

# The 183<sup>rd</sup> Annual Meeting of the members of Trinity Episcopal Church

January 26, 2025, 11 a.m. Trinity Parish Hall Athens, Pennsylvania

# AGENDA

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# II. Opening of the Polls

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- IV. Reading of 2024 Annual Meeting Minutes
- V. Closing of the polls and nomination for election to the Vestry and Diocesan Convention
- VI. Old and New Business
- VII. Closing

# I. Supply Priest Report, January, 2025

#### LONG-TERM SUPPLY PRIEST UNOFFICIAL ANNUAL REPORT

I have been coming through your doorway nearly every Sunday morning for 14 years, nearly half my ministry in the Valley. I also am pleased to report that Bishop Kevin is allowing me to continue with you for yet another year.

Some people might wonder why, although being comfortably retired, I keep seeking to be at Trinity?

It's not the monetary stipend. It's not the well-loved sanctuary for liturgy. It's not the coffee hours (well, maybe a little bit). The principal reason is the rock-solid commitment you have to fulfilling your baptismal vows. I come because I want to participate in your ministry.

"Then the people who have done what God wants will reply, 'Lord, when did we see you hungry and feed you, or thirsty and give you something to drink? When did we see you a stranger and make you our guest, or needing clothes and provide them? When did we see you sick or in prison, and visit you?' The King will say to them, 'Yes! I tell you that whenever you did these things for one of the least important of these brothers of mine, you did them for me!'" [Matthew 25:37-40]

Trinity Church clearly takes to heart that passage from Matthew's gospel account. That's why I keep coming back and I cannot tell you enough the honor and privilege this time has been for me.

Benjamin Lentz

## II. Senior Warden's Report to the 2025 Annual Meeting

In taking on the Senior Warden position, I had a tough act to follow. Dan Gerhart has stayed on in the position of treasurer, allowing me to get my feet wet without the anxiety of grasping all the details. We are fortunate to have him and Barbara Caum on the job.

I met with the C&N Bank representatives in March. They had undertaken an intensive review of our holdings and investment strategy. The information was consistent with what we have been doing and no changes were made.

Our stability as a parish is not threatened by financial viability at the present time. The biggest decisions we need to make involve the continuing viability of the parish as our membership slowly shrinks. My approach has always been that a church in which the gospel is preached with energy and compassion, whose members form a community of faith, is a church that should keep going.

Late in 2023, while I was anticipating taking over as Senior Warden, I attended a teaching day for Vestry members and wardens. It was an important catch-up for me on what the Diocese expects of us. More than that, though, it seemed important to take any opportunity offered by our Diocese to speak to people from other parishes, as those opportunities are rare.

In April I attended Gather, a teaching event that has been held annually for the past 3 years. That was the last Gather ever, as General Convention has voted to re-unify with Central Pennsylvania. No events (other than those restricted to clergy) are scheduled at this time. Reunification plans are being developed by a series of task forces. By next summer we may have some news on their progress.

Our parish is sustained by our able staff (and volunteer assistant Nathan), for which we are all very grateful. We need to keep a broad vision of our role in the community and is the large new diocese which is being formed. The future will certainly be interesting.

Laura Cama, Senior Warden

# III. Parish Administrator's Report

# Worship and Music

**Music**: Our part-time organist, Paula Bacorn, plays the second and fourth Sundays of the month; our resident musicians play the other services on guitar. Paula played for 26 services during the year, including Ash Wednesday and Good Friday. Marcella Chaykosky, our one-time organist, played for us on Christmas Eve. Our musicians played 26 services, missing three when they had Covid.

