

ROLLESTON PARISH COUNCIL

Email: clerk@rolleston-pc.gov.uk

Website: <https://rollestonvillage.gov.uk>

Statutory Annual Meeting of Rolleston Parish Council

Tuesday 7th May 2024 at 7.30 pm, in The Greenaway, Rolleston

Councillors, I hereby give you notice that the Statutory Annual Meeting of Rolleston Parish Council will be held in The Meeting Room, The Greenaway, Rolleston on Tuesday 7th May 2024 at 7.30 pm. All members of the Council are summoned and members of the public and press are welcome to attend.

Please submit apologies to the Clerk.

Denise Bryant
Rolleston Parish Clerk
24 April, 2024

AGENDA

1. **Election of Chair** (Declaration of Acceptance of Office to be signed)
2. **Election of Vice Chair** (Declaration of Acceptance of Office to be signed)
3. **Chair's Welcome**
4. **Apologies**
5. **Declarations of Interest.** To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
6. **To approve the Minutes of the meeting held on 2nd April 2024**
7. **District/County Council Reports**
8. **Public Participation**
9. **Planning**
 - a. No planning applications have been received as of the date of this agenda.
 - b. Update on 24/00402/FUL, Demolition of two bungalows and erection of five dwellings including parking provision and amenity spaces on the land at the Greenaway, Rolleston
 - c. Update on GNR and Solar Farms, multi-parish Steering Group.

- d. Any other items notified to Rolleston Parish Council prior to this meeting and requiring submission of comments before the following scheduled Parish Council meeting.

10. Finance

- a. To approve payments as listed on payment schedule if any.
- b. To receive and approve bank reconciliation and bank balances.
- c. To review the 2023/24 Internal Audit report (signed by auditor).
- d. To review, complete and approve the 2023/24 Annual Governance Statement.
- e. To review and approve 2023/24 AGAR Accounting Statement – section 2.
- f. To receive and approve the AGAR 2023/24 Exemption Certificate.
- g. To note that the Period for Exercise of Public Rights will be Monday 3rd June 2024 to Friday 12th July 2024.
- h. Any other matters appertaining to finance.

12. Rolleston Parish Council Policy and Procedure Documents

- a. To review and approve Rolleston PC Standing Orders
- b. To review and approve Rolleston PC Equality Policy
- c. To review and approve Rolleston PC Financial Regulations
- d. To review and approve Rolleston PC Councillor Code of Conduct
- e. To note progress on Rolleston PC Risk Assessment

13. Footpaths and Highways

- a. Dog Fouling signs update

14. Flooding Issues and Emergency Plan

- a. Flood Warden Report

15. Parish Council Owned and Managed Village Land and Facilities

- a. Tree planting/wildflower gardens meeting update.

16. Community / Neighbourhood Issues

- a. Potholes update.
- b. Rolleston Pub ownership.
- c. First Aid Training

17. Parish Council Administration

18. Correspondence

19. Agenda items for next meeting

20. Date of next meeting – Monday 3rd June 2024

Distribution: Parish Councillors, Cllr S Saddington, Cllr K Melton, Noticeboards, Website