

## MINUTES

## CSA 3 Board Meeting

Thursday, June 16, 2022, 4 pm

Meeting online via Zoom

- I. Attendance
  - A. The meeting was called to order by Margit at 4:05 pm
  - B. Attendance
    - 1. Present: Margit Aramburu, Mark Birns, Harold Mancusi-Ungaro, Trink Praxel
    - 2. Excused: Chris Modjeski
- II. Minutes of March 3, 2022: Harold Mancusi-Ungaro
  - A. Minutes approved
- III. Financial Update: Trink Praxel
  - A. Report reviewed (attached)
  - B. April shows \$2335 under Soquel Water that includes replacing water meters
    - 1. Approximately \$1480 to replace the meters
    - 2. \$539 in May shows savings from dropping sizes from 1 in to 5/8 in
  - C. Allied is within budget
  - D. We won't know County staffing costs till August or September
  - E. Projected budget and work plan for fiscal year 2022-2023 will be coming due
- IV. Update re Median Maintenance: Trink Praxel
  - A. Update re pruning of olive trees: number and location
    - 1. County needed updated insurance policy and resubmission of PO
    - 2. There are issues with obtaining the kind of insurance certificate that the County requires
    - 3. Trink will work on it
  - B. Maintenance weeding delayed because of time and labor needed for stump removal
  - C. Hand pulling weeds is required to stop the flowering
- V. Update on Insurance Claim for Reimbursement of Tree Removal Costs and Tree Replacement: Margit Aramburu
  - A. Nothing new to report, waiting on insurance company to respond, "Analyzing."
  - B. Margit has contacted supervisor who requested photos
    - 1. Photos sent
    - 2. Margit will get back to board when we have a report

- VI. Update re Beach Maintenance, Billing, and Contracts: Harold Mancusi-Ungaro and Mark Birns
- A. Invoices are correct in labeling and amounts.
  - B. There was a charge for Memorial Day that Harold disputed because garbage was not picked up until the next day.
  - C. Accumulation of garbage over the weekend is a recurring problem starting with Memorial Day
  - D. Contract calls for pickup on Friday, Saturday, and Monday, including Memorial Day
    - 1. There was no required pickup on Tuesday after Memorial Day
    - 2. This past Monday was skipped
  - E. Harold has reviewed the problem with Allied Universal management
    - 1. Their staffing is critically low
    - 2. Garbage cans have dwindled to 12 from the required 18 – they will replace them
    - 3. This past week, Wednesday, one of the managers went out to clean up the beach because of low staffing
    - 4. Allied Universal has asked the County if they can outsource the task – they have not had a response
  - F. Harold reminded the Board that while we can find other security companies to patrol, none will accept the task of garbage pickup and removal
  - G. The County maintains a couple of cans at the top of the Trestle, the top of the stairs on the south end of Via Palo Alto, and at the top of Hidden Beach Park
    - 1. They were full today
    - 2. People also leave garbage along the curb where they park on Via Palo Alto
    - 3. Personal policing of garbage remains a problem
  - H. Comments on Nextdoor.com
    - 1. The County is responsible for the beach below the Trestle outside of CSA3
    - 2. Seascape Resort is responsible for the beach in front of the resort
    - 3. There has been some community effort to clean up after the holiday weekend
- VII. Annual Public Meeting for 2022: Location, Agenda, Notice of Vacancies, Promotion/Notification
- A. Trink plans to reach out to resort for space
  - B. Date awaits venue
- VIII. Next Meeting Date: Thursday, July 7, 2022, 4-6 pm
- IX. Meeting adjourned 4:30 pm

Respectfully submitted,  
Harold R. Mancusi-Ungaro, Jr.

**CSA 3 Financials - FY 2021-22**

as of June 16, 2022

	<b>FY 20-21 TOTALS</b>	<b>FY 21-22 BUDGET</b>	<b>County Mid-Yr Report</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD TOTALS</b>	<b>% of Budget Spent</b>
<b>Beginning Balance</b>	<b>6,939</b>	<b>11,291</b>	11,292							11,292	75%
<b><u>Revenue</u></b>											
Assessment	79,446		39,798							39,798	
Interest	89		16							16	
Other Revenue	32										
<b>Total Revenue</b>	<b>79,567</b>	<b>79,600</b>	<b>39,814</b>							<b>39,814</b>	
<b><u>Expenditures</u></b>											
Coastal Landscaping	27,140	21,000	9,398	1750	1750	1750	1750	1750		18,148	86%
Allied Universal	11,555	20,000	1,178	1187	1041	1044	1246	1117		6,814	34%
Soquel Creek Water	8,655	9,000	3,136	784	855	855	2335	539		8,503	94%
Backflow Testing	706	750								-	0%
Tree Removal/Pruning	5,250	5,000								-	
Other Direct Expenses	1,498	1,000								-	
<b>Direct Expenses</b>	<b>54,804</b>	<b>56,750</b>	<b>13,713</b>	<b>3,721</b>	<b>3,646</b>	<b>3,649</b>	<b>5,331</b>	<b>3,406</b>	<b>-</b>	<b>33,465</b>	<b>59%</b>
Staffing & Overhead	17,898	20,000	3,892								
Misc Fees & Services	2,513	2,500									
<b>Indirect Expenses</b>	<b>20,411</b>	<b>22,500</b>	<b>3,892</b>							<b>-</b>	
<b>Total Expenses</b>	<b>75,215</b>	<b>79,250</b>	<b>17,605</b>							<b>17,605</b>	<b>22%</b>
<b>Net</b>	<b>4,352</b>	<b>350</b>	<b>22,209</b>							<b>22,209</b>	
<b>Ending Balance</b>	<b>11,291</b>	<b>11,641</b>	<b>33,501</b>							<b>33,501</b>	

Indirect %      24%      25%