



LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA

New Opportunities For Paralegals

by *Kathleen Call*

These are dynamic times for the paralegal profession. Figures from the U.S. Bureau of Labor Statistics reveal that between now and the year 2006, the number of paralegals will increase 68 percent - nearly five times the average rise for all other professions. This accelerated demand is being fueled by a significant increase in the scope of responsibilities for paralegals. Historically, these professionals have focused their efforts primarily on such tasks as coding documents, organizing presentation materials and conducting research on a selective basis. But recently, new activities have entered into and enhanced the job descriptions for paralegals. These tasks involve areas such as document preparation for discovery, in-depth legal research and complex case management.

Law firms eager to provide clients with maximum value welcome the growing involvement of paralegals. In a recent survey of attorneys developed by The Affiliates, 61 percent of respondents said that the increased use of paralegals has reduced costs; 96 percent praised this practice for its positive impact on client service.

This expanded role has significantly enhanced a paralegal's career growth possibilities, which is evidenced by the fact that of all the legal support positions filled by legal staffing firms, none have as wide a pay rate range as that of paralegals.

Defining Responsibilities

Ten years ago, there was little or no distinction between paralegals and their respective duties. More recently, however, three clearly defined career levels have emerged. Entry-level legal assistants often serve as coders and play a critical role in handling many of the details necessary for litigation support and other projects. This covers everything from imaging documents and bates stamping to data entry and organizing exhibits.

As these individuals gain experience and advance to the position of junior or mid-level paralegal, they are likely to become extensively involved in trial preparation. Supervisory skills are important here, as it's often necessary to direct the work of entry-level paralegals, document clerks and others involved with pending litigation. Legal assistants at this level are also called upon to produce interrogatories and discovery requests for an attorney's review. Other activities include assisting in the preparation of trial-related motions. Senior paralegals are involved in the strategic side of legal work. They frequently meet with clients and work closely with attorneys. During trial preparation, these professionals also assume the role of team supervisor, in which they oversee such important activities as trial preparation, court filings and progress reports to associates and attorneys.

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SPOTLIGHT



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Jamie Early, PP, PLS
LSPSC 2010-2011
President



President's Message

TNT – Tain't Nuttin' Tuitin'!!

While I know you are tired of hearing it, I hope our LSPSC theme this year will forever stay in your hearts and keep you going strong when you need it!

Our little theme now means more to me than ever! I am so grateful to my daddy for instilling in me such a strong and positive outlook with both his words and actions. With my recent medical diagnosis, I have even more TNT thoughts.....Thankful Now for Time!

What are you thankful for? Like kids, we can all say food, flowers, trees, houses, clothes. We should all be thankful for health, family, friends, life itself! Because life is truly short, we need to live it to the fullest, not wasting a minute of precious time; but yet we need to take time to stop and smell the roses as we quit sweating the small stuff and enjoy our time for the really important things that can't be bought.

Time is free, but it's priceless. We can't own it, but we can use it. We can't keep it, but we can spend it. Once we've lost it, we can never get it back.

Difficult times help us all understand how infinitely rich and beautiful life is in every way. Don't say you haven't enough time for something...you can make whatever you want with your time. You have the same number of hours in a day as did Einstein, Pasteur, Helen Keller, Thomas Jefferson.

So, I thank you for giving of your time to this Association, to this board, to your chapter, to your fellow members, to these meetings, to me. With technology today, we could certainly save time by sending out all of our business by email and then chatting online to make decisions. But don't you see that we would miss something in that? The fellowship, the feelings, the warmth, the closeness that

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OFFICER AND COMMITTEE REPORTS

PRESIDENT-ELECT

Tara Prevatte, PP, PLS

I would like to begin by saying Congratulations to the 2011-2012 LSPSC Officers and thank them for their willingness to serve of the board. Thank you all so much and I am excited and honored to serve with such a wonderful group of ladies.

I want to say a special “thank-you” to those members who will be serving on our State committees this upcoming year. We wouldn’t be able to accomplish as much without your willingness to work as a team. I look forward to working with all of you during 2011-2012.

I am looking forward to attending the NALS Professional Development and Education Conference in Tulsa this month. I appreciate the opportunity that you have given me by allowing me to attend this conference and continue my leadership training. I have learned so much this year from our wonderful President Jamie and from all of our wise past presidents. Thank you so much for your support.

As I plan for the LSPSC’s Annual Installation in Hilton Head in April, I begin to get nervous. I know that the Hilton Head members are working hard to make this a great meeting. For me it is exciting to be installed in Hilton Head, as this was the first state meeting I ever attended. I hope that everyone will try to come and be part of the wonderful weekend that they are planning.

I would like to thank Jamie for her continued leadership, her encouragement and support this year as I continue my professional development. I hope with her leadership, the support of our past presidents, as well as our members I will continue to grow into a President for our association that you will be proud of.

It has been a privilege to serve as your President Elect this year, and I look forward to serving as your President. I look forward to seeing everyone in Hilton Head.

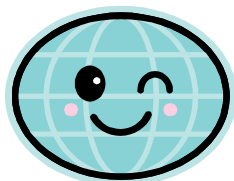
IMMEDIATE PAST PRESIDENT/ PARLIAMENTARIAN

Stacy R. Burke, PP, PLS

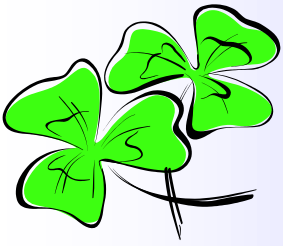
In order to conform to the NALS Bylaws, the LSPSC Bylaws have been redacted. Changes/modifications have also been made to the LSPSC Standing Rules where applicable changes were made based off the redactions made in the Bylaws. There have also been some minor changes and additions to the Standing Rules as well. All of these changes and modifications are available for your viewing on the LSPSC website in the Handbook section. These changes and modifications will be presented to the members and will be voted on at the Annual Meeting in April.

I would also like to say that it has been a pleasure and honor to serve as an officer for LSPSC over the past several years. It has been an experience that I will always cherish. Being part of the board is one of the most rewarding experiences that you can have. When I first elected to the board as Functional Director of Certification, I can’t tell you how nervous I was. I had no clue what to expect. The current board members at that time made me feel like I had always been a part of the board. They were always there for me if I had any questions and we always worked together as one. Every year after that was the same way. To all those board members who made their journey with me along the way, I want to thank you for all that you have given me and for all the members I want to thank you for giving me the opportunity to give back to this association. Through this journey I feel that this association and its members have made me a better person.

I would like to challenge and encourage each and every member who has never been an officer for LSPSC that you step up next year. Step outside that box, work together as a team and have the journey of your life. There’s nothing to be afraid of or nervous about. It will be one of the most satisfying experiences as a member of LSPSC that you could imagine. I look forward to seeing many new faces over the coming years.



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OFFICER AND COMMITTEE REPORTS



FUNCTIONAL DIRECTOR OF CERTIFICATION

Lois J. Belle, PLS

At our Winter Meeting in Columbia, on Saturday, January 29th, we recognized the following members: **Congratulations!** again to **Stacy Burke, PP, PLS** for recertifying her PLS and to **Camilla G. Pitman, PLS** for her PLS Recertification. Please congratulate these ladies on this achievement. We are proud of our members who strive for excellence and gain and maintain these certifications!

ALS, PLS, PP Exams

The deadline to submit your application for the **Saturday, September 24, 2011** testing of the ALS, PLS and PP is **August 1, 2011**. It's never too early to consider testing. Applications can be found at www.nals.org/certification. If you have any questions, please do not hesitate to contact me at Lbelle@wcsr.com or 864-239-5990.

NALS currently has 2,909 who have achieved their ALS; 5,614 who have achieved their PLS and 474 who have achieved their PP. Of our 83 South Carolina members – we have 2 who currently have their ALS; 31 who have achieved their PLS; 11 who have achieved their PP and 3 who have achieved other certifications.

CLE Award

Have you considered applying for the CLE Award? Did you know:

- You do not need any certifications.
- With just a minimum of 60 qualified hours of continuing education with a three-year period – you are eligible to apply for your CLE Award!
- It will impress your employer.
- It looks great on your resume.
- It will help you market yourself.



I challenge each of you to go for it! I have the applications or you can find it at www.nals.org. (Let me know once you achieve this as I will be happy to recognize you at our annual meeting in Hilton Head Island in April.)

I have thoroughly enjoyed serving in the capacity of Functional Director of Certification this past year. Thank you again for the opportunity. I look forward to seeing each of you in Hilton Head Island in April!

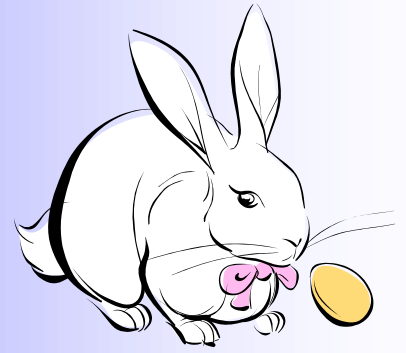
**NOTICE TO ALL MEMBERS OF LEGAL STAFF
PROFESSIONALS OF SOUTH CAROLINA**

NOTICE is hereby given that the Uniform State Bylaws for LSPSC have been redacted to be in compliance with the Bylaws of NALS. LSPSC Standing Rules have also been modified to reflect the redacted changes to LSPSC Bylaws. Recommended proposed changes to LSPSC Standing Rules are also submitted. Copies of the above changes are available for viewing at www.lspsc.org/handbook. Membership will vote on proposed changes at Annual Membership Meeting on April 30, 2011 in Hilton Head, S.C.

Legal Staff Professionals of South Carolina

s/Stacy R. Burke
Stacy R. Burke, PP, PLS

OFFICER AND COMMITTEE REPORTS



FUNCTIONAL DIRECTOR OF EDUCATION

Robin C. Deming

On March 23, 2010, President Obama signed into law the Patient Protection and Affordable Care Act (PPACA). This law puts into place comprehensive health insurance reforms that will hold insurance companies more accountable and will lower health care costs, guarantee more health care choices, and enhance the quality of health care for all Americans or so it claims, depending on which side you are on. The Board decided to try to help each of us get a better understanding of this complex bill and how it affects healthcare providers, insurance companies, employers and ultimately us – the public.

We were able to get three attorneys for each area to come talk to us at our winter membership meeting. We had a great turnout. LSPSC applied for a grant from NALS and was awarded \$300.00 to help offset expenses. The SC Commission on CLE allowed us to offer 3 hours of CLE credit which afforded us the opportunity to invite attorneys from across the state along with their staff members. Twenty-eight of our members were present along with three outside staff members and a total of ten attorneys. The Midlands Chapter did a great job as always in hosting this event.

Stuart Andrews, a healthcare attorney with Nelson Mullins, was our first speaker with the healthcare provider aspect. His presentation gave us a historical background, showed us the gaps in the US Healthcare system and the goals of the Healthcare reform bill. He showed us how the reform will affect consumers and what's next as far as what the reform bill has in store for us.

