

ROLLESTON PARISH COUNCIL

Email: clerk@rolleston-pc.gov.uk

Website: <https://rollestonvillage.gov.uk>

Meeting of Rolleston Parish Council

Monday 2nd September 2024 at 7.30 pm, in The Greenaway, Rolleston

Minutes

Present Cllr Steele (in the Chair), Cllrs Geraghty, Colman, Gemson and Kyte, Cllr Saddington (NCC), Denise Bryant (Clerk) and 2 members of the public.

1. Chair's Welcome

The chair welcomed everyone to the meeting at 19.30pm

2. Apologies

Apologies were received from Cllr Melton who is on holiday.

3. Declarations of Interest.

None were received

4. To approve the Minutes of the meeting held on 1st July 2024

The minutes were received, approved and signed by the Chair

5. District/County Council Reports

Cllr Saddington updated the Council regarding the the hedge on Holly Court as it is now overgrown and touching vehicles. Notts CC report that the land is now owned by a building company. The building company has confirmed that a contractor has been appointed and they will deal with the hedges in early October.

A member of the public asked about the drain through the village which now appears is the responsibility of Severn Trent. Severn Trent were unable to jet the drain through to Croft View Close. Cllr Saddington was asked for the contact at Severn Trent so that the member of the public could progress this.

Cllr Gemson asked about the vegetation overhanging the road at the corner of Station Rd. It is proving to be very dangerous for traffic. Cllr Saddington to chase this up.

A member of the public thanked Cllr Saddington for her support on planning matters.

6. Public Participation

A member of the public asked for an update on the Village Hall's Certificate of Lawfulness. Cllr Steele read out an email from Chris Baillon-Saunders which stated that the decision was to be made on 12th September. To date there had been no response from NSDC Planning Dept.

Cllr Steele asked Mr Bosworth about the next batch of cushionfall. Mt Bosworth reported that the order will be placed by the end of the week.

The Council wanted to thank Steve and Laura Bosworth-Holand for dealing with the tree in the Village Hall.

7. Planning

- a. There are no planning applications for consideration.
- b. Update on 24/01194/LDCE. Application for lawful development certificate to confirm use of existing land known as Rolleston Village Hall as a local community use. Pertinent to 24/00402/FUL, Demolition of two bungalows and erection of five dwellings including parking provision and amenity spaces on the land at the Greenaway, Rolleston.

An email was read out and minuted in Minute 6.

- c. Any other items notified to Rolleston Parish Council prior to this meeting and requiring submission of comments before the following scheduled Parish Council meeting.

The Council noted that application 24/00775/HOUSE Demolition of two conservatories. Single storey rear extension, two-storey front, side and rear extension, changes to fenestration and erection of a pergola at Springfield Lodge, Fiskerton Rd had been granted.

8. Finance

- a. To approve payments as listed on payment schedule if any.
Approved and signed by the Chair.
 - b. To receive and approve bank reconciliation and bank balances.
Approved and signed by the Chair.
 - c. Any other matters appertaining to finance.
- No other matters were raised. Budget process noted to start in October.

9. Rolleston Parish Council Policy and Procedure Documents

- a. To review and approve Rolleston PC Risk Assessment.
- The Council resolved to include the development of the Risk Assessment into the mandate for the Playpark Signage Working Group. The Playpark Signage Working Group has been formed consisting Cllr Steele, Cllr Colman, Cllr Gemson and Amanda Hobbs

10. Footpaths and Highways

- a. Update from Cllr Saddington re hedge at Holly Court overhanging the footpath and the road.

Minuted under Minute 5.

11. Flooding Issues and Emergency Plan

a. Flood Warden Report

The Flood Warden reported that he had attended a Flood Warden meeting on 12 Sept at NSDC, Castle House. The Flood Warden reported that he was still in the process of contacting the Environment Agency regarding the management of the River Greet

12. Parish Council Owned and Managed Village Land and Facilities

a. Tree planting/wildflower gardens

i. Update on meeting held on Thursday 11th July at the Village Hall.

Cllr Steele to chase Cllr Melton for an update on his seeking advice from NSDC experts on tree locations

ii. Update from Cllr Saddington regarding NCC advice on potential location issues.

This was deferred until the October meeting.

b. Playpark

i. Signage Update

The working party has been formed. Minuted in Minute 9.

ii. Cushionfall

Additional cushionfall is minuted in Minute 6..

The council also noted that Steve Bosworth is taking down the rotten bars in the adult section of the Playpark and will remove them

c. The Bee-keeping presentation to be held on 10th September at the Village Hall.

This has been publicised via emails, posters and in the Rolleston Junction.

13. Community / Neighbourhood Issues

a. First Aid Training – amount of contribution to NCFA to be agreed.

The Council voted unanimously to donate £50.

b. Reflective posts at the Fiskerton end of Rolleston.

Cllr Colman reported that all the posts have now been replaced

c. Signage at Rolleston Station.

Ongoing.

d. Noticeboard in the bus shelter

Cllr Colman reported that NCC Transport Facilities will erect one before 13 September.

14. Parish Council Administration

a. Email address update for Councillors.

Ongoing for next meeting in October.

15. Correspondence

- a. Chris Baillon-Saunders has requested that Rolleston Parish Council consider the development of a Neighbourhood Plan.

The Council debated this. It was resolved that Cllr Steele is to ask Chris to present the benefits and the effort involved to the Parish Council.

b. NCC offer of Winter Assistance for 24/25.

The Council noted that it was not in need of Winter Assistance this year.

c. The Council have been sent details of the Flood Alleviation Scheme within the village. The Council have been requested to inform the new landowners of the bund (which was funded by the Environment Agency) within their field and to inform them that it shouldn't be ploughed.

The Chair is to write to the new owners and inform them of the bund and the necessity for it to be maintained.

16. Agenda items for next meeting

Village Neighbourhood plan presentation from Chris Baillon-Saunders (subject to availability).

17. Date of next meeting – Monday 7th October 2024

There being no further business, the Chair thanked everyone for attending and closed the meeting at 21.08.

I declare that the above is a true account of the meeting held on 2nd September, 2024 (approved at the PC meeting held on 7th October, 2024).

Signed **Date**

Chair Rolleston Parish Council

Distribution: Parish Councillors, Cllr S Saddington, Cllr K Melton, Noticeboards, Website