



LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA



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For Lawyers, Facebook Friending Your Opponent Can Lead To Trouble

By Sharon Brooks Hodge, a Forbes Freelance Writer

Whether it's called mining or spying, becoming an adversary's Facebook friend to obtain detrimental information that could be used in court crosses ethical boundaries, an attorney specializing in digital discovery says.

"What may be fine for other people is not fine for lawyers because we are guided by ethical rules. We are not supposed to engage in subterfuge," J. Alexander Lawrence told Legal Newline.

A partner at Morrison & Foerster in New York City, Lawrence advises clients and lectures aspiring attorneys on e-discovery issues and best practices. Social media has created new areas of concern regarding legal ethics, Lawrence said.

On April 19, the New Jersey Supreme Court cleared the way for the state's Office of Attorney Ethics to consider disciplinary action against John J. Robertelli, who had represented the Borough of Oakland, N.J., the Borough of Oakland Police Department and a police sergeant in a personal injury case against them.

The lawsuit was brought by Dennis Hernandez, who alleged he sustained permanent injuries after being struck by a police cruiser.

"Robertelli directed a paralegal employed by his law firm to search the internet to obtain information about Hernandez," a grievance Hernandez filed with the District II-B Ethics Committee said.

(Continued on page 2)

SPOTLIGHT

(Continued from page 1)

At one point, everything posted on the Facebook page was open to the public. Then Hernandez changed the privacy settings, and only friends were privy to some content.

Robertelli's paralegal then submitted a friend request.

Prior to a trial, Hernandez's new friend appeared on a witness list and was prepared to present printouts from Facebook posts.

"Court documents don't give details on what was uncovered on Facebook, but it was probably something damaging. It is not uncommon for defendants in a personal injury case to present pictures or other evidence that the injuries are not as severe as presented," Lawrence said.

The District Ethics Committee, when asked to review, found that Robertelli had done nothing wrong and refused to docket the matter.

But Hernandez's attorney, Michael Epstein, asked the director of the Office of Attorney Ethics to proceed with an investigation, which resulted in an OAE complaint with the District XIV Ethics Committee that alleged Robertelli violated Rules of Professional Conduct pertaining to:

- Communicating with a person represented by counsel;
- Failure to supervise a non-lawyer assistant;
- Conduct involving dishonesty, fraud, deceit and misrepresentation; and
- Conduct prejudicial to the administration of justice.

Robertelli challenged the Office of Attorney Ethics' jurisdiction, arguing that, except for constitutional challenges, the New Jersey Supreme Court has exclusive jurisdiction over attorney disciplinary matters. The OAE defended its right to handle the matter.

(Continued on page 5)

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Inside this issue:

| | |
|---|-------|
| President's Report | 3 |
| Officer & Committee Reports | 6-10 |
| Member Spotlights | 11-13 |
| Meet Your Board | 15-18 |
| Notice of Summer Membership Meeting (8/20/16) | 20 |
| Registration Form for Summer Membership Meeting & CLE (8/20/16) | 21 |
| Spotlight Ad Request Form | 22 |
| Happy Gram Request Form | 23 |
| Chapter Reports | 24-25 |
| Advertisers | 26 |
| Annual Membership Meeting Minutes (4/23/16) | 27-30 |
| Spring Membership Meeting | 31-34 |
| NALS Affinity Providers | 35 |
| 2016-2017 Officers & Committees | 36 |
| 2016-2017 Calendar | 37 |

Spotlight

Published three times per year by
Legal Staff Professionals of
South Carolina



2016-2017 Editor:
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President's Report

by **Meredith Lazarski, ACP**
2016-2017 President

Change brings opportunity. In order to move forward, sometimes we must be willing to change.

What a great weekend in Greenville. Thank you to Legal Staff Professionals of Greenville for hosting our 51st Annual Meeting and Educational Conference and our first membership meeting of 2016-2017. We greatly appreciate all the time, efforts and hard work you devoted to giving us an outstanding annual meeting!

I was honored to be installed as Legal Staff Professionals of South Carolina's 2016-2017 President. When you first met me I hardly spoke at meetings. Now you probably wish sometimes I would stop speaking (HaHaHa). Our association is truly a unique one. We support each other both professionally and personally. We celebrate in each other's joy. We comfort each other in sadness. We encourage each other. We voice our opinions knowing we won't be judged. We all share the same goal in making LSPSC even better than it already is and I look forward to an awesome year with you, my sisters "in law."

Throughout the year, remember some of the life lessons we learn from the butterfly. Be open to change. Be willing to be transformed. Be spontaneous. Go wherever your wings take you. Fly forward with confidence. Have courage to seize new opportunities.

One of the most incredible things about a butterfly is the way it changes from a crawling caterpillar into winged beauty. There are four stages in becoming a butterfly: egg, caterpillar, pupa and adult. This process is called metamorphosis, which comes from the Latin words "changing shape." Similar to the butterfly, our organization has experienced its own metamorphosis. In the early years we experienced a time where a lot of learning took place and the organization began to deepen and mature. Our organization became successful and there were new risks and bigger dreams. Then we experienced some setbacks to which we began to think about the continued growth and health of our organization. Every organization needs constant renewal and regeneration to remain current and viable. We must remain flexible enough to adapt to changes outside our organization. Either by leadership or for survival purposes, something new must occur or our organization will eventually cease to be viable. This can be scary, but it does not mean our organization must leave its vision, traditions, or culture. We must consider new ways of

(Continued on page 4)

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realizing its potential. We cannot become what we want by remaining what we are.

While change can at times feel painful, if we don't allow ourselves to go through the stages of change nothing will ultimately change. We will stay in the same form. My goal this year is to renew and regenerate what we are currently doing as an association by evolving and progressing with today's technology and to bring back or put a new twist on events and activities that are, or have been, successful for our association. So, this year I challenge our association to incorporate some change. To some, they may be small changes; to others, they may be big changes. But we have to be spontaneous and try something new. The idea may fail, but we're not going to know unless we try. I am also challenging each of you to incorporate some change into your life over the next year—whether it is personally or professionally.

This year, LSPSC will be sending a first timer to the 2017 Annual Meeting on Hilton Head Island. The recipient will have their registration, seminars, hotel (share a room with another member), and travel expenses paid for by the state and in return, will submit a report on her/his weekend. At our retreat in June, the board will also be discussing purchasing NALS certification study materials and assisting one (and hopefully more) members with the registration fee in order for them to sit for an ALP, PLS/CLP, or PP certification exam. A member who currently holds a certification will be eligible to take another exam.

Don't forget to register for our Summer Meeting on Saturday, August 20th. I look forward to seeing everyone over the summer! Stay cool!!

CHANGE
your thoughts & you
CHANGE
your world.
-Norman Vincent Peace

MEET OUR SCHOLARSHIP RECIPIENT, CANDICE LOGAN!



Meet this year's scholarship recipient, Candice Logan. Candice joined NALS in July 2015 and is a member of the Spartanburg chapter. She is a paralegal with Rainey and Brown, LLC and a paralegal consultant with The Henderson Law Group. Candice has experience in the areas of criminal law, family and personal injury. As a single mother working two jobs Candice wanted a change in life so she decided to go back to school. A family member of Candice's had a legal issue which led her to become curious about the law. Candice enrolled in the paralegal course at Spartanburg Community College and was offered her first job at Rainey and Brown a month later. She enjoys learning and knowing that there are unlimited possibilities in the legal field. If Candice didn't pursue a career in the legal field, she would have pursued a career in teaching. Her least favorite task at the office is managing files without software and her favorite mode of communication is e-mail. Candice prides herself on having great leadership abilities and she has a constant drive to want more out of life. She is also very compassionate. Where does Candice hope to see herself in five years? Going back to school and earning her bachelor's degree so she can obtain a better paying job and spend more time with her family. **Congratulations Candice!**

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Robertelli also said the District Ethics Committee's initial refusal to file a complaint was final and unreviewable.

A superior court ruled that filing an ethics

grievance with the OAE was, in effect, a filing with the Supreme Court.

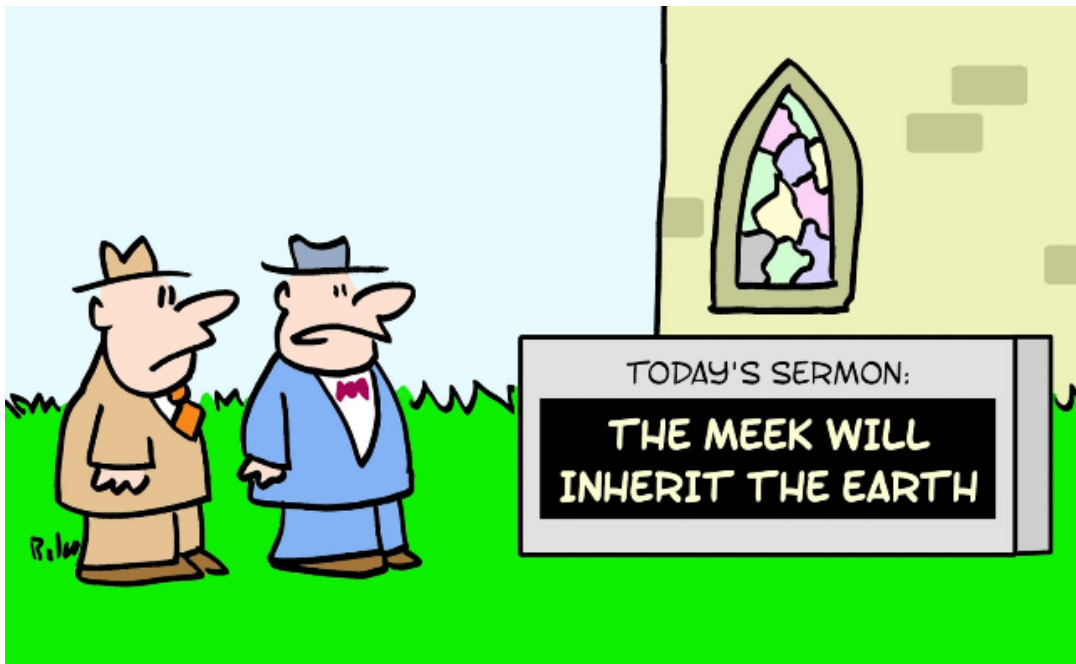
In February, an appellate court affirmed the trial court's ruling, sending the case to the state Supreme Court.

It's important to note that no final decision has been issued on the merits of this case, Lawrence said, adding that the state Supreme Court's ruling "only confirms only that the Office of Attorney Ethics has authority to review the ethics complaint."

Facebook spying of this nature has been deemed forbidden in New York, Massachusetts and Pennsylvania, Lawrence said.

"Even when someone does something dumb, like accept a friend request from someone they don't know, lawyers have a responsibility to identify themselves and the person they represent," Lawrence said.

