

Minutes of Rolleston Parish Council meeting held on Monday 4th December at The Greenaway, Rolleston

2 members of the public

Chairs Welcome					
The chair welcomed everyone to the meeting at 19.30pm					
1	To receive apologies for absence Apologies received from Cllrs Colman, Parslow and Saddington				
2	To accept Declarations of interest. No interests were declared				
3	To Approve and accept the minutes of the meeting held on 6th November 2023 The minutes of the meeting held on 6th November were approved as a Correct Record and signed.				
4	Matters arising not on the agenda. No matters were noted.				
5	First Open Session a) District and County Council Reports As neither Councillor was present, no reports were heard. b) Public representations A member of the public noted that they had not received an agenda by email. The Clerk apologised and committed to investigate and rectify. A member of the public queried the Notts CC payments for the Rolleston Christmas event and the Rolleston Senior's Lunch. MG noted that one payment had been received. The Clerk to chase the second payment. Steve Bosworth reported on his new role of snow warden. He noted his disappointment that the Notts CC call centre are not aware of the snow warden role. Clerk to liaise with Cllr Saddington to progress.				DB DB DB
6	Planning: a) No planning applications have been received for consideration at this meeting. b) Update on Planning matters including recent and extant planning applications. i. Update on NSDC owned land adjacent to Rolleston Village Hall planning status from Cllr Melton. Deferred due to absence of KM. ii. Update on Averham Battery Storage from Cllr Melton [KM]				KM KM

	Deferred due to absence of KM. iii. Update on Holly Court Planning Committee representation [BS] BS has met residents of Holly Court and has prepared a presentation for the NSDC Planning Committee meeting on 7th December. c) Any other items notified to Rolleston Parish Council prior to the meeting and requiring submission of comments before the following scheduled Parish Council Meeting. There were no other matters	BS
7	Financial Matters: a) To approve payments as listed on the payment schedule (if any) Payments were approved and signed by the Chair. b) To receive and approve bank statements. The council received and approved the current account balance (as of 4.12.23) of £23,154.71 and the Corner Farm account balance of £21,345.81. c) Progress on Banking Arrangements. HSBC on-line account is now set up and working. MG reported that he has set up a Direct Debit for HMRC payments. d) To note budget (summary Receipts and Payments) for 2324 Duly received and approved. e) Update progress on budget setting for 2425 The draft budget has been prepared, it will be further reviewed and approved at the January meeting	
8	Footpaths and Highways a) Dog Fouling liaison with Fiskerton cum Morton BS met with Chair of Fiskerton cum Morton. The two councils plan to work together to highlight the issue and alleviate it. A Working Party is to be set up to progress.	BS
9	Flooding Issues and Emergency Plan a) Flood Warden's report on future flood risk mitigation initiatives. SB has been contacted by NCC Flood Forum lead. To be followed up. SB to also respond to the NSDC request for replenishment of the resilience store. The Fiskerton cum Morton flood warden has suggested that the Fiskerton cum Morton, Bleasby and Rolleston Flood Wardens should work together to develop common solutions to flooding in the area. BS and SB to progress b) Cllr Melton update on Trent Ward Flood Warden meeting Deferred due to absence of KM.	SB BS SB KM
10	Parish Council Owned and Managed Village Land and Facilities a) Play Park –survey, repairs, working group and fund-raising. BS, on behalf of PC, reported the following: i. Rotten wood will be removed from the front of the picnic table. ii. The adult exercise equipment will be dismantled. Date to be set for this after Christmas. iii. Streetwise have not been contacted for a new estimate as the current estimate doesn't run out until December 2023 and no equipment is to be replaced until a play park inspection requires it.	PC

