansloten to table decision about Bay Mills Police Department's request to put a camera near bridge and boat launch. It is determined that more information is needed and our residents should be notified of camera that may point toward their property. Amy Eddy will follow up with BMPD and report back.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Mike Fox – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion made by Amy Eddy and seconded by Cindy Vansloten to request quote for cameras in the DPW building from Hoornstra Communications.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Mike Fox – Yes

- Jim Sutton – Yes
- Motion carried
- Discussion about the Water Tower and Verizon Contract. Verizon did a study where they determined the tower needed to be better stabilized. Board to review the contract to see what the township could expect in potential costs.

Old Business Motions:

- Discussion about Land use plan being over 50 years old and very outdated. Zoning intends to update. Plan will be reviewed at next meeting.
- DPW employees presented their schedule which will remain unchanged unless board approves.
- Motion by Mike Fox and seconded by Cindy Vansloten to approve \$16.50 x 2 for remote access for both Clerk and Treasurer laptops
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Mike Fox – Yes
 - Jim Sutton – Yes
 - Motion carried
- Motion by Amy Eddy and seconded by Jim Sutton to approve the Mobile Food Vending Ordinance to next stage with changes; removing item numbers 2, 5 & 7 from Section 6 and adding item number 8 under Section 8 to state must be at least 50ft away from nearby structures.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Jolene Passmore – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried

Fire Report:

- Discussion on runs and training.
- Quotes presented for 3 new batteries needed and hydraulic oil for the jaws of life. Discussion about looking to update to electric jaws of life as the oil is becoming increasingly expensive and harder to find.
- Motion made by Jim Sutton and seconded by Cindy Vansloten to approve the purchase of the batteries from Mark's Tire for a total of \$435.00
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried

- Motion by Mike Fox and seconded by Jim Sutton to get 4 qts of oil at \$76 each.
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried

Parks Committee:

- Discussion on timeline for removing the small house near the park. Estimated to be in August/September.
- Cloverland will give a new quote for electrical as the location will change when the house is moved.
- Lori Busha presented the timeline for review and approval of the rec plan.
- Motion by Cindy Vansloten and seconded by Jim Sutton to make Amy Eddy the Authorized Official for the Park and Rec. Plan
 - Cindy Vansloten – Yes
 - Amy Eddy – Yes
 - Mike Fox - Yes
 - Jim Sutton – Yes
 - Motion carried
- Discussion about a resident that is interested in the smart house. Board would like to sell this to give the park funds.

Water Board:

- Frank Toms presents water/sewer report
- Discussion about shirts for the DPW employees. Cindy Vansloten suggests jackets. Jim Sutton makes suggestion to get tshirts now and get a more versatile winter/summer jacket. They will get quotes and bring them back to the board.
- Water board suggests a letter of agreement that Larry Noyce and John Tharpe remain as DPW employees for 2-3 years after receiving their licenses. More discussion to happen in the future.
- Frank Toms presents a quote for \$43,000.00 for engineering of lift station generators and additional quote of \$90,000.00 to put a generator at lift station 2. Documentation of the easement is needed to apply for a permit.
- Willabees was successfully flushed. It is determined that the best manner of billing is to do the same as when billing BMIC, which is to bill hourly.
- Discussion about the excessive water bill account. DPW will gain access through Bay Mills to look in the home to see if there is a leak. More research must be done before a decision can be made to move forward with collecting funds.
- It is pointed out that we do not have all the current plans for Water and Sewer, as they are all from 1990's – 2000's, Mike Fox will reach out to Granger Engineering for updated plans.

Supervisor's Report:

- Updates:
 - Hiawatha is willing to work with us and may be able to offer us a better price to switch the water tower over to fiber optic. They will not force this change without giving us adequate time.
 - Mike Fox will file an ownership certificate for the township regarding the white truck.
 - MDOT permit for sidewalks wants more measurements and then Mike Fox will resubmit for the permit.
 - Central dispatch asked if we had an emergency cooling place in cases of extreme heat. Discussion about if an agreement with the school would be an option.

