

## Rolleston Parish Council

### Minutes of Rolleston Parish Council meeting held on Monday 6<sup>th</sup> November at The Greenaway, Rolleston

Present:

Cllr B Steele (in the Chair) **BS**

Cllr P Colman **PC**

Cllr M Gemson **MG**

Cllr J Geraghty **JG**

Cllr M Parslow **MP**

Clerk: – D Bryant **DB**

Cllr S Saddington, NCC (SS), Cllr K Melton, NSDC (KM), and 4 members of the public

<b>Chairs Welcome</b>		
The chair welcomed everyone to the meeting at 19.30pm		
<b>1</b>	<b>To receive apologies for absence</b> No apologies were received	
<b>2</b>	<b>To accept Declarations of interest.</b> No interests were declared	
<b>3</b>	<b>To Approve and accept the minutes of the meeting held on 2<sup>nd</sup> October 2023</b> The minutes of the meeting held on 2 <sup>nd</sup> October were approved as a Correct Record and signed.	
<b>4</b>	<b>Matters arising not on the agenda.</b> No matters were noted.	
<b>5</b>	<p><b>First Open Session</b></p> <p>a) District and County Council Reports</p> <p>Cllr Melton (NSDC) reported the following: At the recent Full District Council meeting a discussion was had on the United Nations sustainable development and a motion to support the Oceans was passed.</p> <p>Cllr Melton was asked for an update on Village Hall site planning developments. Cllr Melton committed to ascertain the latest status for the next meeting.</p> <p>JG asked Cllr Melton for assistance in identifying and applying for grants to support tree and wildflower planting within the village. Cllr Melton said that NCC grants were available and that NSDC were setting budgets now. BS is to write to Cllr Melton and the NSDC Tree officer to request that they present to the village regarding grants etc. This to be as an agenda item for the next meeting.</p> <p>Cllr Melton informed the Council that the planning application for 2 dwellings for Holly Court was up for decision and asked if the Parish Council wished to call it in. The council responded positively.</p> <p>DB to contact Planning to confirm our request.</p> <p>The Chair will email to village to solicit views. An additional meeting may be required to discuss this further before the NSDC Planning Committee.</p> <p>Electric car charging points were discussed. Cllr Melton to report back to the council as to progress.</p>	<p><b>KM</b></p> <p><b>BS</b></p> <p><b>DB</b></p> <p><b>DB</b></p> <p><b>BS</b></p> <p><b>KM</b></p>

	<p>Developments at Averham Battery Storage were queried. Cllr Melton reported that a site survey was being undertaken and he would provide more information at the next meeting.</p> <p>The activities of the NSDC Emergency Response Team during the recent flooding events were queried. Cllr Melton responded that 116 houses were flooded within the district of which 40 were council houses. It was noted that the EA team were at Fiskerton on Saturday. Cllr Saddington (NCC) reported that the NCC Flood Response Team had been very active in the area. Staythorpe flooded on Thurs and Fiskerton flooded on Friday.</p> <p>Cllr Saddington advised that she will attend the Rolleston Senior’s Lunch on 6<sup>th</sup> December. PC asked her to contribute to both the Senior’s Lunch and the Rolleston Christmas Event on 9.12.23. Cllr Saddington agreed, and PC was asked to send payee details due to a system change.</p> <p>PC chased progress on the Finger Post sign repair. Cllr Saddington asked for PC to email her and she would chase it.</p> <p>MG asked Cllr Saddington to assist with the faulty street lamp that had been reported and no action had been taken. MG to send details to Cllr Saddington</p> <p>b) Public – members of the public to ask questions or make observations to the Council</p> <p>Potholes on Fiskerton Rd entering the village were raised . DB is to be sent the details which will be sent to Cllr Saddington for action.</p>	<p><b>KM</b></p> <p><b>PC</b></p> <p><b>PC</b> <b>SS</b></p> <p><b>MG</b> <b>SS</b></p> <p><b>DB</b></p>
<p><b>6</b></p>	<p><b>Planning:</b></p> <p>a) No planning applications have been received for consideration at this meeting.</p> <p>Holly Court detailed in Minute 5.</p> <p>b) Any other matters pertaining to planning including decisions.</p> <p>There were no other matters</p> <p>c) Any other items notified to Rolleston Parish Council prior to the meeting and requiring submission of comments before the following scheduled Parish Council Meeting.</p> <p>There were no other matters</p>	
<p><b>7</b></p>	<p><b>Financial Matters:</b></p> <p>a) To approve payments as listed on the payment schedule (if any)</p> <p>Payments were approved and signed by the Chair.</p> <p>b) To receive and approve bank statements.</p> <p>The council received and approved the current account balance (as of 22.10.23) of £24,777.74 and the Corner Farm account balance of £21,393.44</p> <p>c) Progress on Banking Arrangements.</p> <p>HSBC on-line account set up is ongoing.</p> <p>d) Progress on Scribe – Accounting Software designed for Town &amp; Parish Councils</p>	<p><b>MG</b></p>