James D'Alessio, who is currently Vice President of Government Affairs for BlueCross BlueShield of South Carolina and its Companion companies, gave the insurance perspective on how this law affects them. The bill calls for an expansion of coverage; guaranteed access to coverage, regardless of pre-existing conditions; subsidies for low-income residents; more funding for community health centers; no lifetime coverage limits and greater coverage for preventative services, but still room for greater incentives. But the question Mr. D'Alessio asked is "are these benefits sustainable".

Michael Brittingham, an attorney with Nexsen Pruet, was our final speaker. He came to the podium with how employers are going to be affected by this. Of all three categories the brunt of this reform will be taken on by the employer. Some of the issues faced by the employers are Coverage of Preventive Services; Preexisting Condition Exclusions, Lifetime and Annual Limits, Rescissions, and Patient Protections; Interim Procedures for Federal External Review; Interim Final Rules on Internal Claims and Appeals and External Review Processes; Grandfathered Health Plans; Extension of Coverage For Adult Children and Early Retiree Reinsurance Programs.

After the three finished, they all came together for a question and answer session from the members in the audience. There were many questions and we know that this law is ever changing and will be for quite some time. This is such a complex subject and something to be followed for many, many more months if not years.

We look forward to seeing each of you at our annual meeting in Hilton Head. The two speakers we have scheduled are David Greene, Esquire and Emily Boatwright, Esquire. Ms. Boatwright will be speaking to us on short sales and Mr. Greene will speak to us about IRS matters.

Looking ahead to summer, we will be having someone from the SC Office of Disciplinary Counsel talk to us. As always, if there is a topic you would be interested in hearing, do not hesitate to let me know. You can reach me at rdeming@srhs.com or demingcatr@chesnet.net. Remember that this is your association and I want to be able to help present seminars that you are interested in attending.

OFFICER AND COMMITTEE REPORTS

FUNCTIONAL DIRECTOR OF MEMBERSHIP

Kerry A. Waldrop

Our Association has lost some members and gained some members. As of right now we have 83 members, which are broken down as follows:

Greenville	21
Lowcountry	20
Spartanburg	15
Hilton Head	8
Midlands	7
Orangeburg	5
Members-at-Large	7

The members who recruited a new member are as follows:

Deb Reynolds -	Vicki Halstead
Tamme Suggs -	Andrea Eagan
Suzanne Ponder -	Susan Morosko
Patti Bernier Byers -	Lynn Wener

Deb, Tamme and Suzanne received \$25.00 each and Patti received \$12.50. This is Patti's second new member she has recruited.

The chapter with the highest percentage of participation was Midlands. This chapter received \$100.00.

If you have become unemployed, please take advantage of NALS and your state and local chapters and complete an application to have your dues paid. Your renewal date will be extended for one year.

The Think Big Campaign will be continuing with the recruit-five-members-and-get-your-national-dues-waived program. The five new memberships must be

FINANCE

Patti Bacon and Myra Culbertson

At our Winter Board meeting we collected \$430 on the Chinese Auction and \$95 on the Buck-A-Book program.

We will continue the Buck-A-Book at the annual meeting, and our theme for the Chinese Auction will be -- what else? -- "Let's Go to the Beach." What better place to think beach than at Hilton Head? Let's see how creative everyone can be with new or different beachy items!!

I (Patti Bacon) will personally not be at the meeting, but the Chinese Auction will be in good hands with Myra. Plan to spend lots of money so we can meet our goal for the year.

FUNCTIONAL DIRECTOR MARKETING

Jan Berger, ALS

I have had a great time this year serving on the LSPSC Board. Thanks to all our officers and members who said it was "OK" when I missed a deadline or didn't quite understand what I needed to do. I learned so much this year -- most importantly -- that the Board is a group of wonderful women who truly LOVE this association. I am honored to serve with them.

Now -- on to marketing! Many of you heard at our Winter Membership meeting that we spent approximately \$550.00 to market our association at several events this year: The Greenville RMC seminar and our Winter Membership Meeting where outside attorneys and legal staff were invited to register. The money was used for registration fees and materials, such as pens, notepads, and an LSPSC banner.

At the Winter Meeting, I challenged each chapter to get 1 ad for the Spotlight -- small or large -- it doesn't matter! A professional newsletter like the Spotlight deserves ads! Meet the challenge!

Remember -- Carolina Paralegal News will publish your monthly meeting information at no cost. Contact Diana Smith at diana.smith@nc.lawyersweekly.com.

Remember -- LSPSC is on Facebook. Look for our page and join your friends!!!



OFFICER AND COMMITTEE REPORTS



NOMINATIONS AND ELECTIONS CHAIR

Debra H. Bailey, PLS

On or before November 1, 2010, a call went out to the membership for the nomination of 2011-12 officers/functional directors. The call included officer qualifications and duties, a section to be completed indicating nominee's minimum requirements, and a deadline that nominations would be closed November 15, 2010. I was extremely pleased with not only the large number of nomination forms received, but also the number of members nominated.

After I verified that all nominees met the minimum qualifications to run for the offices to which they were nominated, I sent out Acceptance and Qualification forms to the nominees, with a deadline of December 15, 2010, by which to accept or decline their nominations.

Upon receipt of the acceptance nomination forms, we had but one (1) candidate for each office, and the slate of officers for the 2011-12 fiscal year was presented to the Board. At the January meeting, President Jamie opened the floor for additional nominations for candidates for each office. Hearing none, the slate of officers was elected by acclamation, as follows:

President-Elect	Stephanie Saporita, PLS	Charleston
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Functional Directors:

Membership	Lois J. Belle, PLS	Greenville
Education	Robin C. Deming	Spartanburg
Marketing/Public Awareness	Frances C. Powell, PP, PLS	Greenville
Certification	Camilla G. Pitman, PLS	Greenville
Secretary	Jan W. Berger, ALS	Columbia
Treasurer	Elisa V. Chaney, PP, PLS	Charleston

I am very pleased to present the above named 2011-12 LSPSC officers, to serve with our incoming President Tara Jean Prevatte, PP, PLS (Greenville); and Immediate Past President/Parliamentarian, Jamie I. Early, PP, PLS (Columbia):

Thank you to those members who took the time to submit nominations, and congratulations to our newest Board members.

CHAPTER REPORTS

Legal Staff Professionals of Greenville

LSP of Greenville is proud to welcome new members Vickie Halstead of Nelson Mullins; Ann Marie Minerva, freelance paralegal in the Pickens area; and Lynn Pry with the Sneed Law Firm. So glad to have you ladies!

LSPG enjoyed great successes with our fall and winter projects, which included the annual Probate Court Seminar in October and "Legally Chocolate" membership drive in November. Our most recent undertaking was the Education and Certification Seminar which was held in February. We had several new members participating as attendees and an impressive number of long-time members attending, teaching, and assisting with the logistics of the seminar. All in all, a great event and it got us off to a running start this year. Thanks to all of our faithful members who helped with these efforts.

We've also had some wonderful speakers at our luncheons. Last month our CLE was on Cybersleuthing and it was both informative and very entertaining. Other interesting topics at our meetings have included healthcare reform, alimony, and interviewing tips.

We had a number of members at the Winter Membership meeting in Columbia in January. We offer our congratulations to President Jamie and the Board for a very successful educational format and presentation. It was encouraging to see quite a few attorneys participating and having them see first hand what LSP is all about. It can only bode well for the future of our organization. Applause also to LSPM members for the wonderful job they consistently do with our meetings in Columbia.

Hoping to see all of you in April in Hilton Head Island.

Hilton Head Legal Staff Professionals

These past few months have been a flurry of activity centering around the upcoming Annual Meeting and Educational Conference being hosted by our chapter. We are working hard to insure a successful and fun weekend for our members.

The support we have received from the local legal community and vendors has been wonderful and is going to add to the enjoyment of all.

See you in April.

NOTICE TO ALL MEMBERS OF LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA

NOTICE is hereby given that the Annual Membership Meeting for 2010-2011 will be held on Saturday, April 29, 2011 at:

The Hilton Garden Inn
1575 Fording Island Road
Hilton Head Island, South Carolina.

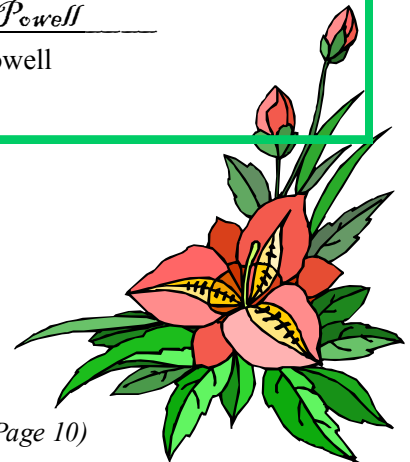
The meeting will begin at 9:00 A.M.
(Dress is business attire).

Exact meeting information is available on the meeting registration form.

Legal Staff Professionals of South Carolina

s/ Fran Powell

Frances C. Powell
Secretary



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CHAPTER REPORTS



Legal Staff Professionals of the Lowcountry

Wow, I cannot believe LSPL is getting ready to wrap up its 2010-2011 board year. I have had a great year as president and we have had some wonderful speakers at our chapter meetings. In February Marlon Kimpson of Motley Rice spoke to us about what it means to be a plaintiff's attorney and he gave a fun and entertaining PowerPoint presentation. At our March meeting, Michael Klein, PE from Robson Forensics will discuss "Understanding the Safe Water Drinking Act: Standards and Health and Health Effects" for our Earth Day celebration. We have elected our 2011-2012 LSPL Officers. Our 2010-2011 board will be:

President -- Gina Hall;
Secretary -- Susan Morosko;
Treasurer -- Andrea Egan; and
F.D. of Marketing -- Lynn Wener.

Way to go, ladies! We are looking forward to your service next year and know that you will do an awesome job! Our installation ceremony is scheduled for Monday, April 20th at the Sunfire Grill & Bistro in Charleston, SC at 6:00 p.m. If you happen to be in Charleston at that time, please come by and join us.



Legal Staff Professionals of Spartanburg

Spartanburg will hold their election of officers at the March meeting and the installation at their April meeting. This will be Spartanburg's 30th Anniversary and I have had Patti print an invitation to all state members to attend our celebration.

We hope to see you on April 14th, 2011 at City Range in Spartanburg.

Legal Staff Professionals of the Midlands

LSPM has been busy over the past few months. While a small chapter, we have big hearts and big plans! Community Outreach is important for our chapter. We feel very blessed to be able to help our neighbors and are especially grateful to our members who give so much of their time to help others. Our chapter served a Thanksgiving meal to the elderly residents at Finlay House. Each month, we collect canned goods and plastic bags to be delivered to Harvest Hope. A member sponsored a local needy family with clothes and children's gifts at Christmas. A member provided comforters and sheets to a local children's home. We also wrapped Christmas gifts for children at a local children's home.