Clerk's Report:

1. Motion by Amy Eddy and seconded by Cindy Vansloten to approve the June 2025 clerk's report in the amount of \$81,382.20
 - Cindy Vansloten - Yes
 - Amy Eddy - Yes
 - Mike Fox - Yes
 - Jim Sutton - Yes
 - Motion carried

Treasurer's Report:

- Motion by Jim Sutton and seconded by Cindy Vansloten to approve the May 2025 treasurer's report in the amount of \$1,497,105.48
 - Cindy Vansloten - Yes
 - Amy Eddy - Yes
 - Mike Fox - Yes
 - Jim Sutton - Yes
 - Motion carried

Public Comment: None

Adjournment:

- Motion by Amy Eddy and seconded by Cindy Vansloten to adjourn the meeting at 8:17 pm.
 - Cindy Vansloten - Yes
 - Amy Eddy - Yes
 - Mike Fox - Yes
 - Jim Sutton - Yes
 - Motion carried



**Treasurer's Report
Superior Township
Month Ending July 2025**

SCCU General Fund (1.000% APY)		Bank Accounts/CD's	Interest	General Ledger
Checking Account 7610		\$ 553,386.70	\$ 475.80	*See GL Breakdown by Dept.
Savings Account		\$ 5.00		GL 101-000-002.00
				\$ 553,391.70
*GL Breakdown by Departments				
101-000-001.50 General Fund		\$ 160,561.77		
210-000-001.50 Special Funds/Depot Expenses		\$ (1,393.13)		
590-000-001.50 Sewer Fund		\$ 100,017.08		
591-000-001.50 Water Fund		\$ 285,002.60		
Subtotal:		\$ 544,188.32		
Outstanding checks		\$ 8,321.13		
Subtotal:		\$ 552,509.45		
Outstanding Deposits/OS Misc Adj		\$ (877.25)		
		\$ 553,386.70		
*SCCU Tax Fund (.050% APY)				
Checking Account 2670	Int accrued qrtly	\$ 44,558.46	\$ 0.30	GL 703-000-001.00
Savings Account		\$ 5.02		GL 703-000-002.00
				\$ 44,563.48
*SCCU Fireman's Account (0.050% APY)				
Checking Account 1820	Int accrued qrtly	\$ 589.63	\$ 0.07	GL 211-000-001.00
Savings Account		\$ 5.01		GL 211-000-002.00
				\$ 594.64
4Front (0.050% APY)				
Savings Account 7944		\$ 25,168.59	\$ 1.07	GL 206-000-002.00
				\$ 25,168.59
UP State Credit Union				
Sewer Fund (0.15 to .80% tiered rate)				
Preferred Funds Account 148-2		\$ 254,181.89	\$ 215.63	GL 590-000-002.00
Savings Account		\$ 5.00		\$ 254,186.89
Total Interest Earned July			\$ 1,880.29	
*SCCU 4.65% 1006 APY 4.75%				
CD - Water Dept	12 mos MD 9/3/2025	\$ 200,990.27		GL 591-000-002.04
Interest earned July			\$ 765.24	\$ 200,990.27
Initial Investment \$53,348 on 09/03/2024				
*SCCU 4.65% 1004 APY 4.75%				
CD - Sewer Dept	12 mos MD 9/3/2025	\$ 55,443.43		GL 590-000-002.04
Interest earned July			\$ 211.09	\$ 55,443.43
Initial Investment \$53,348K on 09/03/2024				
SCCU 4.65% 1005 APY 4.75%				
CD - General Op	12 mos MD 9/3/2025	\$ 55,443.43		GL 101-000-002.04
Interest earned July			\$ 211.09	\$ 55,443.43
Initial Investment \$53,348K on 09/03/2024				
SCCU CD's Interest To Date			\$ 20,037.08	
SCCU CD's		\$ 311,877.13		\$ 311,877.13
Bank Accounts & CD's		\$ 1,501,659.56		\$ 1,501,659.56
Total Funds		\$ 1,501,659.56		\$ 1,501,659.56

Prepared by: Amy Eddy, Treasurer

*Not for general township use.