	iv. Ulyett Landscapes have sprayed the weeds. A working party will be set up when the weeds have died off. It was noted that the Cushionfall cannot be ordered until 2024 due to a lack of supply. The Council noted it had received a revised schedule of works and quotation from Ulyett Landscapes for the 2024 maintenance of the Parish. Acceptance of the quote was proposed by BS and seconded by MG. Unanimous vote to accept. b) Tree planting/wildflower gardens on Parish Council land within the village – organisation of a meeting with Cllr Melton and NSDC Tree officer re grants available Deferred due to absence of KM c) Bench outside the Church – PC reported that repairs have been made to the bench. It now needs to be varnished. Responsibility passed back to the Church. d) Finger Post repair/replacement PC is awaiting response from Cllr Saddington MG raised the issue of needing a Finger Post sign to improve the signage for the Village Hall. This to be progressed in 2024. e) Provision of village noticeboard on telephone kiosk A decision was made that all the event notices that are currently put into the village noticeboard are to be replaced with a single A4 sheet replicated from a page in the Rolleston Junction publication. This will be updated whenever a new issue of Rolleston Junction is issued. The council noted that National Grid need to clear up the mud and debris from Station Road outside the church. The council also requested that National Grid be asked to reinstate, re-level and re-seed the verges or refund the £100 outlaid by the Parish Council. BS to progress	PC KM SS BS
11	Community / Neighbourhood Issues a) Application for funding from DHSC for second defibrillator Fully funded defibrillator application was not successful. The partially funded defibrillator purchase was put on hold. b) Defibrillator Training [PC] A free course run by Southwell Rotary Club has been organised for the evening of 7th December. 18 spaces to be allocated on first come, first served basis. c) Electric car charging points – procurement and location. PC has arranged a meeting with “50five” for 8th December to discuss the “Charging as a Service Offer”. A further update will be given in the January Meeting d) Southwell Racecourse meetings – number of meetings and entry/exit issues Tim Harries is liaising with the racecourse regarding meetings and is providing reports to the parish council.	PC
12	Parish Council Administration a) Update on development of Parish Council Website BS reported that 2 quotes had been received and examined. The decision has been made to subscribe to the GoDaddy platform and to use the Fiskerton cum Morton website as a template for the Rolleston development. A domain name for the village website will be purchased and registered within the GoDaddy package. The	

	cost will be £520 for a 4 year term. This was proposed by BS and seconded by JG. Voted and approved unanimously. BS to progress this procurement. b) Allocation of Councillor Roles Decision made not to allocate roles within the parish council.	BS
13	General Correspondence Received i. A member of the Public has emailed BS regarding the Tapeta 12 material used at Southwell racecourse. The member of the public wanted to be assured that this material has not washed into the local watercourses. Southwell Racecourse has been contacted and have replied assuring the Council that none of the material has been washed away in the flooding. KM to progress this with NSDC to ensure they are happy with this response ii. An invitation has been received to attend a meeting with Caroline Henry, Notts Police and Crime Commissioner on 24 th January. MG to attend.	KM MG
14	Second Open Session A member of the public noted that whilst potholes in the village have been repaired, the potholes have redeveloped. The council was asked to investigate when they will be repaired again. Clerk to liaise with Cllr Saddington. A member of the public reported that a hedge on Staythorpe Rd just past the allotments is now encroaching the road. Clerk to investigate and progress A Member of public wanted the council to reconsider the installation of noticeboards on the telephone kiosk. This to be discussed at the next meeting.	DB DB
15	Matters Raised in Open Session/ Matters Received After Publication of Agenda (for report only)/ Agenda items for next meeting. Installation of noticeboards on the telephone kiosk.	DB
16	<i>Date of next meeting: Monday 2nd January @ 19:30pm in the Meeting Room at Rolleston Village Hall, The Greenaway. Rolleston.</i>	

There being no further business, the Chair thanked everyone for attending and closed the meeting at pm.20.57

I declare that the above is a true account of the meeting held on 4th December 2023 (approved at the PC meeting held on 2nd January 2024).

Signed **Date**

Chair Rolleston Parish Council

Distribution: Parish Councillors, Cllr S Saddington, Cllr K Melton, Rolleston Noticeboards, NSDC Website.