

## SUPERIOR TOWNSHIP WATER BOARD MINUTES

October 21, 2025

**The meeting was called to order** at 5:00 pm by Bill Munsell

**The Pledge of Allegiance was said.**

**Roll Call of Board Members:** Bill Munsell, Kathy Loup, Rachel Lyons and Jim Sutton. **Motion** by Rachel to excuse Jim Busha, supported by Jim Sutton. The motion was approved.

**Others Present:** Frank Toms, Larry Noyce and John Tharp from DPW, Mike Kurkowski from Bay Mills Tribe and Rose Moran.

**Public Comment:** Rose Moran's water billing.

**Approval of the Agenda:** **Motion** by Rachel Lyons, supported by Jim Sutton to approve the agenda with two additions under New Business. The motion was approved.

**Approval of the Water Board Minutes from September 16, 2025:** **Motion** by Rachel Lyons, supported by Jim Sutton to approve the minutes from September 16, 2025 with the correction of "waiting on information from Rural Water on the Rate Study" under Jim Busha and Rachel bringing information on water/sewer rates. Motion was approved.

**DPW Report and Updates:** The DPW report is attached as presented by Larry Noyce. Discussion followed on the need for back up generators.

**Motion** by Rachel Lyons, supported by Bill Munsell to recommend the Township Board approve the lowest bid according to the bids presented to the Water Board from Autore Oil and Roy Electric for a 12KW generator for the Water Tower and a 44KW portable generator for the Lift Stations. The motion was approved.

**Public Comment:** The 2nd quarter water bill for 10271 Lake St Loop was unusually high. The DPW checked for leaks or any unusual reason for the increase and found none.

**Motion** by Rachel Lyons supported by Kathy Loup to adjust the 2<sup>nd</sup> quarter billing to the standard rate and refund 52.96 to Rose Moran for a single adjustment and monitor the meter for the next quarter. The motion was approved.

Discussion followed on the Scribner St adjustment from September. The DPW staff reported the September meter reading for Ashley Schwiderson at 6895 Scribner St was accurate for the quarter and the Township Board can act on the billing adjustment outlined in our September minutes. The motion was:

**Rachel Lyons** made a motion to direct the Township Board to amend the bill owed by Ashley Schwiderson to reflect only minimum amounts for quarters 4/1/24 through 6/30/25. Additionally, request the Township to send amended correspondence with this amount due and request that she establish a payment plan to bring the bill up to date. Supported by **Jim Sutton**. The Motion was approved.

**Motion** by Rachel Lyons, supported by Jim Sutton to recommend to the Township Board to approve the scheduled wage increase for John Tharp. The new wage will be \$21.50/hr. The motion was approved.

**Old Business:** -The recommendation to the Township Board to send the Verizon contact to the Township Attorney for review is in process.  
-Cameras will be placed on the outside of the Water/Sewer building.  
-Rural Water is in the process of scheduling a zoom meeting with the Tribe and DPW. USDA funding is also being looked into for assistance in financing of the sewer project. Hopefully, bids will go out and work will start in the spring of 2027.

**New Business:** Single meter to monitor the water flow for the Tribe. Discussion.  
Create a time line for the Sewer project. Discussion.

**Adjournment:** Motion by Jim Sutton, supported by Rachel Lyons to adjourn the meeting at 5:42 pm. The motion was approved.