Members are involved with Richland School District 2 "Backpack" project, which provides non-perishable food to needy children who otherwise would be without. The backpacks go home with the children on Friday so they have food over the weekend. Many members are active in their local churches and visited residents at area hospitals and nursing homes during the Christmas holidays.

Outside of service, we are working hard on updating our chapter By-Laws and Standing Rules. We are working on a new newsletter format and hope to start publishing soon! Officer elections and installation are coming up soon and we look forward to that as a chapter! We also can't wait to see who will be our Member of the Year!

Looking forward to seeing everyone in Hilton Head in April. Congratulations to our own Jan Berger, ALS for her election as LSPSC Secretary and to Jamie Early, PP, PLS, who will be Past President/ Parliamentarian. Jamie and Jan, we are very proud of your service to the State Association!

Identifying Opportunities

When considering career directions, paralegals should assess many factors, including geography, business trends and specialized expertise. Senior-level paralegals, for example, are required in many industries, yet demand varies by region. Washington, D.C.-based firms currently seek paralegals familiar with the telecommunications industry and the intricacies of FCC filings. In California's Silicon Valley, the most active practice areas include intellectual property and other technology-related concerns.

Overall, the field with the most opportunities for paralegals continues to be litigation. Demand is particularly strong for professionals who have specialized expertise with complex, large-scale matters. Extensive involvement in the discovery process, the ability to work with automated litigation support systems, familiarity with case management and supervision of trial preparation teams are among the skills that make candidates the most marketable.

Getting Started

For those seeking to enter the paralegal profession, the most important requirement among law firms and legal departments is experience. It is best to have spent at least one year in the legal field this could include work as a legal secretary or office support clerk. A bachelor's degree has become mandatory for entry-level candidates and paralegal certificates are highly beneficial, especially in the absence of practical legal experience.

At first it may seem a daunting task to find work when you have no practical law background. However, many opportunities are available for candidates with advanced computer proficiency and a willingness to work extended hours. Few professions are as information-intensive as law. From coding and organizing documents on CD-ROM to utilizing the Internet and other online services for research, technology is playing a greater role every day in the practice of law.

Entry and junior-level paralegal candidates with expertise in spreadsheet, word processing and database software packages are welcome additions to a legal team. Those who master applications such as PC Docs, Paradox or Summation are especially valued

Technology Developments and Client Needs Drive Demand for Paralegals

Developments in technology and increased client demands will continue to create greater opportunities for legal assistants. Possibilities are exceptionally rich in the field of litigation. With attorneys devoting their energies to developing legal arguments and spending time directly with clients, they will be counting on paralegals to direct the increasingly technical side of trial preparation.

In addition, law firm management better appreciates the contributions of paralegals, rewarding them with greater responsibilities which have come to define the new career hierarchy for these professionals. Today's paralegals have the opportunity achieve substantial career growth and long-term success in the legal field.

Kathleen Call is executive director of The Affiliates®, a leading staffing service specializing in the placement of legal professionals with law firms and corporate legal departments. Based in Menlo Park, Calif., The Affiliates has offices in major cities throughout the United States and Canada.

Dram Shop / Liquor Liability

Expert: Elizabeth A. Trendowski

Investigates alcohol-involved injuries related to:



- Industry Standards of Care
- Best Practices and Duty
- Training, Policies and Procedures
- Underage Drinking
- Proper ID Checking
- "The last drink served"

As the founder of SMART, a national certification program for the responsible service of alcohol, Liz is a leader in the hospitality industry. Since 1988 she has trained more than 20,000 certified servers, police officers, liquor agents, educators, and insurers in the responsible service of alcohol. Liz currently teaches bar and beverage management at the University of New Haven. Liz has provided expert testimony in cases for both plaintiff and defense throughout the country.

Architecture / Premises Safety

Expert: Mark E. Williams, AIA, NCARB

Investigates cases related to:



- Slip, Trip and Fall Hazards
- Code and ADA Compliance
- Construction Defect Claims
- Construction Contract Disputes
- Building Envelope Performance
- Architect Professional Liability

Mark is a broadly experienced architect with a diverse career that included new construction, adaptive-reuse, and renovation projects on a wide range of building types and occupancies. Through his 25 years of experience as an architect and his focus on problem solving, Mark provides technical investigations and expert analysis on construction contract disputes, large construction defect claims, architect professional liability, and slip, trip and fall incidents.

Construction Injuries

Expert: Stephen E. Fournier, P.E.

Investigates accidents and injuries relating to:



- Ladders & Scaffolds
- Falls
- Trench Collapses
- Aerial Lifts, Scissor Lifts, Forklifts, Backhoes & Excavators, and Concrete Mixer Trucks / Pumps
- Cranes and Rigging

Steve has performed in a broad variety of leadership roles on large construction projects. His unique background and experience qualify him to analyze the actions and responsibilities of all parties involved to determine liability for unsafe conditions that cause accidents and injuries on construction sites. Steve has investigated over 800 construction injury cases, many involving multi-employer worksites. He has been qualified in ten states including several federal jurisdictions.

Toxicology

Expert: Michael J. McCabe Jr., Ph.D.

Addresses toxicology issues and injuries related to:



- Alcohol and drugs of abuse
- Metals (lead, mercury, arsenic, zinc, etc.)
- Carbon monoxide and other toxic gases
- Pesticides and herbicides
- Benzene, solvents and additives
- Asbestos, silica, particulates

Dr. McCabe is an internationally-trained and nationally-recognized toxicologist who has spent more than 24 years as a teacher and researcher. He applies his expertise in assessing the toxicology of alcohol and drugs associated with motor vehicle collisions, dram shop liability, premises liability, assault, and worker's compensation claims. Dr. McCabe has provided expert testimony for both plaintiff and defense attorneys and has testified in criminal and civil cases in state and federal courts.

Hazardous Materials

Expert: Michael D. Klein, MSCE, PE, CHMM

Evaluates cases involving environmental management systems:



- Environmental/hazardous materials management
- Groundwater, surface water and soil assessment
- Solid and liquid waste treatment and disposal
- Waste water system design and operation
- Capital project management, facilities design, construction management, and maintenance

Michael has over 25 years of experience in the planning, design, and delivery of projects involving the management, treatment and disposal of hazardous materials. A nationally accredited Professional Engineer, he also has expertise in the fields of chemistry, radiology, physics, biology, and toxicology. He has specialized expertise in the design, construction and operation of industrial wastewater treatment systems and municipal water treatment systems.

Land Development

Expert: C. William Brewer, P.E.

Investigates cases related to:



- Site Infrastructure & Water Management
- Entitlements; Land Use, PUD & Zoning Approvals
- Golf Course Planning and Design
- Earthwork, Erosion Control, Dredging, and Blasting
- Wetlands Permitting and Mitigation
- Design Professional Standard of Care

Bill has over 30 years experience in large-scale engineering, construction, and real estate development projects. He provides expert analysis in land acquisition, strategic planning, entitlements, design program management, and site development issues. He has specialized expertise in the construction of large-scale, master-planned communities and environmental issues including wetland mitigation, mass earthwork, blasting, and erosion control.

Robson Forensic

Engineers, Architects, Scientists & Fire Investigators

www.robsonforensic.com

843.722.0119

HANDBOOK CHAIRMAN REPORT

I have been asked to serve another term as Handbook Chair for the upcoming 2011-2012 year. Once your chapter has elected its officers for the 2011-12 year, please send to me in preferably Word format (but I can convert to WordPerfect) the following information:

- 1 Chapter 2011-12 Officers and Chairs
- 2 Membership Roster, including:
 - (a) members' preferred mailing addresses, phone and fax numbers, and email addresses
 - (b) join dates and
 - (c) birth dates (does not have to include year)
- 3 Chapter information, including:
 - (a) Meeting date and time
 - (b) Meeting place
 - (c) Local publication name and how often published
 - (d) Local website
 - (e) Local dues amount/frequency
 - (f) Date of Charter
 - (g) Names of Charter Members who are still members of your chapter
 - (h) Any other information about your chapter which you'd like included in the Handbook

I would appreciate receiving this information NO LATER THAN May 1, 2011.

The following are additions/changes/corrections to the Handbook from that as published in the December Spotlight:

A. New home address for Sharon Inman (Charleston):

306 Barberry Street
Summerville, SC 29483
843-771-9034
Home: 853-771-9034
Cell: 843-367-5431
Email: sharoncinman@yahoo.com

B. Correction/New Info for Susan Olmstead (HHI):

In the HHLSP section, correct home address is **2 Coopers Hawk Road**
New home email address: susano@hargray.com

C. New employer info for Karen M. Cummins, PP, PLS (HHI):

Ralph V. Baldwin, Jr., Esquire
15 Sams Point Road
Beaufort, SC 29907
Phone 843-524-3958
Fax 843-524-1190
Email: kcummins@islc.net

D. New Contact info for Sarah L. Wallace (Spartanburg)

516 Union Street
Spartanburg, SC 29306
Email: nyc046323@aol.com
Home: 864/316-1439
(works out her home)

(Continued on Page 13)



**To our New Members
with the Greenville Chapter:**

Boggs, Cathy
Godshall Staffing
PO Box 1984
Greenville SC 29602-1984

Work: (864) 244-3491
Email: cathy@godshall.com
Date Joined NALS: 10/25/2010
DOB: 12/9

Halstead, Vickie A.
15 Hadley Place
Greenville SC 29607
DOB: 1/26

Work (864)250-2337
Email: Vickie.halstead@nelsonmullins.com
Date Joined NALS: 11/16/10

Minerva, Ann Marie
607 Abbey Road
Easley, SC 29642
DOB: 10/28

Work: (864) 918-2581
Fax: (864) 850-3740
Email: ammestates@bellsouth.net
Date Joined NALS: 11/9/2010

Pry, Lynn
104 Lynchester Road
Greenville SC 29615
DOB: 7/19

Work: (864) 235-3077
Fax: (864) 235-3076
Email: staff1@robsneedlawfirm.com
Date joined NALS: 1/12/2011

If your contact information changes, please send it to me so I can distribute this information to our members.

Deborah League Brown, Certified PLS, Chairman

Chairman Contact Information:

Butler, Means, Evins & Browne, P.A.
234 North Church Street (29306)
Post Office Drawer 451 (29304-0451)
Spartanburg, South Carolina
Direct #864/699-5655
Fax #864/585-2034
deborahbrown@butlermeans.com

Things to Ponder.....

(Submitted by Jamie Early, PP, PLS)

Money can buy:

- A house, but not a home
- A clock, but not time
- A bed, but not sleep
- A book, but not a story
- A doctor, but not health
- A position, but not respect
- A job, but not accomplishment
- A ring, but not love
- A window, but not a view
- An education, but not knowledge
- Food, but not a meal
- Insurance, but not safety
- Glasses, but not sight
- Blood, but not life
- A Bible, but not salvation.



