

# ROLLESTON PARISH COUNCIL

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## Meeting of Rolleston Parish Council

Monday 7<sup>th</sup> July 2025 at 7.30 pm, in The Greenaway, Rolleston

**Present:** Cllr Steele in the chair, Cllr Colman, Cllr Geraghty and Cllr Kyte, Cllr Keith Melton, Cllr Sue Saddington, the clerk (D Bryant) and 7 members of the public

## Minutes

### 1. Chair's Welcome

The Chair welcomed everyone to the meeting at 7.30pm

### 2. Apologies

Apologies were received from Cllr Gemson.

### 3. Declarations of Interest.

There were no declarations of interest.

### 4. Co-option of Mr Daniel Sanders

The co-option of Mr Dan Sanders was proposed by Cllr Steele and seconded by Cllr Colman. The vote was unanimous, and Mr Sanders was co-opted onto Rolleston Parish Council. Cllr Steele welcomed Cllr Sanders to the Council. Cllr Sanders signed the Declaration of Acceptance of Office and was given the Notification of Councillors Register of Interests form for subsequent completion.

### 5. To approve the Minutes of the meeting held on 2<sup>nd</sup> June 2025

The Minutes were received as a correct account, the vote was unanimous, and the minutes were signed by the Chairman

### 6. District/County Council Reports

Cllr Melton reported that the tree project was progressing. The owners of Old Mill Cottage would like to take part in the project if possible.

Cllr Melton reported that there was to be a Neighbourhood Planning Meeting being held on 28<sup>th</sup> July 6.30pm at Rolleston Village Hall. He urged all the councillors to attend as he reported that Central Government is proposing the Planning Authorities will follow a national scheme rather than local plans and in future Planning Committees will have a maximum of 11 members and there will be many more delegated decisions to officers. This means the need for Local Neighbourhood Plans is increasing.

Cllr Saddington offered a welcome to Cllr Sanders.

She reported that there had been 2 recent failings of the crossing barriers at Newark Castle Station and that cars had been waiting for 90 minutes on one occasion. Cllr Saddington had written to Network Rail saying the barriers were not fit for purpose. She awaits a response.



She had been in touch with NCC highways and reported that Matt Duckworth is awaiting a response from Severn Trent regarding the blocked drain as it was not an NCC asset. Mr Bosworth stated that Severn Trent had visited the drain but in his opinion the fix was not satisfactory in the long term. Mr Bosworth continues to monitor. Cllr Colman stated that the broken lamp post has been removed in the recent roadworks but that meant that the "Village Hall" finger sign has also been removed. Cllr Saddington to chase.

Cllr Saddington reported that the 9<sup>th</sup> July would be the first council meeting, and it will be held at Hucknall. She reported that this may be the first and only meeting at Hucknall as it was proposed to move back to County Hall. Cllr Saddington reported that she is now the Shadow Cabinet Member of the Children and Families, Education and SEND Committee. The Council proffered its congratulations.

## 7. Public Participation

A member of the public reported that he had attended the recent Network Rail meeting regarding the level crossings. He reported that, according to their statistics, the meeting believed that the crossings are operating satisfactorily and will therefore remain in place for 20 years. The meeting reported only one delay of an hour in the last 12 months. The member of the public reported that he had suggested that proactive monitoring would enable failures to be predicted and resolved beforehand. He also reported that he had been informed that in the event of a fire at Staythorpe, all crossings have battery back up to enable the barriers to continue to be used.

Cllr Saddington reported that she would highlight to all residents in the 23 village she represents that they should contact Network Rail whenever there is an issue regarding the barriers being not operational.

## 8. Planning

- a. No planning applications had been received as of the date of production of the agenda.
- b. Any other items notified to Rolleston Parish Council prior to this meeting and requiring submission of comments before the following scheduled Parish Council meeting.
  - i. **25/01044/LDCE** Meadowfield Nurseries Fiskerton Road Rolleston NG23 5SJ. Certificate of Lawfulness to confirm that the property has been occupied in breach of agricultural occupancy condition (AOC) number 03 of planning permission reference 54 90 0779.

The councillors debated this issue. 3 councillors confirmed that the house has been occupied by residents without any agricultural tie for over 18 years. 2 councillors did not comment due to lack of information. The Clerk would report this back to NSDC.

## 9. Finance

- a. To approve payments as listed on payment schedule if any.  
The payments were approved, voted unanimously and the Chair signed.
- b. To receive and approve bank reconciliation and bank balances.  
The bank reconciliation was received, voted unanimously and signed by the Chair.
- c. To approve the donation of £100 to the Rolleston Village Day.  
This was agreed with a unanimous vote
- d. To review the progress on obtaining an interest-bearing bank account



This was postponed due to the absence of Cllr Gemson  
e. Any other matters appertaining to finance.

