

ROLLESTON PARISH COUNCIL

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Website: <https://rollestonvillage.gov.uk>

Meeting of Rolleston Parish Council

Monday 1st July 2024 at 7.30 pm, in The Greenaway, Rolleston

Minutes

Present

Cllr Steele (in the Chair), Cllrs Geraghty, Colman, Gemson and Kyte, Cllr Saddington (NCC) and Cllr Melton (NSDC), the Clerk and 10 members of the public.

1. Chair's Welcome

The chair welcomed everyone to the meeting at 19.30pm.

2. Apologies

None were received

3. Declarations of Interest.

None were received

4. To approve the Minutes of the meeting held on 3rd June 2024

The minutes were received, approved and signed by the Chair.

5. District/County Council Reports

Cllr Melton reported that the application for the development at Greenaway (24/00402/FUL) was considered by NSDC Planning Committee on 6th June. The decision on this application was deferred until Severn Trent had responded regarding the flooding/drainage issues raised. Severn Trent had not yet responded and therefore no new Planning Committee date had been set.

Cllr Saddington said she had been contacted by a Rolleston parishioner about a hedge overhanging the road and a footpath at Holly Court. She informed the Council that, regarding the hedge, NCC were having difficulties establishing the identity of the new owners as the land with the hedge has been recently sold. If establishing ownership takes too long, then Cllr Saddington will ask for the hedge to be cut and NCC will charge the new owner when ownership is established. Regarding the same hedge overhanging the footpath, Cllr Saddington believes cutting this back is an NCC issue and Cllr Saddington will resolve.

6. Public Participation

A member of the public expressed concern that the safety of the children using the playpark was not raised at the Village Hall site meeting for the NSDC Planning Committee. Cllr Melton confirmed that it was discussed on site and Cllr Steele confirmed that the Parish Council had raised this when he addressed the Committee meeting.

A member of the public asked Cllr Saddington about the appeal for the land off Holly Court. The member of the public queried if, should the appeal be successful, would a detailed planning application be submitted to NSDC, and would this go through a normal planning process such that the public could comment. It was confirmed that detailed plans would be submitted and consulted as per normal.

Cllr Saddington was asked about potholes. Cllr Saddington advised that they should be reported to the Clerk who can report them. The Clerk also advised that the “My Notts app” should be used. The pothole on Main Street near the noticeboard was noted and had already been reported to Severn Trent as it was their issue not NCC Highways.

7. Planning

- a. **24/00852/HOUSE** The Paddock 8 Croft Farm Close Rolleston, Conversion of attached garages to annex

The Council debated this application. Cllr Steele proposed supporting the application and Cllr Colman seconded the proposal. There was a unanimous vote to support.

- b. Update on **24/00402/FUL**, Demolition of two bungalows and erection of five dwellings including parking provision and amenity spaces on the land at the Greenaway, Rolleston The Chair invited Chris Baillon-Saunders to speak. Chris updated the Council on the application for a Certificate of Lawfulness. It was confirmed that this would not prevent the redevelopment of the 2 existing bungalows. Steve Bosworth highlighted the poor state of the garden of 3 Greenaway. The Clerk was asked to notify Cllr Melton about the state of the garden such that NSDC could resolve.

Chris Baillon-Sanders committed to send the draft report to The Chair. It was unanimously agreed that the approval of this report would be delegated to the Chair such that this could be progressed at speed.

- c. Any other items notified to Rolleston Parish Council prior to this meeting and requiring submission of comments before the following scheduled Parish Council meeting.

No other matters notified.

8. Finance

- a. To approve payments as listed on payment schedule if any.
Approved and signed by the Chair.
- b. To receive and approve bank reconciliation and bank balances.
Approved and signed by the Chair.
- c. Any other matters appertaining to finance.
No other matters were raised.

9. Rolleston Parish Council Policy and Procedure Documents

- a. To review and approve Rolleston PC Risk Assessment – ongoing.

10. Footpaths and Highways

- a. Hedge Update.
This has now been cut so in abeyance for the moment.

- b. Rubbish removal update
Resolved.

11. Flooding Issues and Emergency Plan

- a. Flood Warden Report.
A new flood warden been recruited so there are now three flood wardens in the village, namely Steve Bosworth, Michael Gemson and Dave Sole.

12. Parish Council Owned and Managed Village Land and Facilities

- a. Tree planting/wildflower gardens meeting to be held on Thursday 11th July 7pm at the Village Hall.

The PC plans to apply to NSDC for funds for trees and tree whips which will be planted in various locations throughout the village. Potential areas have been identified by Cllr Steele, Cllr Colman and Cllr Melton in a recent walk around the village.

At the meeting, A3 copies of the village map will be displayed. The map will be marked to highlight the potential areas to be planted. This will be organised by Cllr Steele, who will also publicise the meeting.

At the meeting, village feedback and further information will be gathered and used as a basis going forward. It should be noted that there is a specific emphasis on trees that are attractive to bees. The Council is proposing to ask Paul Cleary if he would be happy to supply advice as to the best species of trees to be planted.

Cllr Saddington advised that the Council should liaise with Notts Highways if the trees are to be planted on highway verges. She also advised that a watering and maintenance regime should be devised as trees need to be in situ for 3 years before NCC Highways will take over maintenance. Cllr Saddington committed to ask NCC for advice as to potential location issues.

- b. Playpark
 - i. Signage Update – quotations and wording. The Parish Clerk is to obtain indicative quotes for new signs for the Parish Council playpark. The content of the signs will be in accordance with the Risk Assessment for the playpark. Clerk to provide quotes for September meeting.
 - ii. Cushionfall update – The Chair reported that all the cushionfall had been laid successfully. The Chair plans to send an email thanking the volunteers. It was noted that more cushionfall was needed as the initial order was insufficient to cover the whole area. The Council voted unanimously to approve that Steve Bosworth should source the same amount of cushionfall as the initial order as this would ensure the total area was covered.
 - iii. Volunteers needed for a working party to weed and clear the playpark. Currently it has been decided that this is not needed.
- c. Bee-keeping presentation to be held on 10th September 7.30 at the Village Hall. The Chair is to advertise this event via the village email system and the website and via the Rolleston Junction email system.
- d. Summer Event to be held on 2-Acre Field on 20th July 2024. Ulyett to mow the field before the 20th and Steve Bosworth will tidy up grass-cuttings and re-mow if required.

13. Community / Neighbourhood Issues

- a. Potholes update. Minuted under Public Participation
- b. First Aid Training. This has been organised with a charity, Newark Community First Aid (NCFA), for October 1st 7pm – 9.30pm in the Village Hall. NCFA would like a financial contribution. This was agreed with the amount to be decided at the September meeting.

14. Parish Council Administration

- a. Email address update for Councillors. Date to be agreed for the three councillors to meet the Clerk at the Village Hall to set this up.

15. Correspondence

- a. Southwell Workhouse Bicentennial, 13th July 1pm – 4pm. An Invitation has been issued to Rolleston Parish Councillors. Cllr Colman is to attend. Anyone wishing to attend on behalf of Rolleston Parish Council should email the Chair.

16. Agenda items for next meeting

17. Date of next meeting – Monday 2nd September 2024

There being no further business, the Chair thanked everyone for attending and closed the meeting at 20.57pm.

I declare that the above is a true account of the meeting held on 1st July 2024 (approved at the PC meeting held on 2nd September 2024).

Signed **Date**

Chair Rolleston Parish Council

Distribution: Parish Councillors, Cllr S Saddington, Cllr K Melton, Noticeboards, Website