Award of Excellence

Sharon K. Wotherspoon, PLS

LSPSC 2010 Award of Excellence Recipient

Do you know someone who is a member of the tri-level association? Are they active in the legal profession in accordance with the By-laws and Standing Rules of LSPSC? Do they have a minimum of three (3) years service to a local chartered chapter, LSPSC, or NALS? Do you think they are worthy of being recognized as a "special person"? The Award of Excellence Nomination Form has been put in the Spotlight and is now available on the LSPSC Website. Take a couple minutes and print this off and fill it out for a deserving individual. Show them how much their contribution to our association means to you and others.

March 15, 2011 is the deadline for submission of nomination forms. You may email or fax the completed form to me at: Sharon.wotherspoon@nelsonmullins.com or 803-255-9333. I look forward to making the announcement at our Annual Meeting in Hilton Head this coming April of the newest recipient of this award.

**LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA
NOMINATION FORM
AWARD OF EXCELLENCE**

Eligibility Requirements: Must be a member of the tri-level association
Must be active in the legal profession in accordance with the By-laws and Standing Rules of LSPSC

Must have a minimum of three years service to a local chartered chapter, LSPSC, or NALS

Deadline: March 15, 2011

Submit to: Sharon K. Wotherspoon, PLS
LSPSC Award of Excellence Chairperson
Post Office Box 11070
Columbia, South Carolina 29211-1070
Telephone: (803) 255-9242 (o)
Telephone: (803) 438-0343 (h)
Facsimile: (803) 255-9333
Email: Sharon.wotherspoon@nelsonmullins.com

Nominee: _____ Home Phone: _____

Address: _____ Office Phone: _____

City/State/Zip: _____

Local Chapter Affiliation: _____

Date: _____ Date Received by LSPSC Chairperson: _____

1. Experience and Achievements (NALS, LSPSC and Local Chapter)
 - A. Years of Experience in legal profession: _____
 - B. Years of membership in NALS: _____
 - C. List of elected or appointed positions held in a local chapter: _____
 - D. List all elected or appointed positions held in LSPSC: _____
 - E. List all elected or appointed positions held at the national level: _____

2. Professional Achievements (including years attained) Please type another page for:
 - A. Professional Designations/Certifications;
 - B. Awards or recognitions received from any level of the tri-level organization; and
 - C. **Recommendation (250-word limit)** I believe the above-named person should be considered for the LSPSC Award of Excellence for the following reasons.

Date: _____ Signature: _____

Name/Title: _____

Firm Name: _____

Address: _____

Chapter: _____

Telephone: _____

(PRESIDENT'S MESSAGE continued from Page 3)

we lose cannot be replaced without taking time. For example, the CLE seminar we held in January would not have been the same without the very valuable input from members at our Summer membership meeting of genuine suggestions and ideas that the board appreciated and acted on. Yes, it takes time, and this Association will take time to turn around and grow with help from each of you; remember ... Rome wasn't built in a day.

Just like with our list of members' ideas in the compilation of the TNT worksheets pursuant to the submissions from the chapters, we are already implementing some of the "Then" requests. We have asked that members wear professional attire and that members follow the Chinese Auction theme. For the Annual Meeting in April, we plan to display Past Presidents' scrapbooks and offer the Officers' Roundtables. We have had one chapter submit its members' ideas from the "Now" column published in December, and we need your chapter to do the same! The "Tomorrow" column appears in this March *Spotlight* and we ask that all chapters provide the board with several of the ideas that they would like to see implemented in the future. Come on and join in the fun!

So, I am very thankful for the time you give to LSPSC, but especially for the support and concern you are giving me personally. I am truly Thankful Now for Time; and with everything I have in my being, I will get over this bump in the road because TNT - Tain't Nuttin' Tuit!

Like usual, count how many times you see "TNT" – the acronym itself – in this entire edition of the *Spotlight*. Then when you come to our Annual Meeting in April, give me a slip of paper with your name and that number on it for a prize drawing.

Your state board truly values you as members! We are working together to grow this Association to the best it can be! Let's utilize your ideas, always be positive in our actions, and get excited as we learn, share, and serve together. Never forget, the faith of a mustard seed is all that is needed to move a mountain, and the possibilities of this Association's accomplishments are infinite!

This is not a "goodbye" article for me – you're not going to get rid of me that easily! I plan to continue to hang around and enjoy being with you as my "second family." Words cannot begin to express my heartfelt appreciation for what each of you has given me with this position. Serving as your President is truly an experience I will never forget and will always cherish.

And if you're wondering what a great board of officers and committees are likejust ask me!! Each one is very special to me and has helped me make it through this year as your leader, without hurting your Association too badly! I could not have done anything without them – their support, hard work, encouragement, and loyalty are examples for each of us to follow – and I thank these dear friends for being there for me!

Remember, we are The Necessary Team with Teamwork Noteworthy of Today as we Target, Network and Thrive since Teamwork Nets Triumph so we can Take NALS into Tomorrow because Together Nothin's Tough!

TNT – Tain't Nuttin' Tuit!



LSPSC PRESIDENT'S TNT REMINDER LIST

- We will continue to hold our “Buck a Book” fundraiser and our Chinese Auction at our Annual Meeting in April; so bring any books, CDs or DVDs to Hilton Head to donate for sale at that time. Our Chinese Auction theme will be announced by the Finance Committee. Let’s remember to follow the theme, bring an item to auction that you yourself would like to have, and enjoy a fun time in making this fundraiser a great success!
- For community service, we will continue with our donations to a worthy community charity in April at our Annual Meeting. The Community Service Committee will announce the charity we will sponsor and provide a list of needed items. Also, you may like to bring canned / non-perishable food items and plastic bags to our April meeting for our “Food for Thought” program to donate to a local food bank.
- Each chapter also is continuing with their members’ individual hands-on involvement in their communities as another way of giving back. Suggestions this time include raising money for a charity by participating in an organized event; helping an elderly neighbor with yardwork, cleaning, etc.; or being a “Big Sister” to a child who needs a role model and encouragement. I am so proud of each and every one of you – serving and giving of your time and talent! Then your chapter PEs can give a written report at our April meeting.
- In following NALS *Think Big* program, remember our very own LSPSC membership contests this year. The first one is an individual member contest. All you have to do is recruit a new member (voting member with full dues) and be sure that your NALS member number is on the membership application. Then when NALS sends the new member roster to us and it lists your number as the sponsor, you will receive ALL of the \$25 state dues that LSPSC normally gets! For every new member you recruit after the first one, LSPSC will meet you halfway and give you \$12.50! We have had several winners thus far this year – join the ranks and be one of them! TNT – Tain’t Nuttin’ Tuit!
- We are also holding additional contests for the chapters. From May 1, 2010 to March 31, 2011, the chapter that recruits the most new members and the chapter that retains the most current members will each receive \$50! So keep working hard on showing the value of membership!
- Following our theme of “TNT – Tain’t Nuttin’ Tuit” this year, we have implemented several of the chapters’ requests for the “Then” items. We ask that members follow the Chinese Auction theme and that they wear professional attire to our meetings. At our Annual Meeting, we plan to have Past Presidents’ books on display and provide Officers’ Roundtables. We asked each chapter in our December publication to submit to the board several of the “Now” items that they want to see continued. The “Tomorrow” items are published in this issue of the *Spotlight* and we ask each chapter to give us several preferences of things they want to see done in the future. Your board is here to listen and act on your suggestions - just let us hear from you!
- NALS Region 4 Annual Conference will be held this year from July 22-24 at Sandestin Golf and Beach Resort in Destin, FL, with details coming in the Region 4 newsletter. The membership has decided that LSPSC will not hold its Summer Membership Meeting in conjunction with Region 4 this year. A date will be announced later for our Summer meeting to be held on a Saturday in Columbia.
- Last, but not least, please join me at the Annual Meeting in thanking the outgoing board and congratulating the incoming board. These officers are members of LSPSC, just like you, and are here to serve your association.

DEADLINES:

March 1	NALS Foundation Grant Application
March 3	<i>Carolina Paralegal News</i> Submission (April)
March 11	LSPSC Scholarship Application
March 15	LSPSC Award of Excellence Application
April 1	<i>Carolina Paralegal News</i> Submission (May)
April 8	Registration for LSPSC Annual Meeting / Spring Meeting (April 29 – May 1) (<u>\$10 late charge if postmarked after this date</u>)

TNT...Tain't Nuttin' Tuit

Then	Now	Tomorrow
Follow theme of Chinese auction for meeting	Email / social networking to stay in touch	Recruit / involve / focus on student members
History / Scrapbook competition	Cash incentives, contests and Chinese auctions	Health care and Ethics seminars
Personal / professional advancement opportunity	Economical for 1-day Saturday central meeting	Provide consent agendas earlier for review
Friday night hospitality social gatherings	Passion / push for service to clients and community	CLE seminars on non-meeting days
Rotate Saturday meeting locations	State officers from many chapters	Individual event charges for Region meeting
Recognize certifications on all levels	Leadership skills / devoted officers	One-on-one mentor of new member for 1 st year
Habitat for Humanity project	Wonderful state board retreat	More recognition for ALS certification
Leave-a-Legacy awards and recognition	Thought for the Day at every meeting	Record local CLE for state website / attract members
Annual meeting officers' roundtables	Community service – state and chapter events	All local chapters to link on state website
Camaraderie, friends encourage, push to be better, knowledge	Monthly meetings and support, leadership, enthusiasm	More Saturday time between annual meeting events to not be rushed
Chapter Certification study groups	Local chapter meet & greet events	Seminar by long-time members
Personalized welcome note to new members	Annual conference and meeting new people	More recognition / inclusion of MALs – communicate
Court observance themed fall meeting	Education, CLE seminars, chapter programs	Seminars and Workshops at paralegal schools
Legal Training Course / state and local activities	Experience from state board – motivation	Newsletters by all chapters at least once a year
Law firm support	More diversified	CLE electronically
Emphasis on gaining certification	Easier to climb leadership ladder	Expand meet & greet to local small firms
Active chapters / more attendance	Web access for updates, events, and education	Larger scale and more community service
NALS Board meetings / support State & NALS	“The Board” and “Sisters-in-Law”	Encourage state level to attend chapter events
Professional attire	Fun trips	More commitment
Past Presidents' books on display at annual	NALS online tips to gain members	Required certification / recognized by SC Bar
Four meetings a year	TNT contests	Financial / Dues proration
Motivational / professional development speakers	Format / consent agenda / streamlined meetings	Membership material sent via email
State officers visit all chapters	Group excursions at meetings	Put a “fun thing” in state meetings
President's champagne toast at reception	Welcome receptions at state / region meetings	Members' legal areas in handbook for networking
Focus on officers at annual – not shopping	Recognition of PP, PLS, ALS members at meetings	Entertainment by all chapters at annual meeting
NALS Bucks incentive awards	Scholarship opportunity – local, state and NALS	Themed dinners on Saturday weekend meetings
Two-day summer and winter meetings	Job bank / employment networking	Recognize member and chapter contributions
Advertising and marketing	Focused leadership	Membership growth
Membership roll call	SCCADVASA donations	Interaction with local bar
NALS Governor / Liaison officer	<i>Special Superstar Spotlight</i> about members	More intentional President's hour

COMMUNITY PROJECTS

Maranatha Farm
342 Crabapple Lane
Ridgeland, SC 29936
<http://www.maranathafarm.org>
(843) 816-6676 Fax (843) 726-6606



We are a 501(c) (3) public charity. Our EIN #45-0563249

For a change we thought we would help the animals! The Maranatha Farm is a small group responding to a need for compassionate care of injured and mistreated animals. They have two small farms devoted to rehabilitation of animals - anything from horses to hamsters - but have limited facilities for cats/kittens; then they find homes for the animals. They have a foster parent program and a Seniors for Seniors program which matches senior people wanting companionship with an adult or senior pet who needs a home.

