

## MINUTES

### CSA 3 Board Meeting

Thursday, January 7, 2021

- I. The meeting was held via Google meetings
  - A. The meeting was called to order by Margit at 4:00 PM
  - B. Attendance
    - 1. Present: Margit Aramburu, Mark Birns, Tom Jorde, Harold Mancusi-Ungaro, Chris Modjeski, Denis Poole, Trink Praxel
  
- II. Minutes: Harold Mancusi-Ungaro
  - A. 12/3/20 Meeting: Approved via email and posted
  - B. 12/10/20 Meeting: **Approved**
  
- III. Financial Update: Trink Praxel
  - A. Spreadsheet of current expenses reviewed
  - B. See attached
  
- IV. Response to Annual Report: Harold Mancusi-Ungaro
  - A. Harold posted report on Nextdoor.com – there were 2 thank-you’s and no other responses
  - B. Trink sent out the report on the email list
    - 1. There were 5 responses
    - 2. There were 4 thank-you’s
    - 3. One queried why the cypress trees needed to be removed and Trink responded explaining the impact on the roadways, etc.
  
- V. Status of Fee Increase Proposal: Harold Mancusi-Ungaro
  - A. Harold submitted the paperwork for the assessment fee increases as outlined
  - B. Harold has asked that a Consumer Price Increase/Cost of Living (CPI/COL) increase be included
    - 1. There may be an issue of needing to defer the CPI/COL until 2022-2023
    - 2. Harold and Trink will follow up with that with the County
  
- VI. Review/Approval of Bank Account for Donations: Denis Poole
  - A. We would need EIN, business address, etc.
  - B. Not feasible at this time

- C. The south arroyo from Dolphin to Sumner was purchased by GH Childers 12/20/20
  - 1. No longer owned by defunct Seascape Improvement Association (SIA)
  - 2. Could SIA be restarted as a vehicle for outside funds?
  - 3. Need to review Articles of Incorporation and Bylaws of SIA
- D. Chris will check on alternative obtaining a bank account as an unincorporated community group
- E. Trink will check on feasibility of restarting defunct SIA
- F. **Motion made and passed: Do not try to open a bank account at this time pending any new information.**

VII. Review/Approval of Seascape Median Plan: Trink Praxel

- A. Noted piles of brush have piled up on some of the medians
  - 1. Plan was to be removed when chipper comes to remove the trees
  - 2. Trink will ask CLI to remedy it within the next two weeks
  - 3. Trink will check on dump costs
- B. Adjustments to the plan's presentation document were discussed
- C. Rename Median Renovation Plan and Budget 2021-2025
- D. Short introduction – the board feels our greatest challenge is the medians and we have developed a plan for renovation

VIII. Outreach Strategy: Margit Aramburu

- A. Email, Nextdoor.com
- B. Mailing of post card to announce the plan, how to obtain it, and a phone-in meeting
  - 1. \$860 estimate
  - 2. Need list from County – Harold and Trink will ask County if available, etc.
- C. Meeting by phone in
  - 1. Chris will look into the app and act as coordinator
  - 2. Trink will check on feasibility of recording it for future reference
  - 3. Can it be linked to the web site?
- D. Date for the election needs to be established
  - 1. Information and meeting need to be close to time of balloting

IX. Next Meeting Date:

- A. We may need an interim meeting once we have information on the County's response to the fee increase and balloting.
- B. Next regular meeting: Thursday, February 4, 2021

X. The meeting was adjourned at 6:17 PM

**CSA 3 Detailed Financials**

**FY 2020-21**

November 1, 2020

% of Year Expended:

50%

	2019-20 TOTALS	2020-21 COUNTY BUDGET	2020-21 BOARD BUDGET	July	August	Sept	Oct	Nov	Dec	YTD TOTALS	% of Budget Expended
<b>Beginning Balance</b>	2,206	6,939	6,939							6,939	
<b>Revenue</b>											
Assessment	79,596		79,600							79,600	
Interest	30		71							75	
Other Revenue											
<b>Total Revenue</b>	<b>79,626</b>	<b>79,671</b>	<b>79,671</b>							<b>79,671</b>	
<b>Expenditures</b>											
Paradise Landscape	9,995									-	
Coastal Landscaping	7,000	31,000	31,000	1,750	1,750	2,540	2,540	1,750	1,750	12,080	39%
Allied Universal	24,045	24,000	24,000	1,249	1,229	1,142	1,175	855	748	5,650	24%
Soquel Creek Water	8,265	10,000	8,650	685	685	685	685	685	685	3,425	40%
Backflow Testing	586	1,000	1,000			533				533	53%
Williams Tree	2,700	4,700	13,140							-	
Tree Removal Permit	944									-	-
<b>Direct Expenses</b>	<b>53,535</b>	<b>70,700</b>	<b>77,790</b>	<b>3,684</b>	<b>3,664</b>	<b>4,900</b>	<b>4,400</b>	<b>3,290</b>	<b>3,183</b>	<b>19,938</b>	<b>26%</b>
Staffing & Overhead	18,658		11,000							-	
Misc Services	2,700		3,000							-	
<b>Indirect Expenses</b>	<b>21,358</b>	<b>12,548</b>	<b>14,000</b>								
<b>Total Expenses</b>	<b>74,893</b>	<b>83,248</b>	<b>91,790</b>							<b>19,938</b>	
<b>Net</b>	<b>4,733</b>	<b>(3,577)</b>	<b>(12,119)</b>							<b>59,733</b>	
<b>Ending Balance</b>	<b>6,939</b>	<b>3,362</b>	<b>(5,180)</b>								

<b>overhead %</b>	35%	0%	14%	projected
<b>Including Misc Services</b>	40%			revised

Est'd by County