We began having our resident musicians provide music on guitar and/or saxophone in 2015. In 2017 Joe Barber, an accomplished organist, began playing for us every Sunday. During that time Dan Gerhart (saxophone), Barbara Caum and Nate Schwartzberg (guitars) filled in during vacations. In early 2019 Joe had some health problems and our musicians played more often. He returned later in the year and continued to play until 7-month Covid closure in November 2020. In June 2021, we reopened and Joe was no longer able to play as his health failed. He died in September 2021. Paula Bacorn began playing for us about every other week. Over the years since our guitarists began accompanying worship, I have transposed over 200 hymns, service music selections, and anthems from keyboard to guitar. In most cases, the pitch is lowered a bit, making them easier to sing. We've also introduced unfamiliar hymns by playing them as anthems first since we don't have a choir. This year, we had no guest musicians for Easter or Christmas, but we made our own special offerings.

2017	13
2018	11
2019	12
2020	15
2021	17
2022	15
2023	16
2024	15

Worship: We began the year with four active licensed Worship Leaders: Barbara Caum, Dan Gerhart, Marny Gerhart, and Doug Plank. Doug is also a licensed Eucharistic Visitor, meaning he can take communion to shut-ins. These four are also licensed Eucharistic Ministers, along with Anna Markevitch, who offer the chalice at Communion. All five had their licenses renewed in 2024. Martha Pierce served as a lector. Toward the end of the year, Dan Gerhart retired from serving as Worship Leader, but continues to serve as a lector; we thank him for his years of service and his willingness to continue to read.

We invite anyone interested in these ministries to volunteer; training is available and volunteers are most welcome.

In our worship life during 2024, there were 51 Sunday services (we had one cancellation due to heavy snow), 3 of which were Morning Prayer while Fr. Ben was on vacation and the rest were Holy Eucharist. There were 25 in attendance on Easter, and 28 on Christmas Eve. Our average Sunday attendance (ASA) for the year was 15 (14.52).

There three weekday services, Ash Wednesday, Good Friday, and Christmas Eve, which was a Tuesday. We celebrated St. Francis Day on October 6. There were no funerals, although the Bubniak family held a gathering to celebrate Marie's life in the parish hall.

#### Administration

In 2024 I completed my 34th year as a member of Trinity. While I did many of these things before, I was formally named Parish Administrator sometime in 2006. Mthr. Trula and I once created a job description, which I eventually decided to name "utility infielder."

Many of my tasks were once done by vestry members and members of the parish with expertise in certain areas. As our parish has shrunk (and remember, my esteemed late father-in-law, Len Caum, always said, "never confuse quantity with quality"), most of them have passed to me.

Some of the things I do include publishing the monthly newsletter for both mail and electronic distribution, creating Sunday and special bulletins, authoring the church website and Facebook page, scheduling worship servers, choosing hymns and coordinating with our musicians, playing hymns about half the year, doing routine paperwork, sending schedule changes to the newspapers as well as press releases for special events, compiling the parochial report, preparing the weekly deposit, recording pledges, writing checks for bills and payroll, computing payroll taxes and filing state, local and federal tax reports, preparing W-2 and 1099 forms, balancing the checkbook, creating the monthly financial report for the vestry, taking and writing minutes for the monthly vestry meeting, overseeing other employees and communications with our landlord, creating the budget for the coming year, coordinating with groups that use our facilities, arranging for mowing and snow removal, service calls for various issues, setting the altar on Saturdays, and generally being a presence at the church. I coordinate with our supply clergy, The Rev. Benjamin Lee Lentz, and as the years have gone by have gained some skill as a liturgist.

The church web site has grown considerably since we changed from plain html to using a template. While the design is limited because of the template, we have added parish reports, Bible studies, a photo gallery, and more. We are also listed in Google and Apple maps.

I continued to be the gardener in residence for both the church and rectory. If anyone ever wants some exercise, volunteers are more than welcome. We pay Alan Caum to cut all the lawns during the growing season, and Nate and Alan are taking care of snow removal.

There are no regular office hours; the parish office is in the rectory and is reachable by phone at almost any time. To call me directly, dial 888-8981 or text me at 607.738.0183.

Barbara Cameron Caum Parish Administrator

#### IV. Junior Warden's Report - Buildings and Grounds

Year 2024

My main function as Junior Warden is the upkeep of the building and grounds.