ITEMS NEEDED:

Dog and cat food – any kind, opened bags OK
Old medicine of any kind and heartworm prevention
Flea control products other than Hartz. (Google “Hartz kills”)
Bleach
HE Laundry Detergent
Pine Sol
Paper towels
Clothespins
Storage Tubs
Kiddie wading pools
Toddler toys for the puppies
Small bathroom rugs
Sheets and towels, no pillows
Blankets, quilts, comforters
Leashes, collars and harnesses
Dog Toys!
Garden tools such as rakes, hoes, shovels
Pooper Scoopers
Buckets



Buckshot – One of the Lucky Ones adopted by the Farm

**LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA
46TH ANNUAL MEETING AND EDUCATIONAL CONFERENCE
April 29 – May 1, 2011**

**Hosted by Hilton Head Legal Staff Professionals
Hilton Garden Inn
1575 Fording Island Road
Hilton Head Island, SC 29926
(at the foot of the bridge to Hilton Head Island)**

**2011 ANNUAL MEETING REGISTRATION FORM
(Deadline – April 8, 2011)
(Late Fee Charged if Postmarked after April 8, 2011)**

Name: _____ Nickname for Badge: _____

Address: _____ Phone No. _____

E-mail address: _____ Chapter: _____

Current Office(s) held: _____

I WILL ATTEND:

_____ \$125.00 Full Registration (including all meals and meetings)

_____ \$15.00 Annual Meeting Only (Saturday)

_____ \$25.00 Breakfast (Saturday and Sunday)

_____ \$35.00 Lunch

_____ \$50.00 Banquet Guest

_____ \$15.00 Spring Membership Meeting Only (Sunday)

_____ \$10.00 Late Fee Charged if Postmarked after April 8, 2011

_____ TOTAL PAYABLE TO “LSPSC ANNUAL MEETING FUND”

Mail to: Betty Parks
HHLSP Annual Meeting
Post Office Drawer 6868
Hilton Head Island, South Carolina 29938

**LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA
CONTINUING LEGAL EDUCATION SEMINAR
SATURDAY, APRIL 30, 2011
Hilton Garden Inn
Hilton Head Island, South Carolina**

**Deadline for Registration (with any handouts): April 15, 2011
(Registration is accepted after April 15 but without any handouts)
No refunds for cancellation after April 25, 2011**

9:00 a.m. – 10:00 a.m.

TOPIC: Effective Dealings with the IRS

SPEAKER: David B. Greene, Esq.

Mr. Greene of the Greene Law Firm will present “Effective Dealings with the IRS”. He was admitted to the South Carolina Bar in 1977 after having received his Juris Doctor from Florida State University in 1976. He has received specialized training in solving IRS problems and helps people with very small to very large IRS problems.

10:30 a.m. – 11:30 a.m.

TOPIC: Short Sales

SPEAKER: Emily Boatwright, Esq.

Ms. Boatwright received her Juris Doctor in 2004 from the University of South Carolina School of Law. In addition to handling residential real estate transactions, she takes satisfaction in providing loss mitigation services and helping her clients find relief during difficult financial times.

I will be attending the following seminar(s):

“Effective Dealings with the IRS “ _____

“Short Sales “ _____

Name: _____

Address: _____

Phone: _____ FAX: _____

E-mail: _____

FEE ENCLOSED:

Member \$20 for one _____ \$30 for both _____

Nonmember \$25 for one _____ \$40 for both _____

NOTE: This registration covers the seminar only. Membership meeting registration is separate.

Make check payable to Legal Staff Professionals of South Carolina and mail with registration form to:

Robin C. Deming
5148 Henderson Hill Road
Chesnee, SC 29323
(864) 560-6101; FAX (864) 560-7387

Legal Staff Professionals of South Carolina is an affiliate of NALS...the association for legal professionals – dedicated to enhancing the competencies and contributions of members to the legal services profession.

**LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA
ANNUAL MEETING AND EDUCATIONAL CONFERENCE**

April 29 – May 1, 2011

**Hosted by Hilton Head Legal Staff Professionals
Hilton Garden Inn
Hilton Head Island, South Carolina**

FRIDAY, APRIL 29

2:00 p.m. to 4:00 p.m.	Outgoing Executive Committee Meeting
4:00 p.m. to 6:00 p.m.	Incoming Executive Committee Meeting
6:00 p.m. to 8:00 p.m.	Welcome Reception and Early Registration (Hale & Bolchoz Law Offices)

SATURDAY, APRIL 30

(All meetings and banquet held in Mackay Creek Room)

7:30 a.m. to 8:30 a.m.	Breakfast (Main Lobby)
7:30 a.m. to 9:00 a.m.	Registration and Vendor Visits
9:00 a.m. to 10:00 a.m.	Seminar - David Greene, Esq.
10:00 a.m. to 10:30 a.m.	Break; Chinese Auction Ticket Purchase; Vendor Visits
10:30 a.m. to 11:30 p.m.	Seminar – Emily Boatwright, Esq.
11:30 a.m. to 12:00 p.m.	Break; Chinese Auction Ticket Purchase; Vendor Visits
12:00 p.m. to 1:15 p.m.	President-Elect's Luncheon (Claude & Uli's Restaurant)
1:15 p.m. to 2:45 p.m.	Annual Meeting and Chinese Auction
2:45 p.m. to 3:15 p.m.	Officers' Roundtable
6:00 p.m.	President's Reception/Cash Bar
7:00 p.m.	Banquet and Installation of 2011-12 Officers (Catered by Jim & Nick's Restaurant)

SUNDAY, MAY 1

8:00 a.m. to 9:00 a.m.	Breakfast (Main Lobby)
9:00 a.m. to 10:00 a.m.	Spring Membership Meeting
11:00 a.m.	TANGER II OUTLET OPEN!

ALL ROOM RESERVATIONS SHOULD BE MADE DIRECTLY WITH THE HILTON GARDEN INN (843) 837-8111 BY APRIL 8, 2011. THE ROOM RATE IS \$99 PER NIGHT AND SUITE RATE IS \$119 PER NIGHT, PLUS APPLICABLE TAXES. REFERENCE LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA. IF MAKING RESERVATIONS ONLINE-GROUP NAME: LEGAL STAFF PROFESSIONALS OF SC; GROUP CODE: LSP.

**WWW.HILTONGARDENINN.HILTON.COM.
(MAP OF HOTEL AND VICINITY ON PAGE 25)**

2011 ANNUAL MEETING PROGRAM ADS

It is time for all members and chapters to begin selling ads for the Annual Meeting program. In order to make this successful for the Legal Staff Professionals of South Carolina and your local chapter, I challenge each member to secure at least one ad for the program. Remember that local chapters securing ads will receive one half of the ad cost back to the chapter.

Fees for ads in the Annual Meeting program are as follows:

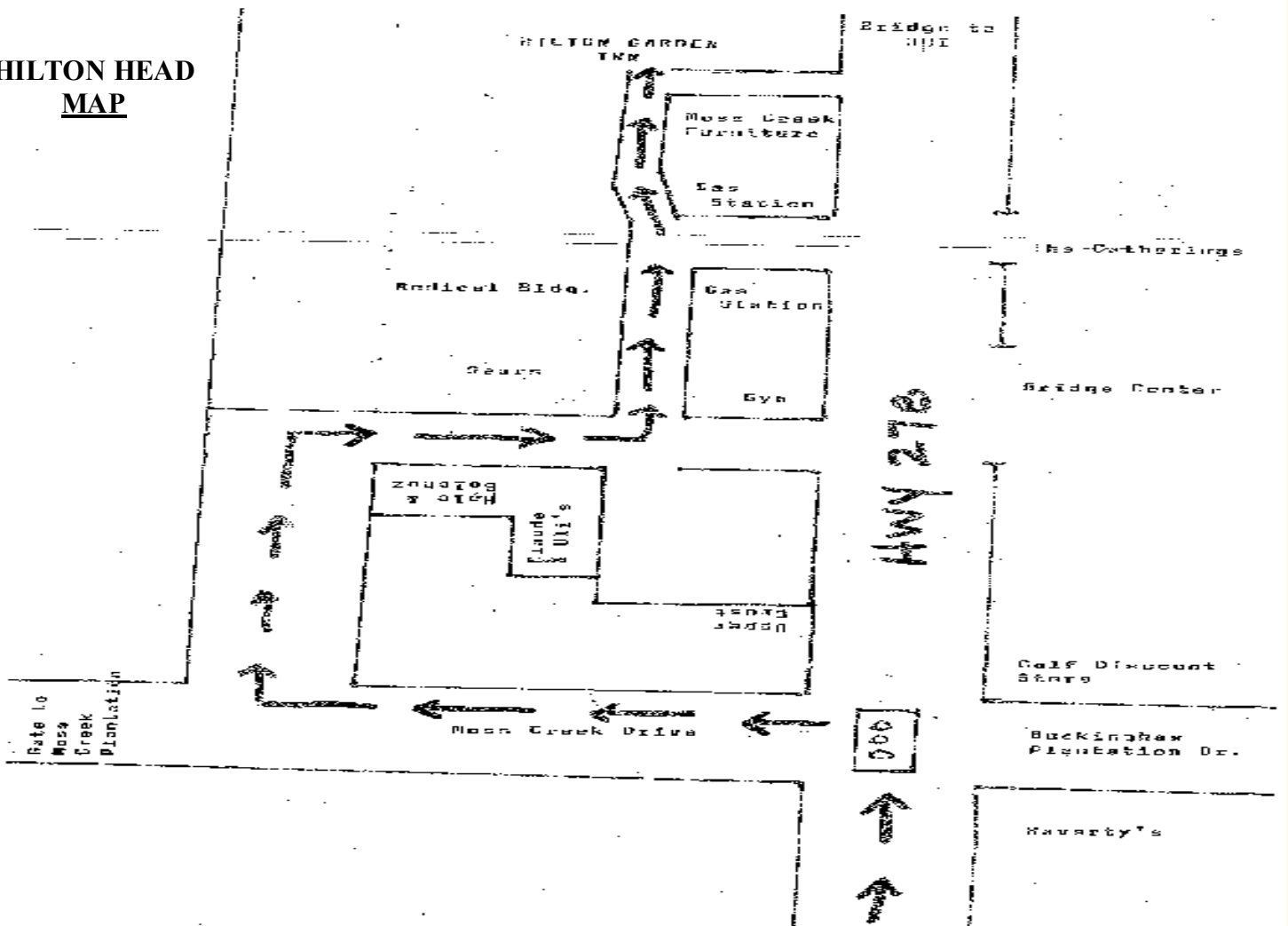
\$100.00	Full Page
\$ 75.00	Half Page
\$ 50.00	Quarter Page
\$ 25.00	Business Card

Ads **MUST** be received in **CAMERA-READY** form. The ads, together with payment made payable to HHLSP Annual Meeting Fund, should be sent to me no later than April 8, 2011, at the following address:

Carlene B. Kilgore, PLS
McNair Law Firm, P.A.
Shelter Cove Executive Park
23-B Shelter Cove Lane, Suite 400
Hilton Head Island, SC 29928

If you should have any questions, please call me at 843-341-4945 or e-mail: ckilgore@mcnair.net.