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank GENOP GENERAL OPERATING							
07/01/2025	GENOP	521225	AP	0160	STATE OF MICHIGAN		2,162.15
07/01/2025	GENOP	521237(E)	AP	0739	FP MAILING SOLUTIONS		400.00
07/02/2025	GENOP	521229	AP	IRS	UNITED STATES TREASURY		1,897.24
07/02/2025	GENOP	521238(E)	AP	0739	FP MAILING SOLUTIONS		200.00
07/03/2025	GENOP	10089	PR	196	BUSHA, JAMES		57.27
07/03/2025	GENOP	10090	PR	00192	BUSHA, LORI		79.66
07/03/2025	GENOP	10091	PR	00500	CHARTRAND, CHRISTINE		428.12
07/03/2025	GENOP	10093	PR	0595	EDDY, AMY		416.90
07/03/2025	GENOP	10094	PR	00188	FOX, MICHAEL		416.89
07/03/2025	GENOP	10095	PR	00102	HARRIS, MAURICE		88.10
07/03/2025	GENOP	10096	PR	0091	LEDGERBER, CHRISTINE		873.26
07/03/2025	GENOP	10097	PR	00505	LOUP, KATHY		37.27
07/03/2025	GENOP	10098	PR	00182	NOYCE, LARRY		1,613.22
07/03/2025	GENOP	10099	PR	00101	PASSMORE, JOLENE		424.19
07/03/2025	GENOP	10100	PR	00507	SUTTON, JAMES		155.16
07/03/2025	GENOP	10101	PR	00063	THARP JR, JOHN		1,013.01
07/03/2025	GENOP	10102	PR	250	TOMS, FRANK		1,271.75
07/06/2025	GENOP	521235(E)	AP	0420	VANSLATEN, CYNTHIA	CELL	97.89
07/07/2025	GENOP	10103	AP	0756	AT&T	MUSIC IN THE PARK 7/5/25	176.22
07/07/2025	GENOP	10104	AP	0384	BILL COLEMAN	TELEPHONE	200.00
07/07/2025	GENOP	10105	AP	0760	HIAMATHA TELEPHONE CO	MIAGE FOR TRAINING	480.85
07/07/2025	GENOP	10106	AP	0271	JOHN THARP JR	VACTOR RENTAL FOR LS5	195.72
07/07/2025	GENOP	10107	AP	0217	KINROSS CHARTER TOWNSHIP	FINANCE CHARGE	960.87
07/07/2025	GENOP	10108	AP	0183	NATIONAL OFFICE PRODUCTS	TENT/TABLES FOR JULY 4TH	591.65
07/07/2025	GENOP	10109	AP	0594	PARKER'S ACE HARDWARE	ANNUAL WELL/PUMP MAINT	900.00
07/07/2025	GENOP	10110	AP	0092	PEERLESS-MIWEST, INC	VISA	750.00
07/07/2025	GENOP	521241(E)	AP	0667	VISA		544.81
07/09/2025	GENOP	10111	AP	0740	STATE OF MICHIGAN	SERVICE MATERIALS LS2	2,896.00
07/09/2025	GENOP	10113	AP	0758	CRANE ENGINEERING	MUSIC IN THE PARK	34,896.53
07/09/2025	GENOP	10114	AP	0358	DAVE OGORMAN	LAB TESTING	200.00
07/09/2025	GENOP	10115	AP	0319	DETOUR VILLAGE SEWER DEPT		1,204.00
07/10/2025	GENOP	521236(E)	AP	0375	GAYLOR-THOMPSON SALES	LAB TESTING	18.27
07/14/2025	GENOP	10117	AP	0144	CLOVERLAND ELECTRIC CO-OP	ELECTRIC	3,112.72
07/14/2025	GENOP	10118	AP	0762	GFL ENVIRONMENTAL USA INC	PARTS FOR HITCH	4,106.81
07/14/2025	GENOP	10119	AP	0255	JIMMY WILLIAMS	TRASH	200.00
07/14/2025	GENOP	10122	AP	0752	NAPA AUTO PARTS	MUSIC IN THE PARK	92.04
07/14/2025	GENOP	521233(E)	AP	0351	XTREME TRUCK & TRAILER LLC	MOWER PARTS	153.81
07/15/2025	GENOP	521239(E)	AP	0739	DTE ENERGY	VED TRUCK REPAIR	7,248.71
07/15/2025	GENOP	521234(E)	AP	IRS	FP MAILING SOLUTIONS	GAS	500.00
07/18/2025	GENOP	10123	PR	00192	UNITED STATES TREASURY		2,029.72
07/18/2025	GENOP	10124	PR	00500	BUSHA, LORI		115.34
07/18/2025	GENOP	10125	PR	0595	CHARTRAND, CHRISTINE		428.12
07/18/2025	GENOP	10126	PR	00165	EDDY, AMY		416.89
07/18/2025	GENOP	10127	PR	00069	FOX, MICHAEL		416.90
07/18/2025	GENOP	10128	PR	00188	FREEDMAN, DEBRA		37.27
07/18/2025	GENOP	10129	PR	00102	HARRIS, MAURICE		88.10
07/18/2025	GENOP	10130	PR	0091	LEDGERBER, CHRISTINE		873.27
07/18/2025	GENOP	10131	PR	00505	LOUP, KATHY		37.26
07/18/2025	GENOP	10132	PR	00507	NOYCE, LARRY		1,411.48
07/18/2025	GENOP	10133	PR	00507	PASSMORE, JOLENE		424.18
07/18/2025	GENOP	10134	PR	00063	THARP JR, JOHN		1,165.77
07/30/2025	GENOP	10166	AP	0092	TOMS, FRANK		1,512.97
07/30/2025	GENOP	10168	AP	0752	VISA		608.22
07/31/2025	GENOP	521240(E)	AP	IRS	XTREME TRUCK & TRAILER LLC	TRUCK REPAIR	479.85
Total of 55 Checks:							1,913.86