<http://www.forbes.com/sites/legalnewsline/2016/05/06/for-lawyers-facebook-friending-your-opponent-can-lead-to-trouble/#183ce7354930>



"Maybe, but I think we should hire a lawyer anyway."

OFFICER & COMMITTEE REPORTS



President-Elect Sonia L. Hunt

Thank you to LSPG for a very memorable time in Downtown Greenville. I think it can be said that everyone had a great time during Annual Meeting. Thank you to my local chapter for the two picture frames in which I can display pictures of my grandchildren and family.

I would like to thank the membership of LSPSC for the confidence you have shown in electing me as your President-Elect for the 2016-2017 year. In 1996 -1997 I served this association as President. Needless to say, a lot has changed since that time in the way we do things in our association. President Meredith's theme for the year is "Change Brings Opportunity". We need to be thinking of the direction in which we need to move our association whether it is bringing back something old with a new twist or beginning something new. I would ask that members e-mail something to me at sonia@hbrllp.com that you think will make our association more marketable and appealing to potential members. If we work together we can accomplish so much more than by working as individuals. I look forward to working with the rest of the Board and President Meredith this year.

Looking ahead, I am currently coordinating officer visitation with the chapters which will be discussed during the officer retreat in June. As the state liaison for the chapters, please be sure to keep me apprised of events and community service projects in which your chapter participates.

I will be attending the NALS 65th Annual Meeting and Educational Conference in October with President Meredith and I thank you greatly for the opportunity to attend this meeting on behalf of LSPSC.

In thinking about the changes we need to make or bring back, let me leave you with these words of wisdom from Benjamin Franklin, "Without continual growth and progress, such words as improvement, achievement and

success have no meaning." Let's work together to see what we can do to improve our association so that we can have growth and continued success.



Functional Director of Certification/Education Stacy R. Russo, PP, PLS

Thank you for allowing me to serve as your 2016-2017 Functional Director of Education and Certification. I look forward to working with our new board members and our members to provide the best Continuing Legal Education to date.

I am trying to finalize details for the upcoming Summer Membership Meeting and I hope that you are as excited as I am for this first round of CLE's. You are going to be in for such a treat and I am confident that it will be a great start to of what is yet to come. I would greatly appreciate any suggestions that you may have for any upcoming CLE's for this year and if you know someone who is interested in speaking at one of our meetings, please pass any information on to me so that we can lock them in place.

I would truly like to see an increase in our members becoming certified. With things starting to move forward with the SC Bar, it is going to become a necessary for some members to start becoming certified. We, the board, are putting things in place that will alleviate some financial costs that are involved with sitting for an exam and we hope that this move will encourage any member wanting to sit for any certification to be more inviting. Obtaining a certification is not just for your work requirements, but it's a great sense of accomplishment that you will always carry with you. I challenge each and every member who is not certified to begin the process of becoming certified. Let's see our state's certification numbers rise to the fullest.

Currently NALS has the following total Certifications to date. I have noted how many of these certifications are in our state. Let's blow them away with the increase in new certifications this year.

| | |
|-----------------|----------------|
| NALS | South Carolina |
| ALP - 3356 | 2 |
| PLS/CLP - 5,766 | 17 |
| PP - 612 | 10 |

Our next Exam is set to take place on September 27, 2016 and the deadline to apply is August 1, 2016.

If you are currently certified and would like to become an Administrator for these exams please go online to NALS and complete your application as soon as possible. I would like to have an Administrator in each chapter so that any of our current members could stay in their area to take their exam.

I look forward to the board's upcoming retreat in Santee in June and what great things we will be bringing to our members. Please do not hesitate to email me at stacyrusso@gmail.com if you have any questions or concerns.



Functional Director of Marketing/Membership
Lauritza S. Hill

Thank you for electing me as your Functional Director of Membership and Marketing for the year 2016-2017. This is the first time that the two positions have been combined on the state level, so I look forward to the challenge. As I stated in the April meeting, the total members for LSPSC is 75. Broken down by chapters, the members at large - 1, Greenville- 33, Hilton Head 10, Low country - 8, Midlands - 11, Orangeburg - 4, and Spartanburg - 8. If there have been any changes since then, let me know. Local chapter membership and marketing chairs please send me an email so that I can be familiar with each chapter to share ideas.

Members can congratulate, recognize or encourage your fellow chapter members in the Spotlight by purchasing a Happy Gram and support your state chapter at the same time. The prices, if they have not changed are business card - \$5.00, half page - \$15.00,

and full page - \$25.00. I am also reminding local chapters to solicit ads for the Spotlight and send them to me. Further information for happy grams and ads will be posted in the Spotlight, so if you miss it this time, you can purchase one for the next Spotlight. You can also contact me with any promotional ideas for fundraising, etc. I can be reached as follows:

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Immediate Past President/
Parliamentarian
Camilla G. Pitman, MMC, PLS

Thank you again for the opportunity of serving as 2015-2016 LSPSC President. While the year flew by quickly, I am excited to have passed the gavel onto President Meredith at our Annual Meeting. Let me reiterate my support for President Meredith and the 2016-2017 LSPSC Board as they serve this association. Also, let me thank once again Legal Staff Professionals of Greenville for a phenomenal Annual Meeting.

As I reported during the Spring Meeting, I will be working to create a template for LSPSC Presidents to use in preparing the history of LSPSC each year. I will also be working on an overhaul of our Bylaws and Standing Rules. While the Board is usually reviewing one section or another, I am going to be reviewing the documents as a whole confirming grammar and language, comparing the documents with the NALS documents, and confirming NALS programs which are still in effect which are referred to in our documents, among other things. I hope to have the Board review the documents during its Retreat and submit notification to the membership for discussions and approval at the August 20 Summer Membership Meeting in Columbia.

Have a great summer and remember, "Change Brings Opportunity!"



Annual Meeting 2017 (HHI)
Ashley Adams Brown, Esq. &
Susan L. Olmstead, PLS

Your annual meeting chairpersons are working diligently to get a hotel with meeting space as close to the beach as possible and within walking distance of several restaurants and shopping centers. We will have more information available at the summer membership meeting. A location has been reserved but would like to shop the competition.

Community Projects
Cami Jo Gort &
Lexi Grantham



Members, thank you for your generous support at the Annual Meeting and Education Conference this past April for Pendleton Place. We are confident that your checks and items will be put to good use. Our charity for the summer meeting is Epworth Children's Home. Their wish list is below. We would remind you that checks payable to Epworth will be welcomed and appreciated.

EPWORTH
CHILDREN'S HOME

Serving Children, Youth, & Families since 1896

WISH LIST

- Monetary Gifts
- Gift Cards (WalMart, Target, Kohl's)
- Twin Sheet Sets
- Twin Comforters
- Pillows
- Towels and Washcloths (not white)
- USB Flashdrives (2GB and up)
- Mechanical Pencils
- Water Bottles
- Zippered Binders
- Coloring Books and Crayons
- Paper, Scissors, and Glue
- Sticky Notes and Index Cards
- Toothbrushes and Toothpaste
- Liquid Hand Soap
- Vaseline and Chapstick
- Hair Brushes and Combs

- Degree Deodorant
- Dove Bar Soap
- Dove Body Wash
- Irish Spring Body Wash
- Paper Products

Employment
Patti Bacon, Cathy Boggs, &
Deborah J. Reynolds, PP, PLS

Deb Reynolds, Cathy Boggs, and I will be the Employment Committee this year. If you hear of any job openings, please send the information to me at mandpbacon@gmail.com, Deb at debbie.reynolds@nelsonmullins.com, or Cathy at cathy@godshall.com. Patti Bacon



Finance
Carlene Kilgore, PLS &
Betty M. Parks

Our finance project theme for the August summer meeting will be "Too Hot to Handle" - any items related to heat - jalapeno sauce, a "hot" novel, a "hot" outfit, something to help us handle the August heat, etc. - use your creativity. I know we've got some really creative members out there! We look forward to seeing you on August 20, 2016, in Columbia.



NALS Foundation
Naomi W. Nation, PLS,
PP, CLA

DEADLINE
REMINDER:

Upcoming deadlines for submitting applications for NALS Foundation grants are **September 1, 2016, and December 1, 2016**. Grants are awarded for education, leadership development, and certification programs.

WHAT'S NEW? AmazonSmile! Have you heard about it? The way it works is every time you shop at smile.amazon.com, Amazon will donate a portion of the purchase price to your favorite charitable organization. Go to the NALS website, click the Get Involved tab, and then click NALS Foundation for directions on selecting your charitable organization, which

would be NALS Foundation. Although these donations are not tax deductible to you, it is an easy and simple way to support the NALS Foundation.

Please take time to visit the website at www.nals.org for additional information on NALS Foundation and the grant application process. For project ideas, check out the Jett Award Catalog located on the NALS website under NALS Foundation.

If you should win a grant or submit a project for an award, please contact yours truly at telephone: 843 958-1945; fax: 843 958-1905; email address: naomi@solicitor9.org; or mailing address: Office of the Solicitor, 101 Meeting Street, Suite 400, Charleston, SC 29401. Thank you!



Scholarship
Kerry Ann Waldrop &
Deborah L. Brown, PLS

We had four applications for the scholarship this year. We obtained three judges, Linda Cooper (wife of Judge Gordon Cooper). Ms. Cooper is a

paralegal, who taught paralegal studies at Spartanburg Methodist College. She also taught computer science at E.P. Todd Elementary School before her retirement; Virginia Wood is an attorney with Butler, Means, Evins & Browne, PA, specializing in Estate Planning and Probate matters and our very own Camilla Pitman, who graciously agreed to be our third judge.



The applications were sent out to the judges for their review. Upon receipt of the Judges Decision forms it was discovered that each judge had picked a different applicant, therefore I had to get another judge involved and Stan Case of Butler, Means agreed at short notice to review all of the applications. He then in turn selected our winner, Candace Logan.

You may remember Candace's name. She is the winner from last year also.

Thank you for allowing us to me your Scholarship Committee this year.



Charity for August Meeting

EPWORTH CHILDREN'S HOME

Serving Children, Youth, and Families since 1896

WISH LIST

| | |
|--------------------------------------|------------------------------|
| Monetary Gifts | Paper, Scissors, and Glue |
| Gift Cards (WalMart, Target, Kohl's) | Sticky Notes and Index Cards |
| Twin Sheet Sets | Toothbrushes and Toothpaste |
| Twin Comforters | Liquid Hand Soap |
| Pillows | Vaseline and Chapstick |
| Towels and Washcloths (not white) | Hair Brushes and Combs |
| USB Flashdrives (2GB and up) | Degree Deodorant |
| Mechanical Pencils | Dove Bar Soap |
| Water Bottles | Dove Body Wash |
| Zippered Binders | Irish Spring Body Wash |
| Coloring Books and Crayons | Paper Products |

**Monetary donations
also welcome!**

Member Spotlights!