HILTON HEAD MAP



*You are cordially invited to attend the
Spartanburg County Legal Staff Professionals
Annual Membership Meeting,
Installation of Officers and 30th^h Anniversary Celebration*

Thursday, April 14, 2011

6:00 p.m. – 8:30 p.m.

Special Guest

*Jamie I. Early, PP, PLS
President
Legal Staff Professionals of South Carolina*

*City Range Private Dining Room
Spartanburg, South Carolina*

Deadline for reservations – April 7, 2011

RSVP

to

*Kerry Waldrop
kerrywaldrop@butlermeans.com*

MAGNETIC NAME BADGES

I had several members indicate that they wanted to order the magnetic name badges. The badges are burnished gold with black lettering. Any members who are interested in getting a name badge with their chapter name and/or state association name, please send me the below order form, along with your check,

made payable to Larry's Trophies, in the amount of \$5.30 (\$5.00 plus \$0.30 tax)

for each badge ordered. You may want to order one with your local chapter name and one with the state association name. Deadline to receive orders is **April 8, 2011**, so I will have enough time to place orders and have the badges available at our Annual Meeting in Hilton Head.

Name badges will look something like these:



Please legibly print or type your order form so the engraver can read it.

The engraver will put **EXACTLY WHAT YOU SHOW ON THIS FORM.**

Exact Name: _____

Legal Association(s)
Certification(s), if any: _____
(if there is no certification, then the name badge will be only 2 lines – name and chapter)

Chapter or Association: _____

Please mail to: **Deborah League Brown, Certified PLS**
 Post Office Drawer 451
 Spartanburg, SC 29304-0451

If you have any questions, please contact me at 864/699-5655 (direct work #) or deborahbrown@butlermeans.com

**LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA
2010-2011 BOARD OF DIRECTORS
WINTER BOARD MEETING MINUTES
JANUARY 28, 2011
HOLIDAY INN, COLUMBIA, SC**

The third regularly scheduled meeting of the 2010-2011 Board of Directors of the Legal Staff Professionals of South Carolina was called to order by President, Jamie I. Early, Certified PP, PLS on Friday, January 28, 2011, at 3:30 p.m. at the Holiday Inn, Columbia, SC.

Present were the following officers: President, Jamie I. Early, Certified PP, PLS; President-Elect, Tara Jean Prevatte, Certified PP, PLS; Functional Director – Membership, Kerry Ann Waldrop; Functional Director – Education, Robin C. Deming; Functional Director – Certification, Lois J. Belle, Certified PLS; Treasurer, Stephanie Saporita, Certified PLS; Secretary, Frances C. Powell, Certified PP, PLS; Functional Director – Marketing, Jan W. Berger, ALS; and Immediate Past President/Parliamentarian, Stacy R. Burke, Certified PP, PLS.

Jamie welcomed the board members and reminded everyone that matters discussed here stay here.

OFFICERS' REPORTS:

Secretary – Frances C. Powell, PP, PLS

Minutes of the meeting will be passed out at the Saturday meeting. The Committee Reports will be distributed as well. It was decided that Fran would address the membership at the meeting on January 29, 2011 regarding the purchase of the recorder as well as the opportunity to purchase dictation software and a flex drive and discuss the possibility of maintaining the files of the association in that manner.

Jan Berger and Kerry Waldrop volunteered to review the minutes of the board and membership meetings of January 28, 2011 and January 29, 2011.

President – Jamie I. Early, PP, PLS

Jamie reminded the Board that the Spotlight deadline is February 20, 2011 and therefore, everyone needed to get their reports in as quickly as possible.

Jamie updated the Board on her trip to Branson Missouri and stated that she had a report for distribution to the membership and well as being posted in Spotlight. All submissions should be sent to Patti Bernier Byers. Jamie thanked everyone who participated in the Super Star Spotlight. Everyone agreed that all had heard positive feedback from the publication and that it was a success.

Jamie also stated that the NALS grant deadline was approaching. After discussion, the Board also agreed to report to the membership on Saturday about our marketing efforts at the state seminar for the Clerks of Court which was held in Greenville as well as provide them with information on the items the Board purchased for this event. Jamie also suggested that we revisit our budget as to donations to NALS Foundation. NALS provided grant money to LSPSC in 2009 and 2010. Due to the economy, donations to NALS Foundation were deleted from the budget for the previous year. Jamie asked the Board to revisit this line item and discussion was held to consider what LSPSC might be able to donate to the Foundation. The Board voted to revise the 2010-2011 Budget and donate \$50 to the NALS Foundation and \$25.00 to the NALS president's gift.

The Board discussed the fact that there will be three speakers at the membership meeting being held on January 29, 2011 and there will be additional costs of giving a donation on behalf of the speakers as an honorarium for their time. It was noted that we had no speaker expenses for the Summer meeting held in conjunction with Region 4. Tara also noted that the registration form does not state where the actual meeting is being held and this information needs to be added to future forms since the forms are individually downloaded to the website for the public.

The Board also discussed the possibility of recording future CLE meetings to make available to our members and/or students as a fund raiser or whether to make these sessions available to the members unable to attend a meeting. The Board agreed to test the digital recorder at the meeting tomorrow for future use.

Jamie reminded the Board that the Region 4 Conference will be held in Florida in July 2011 and noted the deadline for registration. The membership will be presented with the opportunity to vote on having the summer meeting in conjunction with the Region 4 conference. Discussion was also held regarding how these changes would affect the budget in regard to the Chinese auction and education seminar.

Jamie handed out copies of the proposed script ticket and registration form for the upcoming annual meeting to be held in Hilton Head in April. Discussion was held on time management and fees for the meeting and potential changes to benefit the membership including a la carte fees and late fees. The Board agreed to ask for changes to the form to also accommodate time for a roundtable meeting/discussion among the members as well as adding additional time to visit vendor tables. The Board also held in-depth discussions of having roundtable sessions and viability of adding these sessions at the annual meeting and ideas to implement at roundtable as well as offering CLE credit for the roundtable session. It was agreed that we would ask the past presidents to bring their scrap books to the annual meeting in April.

Discussion was also held regarding the costs of the meetings in light of the economy as well as the hard costs to LSPSC for the meeting including space, parking and meals. Jamie will discuss these issues with the membership at the meeting on Saturday.

Jamie reminded the Board that it is time for the 2011-2012 elections. Tara presented the slate for the incoming Board which will be approved by acclamation. There are no opposed chairs at this time. Tara also expressed concern that there are not enough members stepping forward to participate on the committees. Tara would like to address the membership at the meeting to express the importance of everyone's participation in making LSPSC a success.

Kerry A. Waldrop will read the Pledge of Allegiance for the membership meeting and Robin C. Deming will read the Code of Ethics.

President-Elect – Tara Jean Prevatte, Certified PP, PLS

A draft budget form for 2011-2012 was presented and discussed. The Board worked on the budget and completed a draft budget which is to be finalized at the incoming board meeting in April and presented to the membership at the Spring Meeting for approval. Tara discussed the slate of the open chairs for the incoming 2011-2012 year. Tara will attend the NALS conference in Tulsa in March and is still working on the installation ceremony to be held in Hilton Head. Dress will be evening attire. Tara would like to have an officers' retreat for the upcoming year however no immediate plans have been made.

Functional Director of Membership – Kerry A. Waldrop

Kerry will update the membership on the current membership roster numbers for each chapter as well as the state chapter. Kerry will announce the individual winners of the LSPSC Think Big campaign for new members. The Board also reviewed the NALS report of all current members and discussed ways to retain members. Kerry will also announce the winner of the chapter with the highest percentage of members attending all events the Winter Meeting.

Functional Director of Education – Robin C. Deming

Robin will announce the speakers tomorrow and notify the membership of the speakers' charity of choice. Robin was also able to obtain CLE credit for the attorneys in attendance at this meeting. Robin will also announce a study course being held by the Greenville chapter on February 19, 2011. This study course is available to anyone who is interested. Robin will also notify the members that the Board is testing the new equipment we have and the possibility of recording future seminars for the purposes of study sessions and CLE hours. Robin will encourage the members for their ideas and input for this project. The Board also discussed future speakers for the annual meeting and the need for ethics hours.

Functional Director of Certification – Lois J. Belle, Certified PLS

Lois will recognize any new certifications and re-certifications as well as any CLE awards and promote these awards to the membership. Lois will also remind the membership of the next testing application deadline as well as the next exam date. Lois will have applications to take the test with her at the membership meeting for any members who would like to use them. Lois will update the members on the total ALS, PLS and PP's we currently have in the state.

Functional Director of Marketing – Jan W. Berger, ALS

Jan discussed the internet memberships including Facebook and twitter accounts and discussed the impact these sites have had on the membership. Jan also reminded everyone to send any news worthy information to Carolina Paralegal News as she will remind the membership as well. Jan will also remind the membership of the Happy Grams and encourage all members to participate in these ads as well as assist their chapter in selling ads in the Spotlight. All ads we have at this point have currently expired. Jan also shared a letter LSPSC received from the SC Bar thanking us for our previous ad in their publication and asking that we continue the ad.

Treasurer – Stephanie Saporita, Certified PLS

Stephanie will update the membership as to the consolidation of the CDs and the status of the accounts as well as taking a vote on the expenditure of the President's gift and donations to NALS Foundation. Stephanie will meet with the President and Finance Chair after the meeting for the final count of incoming funds.

