

MINUTES

CSA 3 Board Meeting

Thursday, September 27, 2021, 5:45-7 pm

158 Provincetown Court, Aptos

- I. **The meeting was held at South Point at Seascapes Village**
 - A. The meeting was called to order by Margit at 5:45
 - B. Attendance
 - 1. Present: Margit Aramburu, Mark Birns, Harold Mancusi-Ungaro, Chris Modjeski, Trink Praxel
- II. **Minutes: Harold Mancusi-Ungaro**
 - A. June 8, 2021. Minutes were reviewed with suggestions from Trink.
 - B. July 29
 - C. Harold will revise the minutes and redistribute them for further review and adoption.
- III. **Financial Update:** Trink Praxel
 - A. See summary
- IV. **Update re Median Maintenance:** Trink Praxel
 - A. Weeding and trimming of ground sprouts of olives
 - B. Recommends removing ground cover of first 2 medians
 - C. Motion to remove the ground cover' come back and talk about removing shrubs
 - D. What to do with broken curbs
 - E. Appeal to Soquel Water District. Motion to approve the letter will post on web site
 - F. Availability to funds to prune critical olive trees Motion up to \$5000
 - G. Median signs
- V. **Update re Beach Maintenance, Billing, and Contracts:** Harold Mancusi-Ungaro and Mark Birns
 - A. Save Our Shores clean-ups
 - B. Meet with allied
 - C. Look for another vendor
 - D. What to do with garbage
 - E. Pack you trash, love the beach
- VI. **Analysis of Assessment Voting:** Trink Praxel
 - A. Status re Request to County Staff for breakdown by streets or neighborhoods
 - B. Request submitted
- VII. **Board Guidelines:** Review revised resolution: Harold Mancusi-Ungaro
 - A. REVISED Sample Resolution re Board Election and Public Meeting
- VIII. **Annual Public Meeting (Tentatively set for October 30, 2021, 10 am to noon)**
 - A. Annual Public Meeting: virtual meeting Oct. annual meeting sept for board election
 - B. Location,
 - C. Agenda,
 - 1. Costs & budget
 - 2. Beach issues

- D. Promotion,
- E. Put off vote till next fiscal year
- IX. Next annual meeting, November 3, 6-7 pm by phone
 - A. Post and announce
- X. Future expenses
 - A. Web site
 - B. Petty cash account?
 - C. Insurance for directors
- XI. **Next Meeting Date:** *Thursday, October 7, 2021, 4-6*

CSA 3 Financials - FY 2021-22

as of October 1, 2021

	2020-21 TOTALS	2021-22 COUNTY BUDGET	FY 21-22 BOARD BUDGET	July	August	Sept	YTD TOTALS
Beginning Balance	6,939	11,291	11,291				6,939
Revenue							
Assessment	79,446						39,773
Interest	89						51
Other Revenue	32						
Total Revenue	79,567		79,600				39,824
Expenditures							
Coastal Landscaping	27,140		20,000	1,750	1,750	1,750	3,500
Allied Universal	11,555		20,000	281	325		605
Soquel Creek Water	8,655		9,000	784	784	784	1,568
Backflow Testing	706		750			648	-
Tree Removal/Pruning	5,250		3,000				-
Other Direct Expenses	1,498		1,000				-
Direct Expenses	54,804	-	53,750	2,815	2,859	3,182	5,674
Staffing & Overhead	17,898		25,000				7,917
Misc Fees & Services	2,513		2,500				
Indirect Expenses	20,411	-	27,500				7,917
Total Expenses	75,215	-	81,250				13,591
Net	4,352	-	(1,650)				26,233
Ending Balance	11,291	11,291					33,172

Indirect % 24%

31%

Projected or incomplete
recommend reducing if no vote