Some items that I addressed this past year are:

- Acquired salt, snow melt for animals and removed snow. Shoveling of snow being turned over to Alan.
- Purchased and installed programmable thermostats for the Parrish Hall and the Rectory.
- Purchased a garbage disposal gasket for the rectory sink and had installed at no charge for the installation.
- Contracted to have a leaky hose bib (outside hose faucet) replaced.
- Contracted, to have repaired, Parish Hall leaky sink faucet.
- Purchased paint for the rectory porch.
- Had Metal Fusion remove, repair, repaint and replace church entrance handrail.
- Scheduled the annual boiler service.

#### A few of the major items

- Contracting the repair of the basement west wall and one support column footing.
- Contracting the painting of the rectory kitchen.

One thing I looked into but did not follow through on: Replacement of the Parish Hall bathroom and kitchen faucets. The possibilities of - what could happen and the cost of what if - exceeded the budget. Also after reading the original bill of sale of the building, it appears to be the landlord's responsibility.

Respectfully submitted Nate Schwartzberg, Junior Warden

## V. Outreach and Hospitality Report

#### I. Outreach

We donate food items each Sunday which are given the Athens United Methodist Church Food Pantry. This is a year-round ministry, the food basket sits at the base of the baptismal font and can be filled with non-perishable grocery items in unbreakable containers. Many thanks to the Kopatzes, and the late Helen McNeal for delivering our offerings.

We again participated in the annual Souper Bowl—Tackle Hunger event in February. The program was created by a youth group in California and has now gone national. All donated cash is used locally, however. Members of the congregation are asked to place a dollar or more in the soup pot by the baptismal font for each family member. This year we donated \$102, which was given to the Valley Food Pantry in Waverly. Our United Thank Offering ingathering was held in September; we sent \$287.55, a record amount for us, to the national E.C.W., where funds are used for grants to congregations. Over the course of the year the penny jar continues to be filled for the Church Periodical Club, which provides books for seminarians and Christian education nationally and internationally.

Again this year The Carol Reed memorial mitten Advent tree was a Christmas grocery project. The donations piled on for the four weeks of Advent and outgrew the area under the tree. The parish was very creative, finding and donating special holiday foods and items. Nelson Kopatz hauled it all to his car and delivered it all to the Food Pantry at Anthens United Methodist Church.

We host AA meetings two nights a week; and the Valley Council also meets once a month on the first Wednesday. This is an important part of our Outreach, as we support the good work they do by providing a place with light and heat.

## II. Hospitality and Parish Life

Many take turns hosting Coffee Hours and never disappoint! There is a sign-up sheet in the parish hall kitchen; the parish is easy to please, so hosts can bring whatever they'd like. Alan sets up the coffee Saturday night; it just needs to be switched on before church. We held a well attended **Pancake Supper** on February 13<sup>th</sup>, when Lent arrived fairly early. It was delicious, as usual.

(report compiled by Barbara Caum)

## VI. Diocese of Bethlehem Convention Delegate Report

The Episcopal Dioceses of Bethlehem and Central Pennsylvania held a joint convention on October 18-19, 2024, at the Penn Stater, State College, Pennsylvania.

We met to worship together and to address the possibility of reunification. Separately the dioceses held sessions to discuss and act upon matters of budget, resolutions, reunification and such.

On Friday, 10/18, Evening Prayer and dinner brought together nearly 300 folks. Clergy and laity from diverse parts of northeastern and central Pennsylvania then heard Bishops Nichols and Scanlan speak in support of reunification, and we watched and listened to a well-prepared reunification

presentation. Later, we were asked to respond by show of hands if our home parish supports a food bank, has a full-time priest, does local and/or foreign mission work, has small Sunday attendance numbers, runs before/after school programs for kids, has an LGBTQ presence, etc. It was obvious that parishes in both dioceses share much in common. Beyond these things, the Episcopal Church at large is facing membership decline; we are aging. To help ensure the Episcopal Church's future, creation of the Diocese of the Susquehanna will be a good action in the opinion of the program presenters. Compline and a hospitality hour ended the evening.

