

# ROLLESTON PARISH COUNCIL

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## Statutory Annual Meeting of Rolleston Parish Council

**Monday 12th May 2025 at 7.30 pm, in The Greenaway, Rolleston**

**Present:** Cllr Steele in the chair, Cllr Gemson, Cllr Geraghty, Cllr Colman and Cllr Kyte, the clerk (D Bryant) and 2 members of the public.

## Minutes

### 1. Election of Chair

Cllr Steele was nominated to be the Chair by Cllr Geraghty, seconded by Cllr Gemson. The vote was unanimous. Cllr Steele was elected and signed the Declaration of Acceptance of Office

### 2. Election of Vice Chair

Cllr Geraghty was nominated to be the Vice Chair by Cllr Colman, seconded by Cllr Steele. The vote was unanimous. Cllr Geraghty was elected and signed the Declaration of Acceptance of Office

### 3. Chair's Welcome

The Chair welcomed everyone to the meeting at 7.35pm

### 4. Apologies

Apologies were received from Cllr Melton who provided a report in his absence.

### 5. Declarations of Interest.

There were no declarations of interest

### 6. To approve the Minutes of the meeting held on 7th April 2025

The Minutes were received as a correct account, the vote was unanimous, and the minutes were signed by the Chairman

### 7. District/County Council Reports

Cllr Melton's report was read out to the Council as follows:

There are two key issues I would be reporting on if present myself:

#### Trees for Rolleston

We have now had a meeting with NSDC Ranger, Lynn Preece, who is responsible at NSDC for the link with the Trees for Climate project run and delivered by the County Council. As I am sure will be reported by Cllr Bob Steele, as Chair of the PC, broad agreement was reached about the likely numbers and placements of trees on PC owned or controlled land in the village.



We also agreed that the project would be opened to residents in case other potential spots for new trees could be discovered. Once that process is complete, Lynn will prepare a project plan and report – and, once that is agreed finally, the plan will be placed before the County Council with a view to achieving a planting programme for the late autumn of 2025. And I am looking forward to helping plant the trees when they become available as part of my “legacy” as your District Councillor!

### **Appeal against refusal of planning application by NSDC to build houses on land adjacent to the village hall**

As you will know, as a member of the NSDC Planning Committee, I reported that the plans for houses on the village hall’s adjacent grassland, had been refused and I was very surprised to find that NSDC had appealed that decision, as we had assumed in the Planning Committee that the Certificate for Lawful Development acquired by the Village Hall relating to that land provided a full stop to such development.

In a series of emails to the CEO of NSDC, copied to parish councillors and the Chair of the planning committee, I have challenged the decision to appeal and requested that the CEO intervene to withdraw the appeal. He declined to do so, but his email declining action contained an indication that he assumed there had been a proper process involving a portfolio holder as well as officers of NSDC in making the decision to appeal.

Consequently, I requested an indication of where this decision was minuted and, thus far, I have not received an answer to that query. I am pursuing this issue with a written question to full council, and I shall expect that if such a minute does NOT exist that the appeal should be withdrawn as improperly executed. I shall be copying that question and comment to the Planning Inspectorate requesting that the appeal should be declined and/or withdrawn as being improper.

I have anyway objected to the appeal, formally, as the local Member, pointing out the relevance of the Certificate of Lawful Development which barely featured in the NSDC appeal document. I cannot predict whether this will be enough to declare the appeal invalid, but I shall continue to follow up on this issue in all possible avenues of action on behalf of Rolleston residents.

Cllr Saddington reported that she had been re-elected and thanked everyone who had supported her. The Council proffered their congratulations.

Cllr Steele thanked Cllr Saddington for working with NCC Highways to have Station Rd and the Rolleston end of Fiskerton Rd repaired. Cllr Kyte commented that the road to Fiskerton from the edge of Rolleston now needs repairing.

## **8. Public Participation**

No specific comments were made from the public

## **9. Planning**

- a. No planning applications had been received as of the date of production of the agenda for this meeting.
- b. Update on Appeal APP/B3030/W/25/3360525 for 24/00402/FUL, Demolition of two bungalows and erection of five dwellings including parking provision and amenity spaces on the land at the Greenaway, Rolleston.



The Council wish to formally proffer a vote of thanks for Cllr Melton for the tenacious way he has pursued the issues with the planning appeal. The Council are wholeheartedly supportive of his efforts.

- c. Any other items notified to Rolleston Parish Council prior to this meeting and requiring submission of comments before the following scheduled Parish Council meeting.