Past President-Parliamentarian – Stacy R. Burke, Certified PP, PLS

Stacy will announce the Region 4 winners of the Think Big campaign. Stacy also will discuss the repository of forms/letters for use by chapters. The Board also discussed the process of verifying the qualified members nominated. Stacy notified the Board that NALS had changed the Bylaws and Standing Rules and she had reviewed in them in detail to identify the changes made by NALS. The Board discussed several proposed changes to the Bylaws and Standing Rules. The proposed additions include a description for the new Employment Committee; the description for the NALS Foundation Committee; the change in the FD Marketing responsibilities as to collections for the Spotlight Ads; defining a member in good standing and denying membership to anyone convicted of a felony. Stacy also reviewed the Bylaws and Standing Rules for NALS compliance and has noticed some typographical errors which can be corrected with notice and approval. Stacy will notify the membership of any changes for vote and approval process.

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Frances C. Powell, Certified PP, PLS
Secretary

Approved:

Jamie I. Early, Certified PP, PLS
President

**LEGAL STAFF PROFESSIONALS OF SOUTH CAROLINA
MINUTES OF THE WINTER MEMBERSHIP
MEETING FOR 2010-2011
JANUARY 29, 2011
COLUMBIA, SOUTH CAROLINA**

The Winter Membership Meeting of the Legal Staff Professionals of South Carolina for the year 2010-2011 was called to order by President, Jamie I. Early, Certified PP, PLS on Saturday, January 29, 2011 at 1:45 PM.

President Jamie reminded everyone to check in with Credentials Chairman. She reminded everyone to turn off all cell phones and beepers. Each chairman or member who gives a report was asked to please come to the lectern. All members addressing the meeting should stand; give their name, certification and chapter. The Thought for the Day was given by Jeannie Beard, Certified PLS. The Pledge of Allegiance was led by Kerry A. Waldrop, Functional Director of Membership. The NALS Code of Ethics was presented by Robin C. Deming, Functional Director of Education. President Jamie I. Early, Certified PP, PLS introduced herself and welcomed everyone to the meeting.

All of the past Presidents in attendance were acknowledged. Jamie also recognized all of our first time attendees.

The officers of LSPSC for 2010-2011 were introduced: President-Elect, Tara Jean Prevatte, Certified PP, PLS; Functional Director-Membership, Kerry A. Waldrop; Functional Director-Marketing, Jan W. Berger, ALS; Functional Director-Education, Robin C. Deming; Functional Director-Certification, Lois J. Belle, Certified PLS; Treasurer, Stephanie A. Saporita, Certified PLS; Secretary, Fran C. Powell, Certified PP, PLS; and Immediate Past President, Stacy R. Burke, Certified PP, PLS.

PRESIDENT'S REMARKS

Jamie reminded everyone of our theme, TNT – Tain't Nuttin' Tuit. Jamie told the membership that she had found a new acronym for TNT – Thankful Now for Time. Jamie thanked the membership for their time in coming to the meetings and working to make LSPSC what it is today and stressed that we need to make time for all things that are important to us including this association. Jamie discussed how LSPSC had been asking the membership for their input on the Past, Present and Future of LSPSC and how to make LSPSC the best it can be now and in the future. Jamie created a chart of the ideas and things LSPSC members liked from the past meetings and things the members enjoy that are currently in practice now. Jamie announced that the Board will be holding roundtable meetings at the annual meeting in Hilton Head. The membership was encouraged to continue to submit ideas they would like to see in future LSPSC meetings. Jamie held a contest to see how many times the acronym TNT appeared in the Spotlight. Debra Bailey, Meredith Lazarski and Fran Powell won a South Carolina trivet.

Jamie announced to the membership that Stephanie Saporita is expecting a baby in June and Tara Prevatte is getting married in July and offered congratulations to them.

BUSINESS MEETING

President Jamie reminded members that any member of LSPSC may make motions, second motions, and enter into discussions. All motions should be reduced to writing, and Stacy R. Burke, Certified PP, PLS, Parliamentarian has forms for that purpose.

Camilla G. Pitman, Certified PLS reported that there were 29 members present and 16 represent a quorum. Camilla declared a quorum present.

Everyone was provided with the consent agenda packet of items that were approved by the Board. The packet included the Summer Board and Membership minutes and the Treasurer's Second Period Report. These items were all approved as distributed by consent.

Camilla Pitman, Certified PLS won the first incentive drawing in the amount of \$25.00.

Jamie reminded the members if they are not receiving their @Law or Spotlight to contact NALS and make sure LSPSC has your correct email address. Change of address forms can be downloaded from the NALS website. The Spotlight deadline is February 20, 2011 and any reports should be sent to Patti Bernier Byers.

Jamie thanked the members for the opportunity to attend the NALS Conference in Branson, Missouri and her report is included in the Officer's Committee Reports.

Jamie also thanked Patti Bernier Byers and everyone who submitted an entry for the very first Superstar Spotlight in September. Everyone was very supportive of the idea and it was a great success.

Jamie reminded everyone of the NALS grant deadlines and the Spotlight deadline which is February 20, 2011. Jamie also notified everyone that the NALS Award of Excellence forms are on the website.

Jamie advised that the Region 4 meeting will be held at Sandestin Golf and Beach Resort in Destin Florida the weekend of July 22, 2011 through July 24, 2011. Sharon Wotherpoon made a motion that we do not have our summer membership meeting in conjunction with Region 4 this year due to the distance. The membership discussed the matter and voted unanimously to have a separate membership meeting in Columbia at a date to be determined. Jamie introduced our Region 4 Director, Lisa Mitchum, who was in attendance at our meeting, and encouraged everyone to meet with Lisa and congratulate her on her reelection as Region 4 Director. Jamie also mentioned that our Kathy Amirante, our NALS President was also looking for additional members to serve on various committees.

Jamie thanked everyone who participated in bringing items for Food for Thought charity drive. Jamie also gave ideas for other charitable activities and asked for individual chapter reports of things their members had been doing.

Jamie discussed several items for future meetings. The annual meeting registration forms are currently being revised and will be available to the members shortly. The Finance Committee will continue the Chinese auction at the Annual Meeting as well as Buck a Book. Jamie informed the membership that the registration fees for these meetings are set based on costs of the meeting room, parking, the catered lunches and other factors. Funds generated from these meetings are used in the budget that is presented each year. The Board made the decision to leave Seawells because their food and other services were declining and LSPSC felt the meeting room at Nelson Mullins would better serve our needs. Jamie invited any discussion or questions about this issue.

Jamie presented the revised 2010-2011 budget to the members to include the NALS President gift and the NALS Foundation donation. Jamie explained that because some of our actual expenses had come in lower than the Board had budgeted for as well as the fact that NALS had given LSPSC two grants in the past two years, the Board felt that it was important to give something back to the Foundation.

Report from Elected and Appointed Officers:

President-Elect: Tara Jean Prevatte, Certified PP, PLS.

Tara thanked the members for allowing her to attend the Region 4 conference in Asheville on behalf of LSPSC. Tara reported the budget as given at the Region 4 conference in Asheville; however, she stated that her full report was in the Spotlight. Tara will attend the Leadership Conference in March 2011 in Tulsa, Oklahoma. Tara thanked everyone who submitted a written report to be included in the Officer's Committee Reports in essence of time. Tara thanked everyone who agreed to be on the Board next year and read the slate of officers for the 2011-2012 year. The proposed officers are Stephanie A. Saporita, PLS - President Elect; Jan W. Berger, ALS – Secretary; Elisa V. Chaney, PP, PLS, - Treasurer, Lois J. Belle, PLS – Functional Director of Membership; Robin Deming – Functional Director of Education; Frances C. Powell, PP, PLS – Functional Director of Marketing; Camilla G. Pitman, PLS, - Functional Director of Certification. There are no contested positions and therefore Jamie will hold an acclamation of officers at this meeting. Tara encouraged members to become involved in with the Board and consider running for an office in the future.

Secretary: Fran C. Powell, Certified PP, PLS

Fran purchased a new digital recorder on behalf of LSPSC to be used in transcribing the minutes as well as potentially recording future CLE seminars. Fran also mentioned purchasing dictation software as well as possibly purchasing a flex drive for maintaining the association's records. Discussion was held regarding the digital recorder. Sharon Wotherspoon made a motion to reimburse Fran for the dictation software and purchase the 1GB flex drive on behalf of the association. The membership voted unanimously to purchase the dictation software as well as the flex drive.

Treasurer: Stephanie A. Saporita, Certified PLS.

Stephanie discussed the individual line item details of the Treasurer's Second Period Report. Stephanie also informed the membership that the two smaller CD's had been combined to receive a better interest rate. Discussion was held regarding various entries of the report as well as the CD's. The Treasurer's Second Period Report was approved by the membership.

Immediate Past President: Stacy R. Burke, Certified PP, PLS.

Stacy informed the membership that NALS has made several changes to their Bylaws and Standing Rules and LSPSC will be updating their Bylaws and Standing Rules accordingly. Stacy will have all the changes to present to the membership by the end of February for Yvonne to post on the website for review. Jamie informed the membership that the Bylaws are being completely restated because there were so many changes to make sure we are in conformity with NALS. Stacy asked Lisa Mitchum to announce the winner of the Region 4 Think Big Campaign. The winner of the Region 4 was Kristin Skipper from Montgomery, Alabama; however, Meredith Lazarski from Charleston was the second place winner.

Sarah Wallace won the second incentive drawing for \$50.00.

Annual Meeting 2011 (Hilton Head): Carlene Kilgore, Certified PLS.

Carlene announced the annual meeting will be held in Hilton Head April 29, 2011 through May 1, 2011 at the Hilton Garden Inn and the theme is Bridge to Success. The full registration fee is \$125.00 and the room rate is \$99 per night and the rate will be good for one day before and after the meeting. The Tanger Outlet renovations will be completed by the annual meeting.

Award of Excellence: Sharon K. Wotherspoon, Certified PLS.

Sharon encouraged all members to nominate a member for this award. Deadline for this award is March 15, 2011. Sharon will forward the nomination form to Chapter Presidents to disseminate to the members.

FD-Certification: Lois J. Belle, Certified PLS.

Lois recognized and congratulated Stacy Burke, PP, PLS on her PP recertification and Camilla G. Pitman, PLS on her PLS recertification. Lois notified the members that LSP of Greenville is holding a study group on Saturday, February 19, 2011 at Womble Carlyle in Greenville which is available to anyone who would like to attend. Lois asked that anyone testing let her know so that she could offer encouragement to them. Lois also gave the deadlines for the application to take the ALS, PLS and PP. Lois also gave statistics of the current members who are ALS, PLS or PP certified nationwide and encouraged everyone to think about becoming certified. Lois also gave information on the CLE awards offered by NALS and encouraged everyone to review the qualifications and apply for this award.

Community Projects: Carlene B. Kilgore, Certified PLS and Susan L. Olmstead, Certified PLS.

Susan stated that she had submitted a report and noted that there is a box in the back of the room for donation for SCCADVASA.

