

ROLLESTON PARISH COUNCIL

Email: clerk@rolleston-pc.gov.uk

Website: <https://rollestonvillage.gov.uk>

Meeting of Rolleston Parish Council

Monday 3rd June 2024 at 7.30 pm, in The Greenaway, Rolleston

Minutes

Present

Cllr Steele (in the Chair), Cllrs Colman and Gemson, Cllr Saddington (NCC) and Cllr Melton (NSDC), the Clerk and 2 members of the public

1. Chair's Welcome

The chair welcomed everyone to the meeting at 19.30pm.

2. Apologies

Apologies were received and accepted from Cllr Geraghty.

3. Declarations of Interest.

None were received.

4. To approve the Minutes of the meeting held on 7th May 2024

The minutes were received, approved and signed by the Chair.

5. District/County Council Reports

Cllr Melton reported that he had walked around village with Cllr Steele and Cllr Colman to identify potential areas for tree planting within Rolleston. The next step was to hold a village meeting. It was agreed to hold this at 7pm on Thursday 11th July at the Village Hall. Cllr Steele committed to write an email inviting villagers to the meeting which will be sent out to the village. Cllr Melton will attend this meeting hopefully accompanied by a tree officer from NSDC.

Potential tree-planting areas need to be agreed by November so that they can be included in the NSDC report. The trees are to be funded by NSDC via an application to the Notts CC Trees for Climate Programme. If successful, a variety of native trees will be planted in the chosen areas between November and March.

Cllr Melton confirmed that the Council were aware that there would be an NSDC Planning Committee Meeting on 6th June at which that application for building on the land at Greenaway would be considered. There will be an NSDC Planning Committee site meeting at Greenaway at 2pm on the 6th June. Cllr Steele confirmed that the Council were aware, and that Cllr Steele and Mr Baillon had registered to speak at the meeting.

Cllr Saddington reported that NCC Drainage team are looking to replace the broken pipe on Staythorpe Rd, and this was scheduled for around 20th June. They will also look at the ditch, time permitting.

Cllr Saddington informed the Council that NCC has granted approval for the demolition of the 2-bay stable structure at Ulllyats Cottage. Cllr Steele commented that the Council had been notified and were aware.

6. Public Participation

No matters were raised.

7. To co-opt Lucy Kyte to fill the existing casual councillor vacancy.

The co-option of Lucy Kyte was proposed by Cllr Colman and seconded by Cllr Steele. The vote was unanimous. Lucy Kyte was co-opted and welcomed to the Council by the Chair.

8. Planning

- a. No planning applications have been received as of the date of this agenda.
- b. Update on 24/00402/FUL, Demolition of two bungalows and erection of five dwellings including parking provision and amenity spaces on the land at the Greenaway, Rolleston.

Minuted under the District Council reports.

- c. Any other items notified to Rolleston Parish Council prior to this meeting and requiring submission of comments before the following scheduled Parish Council meeting.

- i. 24/00775/HOUSE, Springfield Lodge Fiskerton Road Rolleston.
Demolition of two conservatories. Single storey rear extension double storey front, side and rear extension, changes to fenestration and new pergola

This application was discussed. The Council voted unanimously to support.

- ii. NCC approved on 30 May 2024 the prior approval of demolition notification of the 2-bay open timber stable type structure at Ulllyats Cottage, 18 Fiskerton Road, Rolleston, Newark, NG23 5SH

9. Finance

- a. To approve payments as listed on payment schedule if any.
Approved and signed by the Chair.
- b. To receive and approve bank reconciliation and bank balances.
Approved and signed by the Chair.

c. To review and approve the insurance renewal quotation.
The Insurance renewal was reviewed. Cllr Colman proposed acceptance, Cllr Steele seconded, and the vote was unanimous. Clerk to email the broker to notify them of our intention to renew.

d. Any other matters appertaining to finance.
No other matters were raised.

10. Rolleston Parish Council Policy and Procedure Documents

a. To review and approve Rolleston PC Risk Assessment
Deferred to next month.

11. Footpaths and Highways

a. Hedge Update.

The Clerk reported that a letter had been sent to the residents. The deadline stated on the letter for the residents to cut back the hedge is 16th June. The Council asked the Clerk to inform Notts CC if the hedge has not been cut back by that date.

b. Rubbish removal update.

Cllr Colman reported that the rubbish on the Station Rd land has now largely been removed.

12. Flooding Issues and Emergency Plan

a. Flood Warden Report.

Deferred due to absence of flood warden.

13. Parish Council Owned and Managed Village Land and Facilities

a. Tree planting/wildflower gardens meeting update.

Cllr Colman reported that the area of land by the phone box had been mowed again. This was causing confusion as it had previously been planted as a wildflower area. Cllr Kyte commented that wildflower areas needed renewing annually. It was decided that no further action was needed. The tree-planting initiative was discussed and is minuted above in the District Council report.

b. Playpark

i. Signage re liability

The Clerk was asked to source applicable wording and quotations for 4 signs for the playpark regarding the Parish Council's liability for playpark users. One sign was for the gate post, two would be self-standing and one would be fixed to the fence in the basketball court. This would be discussed further at the next meeting.

ii. The Council also want to replace the current Parish Council Contact Details sign and a further quote was requested.

iii. Cushionfall update

Steve Bosworth is due to collect the cushionfall from Giffords. Cllr Steele to contact Steve to remind him.

c. To consider the date for the proposed bee-keeping presentation.

The Council proposed Tuesday 10th September which Cllr Steele will confirm with Mr Coombs.

14. Community / Neighbourhood Issues

a. Potholes update.

No update

b. First Aid Training

Cllr Colman reported that she is organising a First Aid course with Newark Community First Aid to be held in September/October.

15. Parish Council Administration

Email addresses to be set up for Cllr Geraghty, Cllr Kyte and correct email settings for the Mac for Cllr Colman

16. Correspondence

None received

17. Agenda items for next meeting

None notified.

18. Date of next meeting – Monday 1st July 2024

There being no further business, the Chair thanked everyone for attending and closed the meeting at 20.54.

I declare that the above is a true account of the meeting held on 3rd June 2024 (approved at the PC meeting held on 1st July 2024).

Signed **Date**

Chair Rolleston Parish Council

Distribution: Parish Councillors, Cllr S Saddington, Cllr K Melton, Noticeboards, Website