

MINUTES DRAFT #1
CSA3 BOARD MEETING
Thursday, April 14, 2022
Meeting via Zoom

- I Attendance**
 - A) The meeting was held on-line with Zoom set up by Trink
 - B) The meeting was called to order by Trink at 4:05 PM
 - C) Present: Harold Mancusi-Ungaro, Chris Modjeski, Trink Praxel
 - D) Excused: Margit Aramburu, Mark Birns
- II Minutes of March 3, 2022: Harold Mancusi-Ungaro -- Approved**
- III Financial Update: Trink Praxel**
 - A) See Attached
 - B) We have the County's mid-year report included
- IV Update on costs & timing for Soquel Water District Actions regarding hookups and fees: Trink Praxel**
 - A) Paperwork and invoices completed and sent to the County – 4 meters at \$370 each = \$1480
 - B) Soquel Creek will do the changeover
 - C) It may take a couple of months
- V Update on median maintenance: Trink Praxel**
 - A) Update regarding bids to prune olive trees, number and location
 - 1) Four requests for bids
 - (a) Only Williams gave us a full bid
 - (b) One too busy
 - (c) Two did not respond
 - 2) Reviewed bid from Williams Tree
 - (a) Status report reviewed – See attached
 - (b) \$7,890
 - 3) Bid is less than our previously approved amount of \$10,000.
 - 4) Motion made and approved to proceed with PO to County**
 - B) CLI will take out stumps on median west of Provincetown
 - C) Continuing weed control
- VI Update on insurance claim for reimbursement of damaged tree removal costs and tree replacement: Margit Aramburu**
 - A) Margit reported to Trink that it is hard to get a response from Insurance Co
 - B) Jeff at CLI gave us a estimate to replace the tree – in the thousands of dollars
 - C) There would need to be a bid for the work to plant
 - D) CLI needs to also get reimbursed for removing the damaged tree

VII Update on beach maintenance, billing and contracts: Harold Mancusi-Ungaro and Mark Birns

- A) Wording on the monthly bills continues to state “Foot Patrol” even though it is by vehicle
 - 1) The charges remain correct for vehicle patrol
 - 2) We are told it will be fixed next month
 - 3) The County continues to accept the bills with corrections and initials of the manager
- B) Winter charges remain less than budgeted.

VIII Cars crossing medians

- A) Signs made but not yet posted
- B) Traffic seems to have stopped base on tire tracks

IX Annual public meeting for 2022

- A) Nothing new to report
- B) Location still needs to be found so date cannot yet be set
- C) Agenda
 - 1) Notice of officers’ vacancies
 - 2) Election
- D) Promotion & Notification will have to wait for location and date

X Next meeting date: *Thursday, May 12, 2022, 4-6 PM* – to review availability with other members

XI Adjournment at 5:40 PM

Respectfully submitted,

Harold R. Mancusi-Ungaro, Jr.

CSA 3 Financials - FY 2021-22

as of April 13, 2022

	FY 20-21 TOTALS	FY 21-22 BUDGET	County Mid-Yr Report	Jan	Feb	March	April	May	June	YTD TOTALS	% of Budget Spent
Beginning Balance	6,939	11,291	11,292							11,292	75%
Revenue											
Assessment	79,446		39,798							39,798	
Interest	89		16							16	
Other Revenue	32										
Total Revenue	79,567	79,600	39,814							39,814	
Expenditures											
Coastal Landscaping	27,140	21,000	9,398	1750	1750	1750				14,648	70%
Allied Universal	11,555	20,000	1,178	1187	1041	1044				4,451	22%
Soquel Creek Water	8,655	9,000	3,136	784	784	855				5,559	62%
Backflow Testing	706	750								-	0%
Tree Removal/Pruning	5,250	5,000								-	
Other Direct Expenses	1,498	1,000								-	
Direct Expenses	54,804	56,750	13,713	3,721	3,575	3,649	-	-	-	24,658	43%
Staffing & Overhead	17,898	20,000	3,892								
Misc Fees & Services	2,513	2,500									
Indirect Expenses	20,411	22,500	3,892							-	
Total Expenses	75,215	79,250	17,605							17,605	22%
Net	4,352	350	22,209							22,209	
Ending Balance	11,291	11,641	33,501							33,501	

Indirect % 24% 25%

Invoiced, not yet shown as paid

Williams Tree Service, Inc.

831-728-5500

wtsofficemanager@gmail.com

1400 Ranport Road

Watsonville, Ca 95076

Estimate

Date	Estimate #
3/24/2022	66145

Name / Address
Santa Cruz County Public Works c/o CSA3 701 Ocean St SANTA CRUZ, CA 95060

			Project
Description	Qty	Cost	Total
NO MAP ENCLOSED			
STARTING AT SAN ANDREAS DOWN SEASCAPE BLVD. TO SUMNER			
ISLAND #1		65.00	65.00
OLIVE #1 CAT #2 SHAPE TOP OF OLIVE TREE APX. 4 FT.			
OLIVE #2 CAT #1 HEAVY SHAPING, DEADWOODING		525.00	525.00
ISLAND #2		525.00	525.00
OLIVE #1 SHAPE AND DEADWOODING			
OLIVE #2 SHAPE AND DEADWOOD		475.00	475.00
OLIVE #3 SHAPE AND DEADWOOD		325.00	325.00
OLIVE #4 SHAPE AND DEADWOOD		175.00	175.00
OLIVE #5 SHAPE AND DEADWOOD		300.00	300.00
OLIVE #6 SHAPE AND DEADWOOD		325.00	325.00
OLIVE #7 HEAVY SHAPE AND DEADWOOD		325.00	325.00
OLIVE #8 SHAPE AND DEADWOOD		325.00	325.00
OLIVE #9 SHAPE AND DEADWOOD		350.00	350.00
ISLAND #3		325.00	325.00
OLIVE #1 SHAPE AND DEADWOOD			
		Total	

Customer Signature _____

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Santa Cruz County Public Works c/o CSA3 701 Ocean St SANTA CRUZ, CA 95060

			Project
Description	Qty	Cost	Total
OLIVE #2 HEAVY SHAPE, DEADWOOD		275.00	275.00
OLIVE #3 HEAVY SHAPE, DEADWOOD		325.00	325.00
ISLAND #4 OLIVE #1 VERY HEAVY SHAPING, DEADWOOD		275.00	275.00
OLIVE #2 SHAPE AND DEADWOOD		425.00	425.00
OLIVE #3 SHAPE AND DEADWOOD		375.00	375.00
OLIVE #4 SHAPE AND DEADWOOD		525.00	525.00
OLIVE#5 SHAPE AND DEADWOOD		325.00	325.00
OLIVE #6 SHAPE AND DEADWOOD		425.00	425.00
ISLAND #5 NO TREES		0.00	0.00
ISLAND #6 OLIVE #1 SHAPE AND DEADWOOD		450.00	450.00
OLIVE #2 SHAPE AND DEADWOOD		450.00	450.00
ISLAND #7 NO TREES		0.00	0.00
		Total	\$7,890.00

Customer Signature _____