On Saturday, 10/19, the Diocese of Bethlehem held Morning Prayer and conducted our business session in a room separate from the Diocese of Central Pennsylvania which did the same elsewhere. Interestingly, there was no call for the United Thank Offerings from the parishes nor was there a moment of silence given to those recently departed. (The Convention booklet lists, among others, Marie Bubniak, Mary Patterson, Rebecca Fiorello and John Lewis whom we all knew.) Piano accompaniment for hymns, not organ, was different too. (A resort/conference center differs from a cathedral!)

The theme of us Being Stewards of God's Grace Discerning Together was apparent. The post ZOOM reality of in person meetings was appreciated, I thought. Surely, reunification, not COVID, was on peoples' minds.

Actions: 2025 will see a 3.5% increase for clergy salaries (\$170 per service for a supply priest). Parish assessment, canon changes, diocesan spending, balanced budget for 2023, and more were summarized for us. (Use diobeth.org for more specific information.) Two churches closed this year—St. Mary, Reading and Calvary, Tamaqua. There is a church closure procedure which I hope we at Trinity will never need.

Reporting on Kajo-Keji stirred interest in the room. The South Sudan situation remains dire due to civil unrest and violence. Many citizens are still in refugee camps. Since 2006, the Diocese of Bethlehem has raised \$20,000,000 and has seen the building of six elementary schools, one high school, and a college. Money raised also provided pupils/students with uniforms, books and supplies, dormitories, and computers. Doing repairs, replacement, and general maintenance is hard and dangerous. Bishop Nichols visited Africa this year and we were told of the pressing need for \$16,000 to pay salaries due the teachers in Kajo-Keji. Diocesan leadership appears to value our mission work there as very important.

#### **Reunification Discussion**

The Diocese of the Susquehanna proposal involves a year of transition for 119 parishes in northeast and central Pennsylvania (our two dioceses). Some changes: aligning canons, deciding on one bishop or two, budgets, central and/or satellite offices/headquarters, staffing, communications, and assessments need attention. The Diocese of Bethlehem has common by-laws in all parishes whereas the Diocese of Central Pennsylvania doesn't. We have parish assessment at 13% and Central Pennsylvania has 11% as another example of needed change to complete total alignment. The Diocese of Bethlehem supports Kajo-Keji's educational needs, and the Diocese of Central Pennsylvania supports the Stevenson School (a hybrid seminary in their diocese). What will be done to help these two major undertakings remain viable?

Bishop Nichols and Bishop Scanlan suggest that there will be savings of \$300,000 to \$600,000 in the next few years and that more resources will be made available for use at the local parish level. Discussion continued with concern over the availability of full-time and/or part-time clergy. Desire seems paramount for there to be opportunity to receive the Holy Eucharist. How to "market" the Episcopal Church to others remains an issue. Finally, we were drawn back to the needs of immigrants, the racially marginalized, the elderly, the poor, war ravaged populations, and the list went on.

Voting action: to rejoin or not?

In separate rooms the delegates (clergy and laity) from the Diocese of Bethlehem and the Diocese of Central Pennsylvania voted electronically: deciding to reunite and create a new diocese—The Diocese of the Susquehanna or not.

Results D of B D of CP

Yes 90 (86%) Yes 131 (84.5%)

No 14 (14%) No 24 (15%)

The result was YES and reunification will become effective on January 1, 2026, with the Diocese of the Susquehanna having been formed.

The Convention ended with a shared Holy Eucharist service followed by a luncheon. Most folks, I believe, left State College with the hope that we all will truly discern together as stewards of God's grace as two dioceses become one again.

Several handouts from the October event are here if you are interested. Also, use diobeth.org for more information.

Thank you, Trinity, for the chance to be your Convention delegate again.