Meet Mary F. Brant.

Mary joined NALS in 1989 and is a member of the Orangeburg chapter. She graduated from Palmer College with an Associate in Business Degree and has been a legal secretary with Horger, Barnwell & Reid since January 1987. On the local level, Mary has served as President, Vice President and Treasurer, and has been on the Finance, Scrapbook and Annual Meeting committees. On the state level, Mary has served on the Finance, Historian, Audit, and Scholarship committees. She started her legal career in the Orangeburg County in the Clerk of Court's office and enjoyed it so much that the legal field became her career. Mary loves what she does because she gets to help others and it's very rewarding. In her free time, she enjoys spending time with grandchildren and hopes to make more trips to the beach. Mary also enjoys being involved with her church and doing crafts. She has been married to her husband, Roger, for forty six years and they have one son, Kevin (wife, Rebecca) and one daughter Amy (husband, Ricky), as well as one grandson, Fenton Roger Brant, and one granddaughter, Brantley Elizabeth Thompson. Mary also plans on retiring in the next five years.

Family



Meet Ashley Adams Brown, Esquire.

Ashley is one of our newer members and joined NALS in December 2015. She is a member of the Hilton Head chapter and an associate attorney with Mikkelson Law Firm, LLC. Ashley has her law degree from the University of South Carolina and a paralegal certificate from University of North Carolina at Charlotte. Ashley was a paralegal in an estate planning and elder law firm in North Carolina prior to law school. Now she practices estate planning, probate, business organizations and real estate. Initially Ashley started her legal career through an internship with a non-profit group while she was an undergraduate. The group represented economically disadvantaged neighborhoods in danger of displacement through eminent domain issues. She enjoys working closely with members of her community to address their individual needs. If she wasn't in the legal field, Ashley would be a starving artist – she loves to paint! If there was one task in her office she would get rid of it would be drafting cover letters and her favorite mode of communication is the phone. Ashley is also dedicated to helping others and hopes to be still practicing law in Bluffton five years from now. Welcome Ashley!!

Meet Alexis “Lexi” Grantham.

Lexi is one of our newer members. She joined NALS in December 2015 and is a member of the Hilton Head chapter. Lexi is a real estate paralegal with Mikkelson Law Firm, LLC and has five years experience with title companies and law firms. Prior to Lexi becoming a paralegal, she worked for a real estate company. She enjoys the people she works with along with helping clients fulfill their dream of owning a home. If she wasn't in the legal field, Lexi would probably be teaching. If there was one task in her office she would get rid of it would be answering the phone when it's really busy around the office and Lexi's favorite mode of communication is e-mail because it's quick and easy! She likes to make sure others around her feel important and included and has a love for history even though some don't enjoy it as much as she does. Lexi loves giving out random fun facts! She hopes to be raising a beautiful family with her wonder husband in the next five years and hopes to continue to grow as a person – intellectually, emotionally and professionally. Welcome Lexi!!

Welcome

Meet Naomi W. Nation, CLA, PLS, PP. Naomi joined NALS in November 1992 and is a member of the Charleston chapter. She has over thirty years experience in the legal field and currently is an Executive Secretary with the Ninth Judicial Circuit Solicitor's Office in Charleston. Naomi has her Associate's Degree in Secretarial Science as well as her Professional Paralegal and Professional Legal Secretary designations from NALS and her Certified Legal Assistant designation from NALA. On the local level, Naomi has served as Functional Director of Membership, Treasurer, Secretary, President-Elect, President and Past-President/Parliamentarian as well as on the Publications committee. On the state level, she has served as Functional Director of Membership, Marketing, and Education and as President-Elect; President; Past-President Parliamentarian. Naomi has also served on NALS's Textbook Committee. Naomi admired Della on Perry Mason growing up so in high school decided she was going to work in the



legal field. Naomi enjoys that there's always something exciting going on at the Ninth Judicial Circuit Solicitor's Office. She also meets some interesting people, and it pays well too. If Naomi wasn't working in the legal field, she'd be dancing! Or possibly working with children. Naomi is married to Melvin and they have two children, Melvin Jr. and Bryan, and three grandchildren, Natalie; Bryan Jr. and Camaran. She also has a daughter-in-law, Tyanna, and sister, Mavis Love. In her free time, Naomi enjoys dancing, traveling and spending time with her family or the YaYas. She also sings in her church choir and belongs to two book clubs and one pokeno club. In five years, Naomi will be preparing to retire and studying French in preparation of her trip to Paris. And she'll most likely still be recovering from celebrating her 60th birthday which will be the year before.

Meet Betty Parks. Betty joined NALS in 1991 and is a member of the Hilton Head chapter. She has over forty years experience in the legal field and is currently a real estate paralegal with Wiseman & Reilley, LLC. Betty has a Technical Certificate in Paralegal: Real Estate and Mortgage from Beaufort Technical College. On the local level, Betty has served at least once in every position and has served on several committees on the state level. When Betty moved to the area she answered an ad for a local attorney. When she walked into the law office Betty saw her typing teach from high school, who was aware of her typing experience and knew Betty personally, so she was hired on the spot. Betty's been working in the legal field ever since. She enjoys working with different clients, loan officers and other paralegals. And every day brings a new challenge so Betty likes that she is continually learning new things. If she wasn't working in the legal field, Betty would probably either be a Vet or Archaeologist. Betty is married to John and has a son, Joey, and two stepsons, Dwight and Daniel. She also has three beautiful granddaughters, Ava Mallory Rose & Cecelia Lee. In her free time, Betty likes to read, do jigsaw puzzles and spend time with her granddaughters. Betty hopes to be working part time in the legal field in five years.



Meet Cathi Tankersley. Cathi joined NALS in October 2013 and is a member of the Greenville chapter. She is a paralegal with Womble Carlyle Sandridge & Rice, LLP. Cathi majored in Business/Marketing in college, then obtained a Paralegal Certificate from University of South Carolina, Paralegal Studies Program and has worked as a legal assistant and litigation paralegal for twenty two years. She also plans on taking NALS's Professional Paralegal exam. On the local level, Cathi has served as Vice President and Membership Director. She started her legal career purely by accident. After moving to Charleston in 1994, Cathi needed a job. She began working as a legal assistant as a temporary hire for a downtown law firm until she could find a marketing/ tourism job. The marketing job never materialized so Cathi continued working as legal assistant. When her temporary assignment was up the law firm asked if she would be interested in working full-time for them as a paralegal so Cathi thought sure, why not. She was fortunate the law firm sent her through the Paralegal Studies program at USC in Columbia. Cathi graduated in 1996 and has been working as litigation paralegal ever since. Cathi enjoys putting all the pieces of the puzzle (facts of the case) together and helping to find the "missing pieces", and making sure the file stays organized (which sometimes is not an easy task). If she wasn't working in the legal profession, Cathi would love to have her own business, like a Hallmark Gold Crown Store. She's been married to Scott since 2011 and in their free time Cathi and Scott are active with several local charities. She also enjoys shooting type sports/activities, riding motorcycles, riding horses and traveling (but she hasn't had much time lately to enjoy any these extracurricular activities). Cathi hopes to find herself semi-retired in five years or starting up her own Hallmark Gold Crown Store.



Meet LSPSC Member, Linda Wilson, PLS. Linda joined NALS in 1992 and is a member of the Columbia chapter. She has thirty-two years experience in the legal field, is currently an Administrative Coordinator for Nelson Mullins Law Firm, and has her Professional Legal Secretary designation from NALS. Through the years, Linda has held the positions of President, President-Elect, Secretary, Treasurer and Functional Director of Membership and Education. She has also served on several different committees on the state level. Linda had the opportunity to interview at Nelson Mullins as a high school senior because of a program designed for business students interested in pursuing a career in the legal field. She was offered a part-time position working in the afternoons after school and then a full-time secretarial position upon graduation. Linda enjoys working with a great group of professionals. There is never a full moment around the office and she considers her co-workers a part of her family. More than likely, Linda would have pursued a career in the medical field. In high school, she was very interested in becoming a nurse. Linda has two sons, Nick (18) and Chase (13). When Linda isn't attending her sons' extracurricular activities, she enjoys spending time in the outdoors, going to the beach, camping, reading current events and consignment shopping. In five years, Linda's older son, Nick, will be a college graduate and entering the workforce as he decides whether to pursue his education further. Her younger son, Chase, will be a high school graduate starting college. Linda will be experiencing an empty nest, but is looking forward to the next chapter in her life. She is also very thankful for all of her blessings.



Happy Grams!



Congratulations,
Sonia L. Hunt
On Being elected
as President-Elect
2016-17

We are so proud of you!

LSPO



LSPO's members with birthdays coming soon:

| | |
|-----------------|-------------|
| Mary Brant | July 1 |
| Sonia Hunt | August 12 |
| Mary Kay Oliver | September 6 |

Meet Your Board



**L to R Standing: Tara Jean Brown, Certified PP, PLS; Stacy R. Russo, PP, PLS; Jan W. Berger, ALP; Lauritza S. Hill;
L to R Seated: Sonia L. Hunt; Meredith Lazarski, ACP; Camilla G. Pitman, MMC, Certified PLS**

Meet your LSPSC President, Meredith Lazarski, ACP.

Meredith joined NALS in June 2007, is a member of the Hilton Head chapter and a paralegal at Hale & Hale, P.A. She has a Bachelor of Arts from the University of South Carolina and a Legal Assistant Specialist Certificate from the Technical College of the Lowcountry. Meredith also has her certified paralegal and advanced certified paralegal designation from NALA, the National Association for Legal Assistants, and has been in the legal field for seventeen years. She has served as President, President-Elect, Secretary, Treasurer, Functional Director of Education and Functional Director of Certification on the local level. On the state level, Meredith previously served as Functional Director of Education, Functional Director of Membership, Functional Director of Marketing and President-Elect. Meredith is also on the NALS Education Product Development Task Force. Meredith's first full time job out of high school was a legal secretary position with a local law firm in New Jersey. Her main duty was filing and she hated it until she started reading the documents she was filing. She quickly started asking the paralegal she worked under questions about

procedure and the law and fell in love with the legal field. If Meredith wasn't in the legal field, she'd probably be an interior decorator. Meredith and her fur baby, Izzy, live quietly (as quiet as a beagle can be...) in a small yellow house with black shutters (a childhood dream) in Bluffton. Most weekends you can find the two of them traveling to Virginia to spend time with Mom and niece, Addison Grace. Meredith has walked and raised money for the Palmetto Heart Walk/American Heart Association (AHA) since 2009. She has been the team captain for HH Legal Staff Professionals since 2011 and each year HHLSP has raised over a \$1,000.00 for AHA. In 2015 Meredith was the Palmetto Heart Walk's Community Team Leader and this year she served on the Executive Leadership Team. Meredith hopes to live just a little bit closer to her niece, Addison Grace, in the next five years.

