



# EMPLOYMENT APPLICATION DON HALL'S RESTAURANTS

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Position Desired: \_\_\_\_\_ Pay Expected: \_\_\_\_\_

What made you think of us as a potential employer?

## Availability & Eligibility

- Do you have a valid driver's license?  Yes  No
- Are you legally eligible for employment in the United States?  Yes  No
- Can you provide documentation of your legal right to work?  Yes  No
- Can you read English at the 8th grade level?  Yes  No
- Is there any reason you could not perform all physical aspects of this job?  Yes  No  
If yes, please explain: \_\_\_\_\_
- Would you work overtime if asked?  Yes  No
- When would you be available to begin?

### FULL TIME or PART TIME/SEASONAL? (circle one)

Over 60% of our business happens on weekends, especially at the Boathouse—it's our busiest and most vibrant time! To give everyone the chance for occasional weekends off (or flexible time away), it truly takes a team effort. By sharing your weekend availability below, you're not committing to working every single weekend. Instead, you're helping us build a committed schedule that fairly distributes coverage so we can accommodate time off requests when needed. This way, the whole team wins: consistent guest experiences with meaningful connections, and real flexibility for our team to recharge and enjoy life outside work.

### FULL TIME

25-40 hours/week. Available for at least three of these five shifts per week: **Fri pm, Sat am, Sat pm, Sun am, Sun pm.** To maximize personal connections with our guests, we thoughtfully schedule our most experienced full-time team members evenly across dining spaces and assigned shifts. Our full-time servers bring deep expertise in our foundational values, service standards, and product knowledge. They also provide the helping hands needed for new team members. The full time crew plays a key role year-round—especially during the off-season—by investing time in ongoing training, refining their skills, and mentoring our seasonal team on our tools, processes, and foundational culture. This approach ensures every guest receives authentic hospitality and connection, while encouraging development and support across the team.

### PART TIME/SEASONAL

12-40 hours/week. Available for at least three of these five shifts per week: **Fri pm, Sat am, Sat pm, Sun am, Sun pm**

What is your availability? **Mon Tues Wed Thur Fri Sat Sun**

AM	<input type="checkbox"/>						
PM	<input type="checkbox"/>						

- Are you over 18 years of age?  Yes  No
- Do you vape/smoke?  Yes  No If Yes, how many times per shift do you need to vape/smoke? \_\_\_\_\_

### If applying for a position that deal in the direct sale of alcoholic beverages:

- Are you over 21?  Yes  No Do you hold an Indiana Bartender's License?  Yes  No Expiration Date: \_\_\_\_\_

### Additional Questions

- Have you ever been employed by our company in the past?  Yes  No
- If yes, please indicate which restaurant(s), what year, and under what name:
- State name of friends and relatives working in the company, past or present:
- Have you ever been convicted of a felony?  Yes  No If yes, please describe:

\_\_\_\_\_

**Education**

College: Course of study: \_\_\_\_\_ Did you graduate?  Yes  No Years attended: \_\_\_\_\_

High School: Course of study: \_\_\_\_\_ Did you graduate?  Yes  No Years attended: \_\_\_\_\_

Trade, Business, or other education: \_\_\_\_\_

Extracurricular activities: \_\_\_\_\_

Other training programs completed: \_\_\_\_\_

Professional memberships and certifications: \_\_\_\_\_

**Employment History** Please give full- and part-time employment records. Start with your most recent employment.

1. Company Name: \_\_\_\_\_ Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Job Title and Description: \_\_\_\_\_ Pay Start: \_\_\_\_\_ Pay Finish: \_\_\_\_\_ Years Employed: \_\_\_\_\_  
Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
Major responsibilities and accomplishments: \_\_\_\_\_

2. Company Name: \_\_\_\_\_ Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Job Title and Description: \_\_\_\_\_ Pay Start: \_\_\_\_\_ Pay Finish: \_\_\_\_\_ Years Employed: \_\_\_\_\_  
Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
Major responsibilities and accomplishments: \_\_\_\_\_

3. Company Name: \_\_\_\_\_ Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Job Title and Description: \_\_\_\_\_ Pay Start: \_\_\_\_\_ Pay Finish: \_\_\_\_\_ Years Employed: \_\_\_\_\_  
Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
Major responsibilities and accomplishments: \_\_\_\_\_

**Personal References** Please list at least 2 people we may contact about your work experience (not relatives).

1. Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Address: \_\_\_\_\_  
2. Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Address: \_\_\_\_\_  
3. Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Address: \_\_\_\_\_

**Applicant Statement & Signature** I understand that employment with Don Hall's Restaurants (the Company) is subject to approval by the Company after complete investigation of the information that I have provided on this application. I hereby authorize the Company to make this investigation and also authorize any individual, institution, organization, police agency, and former employer to furnish the Company with any information about me, and I release all involved persons from any liability arising from giving or receiving such information.

I understand that if it is discovered that I made false statements on this application which the Company determines to be material, I will no longer be considered for employment, or, if hired, I will be terminated as a result.

I understand that if I am offered or accept a position, the Company reserves and retains the right to make such changes in the terms and conditions of my employment as the Company determines to be necessary or appropriate.

I understand that if I am offered and accept a position, such employment is not for any guaranteed length of time and that both the Company and I reserve and retain the freedom to terminate the employment relationship whenever either chooses to do so. Finally, I understand that this application will only be considered by the Company 30 days after its submission.

I have read and agree to the above statement.

Signed: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_