Yours in faith, Margaret C. Gerhart

## VII. Treasurer's Report

First of all, I wish to convey my thanks to everyone for allowing me a year off after way too many years on the Vestry and way too many years as Senior Warden. It has been a pleasure to get away from the nitty-gritty operation of the church after serving since sometime in 2010 or 2011. (Ben keeps track of these things better than I do.)

It was my intent when I accepted the treasurer's position to attempt to get involved enough to relieve Barbara of some of the more mundane tasks. Everyone who has been here a while knows that being treasurer is easy because Barbara does most of the work. In spite of my good intentions, I became completely inundated with buying and selling real estate, building a house and downsizing and moving in 2024 and failed to accomplish my priorities as treasurer.

I did manage to review all 12 monthly reports she prepared for the Vestry, although not necessarily on a timely basis. I also assisted with preparation of the 2025 budget and signed the occasional form Barbara put in front of me.

As of the writing of this report, we have still not received end-of-year reports on our various funds invested in the Diocesan Investment Trust. They should drift in within the next day or two and hopefully be available for inclusion in the financial section of the report prepared for the Annual Meeting next Sunday, January 26, 2025. Presuming that to be the case, I will comment on them at the annual meeting.

Regarding the Maurice Trust, fourth quarter performance was disappointing as the market in general deteriorated some 2000 points on the Dow in the November/December time frame. Still, we finished the year about where we started after receiving about \$29,500 during the year, \$4,500 over budget. This reflects an earnings rate of approximately 8.5% for the year. Not bad. The overrun in withdrawals had nothing to do with church operations but was caused by a bank audit of their accounting which indicated they had been underpaying us in accordance with our present agreement and wanted to correct the deficiency. Income will be lower in 2025 as the matter of underpayment no longer exists.

Regarding the actual payment, it is based on 7% of a three-year rolling average. This number was established several years ago when the carrying charges on the balance of the loan from the bell tower repair project in 2010 and 2011 became higher than we were comfortable with and we paid off \$50,000 in cash from the principal of the trust and took out a five year principal and interest loan to cover the remaining balance. At that time the withdrawal rate was increased from  $5\frac{1}{2}$ % to 7% so as not to reduce the income available for allocation in the budget. I advocated last year during budget development that a return to  $5\frac{1}{2}$ % would be more fiscally conservative. The Vestry decided to allow the 7% withdrawal rate to remain with the provision that any unnecessary funds withdrawn would be "returned" to the DIT. The rate remains at 7%.

Some funds were in fact "returned" to the DIT in 2024 although not as much as we received in our windfall from the bank. Of the \$4,500 noted above, approximately \$3,600 was put in the DIT. The balance was spent on necessary projects, mostly stone work in the basement which needed to be done and would have otherwise required withdrawal of funds from somewhere.

Overall, once again our financial management appears to have been good. Income exceeded budget in nearly all categories. Expenses under-ran budget primarily owing to Father Ben's generous donation of half his stipend back to Trinity, a half-time organist, and warm weather last winter causing utilities to under run projections.

The budget for 2025, as usual, is based on best estimates of what is required to maintain operations with the hope that not too many unforeseen needs will pop up.

My personal thanks to Barbara for all her hard work on the financial side of things. If the Vestry sees fit to appoint me treasurer again for 2025, I will attempt to be of more value and assistance.

I close with one more thought on that subject to the congregation in general. The Vestry is down in numbers due to term expirations and death. Five persons are required as a minimum. More is better. Please, consider your willingness to serve.

