

## **CSA 3 Board Meeting**

Thursday, July 2, 2020

### **1. The meeting was held via Zoom.com**

- a. The meeting was called to order by Margit at 4:00 PM
- b. Attendance
  - i. Present: Margit Aramburu, Mark Birns, Tom Jorde, Harold Mancusi-Ungaro, Christopher Modjeski, Trink Praxel
  - ii. Excused: Denis Poole
  - iii. Guest: Jeff Powers, Coastal Landscaping, Inc.

### **2. Minutes of Last Meeting:** Harold Mancusi-Ungaro

June 4, 2020 Minutes—Approved by email 06/24/20; posted on CSA3 web page.

### **3. Financial Update:** Trink Praxel

- a. Little change since last meeting; June remains projected
- b. New is fee for tree removal permits
- c. Should still be in the black
- d. See attached

### **4. Update on Communications with Department of Public Works:** Trink Praxel and Harold Mancusi-Ungaro

- a. Communications regarding landscaping to be discussed later.
- b. Item not included in further discussion is water backflow contract
  - i. Soquel Creek requires biannual testing due this month. This has been done by Jim Clark who we just learned is retiring
  - ii. We need to get to get 2 bids from other contractors and submit them to the County. Trink has that in motion.
  - iii. The Board approved a motion to allot up to \$500 for the new annual contract.

### **5. Update on Beach Patrol and Clean-up Contract:** Harold Mancusi-Ungaro

- a. Update on Pending 2020-2021 Contract and County Budget
  - i. Although our budget was due to the County June 30, the security contract remains part of the larger County contract.
  - ii. We do not yet know what the County will approve as an hourly rate and will not know for at least another month.
  - iii. First Security Patrol is now Allied Universal Security Services.
- b. Update on Current Activity and Level of Service
  - i. We are currently on the summer schedule with garbage pick-ups on Friday, Saturday, Sunday, Monday, and Wednesday.
  - ii. For whatever reason, beach traffic and garbage has been heavy all week long. We have a budget for extra pick-ups including 4<sup>th</sup> of July, which also happens to be on Saturday this year.

- iii. If Mark or Tom notice accumulation, Harold will call the security company to respond.
- iv. Harold will also see that there are 18 cans and that they are sufficient cans near the stairs

**6. Median Maintenance:** Trink Praxel and Jeff Powers

- a. Maintenance is rotating through the medians starting at San Andreas and finishing at Clubhouse.
  - i. It takes a whole month
  - ii. They are starting over at median #1 at San Andreas including the unnumbered median at the base of Seascapes Blvd.
- b. For the organic sprays to work, the plants need to sprout, so waiting for rain in the fall to respray
- c. Most difficult median to weed is median 1, where they are starting over
  - i. Barrier keeps the roots in the ground
  - ii. Disproportionate effort

**7. Update to Coastal Landscaping Budget:** Trink Praxel

- a. Via email we approved \$5000 extra in the CLI 2021-22 contract for extra work.
- b. Trink suggested that we could limit that to \$2000.
- c. A motion was made and passed to authorize an additional \$2000 for extra landscape work, such as extra supplies, materials, etc., not expressly included in the current purchase order for services.

**8. Status Update of Bids and Permits for Tree Removals** (*Action approved at May 7 Meeting*)-Trink Praxel

- a. We got approval from DPW and paid for permits. Robert Loveland of Environmental Planning was out on vacation, and when he came back, he denied some. He would authorize only one of the two on Sumner at Dolphin and two of the three on Clubhouse. We have a contrary recommendation from Dennis Williams of Williams Trees. The outlier on Sumner has had its roots cut after roadwork and will dwindle and die. The other on Clubhouse will disrupt the roadway as the other two already have. We have asked Mr. Loveland to meet with Mr. Williams. We have informed Matt Machado of the conflict since we want to remove the outliers before they disrupt the roadways.
- b. Jeff Powers recommends hiring an outside expert arborist to present evaluation to County and include recommendation for 5-yr plan. Cost in neighborhood of \$2000.
  - i. Because of the amount, we will need to get at least two bids.
  - ii. A motion was made and passed to authorize up to \$2000 for an outside expert arborist's assessment.