July 2025 \$40,419.12

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 07/01/2025 - 07/31/2025
STATUS FILTER: Cleared

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
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Less 1 Void Checks:

Total of 54 Disbursements:

479.85
82,540.44

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 07/01/2025 - 07/31/2025
STATUS FILTER: Open

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank GENOP GENERAL OPERATING							
07/09/2025	GENOP	10112	AP	0761	DAVE CHRISTIE	VFD CASCADE MOUNT	33.67
07/14/2025	GENOP	10116	AP	0757	BRIAN HARRISON	MUSIC IN THE PARK	200.00
07/14/2025	GENOP	10120	AP	0763	SHANNON SERGEIKO	CHAIR RENTAL DEPOSIT	25.00
07/14/2025	GENOP	10121	AP	0703	SHERRY BERTRAM	TABLE RENTAL DEPOSIT	25.00
07/18/2025	GENOP	10133	PR	00101	SUTTON, JAMES		25.00
07/18/2025	GENOP	10136	PR	250	VANSLOTEN, CYNTHIA		195.77
07/30/2025	GENOP	10155	AP	0444	ACCIDENT FUND INSURANCE CO OF AMER	INSURANCE	253.04
07/30/2025	GENOP	10156	AP	0412	BAY MART	FUEL	345.18
07/30/2025	GENOP	10157	AP	0739	FP MAILING SOLUTIONS	POSTAGE INK CARTRIDGE	1,343.75
07/30/2025	GENOP	10158	AP	0319	GAYLOR-THOMPSON SALES	PUMP FOR FORD TRACTOR	193.10
07/30/2025	GENOP	10159	AP	0664	JASON CLOW	FOR VFD TRUCK	90.75
07/30/2025	GENOP	10160	AP	0300	JOHN HANCOCK	RETIREMENT	42.39
07/30/2025	GENOP	10161	AP	0250	MARK'S TIRE	BATTERY FOR VFD TRUCK	1,605.71
07/30/2025	GENOP	10162	AP	0255	NAPA AUTO PARTS	TOWNSHIP & DPW SUPPLIES	611.00
07/30/2025	GENOP	10163	AP	0217	NATIONAL OFFICE PRODUCTS	PAPER	214.97
07/30/2025	GENOP	10164	AP	0177	RANDY ROYER	LICENSE COVERAGE W/S SYSTEM	819.50
07/30/2025	GENOP	10165	AP	0764	TERRY TALENTINO	MUSIC IN THE PARK	1,100.00
07/30/2025	GENOP	10167	AP	0082	WHISKEY RIVER INC.	LABOR FOR OLD FIRE HALL	200.00

