



ROLLESTON PARISH COUNCIL

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Meeting of Rolleston Parish Council

Monday 5th January 2026 at 7.30 pm, in The Greenaway, Rolleston

Present: Cllr Steele in the chair, Cllr Gemson, Cllr Kyte, Cllr Sanders, the clerk (D Bryant) and 1 member of the public.

MINUTES

1. Chair's Welcome

The Chair welcomed everyone to the meeting at 7.30pm

2. Apologies

Apologies were received from Cllr Melton (NSDC), Cllr Saddington (NCC) and Cllr Geraghty

3. Declarations of Interest.

There were no declarations of interest.

4. To approve the Minutes of the meeting held on 1st December 2025

The minutes were received as a correct account, the vote was unanimous, and the minutes were signed by the Chairman

5. Co-option of New Councillor

The potential new councillor was not able to attend.

District/County Council Reports

There were no District or County Council reports as neither Councillors were present. Cllr Saddington emailed the Chair and reported that £125 funding had potentially been secured as a donation to the Seniors Lunch. She also reported that potholes should be reported to the "NCC Golden Number" (Tel: 0300 5008080) as this would result in a HAMS number which can be tracked.

6. Public Participation

A member of the public reported that the Rolleston Mill overflow is blocked and has been reported to the EA. There is also a breach in the side of the Greet which is now overflowing into the mill pond from the side rather than the overflow (due to the blockage). He noted that this situation will get worse which could affect the racecourse in a flood situation. The member of the public has received an acknowledgement from the EA but no further update. The Chair agreed to contact the EA to progress this.

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Rolleston Community Emergency Plan was created in 2008 and a member of the public stated that this now needs updating. He also asked that the BESS and potential fire situation be included in the plan. The Chair agreed to contact Mr Bosworth to formulate a plan. It was agreed that this item is to be included on the next agenda.

7. Planning

- a. No planning applications have been received as of the date of this meeting.
- b. Any other items notified to Rolleston Parish Council prior to this meeting and requiring submission of comments before the following scheduled Parish Council meeting.

There were no other items

8. Finance

- a. To approve payments as listed on payment schedule if any.
The payments were approved, voted unanimously and the Chair signed.
- b. To receive and approve bank reconciliation and bank balances.
The bank reconciliation was received, voted unanimously and signed by the Chair.
- c. Budget review and consideration of 26/27 precept
The 26/27 budget was reviewed. The Council noted the increased expected expenditure on cushionfall for the play area and expenditure on defibrillator supplies. Cllr Kyte is to report to the Council at the next meeting regarding the costs for the replacement of the pads and also the battery. Cllr Gemson proposed that this increased expenditure should be met by a 17% increase on the precept and a £1.5k subsidy from reserves. The absolute value of the precept requested will be £12,148. Cllr Gemson proposed a precept request of £12,148, seconded by Cllr Steele and vote unanimous.
- d. Approval of the new internal auditor.
The Clerk reported that a new internal auditor, David Dixon, had been identified. David performs the internal audit for other local Parish Councils. Cllr Steele proposed the appointment of David Dixon and Cllr Gemson seconded. The Council voted to approve this unanimously.
- e. Any other matters appertaining to finance.
There were no other matters.

10. Review and approval of Rolleston PC Policy Documents

The Council noted receipt of the new policy documents which would be approved at the next meeting.

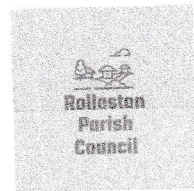
11. Footpaths and Highways

- a. NSDC litter picking equipment supply.
It was noted that NSDC litter picking equipment can only be supplied temporarily and must be returned after they are used. Therefore the Council voted to buy their own and keep them in the village hall. Cllr Kyte agreed to purchase the litter picking equipment.

12. Update on Tree Planning project

- a. Update on 6th December tree planting event
Cllr Steele reported that the trees were delivered and planted and that the invoice has been paid. It was noted that the net value will be re-imbursed by NSDC as the VAT will be reclaimed by the Council. Four trees are yet to be invoiced. Bulbs

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have also yet to be sourced. It has been proposed that several trees may be sponsored and the Council want to develop a policy for the plaques for the sponsored trees. It was agreed to discuss this policy in a future meeting.

13. Flooding Issues and Emergency Plan

- a. Flood Warden Report

There was no report as the Flood Warden was unable to attend.

14. Parish Council Owned and Managed Village Land and Facilities

- a. Playpark Committee update

There was no formal committee update. Costings for the future cushionfall had been discussed as part of the 26/27 budget review.

- b. Review costings for Playpark reparations

This is ongoing.

15. Community / Neighbourhood Issues

- a. Licensing update for Southwell Racecourse.

It was agreed to include this item in next month's agenda.

- b. Rolleston Neighbourhood Plan update, budget discussion and approval.

It was agreed to include this item in next month's agenda.

- c. Potholes and Occupation Lane.

Ongoing.

16. Correspondence

A Member of the public had written to the Chair regarding the speed bump and dog fouling. Cllr Steele reported that this had been escalated to Cllr Saddington who is progressing this.

17. Agenda items for next meeting

- i. Emergency plan update.
- ii. Tree planting scheme - tree sponsorship.
- iii. Defib pads and battery pad reports
- iv. Litter picking equipment

18. Date of next meeting – Monday 2nd February 2026

There being no further business, the Chair thanked everyone for participating and the meeting was closed at 21.00

I declare that the above is a true account of the meeting held on 5th January 2026 (approved at the PC meeting held on 2nd February 2026).

Signed  Date 2/2/26

Chair Rolleston Parish Council

Distribution: Parish Councillors, Cllr S Saddington, Cllr K Melton, Noticeboards, Website