**9. Discussion of Landscaping for Medians:** Jeff Powers will review existing plant palette (trees, shrubs, groundcovers), and discuss recommendations for the future based on suitability, costs, and maintenance issues.

- a. Ongoing dialog that we need to consider at each meeting
- b. Start with the trees and then build in layers
- c. Trees should require minimum maintenance
  - i. 20-25 ft tall max
  - ii. About 15 ft wide

- d. Styles
  - i. Preserve olive theme along Seascap Blvd
    - 1. Some of Sumner Olives can be transplanted to Seascap
    - 2. Fill gaps on Seascap with juniper
    - 3. Combination of olives and juniper will give a Tuscan landscape without impeding view coming down Sumner
    - 4. Olive trees are salvageable; replacing them would not be affordable.
  - ii. Sumner palette more appropriate to the area
    - 1. CA native palette
    - 2. Catalina Ironwood (*Lyonothamnus*), a column-like tree evergreen
      - a. There is one on Buena Vista
      - b. May not require irrigation
      - c. Tall with average spread
    - 3. Redbud (*Cercis*) flowering deciduous tree
      - a. Several varieties
      - b. Similar to flowering plum
    - 4. Golden Chain (*Laburnum*) flowering deciduous tree
    - 5. Flowering plums on Sumner are nearing end of their life
  - iii. Maybe dwarf magnolias and evergreens on Clubhouse
- e. Discussion on the process of proceeding
  - i. Assumes cleaning out the big old trees with a relatively blank slate
    - 1. Can't get ground cover in with the remaining big trees
    - 2. Need to remove them to replace the irrigation where needed.
  - ii. This is a vision for discussion
  - iii. Reach out to HOA's
  - iv. Discussion on deciduous trees
    - 1. Keep in mind cleaning up leaves from deciduous trees
    - 2. Can choose varieties that will flower and give color
    - 3. Jeff's explained that leaving deciduous leaves on the ground is good for the soil
    - 4. Don't want trees that overhang the street; leaves should stay in the median
    - 5. Need to adapt to little water
  - v. Shrubs about 3 ft to block headlights
  - vi. Suggest dividing us up into geographical areas
    - 1. There is more than just the trees, i.e., ground cover
    - 2. Each area to be unique
    - 3. Break the Board up to focus on their own area
  - vii. Need input from arborist expert
  - viii. Ask Jeff to circulate some rough designs
    - 1. Drought tolerant
    - 2. Low maintenance
    - 3. Fit within the medians

## 10. Communication from Community and Board Member Announcements

- a. Data on website – Chris Modjeski
  - i. 212 hits in last 7 days
  - ii. We can discuss at next meeting what else we want to add to it.
  - iii. Add some photos of the landscaping progress

**11. Set Next Meeting Date**

- a. 1<sup>st</sup> Thursday in August, August 6, 4-6 PM
- b. Look into meeting format as opposed Zoom since Zoom has been hacked.
- c. Harold will look into options.

Respectfully submitted,

Harold R. Mancusi-Ungaro, Jr.

### CSA 3 Detailed Financials

Projected FY 2019-20

1-Jun-20

	<b>2019-20 BUDGET</b>	<b>2019-20 Projected Totals</b>
<b>Beginning Balance</b>	<b>2,206</b>	
<b><u>Revenue</u></b>		
Assessment	79,596	79,596
Interest	75	
Other Revenue		
<b>Total Revenue</b>	<b>79,671</b>	<b>79,596</b>
<b><u>Expenditures</u></b>		
Paradise Landscape	20,000	9,437
Coastal Landscaping		7,000
First Security	22,500	25,345
Soquel Creek Water	9,600	7,751
Jim Clark Backflow	450	462
Williams Tree		7,400
Tree Removal Permits		1,076
Misc Services	4,127	200
<b>Direct Expenses Subtotal</b>	<b>56,677</b>	<b>58,671</b>
Overhead	9,200	18,000
Unallocated	16,000	
<b>Total Expenses</b>	<b>81,877</b>	<b>76,671</b>
<b>Net</b>	<b>(2,206)</b>	<b>2,925</b>
<b>Ending Balance</b>	<b>0</b>	<b>3,741</b>

overhead %      16%      31%