

# ROLLESTON PARISH COUNCIL

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## Meeting of Rolleston Parish Council

**Monday 2<sup>nd</sup> February 2026 at 7.30 pm, in The Greenaway, Rolleston**

**Present:** Cllr Steele in the chair, Cllr Gemson, Cllr Sanders, Cllr Geraghty, Cllr Melton (NSDC), Cllr Saddington (NCC) the clerk (D Bryant) and 1 member of the public.

## MINUTES

### 1. Chair's Welcome

The Chair welcomed everyone to the meeting at 7.30pm

### 2. Apologies

Apologies were received from Cllr Kyte

### 3. Declarations of Interest.

There were no declarations of interest.

### 4. To approve the Minutes of the meeting held on 5<sup>th</sup> January 2026

The minutes were received as a correct account, the vote was unanimous, and the minutes were signed by the Chairman.

### 5. District/County Council Reports

Cllr Melton reported that the NSDC Director of Housing had informed Cllr Melton that the transfer of the village hall land to the Rolleston Parish is now in the workplan of the Council Land and Planning Group who have asked the NSDC Legal team to investigate. The Director has sent the Council a map and has requested the Council to delineate the extent of the land that the Parish are interested in having transferred. The Director stated that the bungalow development and the land transfer need to be considered together, and Cllr Melton advised that the Council be mindful of this when annotating the map. The Chair agreed to return the map suitably annotated. The Chair thanked Cllr Melton for his support.

Cllr Saddington reported that there were no issues to report. The NCC budget is to be set in the next 3 weeks.

The Chair thanked Cllr Saddington for the contribution to the Seniors Xmas dinner. Cllr Saddington reported that additional CDF funding may be available. The Clerk agreed to notify Cllr Saddington of the requested donation of £200 towards the Village Fun Day on 27<sup>th</sup> June.



## 6. Public Participation

A member of the public asked about the railway line closing the crossings and asked if any further detail was available. The Chair said he would investigate and report back.

## 7. Planning

- a. No planning applications have been received as of the date of this meeting.
- b. Any other items notified to Rolleston Parish Council prior to this meeting and requiring submission of comments before the following scheduled Parish Council meeting.  
There were no other items

## 8. Finance

- a. To approve payments as listed on payment schedule if any.  
The payments were approved, voted unanimously and the Chair signed.
- b. To receive and approve bank reconciliation and bank balances.  
The bank reconciliation was received, voted unanimously and signed by the Chair.
- c. Any other matters appertaining to finance.  
Cllr Gemson suggested that the Council review the PCC donation at this time next year.

## 9. Review and approval of Rolleston PC Policy Documents

The Council reviewed and approved the following with unanimous votes:

- a. RPC Standing Orders
- b. RPC Code of Conduct
- c. RPC Equality and Diversity Policy
- d. RPC Play Park Risk Assessment
- e. RPC Overall Risk Assessment
- f. RPC Financial Regulations
- g. RPC IT Policy
- h. RPC Website Accessibility Statement
- i. RQP FOI Publication Scheme
- j. RPC Data Map

## 10. Footpaths and Highways

- a. NSDC litter picking equipment supply.  
This was postponed until the next meeting due to Cllr Kyte's absence.

## 11. Update on Tree Planning project

- a. Tree planting Scheme – tree sponsorship proposal  
The Chair reported that all the trees have been planted. The bulbs have been ordered and will be planted asap. The tree planting event had been a great success. Cllr Gemson to provide the Clerk with all the receipts so that the Clerk can submit the claim.

## 12. Flooding Issues and Emergency Plan

- i. Flood Warden Report  
No report submitted at this meeting.
- ii. Emergency Plan Update



The Chair reported that a meeting had been held with the team who had prepared the last plan. The decision was made to create a new plan based on using new technology (WhatsApp etc). The also decided that issues such as flooding and the BESS need to be included. The Parish Council and the flood wardens need a new contact list for all emergency services.

iii. Defib pads and battery report

This was postponed until the next meeting as Cllr Kyte was not at the meeting.

### **13. Parish Council Owned and Managed Village Land and Facilities**

a. Playpark Committee update

The Chair had received an email from the Committee stating that at the moment everything seemed in order for the play park. Cllr Gemson asked if the vegetation cut back undertaken in December was sufficient and if this meant the problem has been removed. Chair to investigate this further.

b. Review costings for Playpark reparations.

Agenda item delayed due to absence of Mr Bosworth. The Chair and Cllr Gemson agreed to investigate the cost differential between cushion fall and rubber material.

### **14. Community / Neighbourhood Issues**

a. Licensing update for Southwell Racecourse.

The Chair reported that this will be progressed for the next meeting as there was a new racecourse manager. The Chair agreed to ask Tim Harries to attend the next meeting to update the Council on the new manager.

b. Rolleston Neighbourhood Plan update, budget discussion and approval.

Cllr Geraghty reported on two Neighbourhood Plan meetings to progress matters. Importantly there is a meeting with the two Council representatives about the support can be obtained on Friday 6<sup>th</sup> February. The team have developed a letter and questionnaire which will be sent out to the village.

c. Potholes, Occupation Lane and road repairs

This was discussed with Cllr Saddington who is progressing

d. Dog fouling

Cllr Gemson reported that there is a repeated instance of dog fouling along Staythorpe Rd. Cllr Gemson has alerted NSDC. They asked that the incidents are caught on film and this would be acted upon by a Community Protection Officer.

e. Date for Annual Parish Meeting

It was agreed that the 2026 Annual Parish Meeting would be held on 15<sup>th</sup> April, at 7pm at The Crown.

### **15. Correspondence**

No correspondence had been received.

### **16. Agenda items for next meeting**

Financial implication of village hall land acquisition.

### **17. Date of next meeting – Monday 2<sup>nd</sup> March 2026**

There being no further business, the Chair thanked everyone for participating and the meeting was closed at 21.08





I declare that the above is a true account of the meeting held on 2<sup>nd</sup> February 2026  
(approved at the PC meeting held on 2nd March 2026).

Signed ..... *[Handwritten Signature]* ..... Date ..... *2/3/26* .....

**Chair Rolleston Parish Council**

*Distribution: Parish Councillors, Cllr S Saddington, Cllr K Melton, Noticeboards, Website*