Respectfully submitted,

Daniel Z. Gerhart

VIII. 2024 Financial Report and 2025 Budget

	2022 Actual	2023 Actual	2024 Proposed	2024 Actual	2025 Proposed
Budgeted Income			·		'
Balance Forward	12,405	9,525	9,101	9,101	10,117
Plate Offerings	8,067	12,005	5,000	9,892	5,000
Pledge Payments	21,140	19,893	23,060	24,070	26,354
Maurice Trust Interest	18,115	19,878	25,000	29,514	25,000
Diocesan Investment Trust Interest	2,310	2,006	2,090	2,540	3,117
Special Gifts	441	280	250	365	200
Rectory Rent	6,600	6,600	6,600	6,600	6,600
Building Renovation Pledges	2,700	1,800	0	0	0
Transfer of Capital from DIT	0	0	0	0	0
Total Budgeted Income	71,778	71,987	71,101	82,082	76,388
Total without DIT transfers	,	,	71,101	02,002	7 0,000
Non-budget General Income	524	430	450	420	420
Gross Income	72,302	72,417	71,551	82,502	76,808
Non-Budgeted Pass Through Income	,	,	,	02,002	,
Designated	725	821		507	
Altar Guild*	590	1,150		955	
Memorials	3,125	11,470		1,060	
Grants	6,000			0	
Total Non-budgeted pass-through	10,440	13,441		2,522	
Total All Income	82,742	85,858	71,551	85,024	76,808
Deduct Memorials	-5,343	-6,974	-6,974	-6,778	-6,778
Total Disposable Income (Note)	77,399	78,884	64,577	78,246	70,030
Note: total without memorials			•	,	,
Budgeted Expenses					
Diocesan Assessment	6,626	7,496	7,637	7,637	7,469
Diocesan Acceptance	1,657	1,874	1,909	1,909	1,867
Supply Clergy	6,450	8,250	8,320	8,415	8,840
Auto & Travel	360	188	200	296	385
Payroll Taxes (@ 19.99%)	3,558	3,649	3,700	3,919	4,140
Rector's Education Fund	,		3,1 33	3,3.3	.,
Sexton	2,500	3,130	3,100	2,767	3,100
Organist	2,600	2,400	5,600	2,700	5,600
Parish Administrator	15,300	16,600	16,600	16,600	17,600
Payroll Taxes accrual (@ 12.28%)	-2,142	-2,240	-2,250	-2,426	-2,540
Property, Liability Insurance	4,180	4,710	5,000	5,167	5,300
Outreachy/Evangelism	25	325	300	95	300

Altar Supplies*	463	489		1,351	
Organ Maintenance & Music	0	0		0	1,000
Telephone	384	388	400	394	400
Office and Worship Expense	1,434	1,190	1,400	1,829	1,400
Convention Expense	0	319	370	0	370
Miscellaneous/Coffee Hour	229	280	250	308	300
Utilities**	3,498	4,926	5,000	3,609	5,000
Real Estate Taxes	2,372	2,416	2,420	2,474	2,500
Other Property Expense					
Maintenance	2,589	2,286	2,500	2,245	2,500
Parish Hall Rent	4,440	4,440	4,440	4,440	4,440
Total Budgeted Expenses	56,523	63,116	66,896	63,729	69,971
Non-budgeted General Expense					
Major Improvements***	2,864	3,250		6,453	
Equipment Replacement	6,559			530	
Total Expenses	65,946	66,366	66,896	70,712	68,986
Non-Budgeted Passthrough					
Transfer to DIT	6,645	10,000		3,640	
Returned to LNS					
Total Non-Budgeted Passthrough	6,645	10,000		3,640	
Subtotal All expenses	72,591	76,366	66,896	74,352	68,986
NET (Income-Expense-Memorials)	4,808	2,518	-2,319	3,894	59

	Basement	1,200
	"	2,700
*Beck memorial fund used	Kitchen	1,100
**Utilities do not include rectory	Organ	1,453
***Major Improvements 2024	Total	6,453

Memorials (Designated in Checking)