Meet your LSPSC President-Elect, Sonia L. Hunt.

Sonia joined NALS in August 1986, is a member of the Orangeburg chapter and a paralegal at Horger, Barnwell & Reid, LLP. She has an Associates Degree in Business Administration and a Certificate in Paralegal Studies from the University of South Carolina.

Meet Your Board, cont'd

Sonia has served as President, Vice President, Secretary, Treasurer and Chapter Liaison on the local level. On the state level, she previously served as Treasurer, President-Elect and was President in 1996-1997. Thereafter she served as Past President and Functional Director of Education for the State. Sonia has also served on various committees for the local and state level. For the 2015-2016 year, she was elected to serve as Treasurer once again for the state and is currently serving as President-Elect for the 2016-2017 year. Upon graduating from Orangeburg-Calhoun Technical College, Sonia worked various temporary jobs and a friend that worked for another law firm told her of a position in a law firm in Orangeburg. After working for 10 years with that firm, she went back to school through an ABA approved program that the University of South Carolina was offering on weekends and earned a Certificate in Paralegal Studies in 1994. Sonia has always enjoyed the sense of accomplishment that one feels in knowing they helped someone, whether with the work you did on a file for them or through a kind word spoken to them. If she wasn't working in the legal profession, Sonia would be teaching piano on a full-time basis. Sonia is married to Michael W. Hunt. They have two sons, Mickey W. Hunt and Anthony James Hunt. Mickey is married to Sharron and they have three grandchildren, Braden, Karly and Kiersten. Their fur baby that they adopted 3 years ago from a rescue center is Chelsea. Sonia also teaches piano three nights a week and plays piano on a part-time basis for her church. She also sings in the Adult Sanctuary Choir at Northside Baptist Church, teaches the Pre-Teen Sunday School Class and leads the Kidz 4 Christ Children and Preschool Choir. Where does Sonia see herself in five years? Still working in the legal field and still very much involved in LSPSC. And since she always had a love for music, Sonia doesn't see herself giving that up any time soon either.

Meet your LSPSC Functional Director of Marketing & Membership, Lauritza S. Hill.

Lauritza joined NALS in April 1992 and is a member of the Orangeburg chapter. She started with South Carolina Legal Services in 1980 as a legal secretary and is now the officer manager. Lauritza has a degree in Organizational Management from Claflin University, a degree in Secretarial Science & a diploma in Clerical Assistant from Orangeburg-Calhoun Technical College. She has held various positions on the local and state level. Currently, Lauritza is Vice-President on the local level and has held the positions of President, Secretary, Treasurer, and Chapter Liaison. She has also recently worked on various local committees, like Employment, Nominations and Elections, Public Relations, Bar Liaison, Audit and Membership, and has held various other positions and committees on the local level when she first joined our organization. On the state level, Lauritza also served as Functional Director of Education, as well as co-chaired on several committees like Audit Committee, Handbook Committee, Employment Committee, NALS Foundation, Scholarship Committee and Award of Excellence Committee. She became involved working in the legal field when a friend told her about an opening for a legal secretary. Lauritza didn't get the job the first time around, but a year later she applied again and was hired. She enjoys helping people and the education is definitely a plus, because Lauritza feels that you learn so much about doing things the right way when properly educated. She also feels it is a pleasure seeing the joy on people's faces when they win their case. If she wasn't working in the legal field, Lauritza would probably be in the medical field or a social worker. She has three lovely adult children: Jwanza (wife, Dana), Jarret (wife, Veronica), Lauren (husband, Wally) and seven grandchildren: Taylor, Cierra, Jawaun, Jaylen, Jordan, Jada, and Eric. Lauritza loves reading, writing, scrapbooking, playing bid whist, watching suspenseful movies, visiting the elderly, and is active in her church. She hopes to be retired in five years and maybe

working on a suspense novel or trying to complete another history book.

Meet your LSPSC Functional Director of Certification & Education, Stacy R. Russo, PP, PLS.

Stacy joined NALS in March 2000 and is a member of the Charleston chapter. She has fifteen years legal experience, has her paralegal degree and is an independent contractor. Stacy also has her Professional Legal Secretary and Professional Paralegal designations. On the local level, she has served as Functional Director of Membership, Education and Certification, and as President Elect and President. On the state level, Stacy has served as Functional Director of Certification, Education, Membership, and Marketing, and as President Elect and President. After several years in the financial industry she was looking for a change and met a paralegal through her job. After talking with her and learning how much she enjoyed it, Stacy knew she was ready for a change. She enjoys that most of the clients were really interesting and Stacy really enjoyed learning the process and being able to be there for the attorney and assisting in preparing for court or a trial. If she wasn't in the legal field, Stacy would be working in the medical field in some capacity. She has three children and four grandchildren. In her free time, Stacy enjoys cycling, camping, crafting, sewing, crocheting, and embroidery work. She also loves going out looking for a great bargain because who wants to pay full retail, right? Stacy hopes to be retired in five years.

Meet your LSPSC Treasurer, Tara Jean Brown, Certified PP, PLS.

Tara joined NALS in February 2004 and is a member of the Greenville chapter. She is a paralegal at Greene Law Firm, P.A. On the local level, Tara has served as President, President-Elect, Treasurer, and Membership Chair. On the state level, she has served as President, President-Elect, Secretary, Functional Director of Membership, Functional Director of Certification, Treasurer and co-chaired on the Finance and Community Projects committees. Tara is also on the NALS Industry Certification

Board. She became involved in the legal field shortly after moving to the Greenville area. She was looking for a job when a friend of a friend told her about a receptionist position that was available at Greene Law Firm. Shortly after joining the firm she fell in love with the work she was doing and starting reading and educating herself. Tara really enjoys helping people resolve their issues. She also enjoys helping them educate themselves so they stay out of trouble. Originally, Tara wanted to be a nurse. She is married to her husband, Chris, and has two sons – Travis, who is a US Marine and Tyler. Tara also has two dogs, Cameron and Zeus. In her free time, Tara enjoys watching her son Tyler play soccer. She also loves the lake and mountains. Tara loves being involved with the WHHS football program where she is the treasurer and she especially loves helping the program grow and promote good sportsmanship. Tara would like to see herself traveling more in the next five years.

Meet your LSPSC Secretary, Jan Berger, ALP.

Jan joined NALS in April 1993, is a member of the Columbia chapter and is a Benefits Supervisor/Human Resources for Nelson Mullins Riley & Scarborough LLP. Jan has a Bachelor of Science in Business/Office Administration from Charleston Southern University and her Accredited Legal Professional designation, which she received in September 1996. Jan has been employed with Nelson Mullins Riley & Scarborough, LLP for the last twenty three years. On the local level, she has served as President, President-Elect, Secretary/Treasurer, Functional Director of Membership, and Functional Director of Education. On the state level, Jan has served as Immediate Past President, President, President-Elect, Secretary, Treasurer, and Functional Director of Marketing. Sadly, she's never held the Functional Director of Membership position.

When Jan's husband left the military, they moved back home to Columbia, SC. Jan answered an ad for a receptionist position at Nelson Mullins and they hired her as a Legal Secretary with no legal background. Jan feels it's different working in administration in a large

law firm and she has the best of both worlds - she gets to work with ALL people in ALL offices and enjoys it even more knowing that she could go back to legal work if needed to. Jan feels the exposure to the business side of a large firm is wonderful! And her ALP designation has helped her “talk the talk” with attorneys and staff. If Jan wasn’t working in the legal field, she would be working in a hospital’s or insurance company’s benefits/claims departments. Or, she would like to finish her education degree (she only has student teaching left to do) and then work in the school system. Jan has been married to Rocky Berger for thirty years. They met in college – he was at the Citadel and she was at Charleston Southern University. He was dating a hallmate of Jan’s who introduced them. The rest is history! They have one daughter, Caroline, who teaches Kindergarten at Westview Primary in Summerville. In Jan’s spare time she likes to play handbells, read, go to the beach, bake (even though she doesn’t do it often enough), and watch old movies. In the next five years, Jan would like to pursue another NALS certification and/or a Human Resources certification through SHRM. She also wants to start her own part-time, small business... take Piano lessons again... hope to have another loving dog in her home. She would also like to serve on a NALS national committee, but finding the right one for a law firm administrator is the key for her. After she retires, Jan would like to open a pampered pet hotel, offering luxury service to all her guests.

**Meet your LSPSC Past-President/
Parliamentarian,
Camilla G. Pitman, MMC, Certified PLS.**

Camilla joined NALS in 2001, is a member of the Greenville chapter and is the City Clerk for the City of Greenville. She is a graduate of North Greenville University and Furman University, and has her Certified Professional Legal Secretary designation from NALS and her Master Municipal Clerk designation. Before working for the City of Greenville, Camilla worked for Bozeman Grayson Smith, Price Law Firm and Duggan Reese and McKinney, and has worked for the City of Greenville since 1995. On the local level, Camilla has served as

Secretary, Vice President, President, and Past President/Parliamentarian. She also served on the local Award of Excellence committee for several years. On the state level, Camilla has served as Functional Director of Certification, and Marketing, as well as President-Elect and President. She has also served on the state Credentials committee. During her college breaks, Camilla worked for law firms through temporary agencies. On afternoon she was working a four hour temporary position at the Bozeman Law Firm when they offered her a full time job as a receptionist – so she took it.

While Camilla is not “technically” working in the legal profession, she still has to provide legal assistance as Election Officer and Registered Agent of service for the city of Greenville as well as working with the local and state codes.

What Camilla does miss about being a legal assistant is handling appeals. She loves working with the Court of Appeals documents. Camilla never dreamed she would be serving as the City Clerk, but if she was doing something totally different, it would be writing and performing her own music. Camilla is married to Jeff and they have one son, Drew. They also have Junior (the cat) and Bo (the dog). In her free time, Camilla enjoys photography, spending time with her family and volunteering with the Miss South Carolina Organization. Camilla will be two years closer to retirement in five years.



Congratulations to Tara Jean Brown, PP, PLS
LSPSC 2015-2016 Award of Excellence Recipient



**Tara joins distinguished members who have also been recipients
of the LSPSC Award of Excellence**



**L to R: Carlene Kilgore (1987), Naomi Nation (2014), Lois Belle (2015),
Camilla Pitman (2011), Tara Brown (2016), Yvonne Fortner(2008),
Debra Bailey (2005), Sharon Wotherspoon (2010) & Susan Olmstead (2001)**
*(Not pictured: Nancy Lemmons (1995), Ponda Caldwell (1999),
Jimi Bullard (2003), Deborah Reynolds (2012))*

**NOTICE TO ALL MEMBERS OF
LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA**

**NOTICE is hereby given that the 2016-2017 Summer Membership Meeting
will be held on Saturday, August 20, 2016 at 1:45 p.m.**

At:

**Nelson Mullins Riley & Scarborough LLP
17th Floor Conference Center
1320 Main Street, Meridian Building
Columbia, South Carolina
(*Dress is business attire*)**

Exact meeting information is available on the meeting registration form.