	<p>Scribe now being used. 22/23 loaded. 23/24 actively being created and 24/25 budget now being set.</p> <p>Council noted receipt of the second precept payment from NSDC.</p>	
<b>8</b>	<p><b>Footpaths and Highways</b></p> <p>a) Dog Fouling liaison with Fiskerton</p> <p>Cllr Steele informed the council that he had written to the Chair of Fiskerton PC.</p> <p>No reply as yet.</p>	
<b>9</b>	<p><b>Flooding Issues and Emergency Plan</b></p> <p>Mr Steve Bosworth (SB), Rolleston Flood Warden, was invited to update the Council. SB commented that the Authorities were lacking in Rolleston during the flooding and that information from the various authorities on anticipated peak flow times on the Trent was inaccurate and misleading. SB noted that the water flooding Rolleston came from the Halloughton Dumble via Brackenhurst. He commented that there seemed to be minimal proactive planning on how to ensure that this does not happen again.</p> <p>2 properties in Rolleston were flooded.</p> <p>SB is chasing replenishment of the Rolleston Resilience Store. DB to write to Cllr Saddington and Cllr Melton re replenishing the resilience store.</p> <p>The pipes for the pump, which is owned by Parish council, have been damaged and need to be replaced. Ramps to protect pipe when it runs across the road also need to be purchased. To be discussed at next meeting</p> <p>Cllr Melton reported that he plans to convene a meeting of all the Flood Wardens and also the parish councils in Trent Ward to share information. This will be organised possibly before Christmas. The Councillors supported this idea.</p> <p>SB was asked to prepare a report on future initiatives that should be undertaken to protect Rolleston.</p> <p>PC proposed a vote of thanks to Mr Bosworth, seconded by BS.</p>	<p><b>DB</b></p> <p><b>BS</b></p> <p><b>KM</b></p> <p><b>SB</b></p>
<b>10</b>	<p><b>Parish Council Owned and Managed Village Land and Facilities</b></p> <p>a) Play Park –survey, working group and fund-raising.</p> <p>PC has had a report on the NSDC inspection on 11<sup>th</sup> October.</p> <p>2 items require action:</p> <ol style="list-style-type: none"> <li>i. Adult exercise equipment needs repairing</li> <li>ii. Surfacing generally across the whole site too low</li> </ol> <p>The monorail was not inspected as the handle has been taped over and therefore it cannot be inspected.</p> <p>2 areas identified by regular inspections by parishioners:</p> <ol style="list-style-type: none"> <li>i. Weeds in the whole area</li> <li>ii. Wooden surround of the picnic bench</li> </ol> <p>PC reported that there is a meeting with Ulyett Landscapes on 13<sup>th</sup> November regarding weed removal and future weed prevention.</p> <p>Recommendations for approval below were proposed by BS, seconded by MP:</p>	