Total of 18 Checks:
Less 0 Void Checks:
Total of 18 Disbursements:

7,398.83
0.00
7,398.83

08/25/2025 09:07 PM

User: JOLENE

DB: Superior Townsh

CHECK REGISTER FOR SUPERIOR TOWNSHIP
CHECK DATE FROM 04/01/2025 - 07/31/2025

Page: 1/1

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
STATUS FILTER: Open							
Bank GENOP GENERAL OPERATING							

Amount

04/11/2025	GENOP	9906	PR	00165	FOX, MICHAEL
04/25/2025	GENOP	9935	PR	00158	ELLIS, TAMMY
06/17/2025	GENOP	10058	AP	0255	NAPA AUTO PARTS
06/20/2025	GENOP	10066	PR	00165	FOX, MICHAEL
07/09/2025	GENOP	10078	PR	195	WHEALY, CHRISTOPHER
07/14/2025	GENOP	10112	AP	0761	DAVE CHRISTIE
07/14/2025	GENOP	10116	AP	0757	BRIAN HARRISON
07/14/2025	GENOP	10120	AP	0763	SHANNON SERGETIKO
07/14/2025	GENOP	10121	AP	0703	SHERRY BERTRAM
07/18/2025	GENOP	10133	PR	00101	SUTTON, JAMES
07/18/2025	GENOP	10136	PR	250	VANSLOTEN, CYNTHIA
07/30/2025	GENOP	10155	AP	0444	ACCIDENT FUND INSURANCE CO OF AMER
07/30/2025	GENOP	10156	AP	0412	BAY MART
07/30/2025	GENOP	10157	AP	0739	FP MAILING SOLUTIONS
07/30/2025	GENOP	10158	AP	0319	GAYLOR-THOMPSON SALES
07/30/2025	GENOP	10159	AP	0664	JASON CLOW
07/30/2025	GENOP	10160	AP	0300	JOHN HANCOCK
07/30/2025	GENOP	10161	AP	0250	MARK'S TIRE
07/30/2025	GENOP	10162	AP	0255	NAPA AUTO PARTS
07/30/2025	GENOP	10163	AP	0217	NATIONAL OFFICE PRODUCTS
07/30/2025	GENOP	10164	AP	0177	RANDY ROYER
07/30/2025	GENOP	10165	AP	0764	TERRY TALETINO
07/30/2025	GENOP	10167	AP	0082	WHISKEY RIVER INC.
					SUPPLIES
					416.8
					8.2
					22.9
					416.9
					57.2
					33.6
					200.0
					25.0
					TABLE RENTAL DEPOSIT
					25.0
					195.7
					INSURANCE
					FUEL
					253.0
					345.1
					POSTAGE INK CARTRIDGE
					PUMP FOR FORD TRACTOR
					1,343.7
					FOR VFD TRUCK
					193.1
					RETIREMENT
					90.7
					42.3
					BATTERY FOR VFD TRUCK
					1,605.7
					TOWNSHIP & DEP SUPPLIES
					611.00
					PAPER
					214.97
					LICENSE COVERAGE W/S SYSTEM
					819.56
					MUSIC IN THE PARK
					1,100.00
					LABOR FOR OTD FIRE UNIT
					200.00

Total of 23 Checks:

Less 0 Void Checks:

Total of 23 Disbursements;

$$\begin{array}{r} 8,321.13 \\ 0.00 \\ \hline 8,321.13 \end{array}$$

8,321.13

8,321.13