Legal Staff Professionals of South Carolina

/s/ Jan W. Berger

**Jan W. Berger, ALP
Secretary**

Happy Gram!



Elizabeth Sorrow, PLS, has retired. CONGRATS BETH!

Thank you Beth for all that you have done for and given to

Legal Staff Professionals of the Lowcountry.

We are proud of you.





Legal Staff Professionals of South Carolina
2015 SUMMER MEMBERSHIP MEETING & CLE REGISTRATION FORM
Saturday, August 20, 2016

Nelson Mullins Riley & Scarborough, LLP
 Meridian Building, 1320 Main Street, 17th Floor, Columbia, SC

Deadline for Registration: Friday, August 12, 2016 (Add \$10.00 after this date)
NO REFUNDS AFTER AUGUST 16, 2015

MEMBERSHIP MEETING

SCHEDULE

| | | |
|-------------------------|--------------------------------------|--|
| 9:30 a.m. – 10:00 a.m. | Registration | <input type="checkbox"/> \$45 Meeting Registration & Lunch * |
| 10:00 a.m. – 11:30 a.m. | Seminar | |
| 11:30 a.m. – 11:45 a.m. | Break | |
| 11:45 a.m. – 12:45 p.m. | Seminar | <input type="checkbox"/> \$15 Membership Meeting Only |
| 12:45 p.m. – 1:45 p.m. | Lunch | |
| 1:45 p.m. – 3:30 p.m. | Membership Meeting and Theme Auction | |

* FULL REGISTRATION DOES NOT INCLUDE CLE

CONTINUING LEGAL EDUCATION

10:00 a.m. – 11:30 a.m. TOPIC: Old McLSPSC Had a Farm
SPEAKERS: Meredith Lazaraki, ACP and Tara Brown, PP, PLS
 Meredith and Tara will discuss and demonstrate strategies and good old-fashion networking ideas to learn how to work together as a team to unleash potential, create initiative in current and new volunteers, and prevent burnout for the team as a whole. This is a very special seminar that you won't want to miss. It is guaranteed to be one that will be truly remembered.

11:45 a.m. – 12:45 p.m. TOPIC: Surrogacy Law
SPEAKER: Allison Bullard, Esquire with Harling & West, LLC
 As technology advances, more and more couples are able to build the families they dreamed of through methods such as surrogacy. Attorney Allison Bullard is an experienced Lexington County attorney who has focused her practice on matters pertaining to adoption, assisted reproductive technology law, and other issues in the field of alternative family formation.

| | <u>MEMBER</u> | <u>NON-MEMBER</u> |
|--|---|---|
| I will be attending the following seminars: | | |
| <input type="checkbox"/> Old McLSPSC Had a Farm | <input type="checkbox"/> \$20 for one CLE | <input type="checkbox"/> \$25 for one CLE |
| <input type="checkbox"/> Surrogacy Law | <input type="checkbox"/> \$30 for both CLEs | <input type="checkbox"/> \$40 for both CLEs |

\$10 LATE FEE

TOTAL Amount: \$ _____

NAME: _____ EMAIL: _____

CHAPTER: _____ PHONE #: _____

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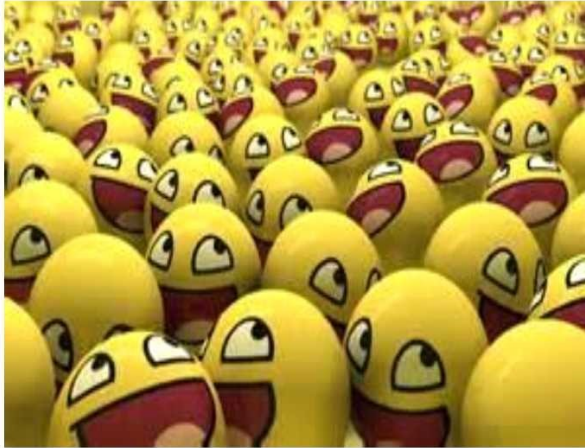
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405 Grasshopper Court
Orangeburg, SC 29118
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405 Grasshopper Court
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(803) 707-4059
3. Deadline for Happy Grams: November 14, 2016 (for December issue)

Thanks for making someone's day a happy one.

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Chapter Reports



Legal Staff Professionals of Greenville
Katie Johnson

We are off and running with a new year.

On April 20, 2016, LSPG installed its 2016/2017 Board:

President – Katie M. Johnson
President-Elect – Michelle Dender
Vice-President/Membership–Cathi Tankersley
Secretary – Holly Deitz
Treasurer – Judy Morgan-Glenn

We are looking forward to an exciting new year, with new ideas and plans in the works. We will report more as they get off the ground.

On April 22-24, LSPG hosted the LSPSC Annual Spring meeting at the Hyatt in beautiful Downtown Greenville. We hope everybody enjoyed our hometown! A big thanks to Yvonne Fortner, Lois Belle, and Cathi Tankersley for pulling it all together for us.

A big congratulations goes out to our one and only Tara Brown who was presented with the Award of Excellence at the state meeting.

Additionally, congratulations to DeAnne Moore who was presented with the Award of Excellence on the local level at our last Lunch and Learn.

Both were well deserved.

Our ongoing fundraisers include Marvin's Produce (fresh produce boxes delivered directly to us once a month) and Attractions coupon books. Funds raised always assist us in raising funds for the Ann Armstrong scholarship at Greenville Technical College and for sponsoring our members at NALS and LSPSC-sponsored CLE.



Hilton Head Legal Staff Professionals
Susan L. Olmstead, PLS

Thank you Greenville for a lovely conference. Your members did an excellent job of hosting and were very helpful to the needs of our members. HHLSP's installation ceremony for the incoming 2016-2017 board was held on Tuesday, April 12, 2016 at R&D Wine Boutique. Attorney Cary Griffin of the McNair Law Firm was our installing marshall for the swearing in of officers. Our Association participated in the Belk Charity Day event on April 30 by selling tickets and manning a table. The money raised from this event is allocated to our Technical College of the Lowcountry scholarship award. In addition to our team raising over \$2000 in contributions for the American Heart Association, Meredith and Carlene completed the 5K Saturday, April 30. Mark Renew with Sea Island Land Surveying was guest speaking at our May meeting and spoke about the OCRM critical lines and setbacks as well as other survey issues that are common to our area.



Legal Staff Professionals of the Lowcountry
Naomi W. Nation, PP, PLS, CLA

What a great time we had in Greenville for our Annual Meeting and Educational Conference. LSPL had most of its members in attendance (minus Lead Dog) –Chrisanne Porter who missed her very first Annual Meeting in 29 years. She wasn't there in person, but she was definitely there in spirit and was missed by many.

Our officers for 2016-2017 are as follows: President - Stacy R. Russo, PP, PLS; President Elect/Functional Director of Membership & Marketing – Chrisanne Porter, PLS; Treasurer - Paula Taylor, PLS; and Immediate Past President/Secretary - Naomi W. Nation, PP, PLS.

We look forward to seeing everyone at the Summer Membership meeting on August 20, 2016 in Columbia.



Legal Staff Professionals of the Midlands

Jamie I. Early, Certified PP, PLS-SC Corporate

It was so good to see so many of you at the LSPSC Annual Meeting and Education Conference hosted by our Greenville chapter! Thank you, LSPG, for all your hard work and a great weekend in your beautiful city!

At our regularly scheduled monthly membership meeting in April, we held our officer elections. We congratulate our LSPM officers for 2016-2017!

- President Jamie I. Early, PP, PLS, SC
- President Elect Sharon K. Wotherspoon, PLS
- Secretary-Treasurer Debra H. Bailey, PLS
- Functional Director of Membership Jan W. Berger, ALP
- Functional Director of Education Linda W. Wilson, PLS

On the evening of April 28, we had our annual installation of these officers at M Vista restaurant in downtown Columbia. We were honored to have as our installing officer Laura A. Foster, Certified PLS, LSPSC Past President 2000-2001. We were glad to have our “regular” visitor, Katherine Helms, attend. Jan’s husband Rocky also joined us for the evening.....and yes, he survived as the only man! A wonderful time was had by all as we reminisced with Laura over LSPM’s good times!

We held our first membership meeting of the new year in May. In lieu of a speaker, we had a “brainstorming” session and have come up with



some great ideas for the year to promote our education sessions, engage our current and new membership, enhance our marketing of LSPM, and inspire our members to work toward certification!

We look forward to seeing you all in Columbia at our 2016-2017 Summer Membership Meeting on Saturday, August 20, at Nelson Mullins. In the meantime, have a great summer and enjoy your family and friends every moment you can!



Legal Staff Professionals of Orangeburg
Sonia Hunt

Mary Kay, Lauritza, and I had a great time in Downtown Greenville during Annual Meeting. Many thanks to LSPG for what you did to make the weekend enjoyable and outstanding. Congratulations to all of the LSPSC incoming officers on your election and thank you for your willingness to lead our association.

In March we collected toys and personal hygiene items for CASA. Our small association collected one box of toys and one box of personal hygiene items. We are currently planning our next Community Service Project.

We look forward to seeing everyone in Columbia for the upcoming Summer Meeting.



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**LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA
MINUTES OF THE
2015-2016 ANNUAL MEMBERSHIP MEETING
APRIL 23, 2016
GREENVILLE, SOUTH CAROLINA**

The Annual Membership Meeting of the Legal Staff Professionals of South Carolina for the year 2015-2016 was held on Saturday, April 23, 2016, at 2:10 p.m. at the Hyatt Regency, Greenville, South Carolina.

Call to Order. President Camilla G. Pitman, MMC, Certified PLS, called the fourth membership meeting of Legal Staff Professionals of South Carolina for the year 2015-2016 to order. She reminded everyone to check in with the Acting Credentials Chair, Deborah League Brown, Certified PLS. She asked members to turn off all electronic devices. Each chairperson or officer giving a report was asked to make it from the lectern. She also requested members addressing the meeting to stand and give their names, certification, and chapter. President Camilla introduced herself to the membership.

Thought for the Day. President Camilla introduced Jimi L. Bullard, ALP, from LSP of Greenville, who gave the Thought for the Day. Jimi shared a devotional entitled "Making a Difference" about how God uses us as vessels and His love heals all.

Pledge of Allegiance and Code of Ethics. President Camilla asked the members to rise for the Pledge of Allegiance and remain standing for the NALS Code of Ethics. The Pledge of Allegiance was led by Paula M. Taylor, Certified PLS, Functional Director of Membership. The NALS Code of Ethics was then presented by Lauritza S. Hill, Functional Director of Education.

