

# ROLLESTON PARISH COUNCIL

Email: [clerk@rolleston-pc.gov.uk](mailto:clerk@rolleston-pc.gov.uk)

Website: <https://rollestonvillage.gov.uk>

## Meeting of Rolleston Parish Council

**Monday 3<sup>rd</sup> June 2024 at 7.30 pm, in The Greenaway, Rolleston**

*Councillors, I hereby give you notice that a meeting of Rolleston Parish Council will be held in The Meeting Room, The Greenaway, Rolleston on Monday 3<sup>rd</sup> June 2024 at 7.30 pm. All members of the Council are summoned and members of the public and press are welcome to attend.*

*Please submit apologies to the Clerk.*

Denise Bryant  
Rolleston Parish Clerk  
23 May, 2024

## AGENDA

1. Chair's Welcome
2. Apologies
3. **Declarations of Interest.** To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
4. **To approve the Minutes of the meeting held on 7<sup>th</sup> May 2024**
5. **District/County Council Reports**
6. **Public Participation**
7. **To co-opt Lucy Kyte to fill the existing casual councillor vacancy.**
8. **Planning**
  - a. No planning applications have been received as of the date of this agenda.
  - b. Update on 24/00402/FUL, Demolition of two bungalows and erection of five dwellings including parking provision and amenity spaces on the land at the Greenaway, Rolleston
  - c. Any other items notified to Rolleston Parish Council prior to this meeting and requiring submission of comments before the following scheduled Parish Council meeting.

## **9. Finance**

- a. To approve payments as listed on payment schedule if any.
- b. To receive and approve bank reconciliation and bank balances.
- c. To review and approve the insurance renewal quotation.
- d. Any other matters appertaining to finance.

## **9. Rolleston Parish Council Policy and Procedure Documents**

- a. To review and approve Rolleston PC Risk Assessment

## **10. Footpaths and Highways**

- a. Hedge Update
- b. Rubbish removal update

## **11. Flooding Issues and Emergency Plan**

- a. Flood Warden Report

## **12. Parish Council Owned and Managed Village Land and Facilities**

- a. Tree planting/wildflower gardens meeting update.
- b. Playpark
  - i. Signage re liability
  - ii. Cushionfall update
- c. To consider the date for the proposed bee-keeping presentation

## **13. Community / Neighbourhood Issues**

- a. Potholes update.
- b. First Aid Training

## **14. Parish Council Administration**

## **15. Correspondence**

## **16. Agenda items for next meeting**

## **17. Date of next meeting – Monday 1<sup>st</sup> July 2024**

*Distribution: Parish Councillors, Cllr S Saddington, Cllr K Melton, Noticeboards, Website*