

## Rolleston Parish Council

**Minutes of the Extraordinary Meeting held on Thursday 4<sup>th</sup> May 2023 in the Main Hall at Rolleston Village Hall , The Greenaway, Rolleston at 7.30 pm.**

Present: Cllr Tim Harries (In the Chair)  
 Cllr Chris Baillon-Saunders  
 Cllr Pati Colman  
 Cllr Jane Geraghty  
 Cllr Christine Salter  
 Cllr Lucy Sole  
 Cllr Richard Thackeray

Members of the Public: 8

Also in attendance Cllr Blaney NSDC

		<b>Action</b>
65/23	<p><b>Apologies for Absence</b>            All Parish Councillors were present. The meeting was declared quorate.</p>	
66/23	<p><b>Minutes of the Meeting</b> held on Monday 3<sup>rd</sup> April 2023 were accepted as a correct record and signed by the Chairman.</p>	
67/23	<p><b>Matters Arising not on the Agenda</b>            2 invoices from Ulyett Landscapes Limited for grass cutting and an invoice from Arthur J Gallagher Insurance Brokers Limited for renewal of the annual Insurance policy, to be added for approval to pay under Financial Matters.</p>	
68/23	<p><b>First Open Session</b>  <b>District Council</b>            Cllr Blaney passed comment about the recent planning refusal for the building of homes near the Village Hall. He hopes that before a second application is brought forward a serious consultation takes place between representatives of the Parish Council, Village Hall Committee and the District Council. He informed that the planning application for the Play Park in 2009 included a provision for its use as an overspill car park. (09/00001/FUL)            His suggestions for moving forward with the housing application could include a reduced density, the provision for a buffer zone between the Village Hall and the new homes, and that area of grass where the resilience store sits could be allocated for additional car parking.            He reiterated that village residents needing social housing have no rights to any homes to be built in Rolleston. A points of need system is in place and any homes built would have to be for the whole NSDC area and would be allocated to those in greatest need.</p> <p><b>General Public</b>            Comment was made about an advert for the availability of a newly-constructed barn off Staythorpe Road for use as storage. The planning permission was granted for fodder storage and storage of equipment needed for the Equine business on the premises.</p>	
69/23	<p><b>Declaration of Interest</b>            None</p>	
70/23	<p><b>Planning Applications received:</b>            None</p> <p><b>Update on determined applications</b>            a. Application 23/00375/LDCP Proposed outbuilding to rear of Corner Farm Fiskerton Road Rolleston. It was noted that the application had been refused.</p>	

	<p>b. Application 22/02176/FUL Demolition of 2 bungalows and construction of 8 dwellings on land at Greenaway Rolleston. It was noted that the application had been refused. Cllr Baillon-Saunders had attended and spoken at the NSDC planning meeting. He expects the application to return in some form.</p>	
71/23	<p><b>Financial Matters.</b> Councillors unanimously approved the following payments:</p> <p>a. Ulyett Landscapes Ltd Invoice 79031 Jubilee and 2 acre grass cut - £196.80 plus VAT £39.36 Total £236.16</p> <p>b. Ulyett Landscapes Ltd Invoice 79030 Corner Farm grass and hedge cut - £125.94 plus VAT £25.19 Total £151.13</p> <p>c. Npower Invoice IN06692725 Electricity supply to telephone box 1 April 2022 – 31 March 2023 - £63.25 plus VAT £3.16 Total £66.41</p> <p>d. Supplier invoices for grass seed and wildflower seed for Jubilee Garden £79.99 + £17.98 Total £97.97. No VAT.</p> <p>e. Transfer of grant received towards costs of King Charles III Coronation from Nottingham County Councillor to Rolleston Village Hall Management Committee - £200</p> <p>f. Ulyett Landscapes Ltd Invoice 79468 Jubilee and 2 acre grass cut - £196.80 plus VAT £39.36 Total £236.16</p> <p>g. Ulyett Landscapes Ltd Invoice 794655 Corner Farm grass - £ 136-06plus VAT £27-21 Total £163-27</p> <p>h. Arthur J Gallagher Insurance Brokers Limited – Annual Insurance premium renewal £1,069-77</p> <p><b>Annual Governance &amp; Accountability Return (AGAR) for the 2022/2023 financial year.</b></p> <p>The Councillors reviewed the internal auditor's report and supporting documents and unanimously approved the following documents, and release them for publication:</p> <p>(i) Smaller authorities' Certificate of Exemption (AGAR Part 2)</p> <p>(ii) Accounting Statements</p> <p>(iii) Annual Governance Statement</p> <p>(iv) Receipt &amp; Payments Account</p> <p>(v) Fixed Asset Register</p> <p>The AGAR will be published on the website and placed on the P.C. noticeboard from no later than 9th May until at least 19th June.</p> <p>Cllr Harries reported the following balances in the Parish bank accounts: £25,036.29 in the Main Account and £22,065.59 in the Corner Farm Account.</p>	
72/23	<p><b>Footpaths and Highways</b> The uncut grass on footpath 2A was reported. All issues relating to footpaths need reporting to the Notts. County Council footpath officer.</p>	
73/23	<p><b>Flooding and Emergency Plan</b> The flood warden is to attend further training including Flood Mitigation.</p>	
74/23	<p><b>PC Owned &amp; Managed Amenities</b> Nothing to report</p>	
75/23	<p><b>Community / Neighbourhood</b> Nothing to report</p>	
76/23	<p><b>Ongoing improvements to Village Amenities.</b> A working party will be organised in the Autumn to complete the work at Jubilee Gardens.</p>	
77/23	<p><b>General Correspondence Received</b></p> <p>a. An e mail had been received regarding the work undertaken to the verge adjacent to Jubilee Gardens expressing concern there may have been birds nests or newts in the cleared area. A representative from the working party confirmed that checks were made</p>	

	<p>and none were found, and the subsequent seeding of the verge had been carried out in accordance with the requirements of the permission for access granted by NCC.</p> <p>b. A question had been raised about the nature of the permitted use of Kate Greenaway Garden. It was confirmed that when the land was transferred to the ownership of the Parish Council, it was defined as public open space.</p>	
78/23	<p><b>Second Open Session</b></p> <p>A member of the public reported damage to a bench on Staythorpe Road, close by the approach to the Village Hall.</p> <p>It was noted that as a result of only 2 parishioners submitting nomination forms before the deadline for election as Parish Councillors for Rolleston, this is below the minimum number required to form a quorate Parish Council. Guidance from NSDC democratic services is that a new election will be called towards the end of June, following which it is hoped that a sufficient number of councillors will be elected to constitute a new Parish Council.</p>	
79/23	<p><b>Matters Raised in Open Session or received after publication of the Agenda (for report only)</b></p> <p>None</p>	
80/23	<p><b>Date of next meeting:</b></p> <p>Cllr Harries closed the meeting at 8.40 pm.</p> <p><b><i>Date next meeting: To be announced</i></b></p>	