-5,343

-6,811

-6,664

-6,778

-6,778

As of 12/31/2024

Account	12/31/2023	12/31/2024	Change
ASSETS			
Cash and Bank Accounts			
Checking	9,100.98	10,116.95	1,015.97
DIT 002 Freeborne (Int Only)	11,398.90	12,286.13	887.23
DIT 087 Alvord (Int Only)	4,727.84	5,098.43	370.59
DIT 092 Endowment	10,934.40	15,809.11	4,874.71
DIT 096 Bridge (18,250 min)	26,606.24	28,753.90	2,147.66
DIT 147 Minor	0	0	
DIT 209 Tupper	0	0	
DIT 347 Barton Organ Fund	10,000.00	10,714.45	714.45
Maurice Trust	346,652.79	345,811.98	-840.81
TOTAL Cash and Bank Ac-			
counts	419,421.15	428,590.95	9,169.80
TOTAL ASSETS	419,421.15	428,590.95	9,169.80
LIABILITIES			
Other Liabilities			
C&N LOC - now loan	0	0	
WH Athens	76.59	76.59	
WH Federal	0	0	
WH FICA	304.4	304.4	
WH FMHI	71.19	71.19	
WH LST	12	12	
WH PA	150.73	150.73	
TOTAL Other Liabilities	614.91	614.91	
TOTAL LIABILITIES	614.91	614.91	

OVERALL TOTAL 418,806.24 427,976.04 9,169.80

## IX. Minutes of the 2024 Annual Meeting

Trinity Episcopal Church 182nd Annual Meeting Parish Hall Sunday, January 28, 2024

**Present**: The Rev. Benjamin Lentz, Barbara Caum, Laura Cama, John Strange, Fanna Proper, Martha Pierce, Alan Caum, Daniel Gerhart, Margaret Gerhart, Nate Schwartzberg, Helen McNeal, Douglas Plank

At 12:05 PM, Senior Warden Dan Gerhart called the meeting to order. Fr. Ben offered a prayer for church meetings (BCP 818, #12).

**Polls**: The polls opened for election/selection of vestry members and a delegate and alternate to diocesan convention.

## **Ministry Reports**

- Long-Term Supply Priest: Fr. Ben announced that the Bishop has approved his ministry to continue for another year; his permission is required because of Ben's age and retired status.
- Senior Warden: Dan gave an overview of the things he wanted to have done this past year and those that remain to be done. He is retiring as of this meeting after having served as Senior Warden since 2011.
- Parish Administrator
- **Junior Warden**
- **Hospitality and Outreach**: We are still in need of a coordinator for Outreach
- Diocesan Convention Delegate

The above reports were accepted as submitted with Doug Plank making the motion and Helen McNeal seconding.

- 2023 Financial Report and 2024 Budget: The 2023 report was reviewed; the 2024 budget was balanced as presented and had been approved by the vestry at its January 14 special meeting..
- **Summary of Assets -** presented for information only
- Minutes of the 2023 Meeting

The financial reports and minutes were accepted as presented with Laura Cama making the motion and Martha Pierce seconding.

#### Closing of the Polls and elections

**Vestry**: Dan Gerhart put together a slate of nominees. Diocesan canons allow between five and twelve vestry members. Currently

Helen McNeal is finishing a two-year term, she is nominated for an additional year Jack Strange is in the 2<sup>nd</sup> year of a 2 year term

Martha Pierce has one year left of her three-year term

Doug Plank has two years left of a 3 year term

Loyd Moreno has resigned

Margaret Gerhart is retiring

Dan Gerhart is retiring
The proposed slate is
Helen McNeal - 1 year term
Laura Cama - 3 year term
Nate Schwartzberg - 3 year term

There were no additional nominations.

Barbara Caum moved that the three nominees be elected; seconded by Doug Plank. Motion passed.

**Delegate to the Diocese of Bethlehem Convention:** Margaret Gerhart stepped forward to serve as delegate to Convention, which will be held at State College with the Diocese of Central Pennsylvania. Laura Cama will serve as Alternate. Doug Plank moved to accept the slate; Barbara Caum seconded. Elected by acclamation.

**Old and New Business:** There was some discussion about the issues with the inside parish hall walls, which are cracking. It was noted that the landlord will not address any issues that are inside the hall.

**Adjournment**: Doug Plank moved to adjourn; Fanna Proper seconded. The meeting was adjourned by acclamation at 1:00 p.m.

Respectfully submitted, Barbara Cameron Caum, Parish Administrator