	<p>I. Remove wooden surround of the picnic bench – voted and approved unanimously.</p> <p>II. Remove all adult exercise equipment – voted and approved unanimously.</p> <p>III. Supply bags of cushion fall – voted and approved unanimously.</p> <p>MG to pay the supplier in advance for the cushion fall. SB to collect.</p> <p>Cllr Melton reported that NSDC Active for Today can supply contacts for play equipment repair. Cllr Melton to supply contact details.</p> <p>PC advised that the playpark budget for replacement of all the equipment would be in excess of £40,000 in total.</p> <p>PC to ask Streetwise to requote for the repair of the equipment.</p> <p>JG commented that as the playground was well used, it would be unwise to remove elements of the playpark and that it was an asset to the village hall as children play on it during events at the hall.</p> <p>MP suggested a survey be put together to see which elements are more popular and used most widely. MP was asked to draft a survey for further discussion.</p> <p>Cllr Melton stated that NSDC have a budget that can be bid for by community organisations (£5k or less) that could be used for play park. Active for Today could assist with budgets for the play equipment.</p> <p>BS has received an email from resident expressing interest in buying part of 2 Acre field from the Parish Council. It was noted that the 2 Acre Field is a Right of Way for haulage. After debate, the Council decided that this decision needed far greater scrutiny including village consultation and potential inclusion into a new village plan. It was therefore resolved that BS would respond to the resident with a grateful refusal of this offer.</p> <p>Cllr Melton asked for a walk around the village to familiarise himself with the trees and the general area. Cllr Steele to accompany him.</p> <p>b) Tree planting/wildflower gardens on Parish Council land within the village. This was covered under Minute 5</p> <p>c) Bench outside the Church – ongoing maintenance Church warden informed the council that the bench was needing maintenance which was the responsibility of the council. The council noted that the bench was donated by “the Village” in 2000 and therefore had responded to the Church Warden that it was not the council’s responsibility. A parishioner is to repair the bench voluntarily. PC to email the Church Warden.</p> <p>d) Finger Post repair/replacement This was covered under Minute 5</p>	<p><b>MG</b></p> <p><b>KM</b></p> <p><b>PC</b></p> <p><b>MP</b></p> <p><b>BS</b></p> <p><b>KM</b></p> <p><b>BS</b></p> <p><b>PC</b></p>
<p><b>11</b></p>	<p><b>Community / Neighbourhood Issues</b></p> <p>a) Application for funding from Department of Health for Defibrillator PC has applied. MP has also applied for The Vinery.</p>	

	<p>BS reported that the current defibrillator is now registered with The Circuit and connected to EMAS.</p> <p>b) Second Defibrillator provision and siting Funding applied for – see Minute 11a</p> <p>c) Defibrillator Training Several first responders can provide this training. PC has contacted Southwell Rotary club re defibrillator training and will progress and report to the next meeting.</p> <p>d) Electric car charging points – procurement and location This was covered in Minute 5 and deferred until next meeting.</p> <p>e) Notts CC Funding for village event This was covered under Minute 5</p> <p>f) Rolleston Parish Council funding for Xmas Tree PC stated that the tree would cost approximately £80. Members voted and unanimously agreed with a budget of £80.</p>	PC
12	<p><b>Parish Council Administration</b></p> <p>a) Clerk report and costing for email Accounts for Parish Councillors Voted and approved. DB to progress</p> <p>b) Report and costing for Parish Council Website BS reported that there were 2 current options for website hosting:</p> <p>i. Quote from a local company for £455 plus £130 per annum hosting fee.</p> <p>ii. Quote from GoDaddy £390 for 3 years.</p> <p>Meeting to be organised to include members of the PC, the Rolleston Junction magazine team and the originator of the previous village site. Objective - to clarify our joint requirements for the new site.</p> <p>c) Allocation of Councillor Roles Deferred to next meeting.</p>	DB  BS
13	<p><b>General Correspondence Received</b></p> <p>a) Two emails had been received regarding race meetings at Southwell racecourse:</p> <p>i. Tim Harries volunteered to continue to be link with Racecourse management. Council voted to accept the offer. BS to contact Tim.</p> <p>ii. An email was sent to the council regarding the number of race meetings/floodlit meetings and was this compliant with planning regulations. JG commented that entrance and exit management was the most important element. BS to pass email onto Tim Harries to progress and report back to the council.</p>	BS  BS
14	<p><b>Second Open Session</b> Electric car charger provision was queried. The council explained the history and detailed the next actions as covered in Minute 5.</p>	
15	<p><b>Matters Raised in Open Session/ Matters Received After Publication of Agenda (for report only)/ Agenda items for next meeting.</b> Quote for noticeboard – to be included on the agenda for the December meeting.</p>	DB
16	<p><b><i>Date of next meeting: Monday 4<sup>th</sup> December 2023 @ 19:30pm in the Meeting Room at Rolleston Village Hall, The Greenaway, Rolleston.</i></b></p>	

There being no further business, the Chair thanked everyone for attending and closed the meeting at 10.15pm.

**I declare that the above is a true account of the meeting held on 6<sup>th</sup> November 2023  
(approved at the PC meeting held on 4<sup>th</sup> December 2023).**

**Signed .....**      **Date .....**

**Chair Rolleston Parish Council**

*Distribution: Parish Councillors, Cllr S Saddington, Cllr K Melton, Rolleston Noticeboards,  
NSDC Website.*