Welcome. President Camilla welcomed everyone to the Annual Membership Meeting for the year 2015-2016. She thanked the members of LSP of Greenville for hosting the meeting. President Camilla asked all members attending their first LSPSC membership meeting to stand and give their names, certifications, and chapters. She welcomed Lovee Watts, attorney and member of LSPG. President Camilla then asked if there were any members-at-large in attendance, and she welcomed Elaine G. Sumerel, Certified PLS, from Laurens. She also welcomed Willie Hayden, the sister of member Mary Kay Oliver, and thanked her for helping Mary Kay with the Theme Auction during the meeting. President Camilla then recognized the LSPSC Past Presidents in attendance. She also recognized Candace Logan, a student member of Spartanburg County LSP.

Introduction of LSPSC Officers for 2015-2016. President Camilla introduced the officers of LSPSC for 2015-2016:

| | |
|---------------------------------------|---|
| Meredith Lazarski, ACP | President-Elect (Hilton Head) |
| Jamie I. Early, PP, PLS, SC-Corporate | Secretary (Midlands) |
| Sonia L. Hunt | Treasurer (Orangeburg) |
| Paula M. Taylor, Certified PLS | Functional Director of Membership (Charleston) |
| Sharon K. Wotherspoon, Certified PLS | Functional Director of Marketing (Midlands) |
| Lauritza S. Hill | Functional Director of Education (Orangeburg) |
| Tara Jean Brown, Certified PP, PLS | Functional Director of Certification (Greenville) |
| Jan W. Berger, ALP | Immediate Past President / Parliamentarian (Midlands) |

President's Remarks. President Camilla thanked the members and board for her exciting year of service during LSPSC's 50th anniversary. She expressed her appreciation for allowing this year to be about "ME" – mentoring and engaging. President Camilla thanked everyone for making a difference in our association as well as in her life. As she reminded the members, "Success is making a difference in the lives of others; happiness is watching them grow from it . . . make a difference!"

Business Meeting. President Camilla reminded everyone that any member of LSPSC may make motions, second motions, and enter into discussions. All motions should be reduced to writing, and Jan W. Berger, ALP, Parliamentarian, has forms for that purpose.

Roll Call. President Camilla asked Acting Credentials Chair Deborah League Brown, Certified PLS, for roll call. Deborah reported 34 members present and 18, which was one member over one-half, represented a quorum. Two-thirds of the members present was 23.

Consent Agenda. President Camilla stated that all members were provided at the credentials sign-in with the consent agenda that was approved by the board on April 22, 2016. The hard-copy packet included the 2015-2016 Third Period Treasurer's Report. She stated that the 2015-2016 Winter Membership Meeting minutes were published (and re-published as amended) in the March 2016 edition of the *Spotlight* and were included in the Consent Agenda by reference. There being no further explanations, comments or objections, President Camilla declared these items, as amended, approved by consent. She reminded members that the board meeting minutes were available on the LSPSC website in the Members Only section.

The first incentive drawing was held, and Debra H. Bailey, Certified PLS, of LSP of the Midlands won the \$50 cash prize.

Reports from Elected Officers.

President Camilla G. Pitman, MMC, Certified PLS. President Camilla reminded everyone to make sure NALS and LSPSC have their correct contact information if not receiving the *@Law* or *Spotlight*. She stated the budgeted community service donation of \$100 would be sent to the Pendleton Place. This charity was chosen by the Annual Meeting host chapter, LSPG, and she thanked the members for their individual contributions.

President-Elect Meredith Lazarski, ACP. Meredith advised that her officer's report was printed in the *Spotlight* and her report on the NALS Professional Development Conference she attended in February was in the Reports of Officers and Chairpersons distributed at today's meeting. She thanked the members for sending her to this last professional development conference in Tulsa and stated the leadership tracks of marketing, membership, and the NALS website were excellent.

Secretary Jamie I. Early, Certified PP, PLS, SC-Corporate. Jamie reminded everyone that all signed, dated, original reports should be submitted to her for the association's permanent records. She stated the minutes as approved would be signed and placed in the records. Jamie thanked the members for allowing her these years of service on the board.

Treasurer Sonia L. Hunt. Sonia reported that the CD on deposit with TD Bank will mature on May 31, 2016. She stated the principal will be rolled over into the best possible interest-bearing CD, with the interest being transferred to the savings account. Sonia stated that the LSPSC accounts are now totally accessed electronically with TD Bank, thus saving a fee for paper statements. She reported that the financial review of the Annual Meeting Fund account (handled by the hosting chapter LSPG) will be performed by Jessica Dominick, Lauren Brown, and Jamie Early of LSPM as the LSPSC Financial Review Committee is composed of LSPG members.

Immediate Past President Jan W. Berger, ALP. Jan thanked the membership for her year of being on the board. She stated there were some changes and small corrections that would be made to the Bylaws and Standing Rules this coming year.

The second incentive drawing was held, and Ann Marie Minerva, Certified PP, of LSPG, won the \$25 cash prize.

Committee Reports. President Camilla continued with the committee reports, asking each chairperson to stand and give a report.

Annual Meeting 2016 [LSP of Greenville]. A. Yvonne Fortner, Certified PP, PLS, and Cathi Tankersley stated that the hotel checkout was at 12:00 noon. They thanked everyone for coming to the meeting.

Award of Excellence. Jimi L. Bullard, ALP, and Ann Marie Minerva, Certified PP, reported that LSPSC does have a winner this year for the Award of Excellence and the recipient would be presented the award at the installation banquet. They thanked those members who had participated.

Certification. Tara Brown, Certified PP, PLS, reported on the National Industry Task Force for NALS, stating the committee consisted of four other NALS members and herself. She noted they were trying to also get a state task force into place. She stated this committee has been tasked with revamping the comparison chart of NALS certifications versus the other certifications in the industry, as well as updating the marketing materials. Tara stated there is no news on the South Carolina Board of Paralegal Certification or the scheduling of a

meeting at this time. Regarding NALS certifications, Tara stated that all acronyms are registered and reported that NALS now allows the use of "CLP" as a new acronym in place of PLS. This new designation is Certified Legal Professional and can be requested as the desired designation with the PLS renewal. She also reminded the members that NALS has broken down the 4 Specialty Certificate tracks into 21 specific areas. Tara then reported NALS certification numbers as follows: ALPs 3,356; PLSs 5,766; and PPs 612. She stated South Carolina has the following numbers: ALPs 2; PLSs 17; PPs 10; and SCs 1.

Community Projects. Susan L. Olmstead, Certified PLS, and Betty Parks. Susan thanked the members for their generous donations of both monetary contributions and items to the Pendleton Place.

Continuing Legal Education. Lauritza S. Hill stated her report was in the *Spotlight*. She encouraged members to apply for the NALS CLE award and stated there is a free NALS webinar scheduled for April 26. Lauritza reported that the three seminars produced a total of \$975, with 22 attendees at the Retirement Income Planning seminar by Bryan Neill, 21 attending the Lessons from the Courtroom seminar by Robert Coler, and 26 attendees at the Professional Development seminar by Marianne Frederick. Mr. Neill chose the Lung Cancer Association for his charity, Mr. Coler's charity was Special Olympics, and Ms. Frederick chose the Humane Society.

Credentials. Linda F. Harris and Deanne B. Moore were not present. Deborah League Brown, Certified PLS, who acted as Credentials Chair at this meeting, stated that Linda Harris was now in rehab recuperating from the fall she recently had.

Employment. Deborah League Brown, Certified PLS, and Cathy Boggs. Deborah reminded the members to continue to send available employment opportunities to the chair of this committee.

Finance. Mary Brant and Mary Kay Oliver. Mary Kay stated the committee's reports were in the *Spotlight* and in the Reports of Officers and Chairpersons distributed at this meeting. She reported that today's sale of Theme Auction tickets was \$521.50.

Financial Review. Deborah J. Reynolds, Certified PP, PLS; Cindy Powell; and Darlene Lewis, Certified PP, PLS. Debbie stated the committee's report was in the Reports of Officers and Chairpersons and thanked Sonia for an excellent job in handling the treasurer's records. Due to her extended medical leave, Debbie also thanked Jimi Bullard for helping with the financial review this period.

Handbook. Debra H. Bailey, Certified PLS; Linda W. Wilson, PLS; and Michelle Dender. Debra had no report.

Historian. Jan W. Berger, ALP, stated the Past President's History was published in the LSPSC Handbook.

Marketing. Sharon K. Wotherspoon, Certified PLS, thanked the members for allowing her to be on the board this year. She reminded members to send articles and pictures to the *Carolina Paralegal News*. She thanked Meredith for posting LSPSC items to social media. Sharon also reminded members to obtain ads and solicit Happy Grams. She stated the next Belk Charity Sale Day is April 30. She also noted there is a minimum of four items for monogramming.

Membership. Paula M. Taylor, Certified PLS, reported the current membership of LSPSC to be 75, with HHLSP having 10 members, LSPG having 33, LSPO having 4, LSPL having 8, LSPM having 11, SCLSP having 8, and there being 1 member-at-large.

NALS Foundation. Chrisanne T. Porter, Certified PLS; and Stacy R. Russo, Certified PP, PLS. Stacy stated the committee's report was in the Reports of Officers and Chairpersons.

Nominations and Elections. Naomi W. Nation, Certified PP, PLS, CLA; Patti E. Bacon; and Carlene Kilgore, Certified PLS. Patti stated the committee's report was submitted electronically for the packet but was not received by the Secretary. She stated her report gave a summary of the nominations in November and elections in January after nominations from the floor.

Publication. A. Yvonne Fortner, Certified PP, PLS, stated she would change the website password pursuant to the usual methodology.

Scholarship. Kerry Ann Waldrop and Deborah League Brown, Certified PLS, reported that the committee

received four applications, from which a tie was made by the three judges. After retaining a fourth judge, Candace Logan was selected as the recipient of the LSPSC Scholarship for this year. Candace was also last year's scholarship winner.

Scrapbook. Lois J. Belle, Certified PLS, stated she needed pictures in particular from the NALS National Conference in Las Vegas and the LSPSC Winter Membership Meeting. She also noted some issues with the Snapfish website and stated LSPSC will be changing to a different repository for pictures.

Standing Rules and Bylaws. Jan W. Berger, ALP, stated she had given her report under the Immediate Past President's report.

Technology. A. Yvonne Fortner, Certified PP, PLS, and Katie Johnson had no report.

The third incentive drawing was held, and Naomi W. Nation, Certified PP, PLS, CLA of LSPL won the \$75 cash prize.

Upcoming Meetings. President Camilla announced future meetings as follows:

NALS 65th Annual Education Conference and National Forum – October 6-8, 2016, in Murfreesboro, TN.

LSPSC Annual Meetings. President Camilla announced the hosting chapters for the LSPSC Annual Meetings through the year 2022 as listed in the agenda.

New Business. President Camilla stated the Premium Prize for today's meeting, which was a beautiful State Palmetto Tree platter, was provided by LSP of the Lowcountry. She then invited everyone to the evening's events, including the President's reception at 6:00 p.m., the traditional toasting at 6:30 p.m., and the installation banquet at 7:00 p.m.