Rolleston Junction are to meet Cllr Steele regarding potentially funding the magazine via the Parish Council but they have decided to go digital which reduces the costs by 50%. Cllr Steele will report back on this issue going forward in the September meeting.

#### **10. Footpaths and Highways**

Cllr Steele asked Mr Harries to contact Burnetts (Staythorpe Farm Ltd) regarding the contractors ploughing land and thereby obstructing footpaths. Cllr Steele agreed to put together a register of landowners so that they can be contacted if necessary.

Cllr Colman reported on Footpath 5 that has now collapsed. She had reported it to NCC VIAEM but nothing has yet been done.

#### **11. Flooding Issues and Emergency Plan**

##### **a. Flood Warden Report**

Steve Bosworth reported that the blocked drain was being worked on by Severn Trent but that they were struggling to clear the drain. Mr Bosworth will continue to progress.

#### **12. Parish Council Owned and Managed Village Land and Facilities**

##### **a. Tree planting/wildflower gardens meeting update.**

Cllr Steele stated that Lynn Preece of NSDC had sent a plan of where the trees would be planted. It was stated that the trees could not be planted too close to the haulage way and that there would be no trees planted that are harmful to livestock or wild animals. It was stated that there would be further consultation on where the trees would be planted. Cllr Melton agreed to write an article for Rolleston Junction informing residents of the plans.

##### **b. Playpark Committee update**

Cllr Colman stated that the Council had received the latest inspection report. Two areas now urgently require action. The pull-up equipment has been removed and Mr Bosworth will remove the step. The shrubs have been cut back.

Cllr Steele asked about the repair to the flying fox. Chair to order replacement. It was further reported that the benches near the small children's area and near the flying fox need sanding down and re-painting and the children's roundabout needs sanding too. Mr Bosworth agreed to do this

##### **c. Gateway to 2-Acre Field**

This has now been replaced.

#### **13. Community / Neighbourhood Issues**

##### **a. Rolleston Neighbourhood Plan**

Cllr Steele reported that there was to be a meeting by NSDC with other villages who are also creating Neighbourhood plan to be held on 28<sup>th</sup> July at The Greenaway, Rolleston. Chris Baillon cannot assist due to professional conflict.

##### **b. Potholes update.**

Nothing to report.

##### **c. Southwell Racecourse – The Council to consider the amendments to Southwell Racecourse's license application.**

Cllr Steele asked that Cllr Saddington and Cllr Melton be made aware of licensing applications for the racecourse. Tim Harries explained that he had been contacted





by the racecourse and their licensing legal team. They have submitted an application to NSDC for minor applications to their existing licensing application. This is a minor amendment to the current license. The two minor variations contained are:

- 1) They would like 4 events per annum with up to 9,999 attendees. The remainder to have 5,000 attendees. The current premises license has no attendee limits
- 2) They would like to be able to sell champagne in glass bottles. Currently there is no glass allowed on the racecourse.

Tim highlighted that currently the only event with approx. 10,000 attendees is Ladies Day. Tim was not aware of what would be the other 3 events that would need to be licensed for 10k attendees. He stated that the current premises license relates to racing activities in the racing part of the racecourse. Currently third-party operators provide the other events (non-racing) and they need to apply for temporary licenses to use the racecourse for non-racing activities.

Cllr Saddington suggested that Cllr Melton gets this referred to the licensing committee. Cllr Saddington suggested that the PC write to the Police to highlight the Council's concerns. Should the PC express concern then NSDC may upgrade this from a minor application to a major application.

Clerk to write to Cllr Melton stating the premises license number, register the concerns and ask that it is elevated from a minor to a major application. Clerk to write on 7<sup>th</sup> before closing date on the 8<sup>th</sup>.

**14. Correspondence**

- a. NSDC CIL questionnaire  
The Council agreed that the Clerk should respond on their behalf.
- b. A member of the public had sent an email complaining about the land next to the Mill.  
Cllr Steele agreed to progress although this is not strictly a Parish Council matter.


**15. Agenda items for next meeting**

Rolleston Junction funding

**16. Date of next meeting – Monday 1<sup>st</sup> September 2025**

Given there was no further business, the Chair thanked everyone for attending and the meeting was closed at 21.28.

**I declare that the above is a true account of the meeting held on 7<sup>th</sup> July, 2025 (approved at the PC meeting held on 1<sup>st</sup> September 2025).**

Signed .....  ..... Date ..... 1/9/25 .....

**Chair Rolleston Parish Council**