

Approved 10-13-2025

Bear Creek Oaks Property Owners Association Board Meeting

Tuesday, October 7 following Annual Meeting at 7 pm

Friendship Creekside Fellowship Meeting Hall

14455 RM 1826, Austin, TX 78737

Minutes

1. Call to Order at 8:24 pm
2. Quorum met with 8 (Denise assigned quorum only proxy to Devon)
3. Email and website notice proved
4. Approved meeting minutes 9-19-25 unanimously
5. Quincy appoints Kathy as her proxy for the remainder of the Board meeting
6. The Board Compliance & Operational Improvement Committee will continue working on the online election, table vote on resolution to future meeting
7. Discussed raising voluntary dues - Matt will research the budgets and what could be the recommended amount
8. Committee members aren't required to be property owners. This is how we interpret the Bylaws and Deed Restriction documents, no resolution needed.
9. Assigned Board seat numbers to better organize future elections and get back on track according to Bylaws.
 - a. Seat #1 Matthew Rubino 2024-2026 Term
 - b. Seat #2 Denise McGlone 2025-2027 Term
 - c. Seat #3 Jeremy Scardino 2024-2026 Term
 - d. Seat #4 Devon Banta 2025-2027 Term
 - e. Seat #5 Quincy Ellis 2024-2026 Term
 - f. Seat #6 John Hawley 2025-2027 Term
 - g. Seat #7 Hailee Graham 2024-2026 Term
 - h. Seat #8 Kathleen Coyle 2025-2027 Term
 - i. Seat #9 Vacant 2024-2026 Term
10. Jeremy presented a resolution to elect by acclamation odd-year seats to be filled by:
 - a. 2 - Matthew Rubino, 4 - Devon Banta, 6 - John Hawley, 8 - Kathleen Coyle
 - b. Jeremy moved to vote for them, Matthew 2nd it, unanimous vote
11. Vote for officers
 - a. Kathleen for president

- b. Quincy for vice-president
 - c. Devon - Secretary
 - d. Matthew - Treasurer
 - e. Kathleen moved, Jeremy seconded, Unanimous vote
- 12. Resolution to establish an alias for Protective Committee, Kathy moves to approve, Jeremy seconds, unanimously approved
- 13. Landscaping Committee Charter and Resolution presented- Matthew moves to approve, Jeremy seconds, unanimously approved
- 14. Landscaping Committee members appointed by unanimous approval:
 - a. Hailee Graham, Barbara Stinson, Janessa Holway, Janis Gernert
 - b. Kathy assigns Hailee as chair and Barbara as co-chair
- 15. Neighborhood Watch Committee Resolution - motion to approve Matthew, Devon seconds - unanimous approval
- 16. Neighborhood Watch Committee members - Jeremy volunteers, but no other members expressed interest yet. Jeremy will not chair or co-chair - recruit members if possible.
- 17. Tentative date for next Open Board Meeting - online, in about 1 month, Nov. 11-ish.

Kathy moves to adjourn Devon seconds.

Meeting Adjourned 9:01 pm