Adjournment. There being no further business to come before the meeting, and there being no objection, the 2015-2016 Annual Membership Meeting of Legal Staff Professionals of South Carolina was adjourned by President Camilla at 3:10 p.m., after which the Theme Auction and the drawing for the chapter baskets were held.

Respectfully submitted,

Jamie I. Early, Certified PP, PLS, SC-Corporate
LSPSC Secretary 2015-2016

Approved:

Camilla G. Pitman, MMC, Certified PLS
LSPSC President 2015-2016

**LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA
MINUTES OF THE
2016-2017 SPRING MEMBERSHIP MEETING
APRIL 24, 2016
GREENVILLE, SOUTH CAROLINA**

The Spring Membership Meeting of Legal Staff Professionals of South Carolina for the year 2016-2017 was held on Sunday, April 24, 2016, at The Hyatt Regency Hotel, Greenville, South Carolina.

Call to Order. President Meredith Lazarski, ACP, called the meeting to order at 10:10 a.m. She reminded everyone to check in with the Credentials Chairperson, Deborah League Brown, PLS. She asked members to turn off all cell phones and electronic devices. Each chairperson or officer giving a report was asked to give their report from the lectern. She also requested members addressing the meeting to stand and give their name, chapter, and any certification they held. President Meredith introduced herself to the membership as the new 2016-2017 President.

Thought for the Day. Mary Kay Oliver, Orangeburg Chapter, gave the Thought for the Day. Mary Kay gave a meaningful talk following the President's theme for this year.

Pledge of Allegiance and Code of Ethics. President Meredith asked the members to rise for the Pledge of Allegiance and remain standing for the NALS Code of Ethics. The Pledge of Allegiance was led by Lauritza S. Hill, Functional Director of Membership/Marketing. The NALS Code of Ethics was then presented by Stacy R. Russo, PP, PLS, Functional Director of Education/Certification.

Welcome. President Meredith welcomed everyone to the membership meeting. She expressed a special thank you to Legal Staff Professionals of Greenville for a wonderful weekend and asked them to stand and be recognized. She requested all members attending their first LSPSC membership meeting to stand and give their name, certification, and chapter. Several members were first time annual meeting attendees and they were recognized and applauded for their participation in the meetings and other weekend events. President Meredith then asked if there were any members-at-large in attendance, and there were none. President Meredith then individually recognized fourteen LSPSC Past Presidents in attendance.

Introduction of LSPSC Officers for 2016-2017. President Meredith introduced the officers of LSPSC for 2016-2017:

| | |
|-----------------------------|---|
| Meredith Lazarski, ACP | President (Hilton Head) |
| Sonia L. Hunt | President-elect (Orangeburg) |
| Jan W. Berger, ALP | Secretary (Columbia) |
| Tara Jean Brown, PP, PLS | Treasurer (Greenville) |
| Lauritza S. Hill | Functional Director of Membership/Marketing (Orangeburg) |
| Stacy R. Russo, PP, PLS | Functional Director of Certification/Education (Charleston) |
| Camilla G. Pitman, MMC, PLS | Immediate Past President/Parliamentarian (Greenville) |

President's Remarks.

President Meredith introduced her theme for the 2016-2017 year: "Change Brings Opportunity." The goal this year is for LSPSC to stretch beyond our limits and knowing that change, while painful at times, brings about growth, renewal, and most of all, new opportunities for the future. Just as a caterpillar struggles to change into a butterfly, this new living creature would not appear without struggles and, yes, sometimes pain.

Business Meeting. President Meredith reminded everyone that any member of LSPSC may make motions, second motions, and enter into discussions. All motions should be reduced to writing, and Camilla G. Pitman, MMC, PLS, Parliamentarian, has forms for that purpose.

Roll Call. Deborah League Brown, PLS, Credentials Chairperson, was asked to present the roll call. Deborah reported 24 members were present and 13, which was one member over one-half, represented a quorum. Two-thirds of the members present were 16.

Consent Agenda. President Meredith stated that all members were provided with the consent agenda packet of items that were approved by the board on April 22, 2016. The packet included the list of LSPSC Officers, the LSPSC Committees, the LSPSC Executive Committee and the Calendar for 2016-2017 year. There being no comments or objections, President Meredith declared these items approved by consent.

Reports from Elected Officers

President Meredith Lazarski, ACP. In keeping with the President's theme, President Meredith presented her Member Incentive Program for the 2016-2017 year by stating that change brings opportunity and we have to be willing to change and do some things differently. To get more members connected to LSPSC and NALS, the following incentives were introduced:

LSPSC 2017 Annual Meeting, Hilton Head – paid trip for a first time attendee to attend the conference in April 2017. Pay for registration, seminars, hotel (share a room with another member), and travel expenses.

NALS Certification – discussed paying 1 person registration fee and LSPSC purchasing study materials as a library for an LSPSC member(s) to use to take a certification exam ALP, PLS/CLP, or PP. A member may currently hold a certification and will be eligible to take another exam.

The Board approved these incentives as part of the budgeted line items in the LSPSC 2016-2017 Budget. More information about these programs will be highlighted in the next *Spotlight* publication and will be discussed at the Summer Membership Meeting.

President Meredith reminded everyone to make sure NALS and LSPSC have their correct addresses if not receiving the @Law or *Spotlight*. She also reminded chapters that all Officer Rosters need to be updated with NALS for the 2016-2017 year by May 1, 2016 or as close thereafter as possible. All updates can be made in the member log-in section of the NALS website.

President Meredith reminded members that the deadline for the next issue of *Spotlight* is May 13, 2016. President Meredith informed members that a new section will be featured "spotlighting" our members. More information will follow.

The 2016-2017 Officers' Planning Retreat will be held June 10 - 12, 2016 at Clark's Inn, Santee, South Carolina. President Meredith asked members to contact any officer with ideas or concerns that should be discussed at the retreat. Top priority will be placed on opportunities for growth of the association.

The 2016-2017 LSPSC Handbook will be completed in June. Copies of the handbook will be available on CD and each Chapter President will receive a CD at the Summer Membership meeting in August. Deadline to update your Chapter's Officer and Committee rosters with the Handbook Committee is May 13, 2016. Please send all information to Sharon K. Wotherspoon, PLS, Handbook Chairperson.

President Meredith reminded members that the deadline to submit an application for a NALS Foundation Grant is June 1, 2016. Also, the deadline for nomination forms for the NALS Award of Excellence is May 1, 2016.

President Meredith announced that she would like to continue community service reports in the *Spotlight* or at the membership meeting. Many members are encouraged by the positive impact made in our local communities.

President-Elect Sonia L. Hunt. Sonia thanked the members for the opportunity to serve as President-elect. She also thanked members for approving her attendance at the 2016 NALS Conference in Murfreesboro, TN. Sonia also reminded chapters that the Board would like to continue Officer Visitations this year and she will be contacting chapter presidents to find a convenient meeting time for the visit.

Secretary Jan W. Berger, ALP. Jan reminded everyone that all signed, original reports should be submitted to her for the association's permanent records. She expressed appreciation to the members for allowing her to serve again on the LSPSC Board.

Treasurer Tara Jean Brown, PP, PLS. Tara thanked the membership for the trust in her by electing her as Treasurer for the 2016-2017 year. Tara informed members that the cash incentive drawings would continue this year as approved in the budget.

Immediate Past President/Parliamentarian Camilla G. Pitman, MMC, PLS. Camilla informed the members that she will finalize some changes to the Bylaws and Standing Rules that are still outstanding. As always, this is a continual process of review.

Committee Reports

President Meredith continued with the committee reports, asking each chairperson to stand and give a report.

Annual Meeting 2017 (Hilton Head Legal Staff Professionals). *Susan L. Olmstead, PLS and Ashley Adams Brown, Attorney at Law.* Susan reported that the committee was already in the preliminary planning stages for next year's Annual Meeting and hopes to have some information available at the Summer Meeting in August. They are looking at several hotels in the Bluffton area, rather than on the island, as the costs are much lower.

Award of Excellence. *Jimi L. Bullard, ALP and Lois J. Belle, PLS.* No report.

Certification. *Stacy R. Russo, PP, PLS.* Stacy thanked the members for allowing her to return to the Board as Functional Director of Certification. She will continue to promote the benefits of certification. Tara Brown, PP, PLS, also updated the membership with her on-going work on the NALS Certification Committee with respect to having NALS certifications recognized by State Bar Associations across the country. The SC Bar currently recognizes certifications from NALA and NFPA and the group is working hard to get NALS included. Tara would appreciate any local help from members in this regard.

Community Projects. *CamiJo Gort and Alexis Grantham.* In the committee's absence, President Meredith reports that information on community projects would be published in the upcoming **Spotlight**.

Continuing Legal Education. *Stacy R. Russo, PP, PLS.* Stacy asked members to contact her with any CLE topics of interest or the names of any specific speakers you would like to hear. She also thanked members for allowing her to return to the Board and help with providing education to our members.

Credentials. *Deborah League Brown, PLS.* No further report.

Employment. *Patti Bacon, Cathy Boggs, and Deborah J. Reynolds, PP, PLS.* Patti asked that members continue to send any job openings of which they are aware to her for distribution to LSPSC members. Patti also mentioned that if you pass along a job opening, please ask that person to say they heard about the job opening through Legal Staff Professionals of South Carolina – another way to market our association.

Finance. *Carlene K. Kilgore, PLS and Betty Parks.* Carlene reported that the auction theme for the Summer Meeting in August will be announced in the **Spotlight**.

Financial Review. *Jamie I. Early, PP, PLS-SC and Michelle Dender.* No report.

Handbook. *Sharon K. Wotherspoon, PLS.* Sharon reiterated that the deadline to submit chapter officer rosters and committee rosters to the committee is May 13, 2016. Sharon will organize the handbook and have a draft ready for the LSPSC Board to review at their Planning Retreat in June.

Historian. *Camilla G. Pitman, MMC, PLS.* Camilla is writing the history of the 2015-2016 year and it will be included in the 2016-2017 LSPSC Handbook.

Marketing. *Lauritza S. Hill.* Lauritza stated that the Board will be discussing marketing ideas at the Officer Planning Retreat in June.

Membership. *Lauritza S. Hill.* Lauritza informed members of the current membership numbers.

NALS Foundation. *Chrisanne T. Porter, PLS and Naomi W. Nation, PP, PLS, CLA.* No report.

Nominations and Elections. *Debra H. Bailey, PLS.* No report.

Publication. *A. Yvonne Fortner, PP, PLS.* Yvonne reiterated that the **Spotlight** deadline is May 13, 2016.

Scholarship. *Kerry Ann Waldrop.* No report.

Scrapbook. *Mary Kay Oliver and Mary Brant.* Mary Kay asked that any photos or other items for President Meredith's scrapbook be forwarded to her or Mary Brant for inclusion in the scrapbook.