Continuing Education: Robin C. Deming.

Robin thanked everyone for their support in preparing for the CLE today which was a big success. Robin announced that LSPSC was able to obtain CLE hours for the attorneys in attendance as well as the speakers. Robin also gave a breakdown of the total members and guest in attendance for the CLE. Robin announced the speakers for the Annual Meeting in Hilton Head. Deborah Brown commended Robin on the CLE presented today.

Credentials: Camilla G. Pitman, Certified PLS.

No report.

Employment: Lauritza S. Hill and Mary Kay Oliver.

Lauritza asked that anyone with any information on any job openings to please email her or Mary Kay for submission to the membership.

Finance: Patti E. Bacon and Myra Culbertson.

Patti announced that the Finance Committee had collected \$345 however tickets were still available for the Chinese auction.

Financial Review: Paula M. Taylor, Certified PLS and Chrisanne T. Porter, Certified PLS.

The report is in the handout.

Handbook: Deborah League Brown, Certified PLS, Laura A. Foster, Certified PLS and Stacy R. Burke, Certified PP, PLS.

Deborah noted that their report is the handout as well as the Spotlight. Deborah asked if anyone knew of any additional changes to please let her know.

Historian: Stacy R. Burke, Certified PP, PLS.

No report.

Marketing/Bar Liaison: Jan W. Berger, ALS.

Jan commented on the efforts of everyone involved in running the association and the talent of all the members in the room. Jan encouraged anyone who had news to submit information to Carolina Paralegal News or to her and she would submit the information on their behalf. Jan reminded everyone of the Spotlight deadline for ads and reiterated that all the current ads were expired and that it was everyone's responsibility to sell ads. Jan challenged everyone to sell an ad on behalf of LSPSC. Jan also discussed the marketing efforts at the Clerk of Court's seminar in Greenville and the items we had left over from that meeting. Jan also asked for any ideas and suggestions for marketing the Association.

Membership: Kerry A. Waldrop.

Kerry gave the status of the membership numbers for LSPSC as given to her by NALS. LSPSC currently has 83 members. Kerry awarded Deb Reynolds, Tammy Suggs and Suzanne Ponder \$25 each for sponsoring a new member. Kerry also awarded Patti Byers \$12.50 for sponsoring a second new member. Kerry awarded the Midlands chapter as the chapter with the highest percentage of participation in all events at this membership meeting. Kerry reminded the membership that if you have been laid off or are retired, NALS and LSPSC will waive you dues for one year. Also, if you sponsor five members, NALS will also waive your dues for one year. Jamie also reminded the membership that there is also an ongoing contest for the chapter retaining the most members as well as the chapter that has the most new members. This contest will continue through March 31, 2011.

NALS Foundation: Gina M. Hall.

Gina was not in attendance and no report has been submitted.

Nominations and Elections: Debra H. Bailey, Certified PLS.

Debra presented the slate to the Board at the Board Meeting on January 28, 2011 and made a motion that the Board approve the slate and the slate was approved by the Board.

Publications Editor: Patricia Bernier Byers.

Please forward any articles you have.

Scholarship. Nation W. Nation, Certified PP, PLS, CLA.

Naomi distributed packets to each chapter and asked the chapter presidents to disseminate to their scholarship chairs, members and local schools; however she would be happy to email the forms to anyone who would like them. Naomi also mentioned adding the documents to the website.

Scrapbook: Deborah J. Reynolds, Certified PP, PLS and Jimi L. Bullard, ALS.

Not present.

Standing Rules and Bylaws: Stacy R. Burke, Certified PP, PLS.

No report.

Technology: Yvonne A. Fortner, Certified, PP, PLS.

Yvonne asked for any news, pictures or local publications to be added to the website and reminded everyone that any new ads could be published to the website as well.

Jamie asked Chrisanne Porter and Paula Taylor to come to the lectern. Chrisanne and Paula presented Stacy Burke with a scrapbook of her tenure as President and thanked her for all of her hard work, time and efforts in all that she did for LSPSC as President.

Election by Acclamation:

Jamie addressed the members regarding the call for nominations and elections for LSPSC officers for the year 2011-2012. Debra H. Bailey, PLS served as chair for this position. Debra submitted the slate to the Board at the Board meeting on January 28, 2011 for approval. The Board approved the slate as presented by Debra H. Bailey. There is currently one individual nominated for each position and the membership will now conduct the election of officers.

For the office of Secretary, Jan W. Berger, ALS was nominated and has agreed to run for this office. A call was made for any other nominations for the office of Secretary. There being no other nominations, a motion was made and seconded that the nominations for the office of Secretary be closed. Jamie called for any discussion or objections. Hearing none and there being only one party running for the office of Secretary, Jamie made a motion that Jan W. Berger, ALS be named by acclamation to the office of Secretary. There was a second to this motion and the motion was carried unanimously.

For the office of Treasurer, Elisa V. Chaney, PP, PLS was nominated and has agreed to run for this office. A call was made for any other nominations for the office of Treasurer. There being no other nominations, a motion was made and seconded that the nominations for the office of Treasurer be closed. Jamie called for any discussion or objections. Hearing none and there being only one party running for the office of Treasurer, Jamie made a motion that Elisa V. Chaney, PP, PLS be named by acclamation to the office of Treasurer. There was a second to this motion and the motion was carried unanimously.

For the office of Functional Director of Membership, Lois J. Belle, PLS was nominated and has agreed to run for this office. A call was made for any other nominations for the office of Functional Director of Membership. There being no other nominations, a motion was made and seconded that the nominations for the office of Functional Director of Membership be closed. Jamie called for any discussion or objections. Hearing none and there being only one party running for the office of Functional Director of Membership, Jamie made a motion that Lois J. Belle, PLS be named by acclamation to the office of Functional Director of Membership. There was a second to this motion and the motion was carried unanimously.

For the office of Functional Director of Education, Robin C. Deming was nominated and has agreed to run for this office. A call was made for any other nominations for the office of Functional Director of Education. There being no other nominations, a motion was made and seconded that the nominations for the office of Functional Director of Education be closed. Jamie called for any discussion or objections. Hearing none and there being only one party running for the office of Functional Director of Education, Jamie made a motion that Robin C. Deming be named by acclamation to the office of Functional Director of Membership. There was a second to this motion and the motion was carried unanimously.

Deming be named by acclamation to the office of Functional Director of Membership. There was a second to this motion and the motion was carried unanimously.

For the office of Functional Director of Marketing, Frances C. Powell, PP, PLS was nominated and has agreed to run for this office. A call was made for any other nominations for the office of Functional Director of Marketing. There being no other nominations, a motion was made and seconded that the nominations for the office of Functional Director of Marketing be closed. Jamie called for any discussion or objections. Hearing none and there being only one party running for the office of Functional Director of Marketing, Jamie made a motion that Frances C. Powell, PP, PLS be named by acclamation to the office of Functional Director of Marketing. There was a second to this motion and the motion was carried unanimously.

For the office of Functional Director of Certification, Camilla G. Pitman, PLS was nominated and has agreed to run for this office. A call was made for any other nominations for the office of Functional Director of Certification. There being no other nominations, a motion was made and seconded that the nominations for the office of Functional Director of Certification be closed. Jamie called for any discussion or objections. Hearing none and there being only one party running for the office of Functional Director of Certification, Jamie made a motion that Camilla G. Pitman, PLS be named by acclamation to the office of Functional Director of Certification. There was a second to this motion and the motion was carried unanimously.

For the office of President Elect, Stephanie A. Saporita, PLS was nominated and has agreed to run for this office. A call was made for any other nominations for the office of President Elect. There being no other nominations, a motion was made and seconded that the nominations for the office of President Elect be closed. Jamie called for any discussion or objections. Hearing none and there being only one party running for the office of President Elect, Jamie made a motion that Stephanie A. Saporita, PLS be named by acclamation to the office of President Elect. There was a second to this motion and the motion was carried unanimously.

Jamie asked that the officers for the year 2011 – 2012 stand and be recognized.

Jamie reminded the members that the upcoming meetings are listed on the agenda and noted that the Hilton Head chapter is responsible for the premium prize for the annual meeting.

The third incentive drawing was held and Tara Prevatte won the \$75 prize.

Jamie offered CD's of the seminar to anyone who was interested and were available to be picked up at the door. Jamie also thanked the Midlands chapter for hosting the seminar and the wonderful job they did in getting everything together.

UNFINISHED BUSINESS:

Membership Meeting Sites 2010 – 2011

NALS Professional Development and Education Conference, March 10 - 12, 2011
Double Tree Warren Place, Tulsa, OK

Annual Membership Meeting – April 29 - 30, 2011
Hilton Garden Inn, 1575 Fording Island Road, Hilton Head Island, SC

LSPSC Spring Membership Meeting – May 1, 2011
Hilton Garden Inn, 1575 Fording Island Road, Hilton Head Island, SC

NALS Region 4 Conference – July 22 – 24, 2011
Sandestin Golf and Beach Resort, Destin FL

LSPSC Summer Membership Meeting – date to be determined
Nelson Mullins Law Firm, Columbia, SC

NALS 60th Annual Education Conference and National Forum – October 13 – 16, 2011
Cincinnati, OH

Annual Meeting Sites:

- 2011 - Hilton Head, SC sponsored by Hilton Head Legal Staff Professionals
- 2012 – Orangeburg, SC sponsored by Legal Staff Professionals of Orangeburg
- 2013 – Spartanburg, SC sponsored by Spartanburg County Legal Staff Professionals
- 2014 – Charleston, SC sponsored by Legal Staff Professionals of the Low Country
- 2015 – Columbia, SC sponsored by Legal Staff Professionals of the Midlands
- 2016 – Greenville, SC sponsored by Legal Staff Professional of Greenville

There being no further business to come before the membership, and no objection, the Winter Membership Meeting of LSPSC of 2010-2011 was adjourned.

Respectfully Submitted,

Frances C. Powell, Certified PP, PLS
Secretary

Approved:

Jamie I. Early, Certified PP, PLS
President

Social Networking -



Come Join Us Online!
MARCH



www.lspsc.org

www.lsplowcountry.org (Charleston Chapter)

www.lspg.org (Greenville Chapter)

You can now enjoy LSPSC on Facebook! Just search for our name once you've signed on.



www.facebook.com

Get Linked-In or Ning'd with NALS by searching for us on:

www.linkedin.com

www.ning.com

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Click on "NALS Community"

NALS Code of Ethics

Members of NALS are bound by the objectives of this association and the standards of conduct required of the legal profession.

Every member shall

- ◆ Encourage respect for the law and the administration of justice;
- ◆ Observe rules governing privileged communications and confidential information;
- ◆ Promote and exemplify high standards of loyalty, cooperation, and courtesy;
- ◆ Perform all duties of the profession with integrity and competence; and
- ◆ Pursue a high order of professional attainment.



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