**25/00545/HOUSE** 2 storey side extension to existing dwelling at Holding 18 Fiskerton Road, Rolleston.

This application was discussed by the Council and the Council voted unanimously to support

## 10. Finance

- a. To approve payments as listed on payment schedule if any.  
The payments were approved, voted unanimously and the Chair signed.
- b. To receive and approve bank reconciliation and bank balances  
The bank reconciliation was received, voted unanimously and signed by the Chair.
- c. To review the 2024/25 Internal Audit report (signed by auditor).  
The 2024/25 Internal Audit reported was reviewed and approved by the Council
- d. To review, complete and approve the 2024/25 Annual Governance Statement.  
The 2024/25 Annual Governance Statement was reviewed in detail, completed and approved by the Council, and signed by the Chair
- e. To review and approve 2024/25 AGAR Accounting Statement – section 2.  
The 2024/25 AGAR Accounting Statement was reviewed, approved by the Council and signed by the Chair.
- f. To receive and approve the AGAR 2024/25 Exemption Certificate.  
The AGAR 2024/25 Exemption Certificate was received, approved by the Council and signed by the Chair.
- g. To note that the Period for Exercise of Public Rights will be Tuesday 3 June – Monday 14 July 2025.  
This was noted and will be put on the noticeboards and sent to all villagers on the email service.
- h. Any other matters appertaining to finance.
- i. Insurance. Cllr Gemson is to review the details prior to renewal
- ii. Cllr Gemson is to investigate opening an interest-bearing account to yield a better financial return than the current bank account.

## 11. Rolleston Parish Council Policy and Procedure Documents

- a. To review and approve Rolleston PC Standing Orders  
The Rolleston PC Standing Orders were reviewed and approved.
- b. To review and approve Rolleston PC Equality Policy  
The Rolleston PC Equality Policy was reviewed and approved.
- c. To review and approve Rolleston PC Financial Regulations  
The Rolleston PC Financial Regulations were reviewed and approved.
- d. To review and approve Rolleston PC Councillor Code of Conduct  
The Rolleston PC Councillor Code of Conduct was reviewed and approved
- e. To review and approve Rolleston PC Risk Assessment  
The Rolleston PC Risk Assessment was reviewed and approved.



## 12. Footpaths and Highways

The Council noted that hot-boxing has now been done in certain parts of the village. Cllr Saddington was asked about the road to Fiskerton as minuted in item 7.

Cllr Steele reported that a field with a footpath crossing it has been ploughed thereby rendering the footpath unusable. He noted that farmers have an obligation to restore a footpath within 2 weeks. The council wish to have this enforced and will work with Notts CC and Cllr Saddington to lodge this as an issue.

## 13. Flooding Issues and Emergency Plan

### a. Flood Warden Report

Steve Bosworth reported that there was a further training session scheduled for June 12<sup>th</sup> but that there was no need for Rolleston Flood wardens to attend as all the team is trained. No further report was relevant.

## 14. Parish Council Owned and Managed Village Land and Facilities

### a. Tree planting/wildflower gardens meeting update.

Cllr Gemson had reported in Item 7 that there had been a meeting with Lynn Preece of NSDC, Cllr Melton and Cllr Steele. Cllr Steele reported that during the meeting, 2-Acre field and Corner Farm were inspected and potential sites identified. An article will be published in Rolleston Junction detailing potential trees. Cllr Steele reported that private landowners could also have trees planted and he was keen to have landowners made aware of this potential. A plan will be produced for public inspection on a future date. Cllr Steele informed the Council that he would produce an email to be sent out to the village.

### b. Playpark Committee update

Cllr Colman noted that the gate is yet to be repaired when the contractor returns from holiday. Mr Bosworth is due to repair the adult playground equipment. Cllr Colman queried the continued use of cushion fall. She asked if grass could be laid down and used with safety matting. It was noted that to do this, the permeable membrane would have to be removed, and the park would need to be closed whilst the grass was being established. It was proposed that Cllr Colman would contact the playground inspector and seek his advice.

### c. Gateway to 2-Acre Field

Minuted above in item 14b. It was noted that the post has been installed, and the gate will be replaced in the short term.

## 15. Community / Neighbourhood Issues

### a. Rolleston Neighbourhood Plan


This is on hold due to Chris's unavailability. More progress is expected in June/July.

### b. Potholes update.

This was discussed with Cllr Saddington in Item 7.

### c. Speeding in Rolleston / Speedwatch Initiative.

It was noted that the Council cannot get access to the speed data collected by the grey box but can request it from Notts CC. This was yet to be decided if this could be a useful course of action. Cllr Kyte asked about the "30" stickers for wheely bins. Clerk to investigate with both NSDC and NCC. The Speedwatch initiative has not progressed as villagers are concerned about negativity within the village towards a Speedwatch team.





d. Dog Poo Bin.

The dog bin has been installed and has been well received in the village. There have been notes of thanks received by the councillors.

**16. Correspondence**

No correspondence has been received.

**17. Agenda items for next meeting**

Co-option of new member


Insurance renewal

Interest bearing bank account

**18. Date of next meeting – Monday 2<sup>nd</sup> June 2025**

There being no further business, the Chair thanked everyone for attending and the meeting was closed at 21.03.

I declare that the above is a true account of the meeting held on 12<sup>th</sup> May, 2025 (approved at the PC meeting held on 2<sup>nd</sup> June 2025).

Signed .....  ..... Date ..... 2/6/25 .....

**Chair Rolleston Parish Council**

*Distribution: Parish Councillors, Cllr S Saddington, Cllr K Melton, Noticeboards, Website*