

BILLERICA CIVIC HALL OF FAME

NOMINATION APPLICATION

PLEASE NOTE: All completed applications must be received by the last day of February in order to be considered for that year's induction class. All submitted applications remain active in perpetuity but are encouraged to be updated.

Submit the completed nomination application and all supporting material electronically to **billericacivichof@gmail.com**, or you may send the completed packet by mail to:

*Billerica Civic Hall of Fame
% Billerica Memorial High School
35 River Street
Billerica, MA 01821*

NOMINEE *[First Name, Middle Initial, (Maiden/Former Name) Last Name]*

CURRENT ADDRESS

TELEPHONE/EMAIL

IF DECEASED

Date of death:

Family or contact to notify:

Telephone/Email:

NOMINATING SPONSOR

Name:

Address:

Telephone/Email:

Nominee Name:

TOWN OF BILLERICA CIVIC INVOLVEMENT

LIST all the nominee's significant civic and community service contributions to the Town of Billerica. Provide a brief list and/or bullets to include aspects such as organization name, activity role, elected/appointed office or position, charitable activities & dates.

Nominee Name:

FAMILY MEMBERS

PROFESSIONAL BACKGROUND, OTHER ACCOMPLISHMENT

Nominee Name:

ADDITIONAL SUPPORTING MATERIALS

You are encouraged to include letters of recommendation, impact statements or quotes from those who have been positively impacted by the nominee, and/or supporting materials that will help demonstrate the nature of his/her extraordinary contributions to the Town of Billerica.

COVER LETTER

Cover letter should be limited to 1 to 2 pages and summarize the key accomplishments of the nominee. By providing a narrative putting into context the contributions and attributes of the nominee, the Civic HOF Selection Committee will be able to better appreciate the contributions listed in the application.