Technology. *A. Yvonne Fortner, PP, PLS and Katie Johnson.* Yvonne reminded members that the password for the members section on the LSPSC website would be changing and Yvonne informed members of the password feature.

Upcoming Meetings. President Meredith announced future meetings as follows:

LSPSC Summer Membership Meeting: August 20, 2016, Nelson Mullins Riley & Scarborough LLP, Suite 1700, Columbia, SC

NALS 65th Annual Education Conference: October 6-8, 2016; Embassy Suites Nashville SE in Murfreesboro, TN. Early bird registration is July 1, 2016. Hotel rates are \$119/night. Log onto the NALS website for registration information.

LSPSC Annual Meetings: President Meredith stated that the hosting chapters for future LSPSC Annual Meetings were listed in the agenda and noted that the 2017 Annual Meeting will be in Hilton Head, SC.

Lois Belle, PLS, of the Greenville chapter gave away a few additional door prizes. What a nice way to end a membership meeting and Annual Conference!!!

Adjournment. There being no further business to come before the meeting, and there being no objection, the 2016-2017 Spring Membership Meeting of Legal Staff Professionals of South Carolina was adjourned by President Meredith at 11:30 a.m.

Respectfully submitted,

Jan W. Berger, ALP,
2016-2017 Secretary

Approved:

Meredith Lazarski, ACP
2016-2017 President
Legal Staff Professionals of South Carolina



NALS AFFINITY PROVIDERS

Benefits For Members

Through outside sources NALS is able to provide our members with many discounted services that otherwise would be substantially more expensive. Below is an overview; to access pertinent member-only information required to take advantage of these benefits.

- **Aflac:** NALS is making Aflac's accident, cancer/specified-disease, and dental insurance policies available to its members. Aflac offers a distinct type of protection. Unlike major medical health insurance, Aflac pays you (unless otherwise assigned) not the doctor or hospital. You control the cash benefits and spend them as you like to help with financial challenges an accident or illness could have to your standard of living.
- **Avis Car Rental:** We are pleased to announce that Avis is now a supplier of rental car services for members of NALS. NALS members can enjoy special member rates, considerable value-added discounts and the latest in technology, products, and services to make your car rental experience better than ever. Some of Avis' programs include: Complimentary Preferred® Service Enrollment, Where2™ GPS, and Avis e-Receipt.
- **Email Marketing by Constant Contact®:** Are you looking for an easy, effective, and highly affordable way to get your message out to your members and build strong, successful, and lasting relationships with them? With Email Marketing by Constant Contact, you'll create high-impact email newsletters and promotions in minutes, no technical expertise necessary. With more than 400 easily-customized templates, a simple point-and-click tool, and award-winning free customer support, you can create professional, compelling messages your audience will act on. And we make it easy for you to manage your contact lists, sign up website visitors, track your clicks and open rates, and send automated communications to new subscribers.
- **FedEx® Advantage Program:** By participating in the FedEx® Advantage Program, NALS members are eligible for the following discounts:
 - Up to 16% off select FedEx Express® U.S. shipping
 - Up to 12% off select FedEx Ground® shipping
 - Up to 20% off select FedEx Office® services
- **Hertz Car Rental:** Take advantage of special discounts available through NALS Hertz Member Savings program.
- **Liberty Mutual Insurance:** Liberty Mutual has partnered with NALS to offer member-exclusive savings on quality auto and home insurance. (**Discounts and savings are available where state laws and regulations allow, and may vary by state. To the extent permitted by law, applicants are individually underwritten; not all applicants may qualify.*)
- **Hosted~FTP~:** Want more from FTP? Move to the Cloud! Hosted~FTP~ is an easy, secure way for businesses to share files and replace their FTP servers. Visit our website at hostedftp.com and take a Speed Test! Try it free for 21 Days. No credit card required, upgrade anytime.
- **UPS:** UPS was founded in 1907 as a messenger company in the United States. UPS has grown into a multi-billion-dollar corporation by clearly focusing on the goal of enabling commerce around the globe. Today, UPS serves more than 200 countries and territories, reaching 90% of the world's population. Whether you need a shipment to arrive the same day, the next day, or in a few days, UPS will get your package there on time – guaranteed. UPS is the newest partner with NALS and now offers NALS members a discount of up to 26%.

LSPSC OFFICERS 2016-2017

President Meredith Lazarski, ACP (Hilton Head)
 President-elect..... Sonia L. Hunt (Orangeburg)
 Secretary Jan W. Berger, ALP (Midlands)
 Treasurer Tara J. Brown, PP, PLS (Greenville)
 Functional Director – Certification/
 Education..... Stacy R. Russo, PP, PLS
 Functional Director – Marketing/
 Membership Lauritza S. Hill (Orangeburg)
 Immediate Past President..... Camilla G. Pitman, MMC, PLS (Greenville)

LSPSC COMMITTEE CHAIRS 2016-2017

| | |
|----------------------------|---|
| Annual Meeting—HHLSP | Susan L. Olmstead, PLS / Ashley Adams Brown, Esq. |
| Award of Excellence | Lois J. Belle, PLS / Jimi L. Bullard, ALP / Ann Marie Minerva, PP, PLS |
| Certification | Stacy R. Russo, PP, PLS |
| Community Projects | Camijo Gort / Alexis Grantham |
| Continuing Legal Education | Stacy R. Russo, PP, PLS |
| Credentials | Deborah League Brown, PLS |
| Employment | Patti Bacon / Cathy Boggs / Deborah J. Reynolds, PP, PLS |
| Finance | Carlene Kilgore, PLS / Betty M. Parks |
| Financial Review | Jamie I. Early, PP, PLS / Michelle Dender |
| Handbook | Sharon K. Wotherspoon, PLS |
| Historian | Camilla G. Pitman, MMC, PLS |
| Marketing | Lauritza S. Hill |
| Membership | Lauritza S. Hill |
| NALS Foundation | Chrisanne T. Porter, PLS / Naomi W. Nation, PP, PLS, CLA |
| Nominations and Elections | Debra H. Bailey, PLS |
| Publication | A. Yvonne Fortner, PP, PLS |
| Scholarship | Kerry Ann Waldrop |
| Scrapbook | Mary Brant / Mary Kay Oliver |
| Standing Rules and Bylaws | Camilla G. Pitman, MMC, PLS |
| Technology | A. Yvonne Fortner, PP, PLS & Katie M. Johnson |



LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA 2016 – 2017 CALENDAR

*SUBJECT TO CHANGE

MAY 2016

- 1 Deadline for NALS Award of Excellence Nomination
- 1 Law Day
- 13 Deadline for LSPSC Chapter Rosters to NALS
- 13 LSPSC Handbook Deadline
- 13 Deadline for LSPSC *Spotlight* (June)
- 18 *Carolina Paralegal News* Deadline (May)
- 21 NALS ALP Examination Date
- 30 NALS Closed for Memorial Day

JUNE 2016

- 1 Deadline for NALS Foundation Grant
- 10-12 LSPSC Officer Retreat in Santee

JULY 2016

- 1 Early Registration Deadline for NALS 65th Education Conference & National Forum in Murfreesboro, TN (October 6-8, 2016)
- 4 NALS Closed for Independence Day
- 11 *Carolina Paralegal News* Deadline (July)

AUGUST 2016

- 1 NALS September ALP/PLS(CLP)/PP Exam Application Deadline
- 12 Registration Deadline for LSPSC Summer Membership Meeting in Columbia
- 19 LSPSC Summer Board Meeting in Columbia
- 20 LSPSC Summer Membership Meeting in Columbia

SEPTEMBER 2016

- 1 Deadline for NALS Foundation Grant
- 5 NALS Closed for Labor Day
- 12 *Carolina Paralegal News* Deadline (Sept.)
- 15 Deadline to file IRS Form 990N
- 13 Hotel Reservation Deadline for NALS 65th Education Conference & National Forum in Murfreesboro, TN (October 6-8, 2016)
- 24 NALS ALP/PLS(CLP)/PP Examination Date

OCTOBER 2016

- 6-8 NALS 65th Education Conference & National Forum in Murfreesboro, TN
- 10-14 NALS Court Observance Week
- 15 NALS December ALP Exam Application Deadline

NOVEMBER 2016

- 1 Call for Nominations of LSPSC Officers for 2017-2018
- 7 *Carolina Paralegal News* Deadline (Nov)

- 15 Close of Nominations of LSPSC Officers for 2017-2018

- 15 Deadline for LSPSC *Spotlight* (December)

- 24-25 NALS Closed for Thanksgiving

- 25 Acceptance and Qualification Forms for 2017-2018 Officer Nominees sent to local chapters

DECEMBER 2016

- 1 Deadline for NALS Foundation Grant
- 5 Deadline to return of Acceptance and Qualification Nominee Forms to LSPSC for 2017-2018 Officers
- 3 NALS ALP Examination Date
- 19-30 NALS closed for Holidays

JANUARY 2017

- 15 NALS March ALP/PLS(CLP)/PP Exam Application Deadline
- 15 Distribution of Applications for LSPSC Scholarship Award for 2017-2018
- 15 Distribution of Applications for LSPSC Award of Excellence for 2017-2018
- 20 Registration Deadline for LSPSC Winter Membership Meeting in Columbia
- 27 LSPSC Winter Board Meeting in Columbia
- 28 LSPSC CLE Seminars and Winter Membership Meeting in Columbia

FEBRUARY 2017

- 17 Deadline for LSPSC *Spotlight* (March)
- 28 Deadline to submit Applications for Scholarship Award

MARCH 2017

- 1 Deadline for NALS Foundation Grant
- 4 NALS March ALP/PLS(CLP)/PP Examination Date
- 15 Deadline to submit Applications for LSPSC Award of Excellence

APRIL 2017

- 9 Registration Deadline for LSPSC Annual Meeting hosted by Hilton Head LSP Chapter
- 21 LSPSC Annual (Outgoing) Board Meeting and Spring (Incoming) Board Meeting in Hilton Head
- 22 LSPSC Annual Education Conference and 2017-2018 Officer Installation in Hilton Head
- 23 LSPSC Spring Membership Meeting in Hilton Head

NALS Code of Ethics

Members of NALS are bound by the objectives of this association and the standards of conduct required of the legal profession.

Every member shall:

- ◆ Encourage respect for the law and the administration of justice;
- ◆ Observe rules governing privileged communications and confidential information;
- ◆ Promote and exemplify high standards of loyalty, cooperation, and courtesy;
- ◆ Perform all duties of the profession with integrity and competence; and
- ◆ Pursue a high order of professional attainment.



**LEGAL STAFF PROFESSIONALS OF
SOUTH CAROLINA**
Attn: Yvonne Fortner, PP, PLS, Editor
Post Office Box 10208, Greenville, SC 29603

TO: